

Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
Tuesday, October 9, 2018
6:00 P.M.

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Area Development Authority is identical to the Agenda for Stilwell Utility Department. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: September 11, 2018
- c. Approval of Payment of Purchase Order Invoices-\$613,157.19
- d. Financial Reports

III. Regular Agenda

1. Discussion and possible action to award the WWTP bid as submitted by HCCCO contingent upon approval by USDA/Rural Development engineering staff.
2. Discussion and possible action to award the WWTP bid as submitted by utility services for Water Storage Tank No. 3 Rehabilitation.
3. Discussion and possible action to approve name change on RECTec joint pole agreement to Northeast Rural Services, Inc. d/b/a BOLT Fiber Optic Services.
4. Discussion and possible action to approve or not approve bids on Vacuum Excavator.
5. Discussion and possible action to sign new signature cards for accounts at the Bank of Commerce.
6. Discussion and possible action to review and assign to a committee the Board Policy on Fire Hydrant Water Rates and use of Fire Hydrant Meters and billing procedures.
7. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.4.
8. Discussion and possible action to approve and renew the Joint Pole Use contract with OzarksGo.
9. Discussion with possible decision to accept grant funds in the amount of \$166,458 from the Oklahoma Department of Commerce-State Energy Office for purchase and installation of street lighting, associated software and equipment.

10. Discussion with possible decision to commit in-kind labor and equipment of \$41,687.34 and cash matching funds of \$26,410.00 associated with implementation of LED street lighting; amending budget line items as needed up to the amounts listed herein.
 11. Discussion with possible decision to authorize the development of bid specifications and solicitation for competitive bids for equipment and/or software associated with the LED street lighting project.
 12. Discussion with possible decision to accept grant funds in the amount of \$183,127.09 from the Oklahoma Department of Commerce-State Energy Office for the purchase and installation of Variable Frequency Drives (VFDs), pumps, electrical controls, energy efficient lighting and equipment for the city lake raw water intake pump house and the wastewater treatment plant blower building.
 13. Discussion with possible decision to commit in-kind labor and equipment of \$8,752.04 and cash matching funds of \$63,959.71 associated with implementation of VFDs and lighting at the city lake pump house and wastewater treatment blower building; amending budget line items as needed up to the amount listed herein.
 14. Discussion with possible decision to authorize the development of bid specifications and solicitation for competitive bids for equipment and/or installation services associated with the VFDs, pumps, electrical controls for the city lake pump house and wastewater treatment blower building project
 15. Discussion and possible action to approve appointment of Interim General Manager.
 16. Discussion and possible action to approve posting internally, if no applications, then use public media for an Office Manager.
 17. Report on the status of Starr Springs Lease, discussions and anticipated closing date for execution of the new agreement, along with related documents.
 18. Status report by Larry Eagleton
 19. Audit Committee Report.
 20. Policy Committee Report.
 21. Budget Committee Report.
- IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

V. Adjournment

Posted: 4:00 P.M. October 5, 2018
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer





Notice of Board Meeting
Regular Meeting
Stilwell Area Development Authority
925 West Hickory, Stilwell Oklahoma
Tuesday, October 9, 2018
6:00 P.M.

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Area Development Authority is identical to the Agenda for Stilwell Utility Department. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: September 11, 2018
- c. Approval of Payment of Purchase Order Invoices-\$613,157.19
- d. Financial Reports

III. Regular Agenda

1. Discussion and possible action to award the WWTP bid as submitted by HCCCO contingent upon approval by USDA/Rural Development engineering staff.
2. Discussion and possible action to award the WWTP bid as submitted by utility services for Water Storage Tank No. 3 Rehabilitation.
3. Discussion and possible action to approve name change on RECTec joint pole agreement to Northeast Rural Services, Inc. d/b/a BOLT Fiber Optic Services.
4. Discussion and possible action to approve or not approve bids on Vacuum Excavator.
5. Discussion and possible action to sign new signature cards for accounts at the Bank of Commerce.
6. Discussion and possible action to review and assign to a committee the Board Policy on Fire Hydrant Water Rates and use of Fire Hydrant Meters and billing procedures.
7. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307 B.4.
8. Discussion and possible action to approve and renew the Joint Pole Use contract with OzarksGo.
9. Discussion with possible decision to accept grant funds in the amount of \$166,458 from the Oklahoma Department of Commerce-State Energy Office for purchase and installation of street lighting, associated software and equipment.

10. Discussion with possible decision to commit in-kind labor and equipment of \$41,687.34 and cash matching funds of \$26,410.00 associated with implementation of LED street lighting; amending budget line items as needed up to the amounts listed herein.
 11. Discussion with possible decision to authorize the development of bid specifications and solicitation for competitive bids for equipment and/or software associated with the LED street lighting project.
 12. Discussion with possible decision to accept grant funds in the amount of \$183,127.09 from the Oklahoma Department of Commerce-State Energy Office for the purchase and installation of Variable Frequency Drives (VFDs), pumps, electrical controls, energy efficient lighting and equipment for the city lake raw water intake pump house and the wastewater treatment plant blower building.
 13. Discussion with possible decision to commit in-kind labor and equipment of \$8,752.04 and cash matching funds of \$63,959.71 associated with implementation of VFDs and lighting at the city lake pump house and wastewater treatment blower building; amending budget line items as needed up to the amount listed herein.
 14. Discussion with possible decision to authorize the development of bid specifications and solicitation for competitive bids for equipment and/or installation services associated with the VFDs, pumps, electrical controls for the city lake pump house and wastewater treatment blower building project
 15. Discussion and possible action to approve appointment of Interim General Manager.
 16. Discussion and possible action to approve posting internally, if no applications, then use public media for an Office Manager.
 17. Report on the status of Starr Springs Lease, discussions and anticipated closing date for execution of the new agreement, along with related documents.
 18. Status report by Larry Eagleton
 19. Audit Committee Report.
 20. Policy Committee Report.
 21. Budget Committee Report.
- IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)
- V. Adjournment

Posted: 4:00 P.M. October 5, 2018
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer

