



VILLAGE OF INNSBROOK
BOARD OF TRUSTEES MEETING MINUTES
Innsbrook Village Hall
1835 Highway F
Tuesday, September 8, 2015, 7:30 PM

AGENDA

Public notice is hereby given that the Board of Trustees will meet at Innsbrook Village Hall, 1835 Hwy F, Innsbrook, Missouri, on Tuesday, September 8, 2015 at 7:30 PM for a meeting to discuss and act upon the matters on this agenda as follows:

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
 - a. Regular Meeting: August 11, 2015
- 6) PUBLIC COMMENTS - Citizens who have concerns or remarks who wish to speak on Village matters may do so at this time.
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - b. Administrator's Report
 - i. Bookmobile Stop at Innsbrook
 - c. Planning & Zoning Commission - No September Meeting
- 11) UNFINISHED BUSINESS:
 - a. Wright City Fire District ISO Rating
 - b. BHS/Landfill Area
 - c. Complaint Properties
 - d. Animal Shelter
 - e. Septic Issues
 - f. Dry Hydrants
- 12) NEW BUSINESS:
 - a. **BILL NO. 222 - AN ORDINANCE PROVIDING FOR SUBMISSION OF A PROPOSAL TO DISCONTINUE APPLICATION AND COLLECTION OF THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS AND OUTBOARD MOTORS THAT WERE PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER TO THE QUALIFIED VOTERS OF THE VILLAGE OF INNSBROOK FOR THIS APPROVAL AT THE GENERAL ELECTION CALLED AND TO BE IN THE VILLAGE OF INNSBROOK ON APRIL 5, 2016.**
- 13) VOTE TO ADJOURN

Unfinished Business/ Hold

- BHS/Landfill Area
- Complaint Properties
- Animal Shelter
- Septic Issues
- Dry Hydrants

(Next quarterly report December 2015)

Dated and Posted this 2nd day of September, 2015.

Carla Heggemann, Village Administrator

**THE NEXT MEETING OF THE VILLAGE OF INNSBROOK BOARD OF TRUSTEES IS SCHEDULED FOR
TUESDAY, OCTOBER 13, 2015 at 7:30 PM**

MINUTES

The September 8, 2015 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 7:30 PM with Village Board Clerk Trish Dunn, presiding. Board Clerk Dunn led the Pledge of Allegiance. On Roll Call, Trustees Jerry Rust, Bob Dowdle, Tom Stevener and Trish Dunn were present. Chairman Jeff Thomsen was absent. After roll call Board Clerk Dunn announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Heggemann; Cindy Bowers (L2461); Dave & Sally Schenkelburg (9 Oakwood) and Chad Eggen with Boonslick Regional Planning Commission.

APPROVAL OF AGENDA

Board Clerk Dunn asked for a motion to approve the September 8, 2015 agenda. Motioned by Trustee Dowdle, seconded by Trustee Rust, to approve the agenda. All Trustees present voted "Aye". Motion passed with a 4-0 vote. Agenda was approved.

APPROVAL OF MINUTES

Motioned by Trustee Stevener, seconded by Trustee Rust to approve minutes from the August 11, 2015 Meeting. All Trustees present voted "Aye". Motion passed with a 4-0 vote. Minutes were approved.

PUBLIC COMMENT

Dave & Sally Schenkelburg (9 Oakwood Estates) state that they have installed a new septic system on their property in order to finalize a sale of their home. Work was done by A&S Septic three to four weeks ago. A soils test was done. Dave & Sally Schenkelburg did not apply for a building permit with the Village as required by ordinance and claim that their realtor contacted Warren County who referred them to contact Innsbrook. The realtor then contacted Innsbrook Resort and the resort told them they did not need to get a permit because they were outside the gates. No one contacted Village Hall. The Board asked for the Schenkelburg's to forward the appropriate documentation to the Village Administrator, Carla Heggemann, along with the permit application fee so a permit can be issued for the new septic system. Sally Schenkelburg filed a formal verbal complaint to the Board of Trustees stating that no businesses were to be run out of residential homes in the Village yet Mr. Rust has built a building that is being used for company equipment and has been running a business out of his home for years. When asked about what action they would like to see happen, the Schenkelburg's replied that they just wanted the Board to know about the issue.

Cindy Bowers (L2461) questioned if the Board is progressing on getting CenturyLink to upgrade their internet speeds in the Village. The Board stated that the issue is being researched and an article will be written in the Fall Newsletter asking for residents to help with that research.

Chad Eggen, Executive Director of Boonslick Regional Planning Commission, introduced himself to the Board of Trustees and invited them to attend the General Membership Meeting on September 28th at 12pm.

COMMUNICATIONS, PETITIONS, PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee Stevener stated that Chairman Thomsen received a correspondence from Murray Bruer, Mayor of Truesdale and Chairman of Boonslick Regional Planning. It is in reference to the Transportation Advisory Committee (TAC) project for Stracks Church Road Interchange at Interstate 70. Murray would like to know if the Village of Innsbrook would be interested in forming a support group that would push the idea of this interchange project. Murray is contacting Wright City as well. The Board all seemed interested and in support of this project and Trustee Stevener will report back to Chairman Thomsen stating so.

CHAIRMAN'S COMMENTS, REPORTS, APOINTMENTS

None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustee's in attendance. A CD is up for renewal and the Board decided to just let it automatically renew on its own.
- b. Administrator's Report -
 - i. Bookmobile - Scenic Regional Library contacted the Village about an opening they had on the fourth Friday of the month. They would like to make a stop in the Village on that day from 1-4pm. The resort was also contacted and they had plans to park it next to the stables. After some discussion the Board thought that it should be available to everyone in the Village, and would like to see if the Bookmobile could be parked at Village Hall or somewhere outside the gate.
 - ii. Village Hall will be closed on October 12, 2015 in observance of Columbus Day and October 20 & 21, 2015 in order for Carla Heggemann to attend the MoCCFOA Regionals in Maryland Heights.
- c. Planning and Zoning Commission - No September Meeting was held.

UNFINISHED BUSINESS:

- a. Wright City Fire District ISO Rating - The ISO Rating has not changed since January 2014. Residents can use the ISO Rating for Insurance purposes if they live within five road miles of a fire station/substation or within 1000 feet of a fire hydrant or alternative water supply. The question is if the truck is still operating out of the fire station in Innsbrook, if so that would be considered a substation and can be used for the ISO Rating.
- b. BHS/Landfill Area - Nothing new at this time.
- c. Complaint Properties - 11524 Walkers Way is still being maintained properly by property owner.
- d. Animal Shelter - Trustee Dowdle and Tracy Sator have a meeting on the 17th at 6pm with Animal Welfare Association (AWA) as well as the Concerned Citizens Animal Control (CCAC). They have the money to fund a shelter and Greg Houdyshell, Warrenton Police Chief, has a building in mind but is waiting for everything to be in place before he will release that information. It is looking like the shelter will be located in Warrenton, which is centrally located in Warren County. Trustee Dowdle will give an update at the next meeting on what took place at the meeting on the 17th.
- e. Septic Issues - Septic Issues were covered earlier in the meeting.
- f. Dry Hydrants - Trustee Dowdle stated that this issue is still up in the air. Money issues and jurisdiction issues have come into play. The cost of each hydrant is approximately \$650.

NEW BUSINESS:

- a. **BILL NO. 222 - AN ORDINANCE PROVIDING FOR SUBMISSION OF A PROPOSAL TO DISCONTINUE APPLICATION AND COLLECTION OF THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS AND OUTBOARD MOTORS THAT WERE PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER TO THE QUALIFIED VOTERS OF THE VILLAGE OF INNSBROOK FOR THIS APPROVAL AT THE GENERAL ELECTION CALLED AND TO BE IN THE VILLAGE OF INNSBROOK ON APRIL 5, 2016.** Board Clerk Dunn stated that Chairman Thomsen suggested tabling this until next month. Motioned by Trustee Stevener, seconded by Trustee Dowdle, to table Bill No. 222 until the next Trustee's meeting. All Trustees present voted "Aye". Motion passed with a 4-0 vote.

VOTE TO ADJOURN

Motioned by Trustee Dowdle, seconded by Trustee Rust, to adjourn the meeting. All Trustees present voted "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 8:44 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, September 8, 2015.

Carla Heggemann, Village Administrator/Clerk

Date Minutes Approved: 10/13/15


Trish Dunn, Village Board Clerk


Attest: Carla Heggemann,
Village Administrator/Clerk