

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

TUESDAY, APRIL 11, 2017

**MUSTANG SUD ADMINISTRATIVE OFFICES
7985 FM 2931
AUBREY, TEXAS**

Members Present: Eddy Daniel, P.E., Chris Boyd, Philip Sanders, Thomas Smith, P.E., Ron Sellman, and Ronny Young

Members Absent: Joseph Helmberger, P.E., and Evan Groeschel

Staff: Drew Satterwhite, P.E., Allen Burks, Wayne Parkman, Theda Anderson, Carolyn Bennett, Velma Starks

Visitors: Peter M. Schulmeyer, Collier Consulting
Neal Welch, City of Sanger
Kristen Fancher, Law Offices of Kristen Fancher, PLLC
James Beach, LBG Guyton

1. Pledge of Allegiance and Invocation

President Daniel led the group in the Pledge of Allegiance and provided the invocation.

2. Call to order, establish quorum; declare meeting open to the public

President Daniel called the meeting to order at 10:04 a.m., established a quorum was present, and declared the meeting open to the public.

3. Public Comment

There were no citizens present requesting to appear before the Board of Directors for public comment.

4. Consider and act upon approval of Minutes from the March 14, 2017 board meeting

After review and discussion, motion was made by Chris Boyd and seconded by Thomas Smith to approve the Minutes from the March 14, 2017 board meeting. Motion passed unanimously.

5. Consider and act upon approval of invoices and reimbursements.

After a review, Thomas Smith made a motion to approve Resolution 2017-4-11-2017-1 with the edit change "February" to "March". Ronny Young seconded the motion. Motion passed unanimously.

6. Receive reports from the following Committees*:

a. Budget and Finance Committee

1) Receive Monthly Financial Information

General Manager Drew Satterwhite reviewed the financial information with the Board.

b. Investment Committee

1) Receive Quarterly Investment Report

General Manager Drew Satterwhite reviewed the Quarterly Investment Report with the Board.

c. Rules and Bylaws Committee

Board President Daniel stated that the rules would be addressed in agenda item 13.

d. Groundwater Monitoring and Database Committee

Board President Daniel stated that items are in agenda.

e. Policy and Personnel Committee

No report.

f. Conservation and Public Awareness Committee

No report.

g. Management Plan Committee

1) Receive Quarterly Report Plan.

General Manager Drew Satterwhite reviewed the Quarterly Report with the Board. He informed the board that the current well registrations are posted on the website.

h. Desired Future Condition Committee

Board President Daniel stated that this will be addressed in item on agenda.

7. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs)

General Manager Drew Satterwhite informed the Board that report has been submitted to TWDB for review results should be complete by summer.

8. Consider and act upon a contract with Red River Groundwater Conservation District and INTERA, Inc. for developing a Water Well Management System for the District

General Manager Drew Satterwhite informed the Board that six (6) firms had responded to Water Well Management System RFQ. After being reviewed, five (5) firms were invited to give presentations. After the presentations both RRGCD and the NTGCD selected INTERA unanimously. Kristen Fancher worked alongside the staff and INTERA to put together this contract. The contract is for a total of \$167,000, which would be divided equally between the two (2) districts. The estimated hosting fee of \$500 is to be split between the two districts. After the Board discussed the contract, Ronny Young made the motion to accept the contract between RRGCD, INTERA and NTGCD for the creation of a Water Well Management System for the District, subject to any minor changes/edits being made by Red River GCD Board of Directors during their April 20th meeting and review of any subsequent minor changes/edits by the North Texas GCD Committee. Thomas Smith seconded the motion. Motion passed unanimously.

9. Consider and act upon an Interlocal Agreement with Red River Groundwater Conservation District for joint development of a Water Well Management System

After discussion by the Board of Directors, Chris Boyd made motion to accept Interlocal Agreement with Red River Groundwater Conservation District for joint development of a Water Well Management System. Ron Sellman seconded the motion. Motion passed unanimously.

10. Consider and act upon authorizing the purchase of well caps for the District

General Manager Drew Satterwhite informed the Board that on occasion the Field Technicians observe uncapped wells. Purchasing a variety of sizes would enable the Field Technicians to attempt to remedy these uncapped wells while they are on location, contacting the landowners, obtaining the GPS coordinates and entering them into the database. Philip Sanders made the motion authorizing the purchase of well caps for the District. He also requested that a future agenda resolution would authorize purchasing authority to the General Manager. Ronny Young seconded the motion authorizing the purchase of the well caps. Motion passed unanimously.

11. Consider and act upon compliance and enforcement activities for violations of District

- a. Strittmatter Irrigation & Supply, Inc. lawsuit

General Manager Drew Satterwhite informed the Board that there were no updates.

12. General Manager's Report: The General Manager will update the Board on operational, educational and other activities of the District

- a. Update on oil and gas and disposal/injection well monitoring activities with the Railroad Commission of Texas

General Manager Drew Satterwhite reported that there are a total of 1843 wells registered in the District and the current summary is posted on the website. He has requested the TCEQ water supply division to look into the water well in Denton County that has been studied by the RRC. He has email the RRC requesting that further sampling be conducted by either the RRC or

nearby operator. General Manager Satterwhite will update as information becomes available.

Board President Eddy Daniel requested the Board to consider and appoint Drew Satterwhite as Assistant Secretary, which enables him to sign documents in the absence of the Secretary/Treasurer. The board subsequently authorized the General Manager to serve as Assistant Secretary.

- 13. Receive presentation from the District’s Hydrogeologist and Legal Counsel regarding permanent rules development.
 - a. Consider and act upon action items for rules development, including completion of technical assessments

James Beach, LBG Guyton, District’s Hydrogeologist and Kristen Fancher, Legal Counsel gave a detailed presentation regarding the permanent rules development. It was determined that three (3) key technical factors need to be further evaluated.

- 1. Spacing
- 2. Exemptions
- 3. Historical existing users

The Board discussed and agreed that this was a good starting focus point. Ronny Young made the motion for the staff and consults to move forward, working towards permanent rules, addressing these three major factors initially. Ron Sellman seconded the motion. Motion passed unanimously

- 14. Open Forum / discussion of new business for future meeting agendas

Board requested that information regarding legislation be emailed to Board members.

- 15. Adjourn public meeting

President Daniel declared the meeting adjourned 11:45 a.m.

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Velma Starks
Recording Secretary

Emmanuel
Secretary-Treasurer