

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF
THE RIVER PLACE MUNICIPAL UTILITY DISTRICT**

December 22, 2015

The Board of Directors of the River Place Municipal Utility District of Travis County, Texas met in regular session, open to the public on December 22, 2015 at the River Place Country Club, 4207 River Place Boulevard, Austin, Texas beginning at 2:00 p.m., pursuant to notice duly given in accordance with the law.

The roll was called of the following members of the Board to wit:

Patrick Reilly	President
Kenneth Bartlett	Vice President
Arthur Jistel	Secretary
Lee Wretlind	Treasurer
Claudia Tobias	Assistant Secretary/Treasurer

and all Directors were present, thus constituting a quorum.

Also present were Patricia Rybachek of Severn Trent Environmental Services ("Severn Trent"), the District's General Manager; Herb Edmonson, P.E., of Gray Engineering, Inc. ("Gray"), the District's Engineer; Tim Snyder, a resident of the District; Wick Tobias, Vice-President, of the River Place Homeowners' Association (the "HOA"); and Phil Haag and Suzanne McCalla of McGinnis Lochridge, the District's Attorney.

Upon calling the meeting to order, Director Reilly noted that there were no residents of the District present who wished to address the Board.

The next item of business was approval of the monthly consent agenda containing the minutes of the November 24, 2015, regular meeting and payment of bills and expenses. Upon a motion duly made by Director Jistel and seconded by Director Tobias, the Board voted unanimously to approve the Consent Agenda as presented.

Next, the Board reviewed a memorandum regarding the key dates for the May 7, 2016 Directors Election (the "Election") for the District, a copy of which is attached hereto and made a part of these minutes. Ms. McCalla stated that she would distribute candidate application packets for the Election to Directors Jistel and Bartlett, whose terms were expiring, at the District's January 26, 2016, Board meeting.

The Board next discussed the landscape maintenance around the District's lift stations (the "Property"). The Board recalled that the District had requested that the District's General Manager obtain a revised proposal from TexaScapes as well as additional proposals from other contractors for maintenance of the Property on an "as needed" basis. Ms. Rybachek stated that TexaScapes remained firm on their original proposal. She added that it continued to be difficult to find contractors willing to submit proposals for smaller jobs especially when performed on an "as needed" basis only.

Director Wretlind questioned if the HOA's landscaper had been contacted. He stated that the HOA's landscaper was already in the area and that performing the landscape maintenance in the District on an "as needed" basis may not be an issue. Ms. Rybachek agreed to contact the HOA's landscaper regarding the Project. Director Tobias added that her landscaper might be interested in submitting a proposal for the maintenance of the Property and agreed to contact him regarding a proposal.

Director Reilly next reported that at a recent meeting with representatives from the City of Austin (the "City") regarding the City's future plans for the Surface Water Treatment Plant. The City announced its plans to place the District's water plant in "standby" mode and to install a water line down River Place Boulevard to deliver City water to the elevated storage tank (located in Sun Tree Park) that would eventually serve residents of the District. Director Reilly stated his belief that the City's plan was in violation of the Strategic Partnership Agreement ("SPA") between the City and the District. He also noted that the City's water was fluoridated, where the District's water did not add fluoride. Director Wretlind pointed out that the District pays debt service on the water plant and would continue to pay the debt service even if the water plant was placed in "standby" mode. A lengthy discussion ensued. Director Reilly reported that the provisions in the SPA regarding the District's 323 acres of Parkland were also discussed during the meeting with the City. Mr. Haag explained that his office would continue to try and negotiate the provisions of the SPA with regard to maintenance of the Parkland and that he would also try to obtain clarification from the City on the issues surrounding the water plant.

Next, Mr. Edmonson reported on the drainage issue at 10809 Range View in the District. He stated that Gray Engineering had reviewed the situation to determine the best long-term solution. He then reviewed with the Board a proposal from Kuts & Kleans, Inc., to repair the drainage issue. A copy of the proposal, thus presented, is attached to these minutes and shall be considered an exhibit. After discussion and a motion duly made by Director Wretlind and seconded by Director Jistel, the Board voted to approve the proposal from Kuts & Kleans at a total cost to the District of \$10,150.49.

Next, the Board received reports from District consultants. The Consultant Reports are included in the Board Packet, a copy of which is attached hereto as an exhibit to these minutes.

General Manager – Ms. Rybachek presented the General Manager's report in its entirety. She first reported that the plaque listing former Director Jim Casey's years of service to the District was installed at the Woodlands Park Pavilion. She also reported that the District's winter newsletter was included in the Board Packet and would be mailed out to District residents in mid-January.

Continuing her report, Ms. Rybachek reviewed with the Board a proposal from Maxwebs Co. for design and maintenance of a District-maintained website. A copy of the proposal is attached to these minutes as an exhibit. Director Wretlind pointed out

that providing current materials to keep the website up-to-date would be time intensive. Ms. Rybachek noted that the HOA's website currently had a District tab that could be updated to include additional District information. After discussion, Ms. Rybachek agreed to contact the HOA regarding including additional District items on the HOA's website. No action was taken on the proposal by Maxwebs Co., at this time.

Engineer – Mr. Edmonson stated that he had nothing additional to report.

Attorney – Mr. Haag next reported that House Bill 1295, 84th Texas Legislative Session ("HB 1295"), became effective September 1, 2015, and applies to a contract of a governmental entity entered into after December 31, 2015, that either requires an action by the Board or has a value of at least \$1,000,000. He continued that under the terms of HB 1295, set forth in the Government Code, Section 2252.908, the District may not enter into any contract that requires an action by the Board unless the business entity submits a disclosure document listing any interested parties to the contract. He explained that the form of the disclosure document has been prescribed by the Texas Ethics Commission (the "TEC") as Form 1295. Mr. Haag continued that the business entity must electronically enter required information onto the Form 1295 and print a copy of the completed form, which will include a certification of filing containing a unique certification number. An authorized agent of the business entity must then sign the Form 1295 and have it notarized, he said. Mr. Haag explained that the signed and notarized Form 1295 must then be filed with the District at the time the business entity enters into a contract. Mr. Haag stated that not later than 30 days after the District has received the Form 1295, the District, or an agent of the District, must submit a copy to the TEC electronically, after receipt of which, the TEC will post the completed Form 1295 to its website within seven business days. Mr. Haag told the Board that the TEC was holding a seminar on January 29, 2016, during which HB 1295 would be discussed. He confirmed that someone from his office would be in attendance at the seminar.

Director Jistel updated the Board on the status of the parks in the District. He noted that the Girl Scouts would begin work on the District's Nature Trail in the beginning of January, depending on the weather.

There being nothing further to come before the Board, the Board scheduled its next meeting for January 26, 2016, and the meeting was adjourned.




Secretary, River Place MUD
Board of Directors

THE RIVER PLACE MUNICIPAL UTILITY DISTRICT
November 22, 2015
Minutes Attachments

1. Memorandum of Key Dates for the 2016 Directors Election;
2. Kuts & Kleans, Inc., proposal for 10801 Range View Drive;
3. Maxwebs Co. proposal for design and maintenance of District website;and
4. Board Packet.