

**Franciscan Ministries Inc.
Board of Directors Meeting
January 23, 2023
Minutes**

I = Information D=Discussion A = Action

Present: Jason Bruns, Sarah Wagner, Elle Baker, Renee Sales, Basette Smith, Don Evers, Sr. Marilyn Trowbridge, David Roth, Brian Walker, Deanna Powell, Bill Schinkal, Sr. Ann Cecile Albers, Sr. Wilma Molinari (SFP)
Absent: None

Agenda Item	Item type	Comments
Welcome, Opening Prayer, and Call to Order	I, A	Jason opened the meeting. Sr. Marilyn led the Opening Prayer.
Review/approval of 10/24/2022 minutes	A	Motion made by David Roth, seconded by Elle Baker - all approved
Board Transitions, Introductions	I, A	<ul style="list-style-type: none"> ● Welcomed Bill Schinkal to the Board <ul style="list-style-type: none"> ○ Bill provided bio, introduction ● For recommendation to the Board—Sr. Ann Cecile Albers, Sr. Marilyn Trowbridge <ul style="list-style-type: none"> ○ Sr. Ann Cecile provided bio, introduction ○ Jason motioned, Brian seconded—all approved
Executive Director Report	I	Sarah reported on results: TAMAR’S <ul style="list-style-type: none"> ● Programming has gone well <ul style="list-style-type: none"> ○ “Tuesdays at Tamar’s” has exploded <ul style="list-style-type: none"> ■ Attendance has been great ○ Wednesday AA/NA programming has been well attended ○ Sr. Wilma attended the Tuesday session—was a very powerful experience ● Discussion regarding the source of the attendants of the sessions <ul style="list-style-type: none"> ○ Have been a combination of participants and new attendees ○ Outreach has been strong ● Average of 5 participants/session

		<p>HAIRCUTS</p> <ul style="list-style-type: none"> • Busy • 500 haircuts • 18 sites - adding 8 in 2023 <ul style="list-style-type: none"> ○ Approval from Italy to approve Margarita's transition to full time <p>TAU</p> <ul style="list-style-type: none"> • 2023 looks good <p>GARDEN</p> <ul style="list-style-type: none"> • Shut down at the moment <ul style="list-style-type: none"> ○ Only composting <p>Discussed having presence from a member of staff at each board meeting—opportunity to highlight the program, dig deeper</p> <ul style="list-style-type: none"> • Will have Pam from Tamar's present at next meeting <p>Program Committee discussed</p> <ul style="list-style-type: none"> • Sarah highlighted concerns regarding capacity • Would like to involve community members • Jason: will need to sort out committee structure, KPIs for program committee • Sarah: new KPIs have been added surrounding trauma-sensitivity • Would be critical in providing analysis, recommendations to the board regarding where to grow • Jason, Sarah to work to put together committee structure <p>Discussed refresh of strategic plan</p> <ul style="list-style-type: none"> • Previous strategic plan: <ul style="list-style-type: none"> ○ Closing of OLW ○ Refocusing of programs ○ Shutdown of Barn operations ○ Quality/metrics Committee <ul style="list-style-type: none"> • Discussed seeing that flowing into new program committee
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Development Committee	I, A	<ul style="list-style-type: none"> ● Discussed whether to restart committee as required by bylaws ● Need well-informed timeline for a committee structure, strategic plan ● Discussed channels for integrating/highlighting FM's work, successes
Finance Committee Report	I	<ul style="list-style-type: none"> ● Jason provided overview of budget <ul style="list-style-type: none"> ○ Will continue to be a sponsored ministry in the foreseeable future ○ Congregation came back with request to do a good faith pursuit of \$30k in funding opportunities ● Jason: feel that this falls in line with the need to restart development committee ● Don E reported on results (see reports on Board site): <ul style="list-style-type: none"> ○ Everything in budget was approved other than \$30k, including peer support personnel ○ Money set aside from sale of convent bus was used to build new garage at Tamar's ○ Sundry costs only for the Barn going forward ○ Congregation committee has been put together to review future plans/use for the Barn ● Sr. Marilyn: payment for the garage came from the capital of the congregation ● Will need to work with Sr. Wilma regarding depreciation, allocation
Board Vacancies	I	<ul style="list-style-type: none"> ● Vice Chair - formerly Michael Barnett ● Jason requested suggestions, nominations, interest from Board
Comments from Sr. Wilma	I	<p>Introduction, bio</p> <ul style="list-style-type: none"> ● In charge of ministries in congregation ● Learning more about the ministries all over the world

		<ul style="list-style-type: none"> ● Previous work in Philippines, Senegal ● Happy to be with the sisters - happy for opportunity to visit ministries in the US ● Thanked the Board for their work - stated it is important to work together for the good of the community - improve the work - as sisters important for us to be connected with all of you - do our best to spread mission and our charism ● Former social worker working with trafficked women 8 yrs ● always worked with young ppl - youth pastor ● Moved to Asisi working with refugees from Eritrea ● Was attracted to the congregation because of the response to different needs that they saw ● Even though we're small, we try to do our best to meet the needs of the area we are in
Wrap-Up and Adjournment	I	<ul style="list-style-type: none"> ● Jason adjourned the meeting ● Next meeting: Monday April 24, 2023 at Tamar's Center