

Richwood Village Council Regular Meeting – Agenda 1/12/2026

1. Pledge of Allegiance

2. Call to Order

3. Administration of Oath of Office; Von Beal, Patrick Morse and Brad Plotner

4. Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Brad Plotner Y

5. Enter into executive session for legal matters (ORC 121.22 (G) (3)) Time: 7:07 pm

Motion PM Second RB Vote: RB Y PM Y VB Y DR Y BP Y

6. Return to regular session: Time 7:09 pm

Motion BP Second RB Vote: RB Y PM Y VB Y DR Y BP Y

7. Meeting Minutes from regular meeting on 12/22/2025

Motion to approve Minutes:

Motion VB Second DR Vote: RB Y PM Y VB Y DR Y BP Y

8. Warrants and electronic payments

Motion to approve Warrants

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y BP Y

9. Introduction of Visitors

10. Legislation:

Resolution 25-12232025 adding various fees to Village Fee Schedule. (Second reading)

Motion RB Second PM RB Y PM Y VB Y DR Y BP Y

11. Mayor

12. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

13. Old Business:

14. New Business:

15. Adjourn Motion VB Second DR

Vote: RB _____ PM _____ VB _____ DR _____ BP _____ Time: 8:02 pm

Next Council meeting January, 26th at 7pm

December 22, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor, Scott Jerew on December 22, 2025 at 7:00 pm.

Mayor, Scott Jerew called for attendance. Council members present were Jackie Hamilton, Von Beal, Donald Ridgeway, Pat Morse, Brad Plotner and Reddy Brown. Zoning Officer Jason Brown, Village Administrator Monte Asher, Police Chief Jim Hill, Solicitor Julie Spain (virtual) and Fiscal Officer Sarah Sellers.

Reddy Brown moved and Pat Morse seconded the motion to approve meeting minutes for the regular meeting on 12/08/2025. Motion passed with Brad Plotner abstaining.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants and electronic payments. Motion passed unanimously.

Visitors:

Legislation:

- Reddy Brown moved and Pat Morse seconded the motion for **Resolution 25-12092025** to amend section 951.02 Park Rules of the Village of Richwood to change camping fees and rules. Motions passed unanimously, third and final reading.
- Reddy Brown moved and Donald Ridgeway seconded the motion for Resolution 25-12102025 adding various fees to Village Fee Schedule (third and final reading) motion passed unanimously.
- Reddy Brown moved and Donald Ridgeway seconded the motion for Resolution 25-12222025 establishing the regular meeting dates of the Council of the Village of Richwood for the calendar year 2026. (Only reading) **Motion was approved unanimously with the change for last meeting from December 28th changed to December 21st at 7:00 pm.**
- Reddy Brown moved and Brad Plotner seconded the motion to approve **Resolution 25-12232025** adding various fees to the Village fee Schedule. First reading, motion passed unanimously.

Mayor's report:

- December 24th lunch at noon
- After tonight's meeting, cake and punch for Jackie's last council meeting, thank you for your time on council
- Opera House contract has expired and the individual did not extend it the last time as he had for the last 4 months. Buyer wants to sit down and try and agree to terms. Because the sale agreement expired, if we want to try again, we have to start the process again by listing it with realtor. Brown suggested council talk to buyer, invite him to the next meeting to explain and more negotiation. Morse is ready to tear it down. Mayor agreed to next meeting he can come and say I am in or out, Morse agreed, 1 meeting then done.

Street / Utility report: Administrator, Monte Asher - report attached

Police report: Police Chief, Jim Hill – report attached

Finance report: Fiscal Officer, Sarah Sellers - report attached

Zoning report: Zoning Officer, Jason Brown – report attached

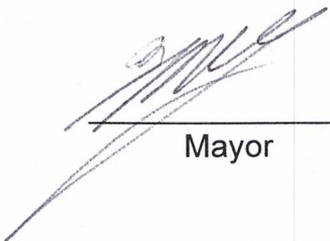
Old Business:

- Ridgeway – might want to make new housing development no parking on one side.
- Morse attending Union County Housing development meeting. Be careful what you ask for, it has got to come this way.
- Vacant buildings – Marysville has done the leg work, Brown stated that council has already set a dollar amount but we have not enforced it yet.
- Brown - Council vacancy as of Jan 1st; will have a special meeting and advertise in the Tribune. January 25th must put a person on the table then.

New Business:

Von Beal moved and Pat Morse seconded a motion to adjourn. The motion passed unanimously at 7:29 pm.

Next council meeting is December 8th at 7:00 pm



Mayor



Fiscal Officer

Payment Listing

January 2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2026	01/12/2026	01/12/2026	CH	CHARTER COMMUNICATIONS	\$523.88	O
2-2026	01/07/2026	01/12/2026	CH	Ohio Bureau of Worker's Compensation	\$512.13	O
3-2026	01/06/2026	01/12/2026	CH	Treasurer of State of Ohio	\$876.00	O
4-2026	01/06/2026	01/12/2026	CH	EDGE TECHNOLOGY	\$343.23	O
5-2026	01/06/2026	01/12/2026	CH	REPUBLIC SERVICES	\$238.53	O
6-2026	01/06/2026	01/12/2026	CH	QUENCH	\$49.33	O
7-2026	01/05/2026	01/12/2026	CH	GOOGLE SERVICES	\$457.93	O
28010	01/12/2026	01/12/2026	AW	KEVIN L BLANKENSHIP	\$95.00	O
28011	01/12/2026	01/12/2026	AW	VERIZON WIRELESS	\$200.55	O
28012	01/12/2026	01/12/2026	AW	AUNALYTICS, INC	\$15.00	O
28013	01/12/2026	01/12/2026	AW	JULIE SPAIN LAW	\$2,941.93	O
28014	01/12/2026	01/12/2026	AW	MASI Environmental Services	\$1,764.18	O
28015	01/12/2026	01/12/2026	AW	Ohio Utilities Protection Service	\$155.02	O
28016	01/12/2026	01/12/2026	AW	OHIO SOFTWARE SERVICES	\$2,440.00	O
28017	01/12/2026	01/12/2026	AW	Marysville Journal Tribune	\$63.00	O
28018	01/12/2026	01/12/2026	AW	AXON	\$4,996.98	O
Purpose: RPD - BODY CAMERAS						
28019	01/12/2026	01/12/2026	AW	DIVISION 8 GLASS, LLC	\$4,952.21	O
Purpose: WINDOW REPLACEMENTS						
28020	01/12/2026	01/12/2026	AW	HERITAGE COOPERATIVE	\$1,135.47	O
28021	01/12/2026	01/12/2026	AW	Pat's Print Shop	\$86.00	O
28022	01/12/2026	01/12/2026	AW	American Water Works Association	\$89.00	O
Purpose: MEMBERSHIP DUES						
28023	01/12/2026	01/12/2026	AW	CLEMANS NELSON	\$250.00	O
Total Payments:					\$22,185.37	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$22,185.37	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. Working on pot holes and alleys.
- 2) Window are on order waiting to come in. **Done. Waiting on tint to be installed this Thursday.**
- 3) Electric outlets with camera box along with 30 amp hookup will be installed at the splash pad sometime later. **Waiting on better weather**
- 4) **Plowing and salting.**
- 5) **Working on communications for new water plant. Cell connections Faltering.**
- 6) **Starting to take down Christmas lights at park and uptown.**
- 7) **Prepping for sanitary survey at new water plant. Updating Contingency Plans, Asset Management Program and updating Lead service line inventory.**
- 8) **In the process of collecting applications and interviewing candidates for open water maintenance position.**
- 9) **Completed Union County Economic Development Survey.**
- 10) **Phase 4 Surveying has started. Possibly going to bid around late March or early April.**
- 11) no project report attached

Village of Richwood
Finance Report: 1/12/2026

- Payroll: biweekly 1/16; biweekly and monthly 1/30
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current, bank reconciliations
- Received notice from Ohio Department of Development and working with external auditor to determine if we need to have a single audit prepared due to the amount of funds we received in federal grants for Water/Wastewater Infrastructure Grant in 2024. If we do, there will be audit fees. I will keep everyone updated.
- Working on submitting updates for Ordinances to Walter Drane – Sent and also put this on hold for more updates.
- **working on final budget for 2026**
- **year-end work**
- **balancing December**

REPORTS:

- **Revised exhibit “A” for 2026 council meeting dates**

Reminder: 2% increase on water rate. Goes from \$25.46 to \$25.97

Increase = \$0.51; that makes minimum go from \$60.47 to \$60.98.

Minimum is 2,000 gallons; after that, the rate goes from \$5.15 to \$5.25 (increase of \$0.10) per thousand gallons thereafter

Star Ohio: December interest: \$8,463.97; YTD interest: **\$103,462.57 Rate: 3.96%**

Bulk Water: YTD revenue: \$7,411.00