

**TOWNS COUNTY**  
**OUT BUILDING APPLICATION PERMIT**  
**Out Building/Garage/Storage Building**  
**(REQUIRED FOR BUILDING 120 SQ. FT. OR MORE)**

**TOWNS COUNTY BUILDING DEPARTMENT**  
**1100 JACK DAYTON CIRCLE**  
**YOUNG HARRIS, GEORGIA 30582**  
**PHONE 706-896-3159 EMAIL: townschi@gmail.com**

**THIS PERMIT IS REQUIRED ON ALL OUT BUILDINGS (GARAGES, STORAGE BUILDINGS, SHOPS, ETC 120 SQUARE FEET OR MORE). PLEASE ANSWER EVERY QUESTION TO ENSURE APPROVAL OF PERMIT.**

**THIS APPLICATION REQUIRES YOU TO FOLLOW AND ABIDE WITHIN THE STATE OF GEORGIA SOIL AND EROSION REQUIREMENTS.**

DATE: \_\_\_\_\_

OWNER'S NAME: \_\_\_\_\_

OWNER'S MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE \_\_\_\_\_

CONSTRUCTION LOCATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DIRECTIONS: \_\_\_\_\_

\_\_\_\_\_

**REQUIREMENTS FOR A OUT BUILDING PERMIT**

**(MUST BE INCLUDED WITH BUILDING PERMIT)**

**1. COPY OF RECORDED PLAT OF PROPERTY AND COPY OF DEED**

LAND LOT \_\_\_\_\_ DISTRICT \_\_\_\_\_ LOT NUMBER \_\_\_\_\_ (FOUND ON PLAT)

**2. COPY OF SEPTIC PERMIT: (IF PLUMBING WILL BE NEEDED)**

**3. COPY OF BLUE PRINTS OR DRAWING WITH DIMENSIONS**

**4. COPY OF CULVERT FORM: (IF NEW DRIVE WILL BE INCLUDED)**

5. COPY OF 911 ADDRESS REQUEST FORM (IF NEEDED)

6. COPY OF PLATT WITH LOCATION OF PROPOSED STRUCTURE (SKETCHED)

7. IF NEW DRIVE WILL BE INCLUDED A COPY OF PLAT OR SKETCH SHOWING HOW DRIVEWAY WILL CONNECT TO THE COUNTY ROAD OR STATE HIGHWAY. A GEORGIA DEPARTMENT OF TRANSPORTATION PERMIT WILL BE REQUIRED FOR DRIVES CONNECTING TO STATE HIGHWAYS.

**CONSTRUCTION PROJECT**

RESIDENTIAL \_\_\_\_\_ COMMERCIAL \_\_\_\_\_ (Check One)

STORAGE \_\_\_\_\_ GARAGE \_\_\_\_\_ SHOP \_\_\_\_\_ OTHER \_\_\_\_\_ (Check One)

ESTIMATED COST: \$ \_\_\_\_\_

**OUT BUILDING /GARAGE / STORAGE BUILDING . ETC**

PLUMBING WILL BE INCLUDED: YES \_\_\_\_\_ NO \_\_\_\_\_

ELECTRICITY WILL BE INCLUDED: YES \_\_\_\_\_ NO \_\_\_\_\_

OFFICE, OR LIVING QUARTERS INCLUDED: YES \_\_\_\_\_ NO \_\_\_\_\_

(Note: If Building will be used for Office, Business/Commercial purposes, or has Living Quarters a Regular Building Permit Application will be required)

BUILDING SIZE: \_\_\_\_\_ SQUARE FOOTAGE: \_\_\_\_\_

SET BACK REQUIREMENTS FROM ROAD RIGHT OF WAY AND OR PROPERTY LINES ARE AS FOLLOWS:

20 FEET FROM THE FRONT OF LINE

20 FEET FROM THE REAR OF LINE

10 FEET FROM SIDES OF LINES

DOES YOUR CONSTRUCTION PROJECT MEET THE REQUIRED SET BACKS? Yes \_\_\_\_\_ No \_\_\_\_\_



BUILDING HEIGHT LIMITATIONS ARE 35 FEET OR 3 STORIES WHICHEVER IS LESS. DOES YOUR PROJECT MEET THE COUNTY REQUIREMENTS AND LIMITATIONS? Yes \_\_\_ No \_\_\_

THERE IS A 50 FEET BUFFER REQUIRED FROM ALL COLD WATER STREAMS IN GEORGIA PER THE GEORGIA ENVIRONMENTAL PROTECTION DIVISION. DOES YOUR BUILDING PROJECT MEET THIS BUFFER? Yes \_\_\_ No \_\_\_

**NOTE: IF YOUR PROPERTY DOES NOT MEET THE GEORGIA ENVIRONMENTAL PROTECTION DIVISION BUFFER YOU WILL NEED TO APPLY TO THEM FOR A VARIANCE PRIOR TO A BUILDING PERMIT BEING ISSUED**

DOES YOUR PROPERTY AND CONSTRUCTION PROJECT LIE WITHIN A FLOOD PLAIN? Yes \_\_\_ No \_\_\_

DOES YOUR PROPERTY BORDER UNITED STATES FOREST SERVICE PROPERTY? Yes \_\_\_ No \_\_\_

THE MOUNTAIN PROTECTION ACT PRETAINS TO PROPERTY ABOVE 2200 FEET, AND REQUIRES 1 ACRE OF LAND OR MORE WITH MINIMAL TREE REMOVAL. DOES THE MOUNTAIN PROTECTION ORDINANCE APPLY TO YOUR PROPERTY? Yes \_\_\_ No \_\_\_

IS YOUR PROPERTY LOCATED WITHIN TOWNS COUNTY? Yes \_\_\_ No \_\_\_

IS YOUR PROPERTY LOCATED WITHIN CITY LIMITS OF YOUNG HARRIS? Yes \_\_\_ No \_\_\_

IS YOUR PROPERTY LOCATED WITHIN CITY LIMITS OF HIAWASSEE? Yes \_\_\_ No \_\_\_

IS YOUR LOT ON LAKE CHATUGE? Yes \_\_\_ No \_\_\_ (NOTE THERE IS A 50 FT SETBACK REQUIREMENT FROM THE 1926 LINE ON LAKE CHATUGE PER COUNTY REQUIREMENT)

**NOTE: ALL QUESTIONS ON THE APPLICATIONS MUST BE ANSWERED**

**PLEASE READ AND INITIAL THE FOLOWWING:**

1. I UNDERSTAND THAT THE TOWNS COUNTY BUILDING INSPECTOR MAY INSPECT THE PERMITTED PROJECT AT ANY REASONABLE TIME TO ENSURE COMPLIANCE WITH MY PERMIT \_\_\_\_\_

2. I UNDERSTAND THAT PER O.C.G.A. 48-5-264.1 THE TOWNS COUNTY APPRAISAL STAFF WILL BE VISITING MY PROPERTY WITHIN THE YEAR OF MY PERMIT FOR DATA COLLECTION \_\_\_\_\_

**I HEREBY CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT.**

PROPERTY OWNER SIGNATURE \_\_\_\_\_

DATE: \_\_\_\_\_