

## Presenters



**The Reverend Dr. Barbara J. Morton** – Certified Church Business Administrator. Founder and Owner Life Changing Seminars, Columbia, MD; Professional Training & Coaching; Associate Minister, First Baptist Church of Guilford, Columbia, MD



**Mrs. Janiel E. Youngblood, CPA** – Certified Church Business Administrator. Owner, Janiel Youngblood & Associates, LLC Church Financial Consulting Firm



**The Reverend Dr. William "Bill" Whitaker** – Owner, CBA1 LLC Ministry Consulting Firm; Instructor, Church Finance and Administration, Samuel DeWitt Proctor School of Theology at Virginia Union University



**Mr. David Rogers** – Preferred Agent – Brotherhood Mutual Insurance Agency (Church Insurance)



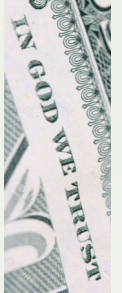
**The Reverend Dr. Raymond L. Palmer, ESQ** – Owner, The Law Offices of Raymond L Palmer & Associates; Pastor, Oak Grove Baptist Church, Hanover, VA



**The Reverend William J. Key** – Retirement Benefits Consultant, MMBB Financial Services

Baptist General  
Convention of Virginia

# 2019 Church Finance and Tax Compliance Conference



**January 12, 2019**

**8:00 AM—2:00 PM**

**Inclement Weather Date:  
January 19, 2019**

**First Baptist Church  
Centralia  
2920 Kingsdale Road  
Richmond, VA**

**Registration:  
\$50 Per Person**

**Deadline: January 5, 2019**

*"But let all be done properly and in an orderly manner." (1 Cor. 14:40 NASB)*



*Reviving Our Roots: Prophetic Preaching and Our  
Missional Mandate* (Luke 4: 18-19)



**Guest Preacher**  
**The Reverend  
William J. Key** –  
Retirement  
Benefits  
Consultant,  
MMBB Financial  
Services

## Individual Registration Form

Name \_\_\_\_\_

Home Mailing Address  
\_\_\_\_\_

City St, Zip \_\_\_\_\_

Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

Church & Location \_\_\_\_\_  
\_\_\_\_\_

Pastor \_\_\_\_\_

Track Choice (circle one): **A B C D E F**

**TOTAL AMOUNT ENCLOSED: \$ 50.00**

**\*\*All registration fees are non-refundable.\*\***

Make church checks and money orders payable to: BGCVA.

**\*\*Sorry, no personal checks, please.\*\***

### SEND REGISTRATION TO:

Baptist General Convention of Virginia

P. O. Box 26704

Richmond, VA 23261

### Attn:

**Church Finance & Tax Compliance**

DEADLINE: Postmarked by **January 5, 2019**

### YOU CAN ALSO REGISTER ON-LINE AT:

[www.bgcva.org](http://www.bgcva.org)

## Tentative Schedule - Saturday, January 12

@ First Baptist Church Centralia, 2920 Kingsdale Road,  
Richmond

7:45 am	Registration & Light Breakfast Foods
8:30	Morning Inspiration Scripture and Prayer Greetings Homily— The Reverend William Key
8:45	Plenary Session 1 <b>What's New? Tax Laws Governing Churches</b> <b>Pastor &amp; Staff Benefits</b>
9:30	Select One Track: A—Clergy Tax Preparation and Tax Benefits B—The Work of Church Trustees C—Preparing Your Church Ministry-Action Budget D—Preparing Your Church for Audit E—Securing Your Church: Safety & Security F—Reviewing Your Church Constitution and By-Laws
11:55	LUNCH
12:45 pm	Plenary Session 2 <b>Church Operations, Financial Practices, and other Hot Button Topics—Q &amp; A</b>
1:45	Closing



*It is strongly urged that more than one person from your church attend each workshop. The Chair of the Deacons and/or a Trustee are encouraged to also attend the clergy track with their Pastor.*

This exciting, one-day conference is designed for Pastors, Trustees, Deacons, Treasurers, Finance Ministry, Finance Committee, etc.

### This Conference will engage...

1. ...clergy in exploring how to get the most of their salary and benefits package; and glean information you should know that will make a difference in clergy financial well-being
2. ...all participants in increasing their understanding of "What's New" with IRS regulations as it relates to pastors, employees, church property, facilities, finances, taxes, bookkeeping, and documentation
3. ...trustees and prospective trustees in knowing their duties and guiding their church into being in compliance with state and federal laws.
4. ...treasurers, finance committees, and others involved will learn the process of preparing and executing your church's budget
5. ...all participants in identifying strategies for protecting the financial integrity of the church and
6. ...all participants in effectively performing assigned duties and responsibilities in a Godly manner.

### Clergy (full and part time):

- Are you getting the most out of your mileage and housing allowance?
- Do you know that to get into a retirement program doesn't cost you or your church very much?

Contact The Reverend William J. Key, Retirement Benefits Consultant, MMBB Financial Services for more information.

Telephone: 800.986.6222, ext. 8068

Email: [william.key@mmbb.org](mailto:william.key@mmbb.org)