

Committee Plan of Work

For School Year 2018 - 2019

Name of Committee: Capital Improvements Program

Committee Chair: Katya Marin

Chair Phone (301) 648-3237 Committee Email: CIP@mccpta.org

Communication (e-list, etc): N/A

SUBCOMMITTEES / WORK GROUPS (if applicable):

- None/TBD

GOALS & OBJECTIVES:

- 1) Empower stakeholders to effectively advocate for CIP needs.
- 2) Educate local PTA's about the entire year long CIP process and the process for evaluating schools for the revitalization/expansion program.
- 3) Facilitate communication between MCPS and stakeholders.
- 4) Represent the entire county by having a robust outreach program, reaching out to all MCCPTA Areas, international and SPED communities.
- 5) Advocate for the various CIP needs in Montgomery County, including chronic capacity needs, aging facilities, and inadequate learning and play spaces.
- 6) Offer support to MCPS, County Council, and State Lawmakers on bills that would provide more resources for the MCPS Capital Budget.

ACTIVITIES PLANNED

Activity	Details	Timeframe/Deadline
Outreach and communication	Share information through listservs, email lists, and social media on at least a monthly basis.	Ongoing
Meetings	Have regular CIP Committee meetings, on a quarterly basis with ad hock meetings via conference calls as needed.	Ongoing
Training	Provide training for effective testimony to the Board of Education and the County Council.	September
Testimony	Facilitate BOE and County Council testimony by elected MCCPTA board members.	September/October
Site visits	Offer PTA's with significant CIP needs school visits during the day or during a PTA meeting.	As needed
Updates	Keep the organization updated on the new MCPS process for the Revitalization/Expansion program, and other CIP processes.	Ongoing
Updates	Update PTAs on the new Play Space initiative.	As needed
Educate County officials	Inform and meet with current political representatives and candidates about specific CIP needs in the county.	Ongoing
Feedback	Propose annual and long range objectives and policies for approval by MCCPTA Board of Directors and Delegates Assembly.	Ongoing

No money can be spent or work done until plan is approved by the Board of Directors. Copy of approved plan is returned to committee chair. Original is filed with meeting minutes.

Committee Plan of Work

For School Year 2018 - 2019

Supplies Needed: Meeting space and materials

Vendor(s)/Supplier(s) (if applicable): MoCo spaces

Date of Agreement/Contract: TBD

Budget requested: \$250

Approved by: _____ Date: _____

No money can be spent or work done until plan is approved by the Board of Directors. Copy of approved plan is returned to committee chair. Original is filed with meeting minutes.