



MARK BRNOVICH
ATTORNEY GENERAL

OFFICE OF THE ARIZONA ATTORNEY GENERAL
APPEALS & CONSTITUTIONAL LITIGATION DIVISION
GOVERNMENT ACCOUNTABILITY UNIT

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February 25, 2019

By Certified Mail, Return Receipt Requested

Inscription Canyon Ranch Sanitation District Governing Board
P.O. Box 215
Chino Valley, AZ 86323

Re: Open Meeting Law and the Inscription Canyon Ranch Sanitation District Governing Board
Board Members:

The Office of the Attorney General has received an Open Meeting Law complaint regarding the Inscription Canyon Ranch Sanitation District Governing Board (the "Board"). The Attorney General is authorized to investigate alleged violations of and enforce Arizona's Open Meeting Law. The complaint has been assigned to the Government Accountability Unit, and in particular the Open Meeting Law Enforcement Team (OMLET).

The complaint contains multiple allegations concerning the Board's November 27, 2018 meeting. The first allegation asserts that the Board purportedly took unnoticed legal action to remove Mr. Alan Poskanzer from the Board. The second allegation asserts that the Board purportedly held a non-public meeting with legal counsel after the executive session ended. The third allegation asserts that Mr. Poskanzer was denied access to the November 27, 2018 executive session minutes and recording. The final allegation asserts that the Board's district manager failed to notify Mr. Poskanzer of the November 27, 2018 meeting.

This letter's purpose is to request information from you regarding the aforementioned complaint so that we may better assess this matter. To that end, and pursuant to A.R.S. § 38-431.06(C), please provide a response to the above allegations. Along with the response, please provide (1) a copy of the November 27, 2018 executive session minutes and any available audio or video recordings, and (2) any communications between Board members, including emails, that discuss Mr. Poskanzer's status as a Board member.

Please forward the information requested within thirty (30) days of receiving this letter. Any objections to or reasons for not complying with this request should be filed with the Attorney General's Office no later than the same deadline. A failure to timely respond to this letter may result in the finding of a violation(s) and the imposition of appropriate remedies. If

Inscription Canyon Ranch Sanitation District Governing Board
February 25, 2019
Page 2

legal counsel will be representing you in connection with this inquiry, please have counsel notify me of such representation.

Sincerely,

A handwritten signature in black ink that reads "Katherine Jessen". The signature is written in a cursive, flowing style.

Katherine Jessen
Assistant Attorney General
Open Meeting Law Enforcement Team