



# JJ HOWARD & ASSOCIATES

CAREER STRATEGIST & REINVENTION SPECIALISTS

## 2021 Career Success Programs

### ALL-INCLUSIVE PROGRAMS

Silver (3 Months)   Gold (6 Months)   Platinum (1 year)

Federal Resume

Civilian Resume

Cover Letter

LinkedIn Profile

Career Coaching Sessions –

Some clients choose to meet weekly, and I have others who rarely use the sessions. These sessions are for practicing interviewing, reviewing job offers, asking questions regarding the hiring process, etc. These are by appointment only.

**Emergency Laser-Focused Sessions – \***

I am here to help you reach your career goals. I understand that sometimes an emergency arises between your scheduled coaching sessions, and you may need to speak with us. We will do our very best to answer your call. If we cannot answer the phone immediately, we will return your call as soon as we can.

### **Texting & Calling**

I encourage clients to send a text if they have a question that can be quickly answered via text. You may text me Monday through Thursday between 7am EST and 7pm EST. We are available for routine nonemergency calls between 9am EST and 5pm EST.

### **I Job Hunt, and I Apply for Jobs on Your Behalf –\***

Job hunting is completed a minimum of twice a week by me. Some weeks I will be able to find numerous openings, and other weeks I may find nothing. I cannot control job postings. I will never spam your resume to employers. I will apply for job postings you are immensely or highly qualified to fulfill. On average, you can expect to have your civilian resume submitted to three to five jobs per week. Federal resumes require more work; therefore, you can expect to have one to three resumes submitted in a given week.

### **(1) Update to Resumes & (1) Update to LinkedIn Profile**

After you have been working for a month or two at your new job.

### **Investment**

**Silver \$3750.00**

**Gold \$4800.00**

**Platinum \$6000.00**

*\* Services only included for 6 months with the Platinum Program*

### Federal & Civilian Resume

(1) Federal Resume  
(1) Civilian Resume  
Cover Letter  
LinkedIn Profile  
USAJobs, Indeed, ClearanceJobs, & ClearedJobs  
Account Setup for You  
\$1750.00

### Federal Resume

(1) Federal Resume  
Cover Letter  
LinkedIn Profile  
\$1500.00  
Previous client needing an update w/in  
1 year of resume written - \$200.00

### Civilian Resume

(1) Civilian Resume  
Cover Letter  
LinkedIn Profile  
\$450.00 – Entry Level  
\$750 – Mid-Level Management  
\$1200 – Directors & Executives  
Previous client needing an update w/in 1 year of  
resume written - \$200.00

### Adjunct Faculty Package

(1) Resume  
Cover Letter  
Teaching Philosophy Essay  
Assemble Package  
\$1500.00

### Performance Appraisal Preparation

Contact for Quote

### Strategy Sessions & More

90 Day Program - \$1800  
6 Sessions - \$900  
1 Session - \$175  
Apply for Jobs Only – Contact for a Quote  
1 Year Retainer – \$400 - this is for the  
returning client that wants (1) update to your  
resume & LinkedIn profile, research  
conducted on your industry w/a written  
report provided, and career strategy sessions.

### After Graduation Success

Cover Letter  
Civilian Resume  
LinkedIn Profile  
(4) Coaching Sessions – Vision & Life Mission  
Statement – figure out what you want to do,  
Networking – online and in person, how to review  
job announcements and determine fit, reviewing  
job offers, prepare for an interview, practice  
interviewing in person, phone and video and more.  
This program is typically bought for college  
graduates who don't know what they want to do.  
\$1250.00

*I am here to reduce the stress and negativity associated with job hunting!*

**Payment Plans Available** – Payment plans may be available upon request.

\*Each client is unique and deserves a program designed specifically to meet his/her unique needs. We do NOT do cookie cutter resumes or generic resumes. All resumes are written for each specific client and their desired job postings.

Contact Jaynine today at 910-539-2810 or [jjhowardassociates@gmail.com](mailto:jjhowardassociates@gmail.com) if you are ready to

**SEIZE and CREATE OPPORTUNITIES in 2021!**