



SPRING CREEK ASSOCIATION COMMITTEE OF ARCHITECTURE REGULAR MEETING MINUTES

Spring Creek Association Committee of Architecture
Tuesday, September 10, 2019, 5:30 PM, PST
Fairway Community Center Meeting Room
401 Fairway Blvd, Spring Creek, Nevada

PRESENT: Chair Jill Holland, Vice Chairperson Casandra Banuelos, Members: Randy Hesterlee, Diane Parker, and Stefanie Sisk

STAFF MEMBERS PRESENT: SCA President Bahr, SCA COA Secretary Shields

CALL TO ORDER: Chair Jill Holland called the meeting to order at 5:30 PM.

PLEDGE OF ALLEGIANCE.

NOTICE:

- 1. Items may be taken out of order**
- 2. Two or more items may be combined**
- 3. Items may be removed from agenda or delayed at any time**
- 4. Restrictions regarding Public Comment:** Pursuant to N.R.S. 241.020(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. Comments during this public comment period are limited to items NOT listed on the agenda, and shall be limited to not more than three (3) minutes per person unless the Committee of Architecture elects to extend the comments for purposes of further discussion. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Chair may prohibit comment, if the content of that comment is a topic that is not relevant to, or within the authority of, the Spring Creek Association or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

COMMENTS BY THE GENERAL PUBLIC

ACTION SHALL NOT BE TAKEN

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

No public comment was received.

NEW BUSINESS

- 1. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH/WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 370 FAIRWAY BLVD (106C-005-006). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner has been in violation since May 2019. There has been no contact from property owner.

Vice Chair Banuelos moved/Member Parker seconded to uphold the \$200.00 fine and refer the property at 370 Fairway Boulevard to the Board of Directors for further action. Motion carried (5-0).

- 2. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE/UNREGISTERED/UNLICENSED VEHICLES AT 994 PALACE PKWY (403-011-004). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner has been in violation since January 2019. The property owner contacted the office on 3/18/19 and asked if the car was parked in the back and covered if it would be acceptable. He was informed it would be acceptable and the property would be in compliance when that was done. There has been no further contact from the property owner. Registration for the vehicle was verified and the property is in compliance.

Vice Chair Banuelos moved/Member Hesterlee seconded to close the violation at 994 Palace Parkway and reduce the fine to the amount of \$100.00. Motion carried (5-0).

- 3. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE/UNREGISTERED/UNLICENSED VEHICLES AND STORAGE OF TOOLS AND TRASH AT 476 CEDARLAWN DRIVE (202-030-042). *FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner has been in violation since January 2019. The property owner's daughter contacted the office and stated that they have a squatter and when they went to court the judge denied them from removing the person from the property. We requested that she send documentation of this, but no documentation was received. Attorney McConnell advised the Association to allow the property owner a couple of months to provide the documentation. There has been no further contact from the property owner or daughter.

Member Parker moved/Vice Chair Banuelos seconded to uphold the \$200.00 fine and refer the property at 476 Cedarlawn Drive to the Board of Directors for further action. Motion carried (5-0).

4. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH/WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 134 GREENCREST DRIVE (109-003-013). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner has been in violation since June 2019. The property owner contacted the office on 9/4/19 and stated that she left a message that the weeds were taken care of on June 30, 2019. There was no note on file and no voicemail message was received. It was recommended the property owner attend the meeting on 09/10/19 and speak with the committee. After review of property on 8/28/2019, there were still noxious weeds on the property.

The property owner was present and stated that she will pull and spray the remaining weeds.

Member Parker moved/Vice Chair Banuelos seconded to give the property owner until the next COA Meeting on October 8, 2019 to bring the property into compliance and waive the \$200.00 fine. Motion carried (5-0).

5. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH/WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 244 CLIFF LANE (109-008-021). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner has been in violation since June 2019. There has been no contact from property owner. Noxious weeds have since seeded and spread the seed on the property.

Vice Chair Banuelos moved/Member Parker seconded to uphold the \$200.00 fine and refer the property at 244 Cliff Lane to the Board of Directors for further action. Motion carried (5-0).

6. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH/WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 301 ASHFORD PLACE (109-008-034). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner has been in violation since June 2019. There has been no contact from property owner. Noxious weeds have since seeded and spread the seed on the property. The property owner's son contacted the office and explained that his father is older and he just found the letters. He requested the Committee give him more time to bring the property into compliance.

Member Sisk moved/Member Banuelos seconded to table the item to the next COA Meeting on October 8, 2019. Motion carried (5-0).

7. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF STORAGE OF TOOLS AND TRASH AT 341 KIMBLE DRIVE (202-013-007). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner has been in violation since June 2019. The renter's daughter contacted the office on 9/3/2019 to ask about the letter. It was suggested they attend the meeting and speak with the Committee.

No one was present at the meeting.

Member Parker moved/Chair Holland seconded to uphold the \$200.00 fine and refer the property at 341 Kimble Drive to the Board of Directors for further action. Motion carried (5-0).

**8. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF IMPROVEMENT STANDARDS AT 787 SPRING VALLEY PKWY (202-005-004).
FOR POSSIBLE ACTION**

COA Secretary Shields stated the property owner has been in violation since May 2019. The property owner contacted the office on 6/11/2019 and stated that the Association can bring it to a judge to decide. There has been no further contact from the property owner.

Vice Chair Banuelos moved/Member Parker seconded to uphold the \$200.00 fine and refer the property at 787 Spring Valley Parkway to the Board of Directors for further action. Motion carried (5-0).

**9. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE/UNREGISTERED/UNLICENSED VEHICLES, STORAGE OF TOOLS AND TRASH AND BUILDING EXTERIOR AT 948 SPRING VALLEY PKWY (201-006-034).
FOR POSSIBLE ACTION**

COA Secretary Shields stated the property owner has been in violation since May 2019. There has been no contact from the property owner.

Member Parker moved/Vice Chair Banuelos seconded to uphold the \$200.00 fine and refer the property at 948 Spring Valley Parkway to the Board of Directors for further action. Motion carried (5-0).

**10. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH/WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 459 LAMONT PLACE (202-004-003).
FOR POSSIBLE ACTION**

COA Secretary Shields stated the property owner has been in violation since May 2019. There has been no contact from the property owner. The thistle present on the property have seeded and spread.

Member Parker moved/Vice Chair Banuelos seconded to uphold the \$200.00 fine and refer the property at 459 Lamont Place to the Board of Directors for further action. Motion carried (5-0).

11. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXCESSIVE BRUSH/WEEDS OR DEAD TREES/SHRUBS, NOXIOUS WEEDS AT 366 COUNTRY CLUB LANE (106C-004-020). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner has been in violation since May 2019. The property owner contacted the office on 9/4/2019 and stated that he called and let someone know that he sprayed the weeds. He didn't realize that once he sprayed he needed to cut or knock down the weeds. He stated he would get it taken care of this weekend and he will be attending the meeting. He gets into town around 5:30 p.m. and will come straight to the meeting.

The property owner was present and stated he cut down most of the weeds.

Member Hesterlee moved/Vice Chair Banuelos seconded to table the item until the next COA Meeting on October 8, 2019. Motion carried (5-0).

12. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A LIVESTOCK PERMIT AT 127 SPRING CREEK COURT (101-002-032). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner is requesting approval of a livestock permit for 3 dwarf goats and 1 fainting goat for purposes of weed control.

The property owner was present.

Member Parker moved/Vice Chair Banuelos seconded to approve the livestock permit at 127 Spring Creek Court. Motion carried (5-0).

13. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A LIVESTOCK PERMIT AT 238 SPRINGFIELD PKWY (304-005-014). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner is requesting approval of a livestock permit for 4 sheep.

Vice Chair Banuelos moved/Member Parker seconded to approve the livestock permit at 238 Springfield Parkway. Motion carried (5-0).

14. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A LIVESTOCK PERMIT AT 455 LYNDHURST DRIVE (101-006-012). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner is requesting approval of a livestock permit for 1goat and 1 sheep.

Member Sisk moved/Vice Chair Banuelos seconded to approve the livestock permit at 455 Lyndhurst Drive. Motion carried (5-0).

15. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A LIVESTOCK PERMIT AT 769 WILLINGTON DRIVE (401-021-023). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner is requesting approval of a livestock permit for 2 goats.

Member Sisk moved/Vice Chair Banuelos seconded to approve the livestock permit at 769 Willington Drive. Motion carried (5-0).

16. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE A COMMERCIAL BUSINESS PERMIT APPLICATION FOR A COFFEE TRUCK AT 351 SPRING CREEK PKWY (102-012-017). *FOR POSSIBLE ACTION*

COA Secretary Shields stated the property owner is requesting approval of a Commercial Business Permit for the purposes of a coffee truck.

The property owner was not present.

The Committee tabled the item until the next COA meeting on October 8, 2019.

17. REVIEW AND DISCUSSION REGARDING MONTHLY UPDATE ON PROPERTIES AT MCCONNELL LAW. *NON-ACTION ITEM*

COA Secretary Shields provided the SCA/COA Legal Account Status Report for the COA members to review.

18. APPROVE MINUTES FROM THE AUGUST 13, 2019 COA REGULAR MEETING. *FOR POSSIBLE ACTION*

Member Parker moved/Vice Chair Banuelos seconded to approve the August 13, 2019 COA Regular Meeting Minutes. Motion carried (4-0-1) Member Sisk abstained.

19. APPROVE COMMITTEE OF ARCHITECTURE REVENUE AND VIOLATION REPORTS FOR AUGUST 2019. *FOR POSSIBLE ACTION*

Member Parker moved/Member Sisk seconded to approve the Committee of Architecture Revenue and Violation Reports for August 2019. Motion carried (5-0).

20. PUBLIC COMMENT

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

ACTION SHALL NOT BE TAKEN

No public comment was received.

21. **THE NEXT REGULAR MEETING OF THE COMMITTEE OF ARCHITECTURE IS SCHEDULED FOR TUESDAY, OCTOBER 8, 2019 AT 5:30 PM.**

NON-ACTION ITEM

22. **ADJOURN MEETING**

The meeting adjourned at 6:34 p.m.

