



L.B.J.&C. Head Start

A limited Purpose Agency Serving
Clay, Cumberland, DeKalb, Fentress, Jackson, Macon, Overton,
Pickett, Putnam, Smith, Warren and White Counties

1150 Chocolate Drive•Cookeville, Tennessee 38501•Telephone(931)528-3361•Fax:(931)528-2409•www.lbjc.org

Date: May 4, 2020

For: Food Quotes

The L.B.J.& C. Development Corporation Head Start Program, 1150 Chocolate Drive, Cookeville, Tennessee 38501 will receive sealed quotes for the food contract. The quotes will be accepted until **3:30 p.m., June 26, 2020**. The Head Start Director, Program Services Manager, Fiscal Assistant and the Child Nutrition Specialist at **9:00 a.m. on June 29, 2020** will tabulate quotes. The criteria for awarding the food contract will be based on the food quote, the delivery area, qualifications and services of the submitter.

First delivery will be required on **Friday, August 14, 2020**. Thereafter-regular delivery days will be established on a weekly basis.

I. Quote Form:

All quotes must be done on the enclosed form. All quotes must be sealed in an envelope plainly marked in large letters on the outside with the words "FOOD QUOTE". All members of the team will be present on **June 29, 2020 at 9:00 a.m.** to open the quotes.

II. Requirements:

Submitters must service all of the L.B.J.& C. Development Corporation Head Start Program located in Cumberland, DeKalb, Fentress, Overton, Pickett, Putnam, Warren, Smith, Clay, Macon, Jackson and White Counties. All items supplied on this quote must be in compliance with the identifications and will be subject to inspection, approval, and acceptance by the authorized food service personnel upon delivery. The food item must comply to the Pure Food, Drug, and Cosmetic Act of 1938 (1966). Any food item that does not meet the regulations of quality shall be refused by the authorized food service personnel at the time of delivery or pick up must be made by the food supplier at the time of the next delivery. Any and all credits must be credited to related account in month of invoice billing. L.B.J.& C. Head Start will not incur any delivery or pickup charges. If items ordered are not available and substitutions are made they must be pre-approved by Child Nutrition Specialist prior to delivering.

The select contract shall comply with Executive Order 11246; entitled "Equal Opportunity" as amended by Executive Order 11375 and as supplemented by the Department of Labor regulations. Submitter is required to maintain all records for three years.

The select contract shall submit evidence of license in accordance with state, tribal or local laws. Copies of vender licensee will be kept on file by grantee.

III. Pricing:

The submitter must submit a firm fixed price quote for the contract period. The contract period is from July 1, 2020 through June 30, 2022.

IV. Contact Awarding:

The firm fixed price contract award shall be made by written notice to that responsible submitter who is awarded the highest cumulative points by the quote team. Points will be awarded to the submitter whose quote is the lowest in price, has the highest quality of service and who meets the service area qualifications.

L.B.J.& C. Development Corporation Head Start Program retains the right to accept or reject any quote and to request further validations in writing. Any or all quotes may be rejected when there is sound documented business reasons in the best interest of the L.B.J.& C. Development Corporation Head Start Program.

The contractor must allow access to the documents and records relating to this contract by State Agencies, United States Department of Agriculture, Head Start Bureau Representatives, or Comptroller General upon written notification.

L.B.J.& C. Development Corporation Head Start Program Food for:
 Program Year 2020-2022

Bid Format:

| Stock # | Description | Brand | Pack Size | Cost |
|----------------|--|--------------|------------------|-------------|
| _____ | Beef patty Grd 80 Rnd | _____ | _____ | _____ |
| _____ | Ground Beef 80/20 No fillers 100% USDA Beef | _____ | _____ | _____ |
| _____ | BBQ Pork Chp W/Tvp/Tom Sce | _____ | _____ | _____ |
| _____ | Chicken Brst Boneless, butterfly cut | _____ | _____ | _____ |
| _____ | Chicken Brst Tender clipped | _____ | _____ | _____ |
| _____ | Ham Sli. Smk 96% fat Free | _____ | _____ | _____ |
| _____ | Fish Sticks Precooked Brd 2 – 4 oz. servings | _____ | _____ | _____ |
| _____ | Salmon Pink Fancy | _____ | _____ | _____ |
| _____ | Cheese slices Slices/yellow Made with milk | _____ | _____ | _____ |
| _____ | Cheese Chdr milk Feather shredded Made with milk | _____ | _____ | _____ |
| _____ | Cheese mozzarella Shredded 100% cheese | _____ | _____ | _____ |

| Stock # | Description | Brand | Pack Size | Cost |
|----------------|---|--------------|------------------|-------------|
| _____ | Cheese Mozz String 1 oz stick | _____ | _____ | _____ |
| _____ | Egg Whole Liquid, Fresh | _____ | _____ | _____ |
| _____ | Toast French Sticks Battered, Whole grain | _____ | _____ | _____ |
| _____ | Apple Juice Unsweetened bottle 100% juice | _____ | _____ | _____ |
| _____ | Grape Juice Unsweetened bottle 100% juice | _____ | _____ | _____ |
| _____ | Orange Juice Unsweetened bottle 100% juice | _____ | _____ | _____ |
| _____ | Applesauce Fancy, No chunks | _____ | _____ | _____ |
| _____ | Peach Diced Extra light / light syrup | _____ | _____ | _____ |
| _____ | Diced Pears Extra light / light syrup | _____ | _____ | _____ |
| _____ | Mandarin Oranges Whole segments Extra light / light syrup | _____ | _____ | _____ |
| _____ | Pineapple Tidbits Grade A in natural juices | _____ | _____ | _____ |
| _____ | Strawberry Whole IQF, No additives | _____ | _____ | _____ |
| _____ | Whole Kernel Corn Grade A in natural juices | _____ | _____ | _____ |

| Stock # | Description | Brand | Pack Size | Cost |
|----------------|--|--------------|------------------|-------------|
| _____ | Green beans 4 Sieve | _____ | _____ | _____ |
| _____ | Blueberry Muffin Mix | _____ | _____ | _____ |
| _____ | Pea Green Mixed sieve | _____ | _____ | _____ |
| _____ | Yam/Sweet potato Cut Fcy | _____ | _____ | _____ |
| _____ | Canned Carrots U.S. Grade A slice 1-2" diameter No more than 3/8" thick | _____ | _____ | _____ |
| _____ | Turnip Greens Seasoned | _____ | _____ | _____ |
| _____ | Rice Brown Parboiled Whole grain | _____ | _____ | _____ |
| _____ | Yogurt low fat Max 23 grams sugar Per 6 ounces | _____ | _____ | _____ |
| _____ | English muffin Whole wheat Fully split | _____ | _____ | _____ |
| _____ | Tortilla wrap Whole wheat | _____ | _____ | _____ |
| _____ | Cracker Whole wheat | _____ | _____ | _____ |
| _____ | Spaghetti Pasta Whole grain | _____ | _____ | _____ |
| _____ | Whole wheat flour Fine ground | _____ | _____ | _____ |

| Stock # | Description | Brand | Pack Size | Cost |
|----------------|---------------------------------------|--------------|------------------|-------------|
| _____ | Corn Flakes Ready to eat | _____ | _____ | _____ |
| _____ | Cheerios Ready to eat | _____ | _____ | _____ |
| _____ | Bran cereal Ready to eat | _____ | _____ | _____ |
| _____ | Rice Krispies Ready to eat | _____ | _____ | _____ |
| _____ | Pretzels Wheat flour Mini twist | _____ | _____ | _____ |
| _____ | Goldfish crackers Whole grain | _____ | _____ | _____ |
| _____ | BBQ sauce | _____ | _____ | _____ |
| _____ | Low-fat Ranch | _____ | _____ | _____ |
| _____ | Mild Salsa | _____ | _____ | _____ |