

# Vista Park Villas Condominium Association

## BALANCE SHEET

03/31/2017

Prepared By: MGR Property Management, 1425 W. Foothill Blvd. Suite 200, Upland CA 91786 888/920-0647

### ASSETS

#### OPERATING FUNDS

Pacific Western Bank - Operating

71,818.02

#### TOTAL OPERATING FUNDS

71,818.02

#### RESERVE FUNDS

Pacific Western Bank - MMA

111,293.14

Loan Advance Account

6,499.00

Loan Proceeds To Reserves

471,941.27

#### TOTAL RESERVE FUNDS

589,733.41

#### OTHER ASSETS

Accounts Receivable

16,042.32

#### TOTAL OTHER ASSETS

16,042.32

#### Total Assets

677,593.75

### LIABILITIES

Prepaid Assessments

7,221.22

Loan

503,264.27

#### Total Liabilities

510,485.49

### RETAINED EARNINGS

#### RESERVES

Reserve - Fence/Wood Repairs

21,698.91

Reserve - Landscape/Trees

15,583.39

Reserve - Lighting

19,673.00

Reserve - Paving

55,586.00

Reserve - Plumbing/Mechanical

(12,800.75)

Reserve - Painting

(29,543.00)

Reserve - Pool

9,400.00

Reserve - Pool Meeting Room

(84,414.41)

Reserve - Miscellaneous

(1,342.27)

Reserve - Roofing/Decks

85,720.88

Reserve - Contingency

30,516.20

Reserve - Interest

31.19

#### TOTAL RESERVES

110,109.14

#### CAPITAL

Prior Year Profit (Loss)

51,735.71

Net Income

5,263.41

#### TOTAL CAPITAL

56,999.12

#### TOTAL NET WORTH

167,108.26

#### TOTAL NET WORTH AND LIABILITIES

677,593.75

# Vista Park Villas Condominium Association

## Income and Expense Comparative Statement

From 03/01/2017 to 03/31/2017

| March 2017            |               | Year-to-Date  |                |                | Yearly Budgets |                |
|-----------------------|---------------|---------------|----------------|----------------|----------------|----------------|
| Actual                | Budget        | Actual        | Budget         | Var. \$        | Current        | Last Year      |
| Income:               |               |               |                |                |                |                |
| Assessment Fee        | 34,040        | 34,040        | 408,480        | 408,480        | 408,480        |                |
| Late Payment Interest |               |               | (109)          | (109)          |                |                |
| Late Fee Income       | 370           |               | 1,675          | 1,675          |                |                |
| Violation Fee         |               |               | (250)          | (250)          |                |                |
| Key Income            |               |               | 150            | 150            |                |                |
| Miscellaneous Income  | 30            |               | 1,295          | 1,295          |                |                |
| <b>Total Income</b>   | <b>34,440</b> | <b>34,040</b> | <b>411,241</b> | <b>408,480</b> | <b>2,761</b>   | <b>408,480</b> |
|                       |               |               |                |                |                | <b>0</b>       |

### EXPENSES AND RESERVES

#### OPERATING EXPENSES

##### UTILITIES

|                        |              |              |               |               |              |               |          |
|------------------------|--------------|--------------|---------------|---------------|--------------|---------------|----------|
| Electric               | 593          | 550          | 6,811         | 6,600         | (211)        | 6,600         |          |
| Water/Sewer            | 354          | 5,800        | 62,622        | 69,600        | 6,978        | 69,600        |          |
| Trash                  | 1,855        | 1,825        | 21,962        | 21,900        | (62)         | 21,900        |          |
| Internet               |              |              | 653           |               | (653)        |               |          |
| <b>TOTAL UTILITIES</b> | <b>2,802</b> | <b>8,175</b> | <b>92,048</b> | <b>98,100</b> | <b>6,052</b> | <b>98,100</b> | <b>0</b> |

##### GENERAL MAINTENANCE

|                                  |              |              |               |               |               |               |          |
|----------------------------------|--------------|--------------|---------------|---------------|---------------|---------------|----------|
| Landscape Maint Contract         | 3,412        | 3,415        | 40,950        | 40,980        | 30            | 40,980        |          |
| Landscape Extras                 | 97           | 200          | 3,634         | 2,400         | (1,234)       | 2,400         |          |
| Irrigation                       | 404          | 800          | 5,532         | 9,600         | 4,068         | 9,600         |          |
| Drains-Clean/Clear               |              | 125          | 675           | 1,500         | 825           | 1,500         |          |
| Common Area Maintenance          | 840          | 650          | 3,544         | 7,800         | 4,256         | 7,800         |          |
| Common Area Supplies             | 656          | 600          | 1,747         | 7,200         | 5,453         | 7,200         |          |
| Pest Control                     | 472          | 245          | 2,832         | 2,940         | 108           | 2,940         |          |
| Janitorial/Contract & Supplies   | 500          | 500          | 6,000         | 6,000         |               | 6,000         |          |
| Plumbing Repairs                 |              | 200          | 999           | 2,400         | 1,401         | 2,400         |          |
| Pool Maintenance                 | 380          | 235          | 2,770         | 2,820         | 50            | 2,820         |          |
| Pool Extras                      | 260          | 200          | 2,293         | 2,400         | 107           | 2,400         |          |
| Pool Gate                        |              | 40           | 644           | 480           | (164)         | 480           |          |
| Fire Extinguisher/Hydrant        |              | 125          | 728           | 1,500         | 772           | 1,500         |          |
| <b>TOTAL GENERAL MAINTENANCE</b> | <b>7,021</b> | <b>7,335</b> | <b>72,348</b> | <b>88,020</b> | <b>15,672</b> | <b>88,020</b> | <b>0</b> |

##### ADMINISTRATIVE

MGR PROPERTY MANAGEMENT, 1425 W. FOOTHILL BLVD. SUITE 200, UPLAND CA 91786 888/920-0647

15



|                                    | March 2017    |               | Year-to-Date   |                |                 | Yearly Budgets |           |
|------------------------------------|---------------|---------------|----------------|----------------|-----------------|----------------|-----------|
|                                    | Actual        | Budget        | Actual         | Budget         | Var. \$         | Current        | Last Year |
| Insurance/Fire                     | 1,950         | 1,950         | 23,400         | 23,400         |                 | 23,400         |           |
| Insurance/Water                    | (190)         | 130           | 1,248          | 1,560          | 312             | 1,560          |           |
| Insurance                          | 1,933         | 1,950         | 23,707         | 23,400         | (307)           | 23,400         |           |
| Taxes                              |               | 1             | 10             | 12             | 2               | 12             |           |
| Landlord/Property Fees             | 365           | 30            | 365            | 360            | (5)             | 360            |           |
| Other Services                     |               |               | 462            |                | (462)           |                |           |
| Legal Fees                         |               | 250           | 4,368          | 3,000          | (1,368)         | 3,000          |           |
| Uncollectable - Bad Debt           |               | 275           |                | 3,300          | 3,300           | 3,300          |           |
| Reserve Study                      |               |               | 950            |                | (950)           |                |           |
| Audit / Tax Prep                   |               | 100           | 1,000          | 1,200          | 200             | 1,200          |           |
| Loan - Interest                    | 2,148         |               | 28,170         |                | (28,170)        |                |           |
| Loan - Principal                   | 4,528         | 6,680         | 51,935         | 80,160         | 28,225          | 80,160         |           |
| <b>TOTAL ADMINISTRATIVE</b>        | <b>10,734</b> | <b>11,366</b> | <b>135,615</b> | <b>136,392</b> | <b>777</b>      | <b>136,392</b> | <b>0</b>  |
| <b>TOTAL OPERATING EXPENSES</b>    | <b>20,557</b> | <b>26,876</b> | <b>300,011</b> | <b>322,512</b> | <b>22,501</b>   | <b>322,512</b> | <b>0</b>  |
| <b>RESERVES</b>                    |               |               |                |                |                 |                |           |
| <b>ADDITIONS</b>                   |               |               |                |                |                 |                |           |
| Reserve - Fence/Wood Repairs       | 500           | 500           | 6,000          | 6,000          |                 | 6,000          |           |
| Reserve - Landscape/Trees          | 600           | 600           | 7,200          | 7,200          |                 | 7,200          |           |
| Reserve - Lighting                 | 150           | 150           | 1,800          | 1,800          |                 | 1,800          |           |
| Reserve - Paving                   | 1,000         | 1,000         | 12,000         | 12,000         |                 | 12,000         |           |
| Reserve - Plumbing/Mechanical      | 1,075         | 1,075         | 27,900         | 12,900         | (15,000)        | 12,900         |           |
| Reserve - Painting                 | 1,350         | 1,350         | 16,200         | 16,200         |                 | 16,200         |           |
| Reserve - Pool                     | 100           | 100           | 1,200          | 1,200          |                 | 1,200          |           |
| Reserve - Pool Meeting Room        | 500           | 500           | 6,000          | 6,000          |                 | 6,000          |           |
| Reserve - Roofing/Decks            | 1,500         | 1,500         | 18,000         | 18,000         |                 | 18,000         |           |
| Reserve - Miscellaneous            | 300           | 300           | 8,600          | 3,600          | (5,000)         | 3,600          |           |
| Reserve - Contingency              | 89            | 89            | 1,068          | 1,068          |                 | 1,068          |           |
| <b>TOTAL ADDITIONS</b>             | <b>7,164</b>  | <b>7,164</b>  | <b>105,968</b> | <b>85,968</b>  | <b>(20,000)</b> | <b>85,968</b>  | <b>0</b>  |
| <b>TOTAL RESERVES</b>              | <b>7,164</b>  | <b>7,164</b>  | <b>105,968</b> | <b>85,968</b>  | <b>(20,000)</b> | <b>85,968</b>  | <b>0</b>  |
| <b>Total EXPENSES AND RESERVES</b> | <b>27,721</b> | <b>34,040</b> | <b>405,979</b> | <b>408,480</b> | <b>2,501</b>    | <b>408,480</b> | <b>0</b>  |
| <b>NET INCOME</b>                  | <b>6,719</b>  | <b>0</b>      | <b>5,262</b>   | <b>0</b>       | <b>5,262</b>    | <b>0</b>       | <b>0</b>  |



# Vista Park Villas Condominium Association

## Monthly Revenue and Expense Statement

MGR PROPERTY MANAGEMENT, 1425 W. FOOTHILL BLVD. SUITE 200, UPLAND CA, 91786

| Apr 16 | May 16 | Jun 16 | Jul 16 | Aug 16 | Sep 16 | Oct 16 | Nov 16 | Dec 16 | Jan 17 | Feb 17 | Mar 17 | Cumulative |
|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|------------|
|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|------------|

### Revenues

|                       |  |  |  |  |  |         |        |        |        |        |        |         |
|-----------------------|--|--|--|--|--|---------|--------|--------|--------|--------|--------|---------|
| Assessment Fee        |  |  |  |  |  | 238,280 | 34,040 | 34,040 | 34,040 | 34,040 | 34,040 | 408,480 |
| Late Payment Interest |  |  |  |  |  | (109)   |        |        |        |        |        | (109)   |
| Late Fee              |  |  |  |  |  | 306     |        | 222    | 481    | 296    | 370    | 1,675   |
| Violation Fee         |  |  |  |  |  | (250)   |        |        |        |        |        | (250)   |
| Key                   |  |  |  |  |  | 150     |        |        |        |        |        | 150     |
| Miscellaneous Income  |  |  |  |  |  | (30)    |        |        | 1,295  |        | 30     | 1,295   |
| <b>Total Revenues</b> |  |  |  |  |  | 238,347 | 34,040 | 34,262 | 35,816 | 34,336 | 34,440 | 411,241 |

### Expenses

|                                |  |  |  |  |  |        |       |       |         |       |       |        |
|--------------------------------|--|--|--|--|--|--------|-------|-------|---------|-------|-------|--------|
| Landscape Maint Contract       |  |  |  |  |  | 23,888 |       | 3,412 | 6,825   | 3,412 | 3,412 | 40,949 |
| Irrigation                     |  |  |  |  |  | 4,579  |       | 174   | 374     |       | 404   | 5,531  |
| Landscape Extras               |  |  |  |  |  | 2,883  |       |       | 264     | 390   | 97    | 3,634  |
| Pool Maintenance               |  |  |  |  |  | 1,750  |       | 450   | 190     |       | 380   | 2,770  |
| Drain Maintenance              |  |  |  |  |  | 675    |       |       |         |       |       | 675    |
| Pool Extras                    |  |  |  |  |  | 1,498  |       | 535   |         |       | 260   | 2,293  |
| Pool Gate                      |  |  |  |  |  | 644    |       |       |         |       |       | 644    |
| Janitorial                     |  |  |  |  |  | 3,500  |       | 1,000 |         | 1,000 | 500   | 6,000  |
| Pest Control                   |  |  |  |  |  | 1,652  |       | 236   | 236     | 236   | 472   | 2,832  |
| Lighting Maintenance - Extras  |  |  |  |  |  | 2,424  |       |       | 210     |       | 840   | 3,474  |
| Common Area Maintenance        |  |  |  |  |  | 703    |       |       | 388     |       | 656   | 1,747  |
| Common Area Supplies           |  |  |  |  |  |        |       |       | 462     |       |       | 462    |
| Video Surveillance             |  |  |  |  |  | 7,186  |       | 350   | (6,800) | 262   |       | 998    |
| Plumbing Repairs               |  |  |  |  |  | 728    |       |       |         |       |       | 728    |
| Extinguisher/Hydrant           |  |  |  |  |  | 3,936  | 503   | 1,239 | 75      | 466   | 593   | 6,812  |
| Electricity                    |  |  |  |  |  | 40,112 | 3,283 | 9,110 | 571     | 9,192 | 354   | 62,622 |
| Water/Sewer                    |  |  |  |  |  | 14,528 | 1,855 |       | 1,930   | 1,795 | 1,855 | 21,963 |
| Trash                          |  |  |  |  |  |        |       | 203   | 110     | 339   |       | 652    |
| Internet                       |  |  |  |  |  | 13,600 |       | 4,331 | 1,912   | 1,932 | 1,933 | 23,708 |
| Insurance - Master Policy      |  |  |  |  |  | 13,650 |       | 3,900 | 1,950   | 1,950 | 1,950 | 23,400 |
| Management Fee                 |  |  |  |  |  | 2,851  |       | 177   |         | 1,340 |       | 4,368  |
| Legal Fees                     |  |  |  |  |  | 1,204  |       |       | 233     |       | (190) | 1,247  |
| Administration - Miscellaneous |  |  |  |  |  | 29,934 | 4,377 | 4,321 | 4,415   | 4,360 | 4,528 | 51,935 |
| Loan - Principal               |  |  |  |  |  | 16,794 | 2,298 | 2,355 | 2,260   | 2,315 | 2,148 | 28,170 |
| Loan - Interest                |  |  |  |  |  | 1,000  |       |       |         |       |       | 1,000  |
| Audit / Tax Prep               |  |  |  |  |  |        |       |       |         | 950   |       | 950    |
| Reserve Study                  |  |  |  |  |  |        |       |       |         |       |       | 365    |
| License/Permits/Fees           |  |  |  |  |  |        |       |       |         |       |       | 10     |
| State Taxes                    |  |  |  |  |  |        |       |       |         |       |       |        |



# Monthly Revenue and Expense Statement

|                               | Apr 16 | May 16 | Jun 16 | Jul 16 | Aug 16 | Sep 16 | Oct 16   | Nov 16 | Dec 16   | Jan 17 | Feb 17  | Mar 17 | Cumulative |
|-------------------------------|--------|--------|--------|--------|--------|--------|----------|--------|----------|--------|---------|--------|------------|
| Reserve - Paving              |        |        |        |        |        |        | 7,000    |        | 2,000    | 1,000  | 1,000   | 1,000  | 12,000     |
| Reserve - Lighting            |        |        |        |        |        |        | 1,050    |        | 300      | 150    | 150     | 150    | 1,500      |
| Reserve - Plumbing/Mechanical |        |        |        |        |        |        | 22,525   |        | 2,150    | 1,075  | 1,075   | 1,075  | 27,825     |
| Reserve - Painting            |        |        |        |        |        |        | 9,450    |        | 2,700    | 1,350  | 1,350   | 1,350  | 16,800     |
| Reserve - Fence/Wood Repairs  |        |        |        |        |        |        | 3,500    |        | 1,000    | 500    | 500     | 500    | 6,000      |
| Reserve - Pool                |        |        |        |        |        |        | 700      |        | 200      | 100    | 100     | 100    | 1,100      |
| Reserve - Roofing/Decks       |        |        |        |        |        |        | 10,500   |        | 3,000    | 1,500  | 1,500   | 1,500  | 18,000     |
| Reserve - Landscape/Trees     |        |        |        |        |        |        | 4,200    |        | 1,200    | 600    | 600     | 600    | 7,000      |
| Reserve - Pool Meeting Room   |        |        |        |        |        |        | 3,500    |        | 1,000    | 500    | 500     | 500    | 6,000      |
| Reserve - Miscellaneous       |        |        |        |        |        |        | 7,100    |        | 600      | 300    | 300     | 300    | 8,600      |
| Reserve - Contingency         |        |        |        |        |        |        | 623      |        | 178      | 89     | 89      | 89     | 1,079      |
| <b>Total Expenses</b>         |        |        |        |        |        |        | 259,877  | 12,316 | 46,121   | 22,839 | 37,103  | 27,721 | 405,977    |
| <b>Net Income</b>             | 0      | 0      | 0      | 0      | 0      | 0      | (21,530) | 21,724 | (11,859) | 12,977 | (2,767) | 6,719  | 5,204      |