

Factory Compliance Requirements

Ethics, Health & Safety

Date of factory visit: _____

Factory name: _____

Factory Address: _____

Maker name: _____

Factory phone #: _____

Factory fax #: _____

Factory contact person: _____

Approx. Cap. Per month (DZS): _____

Approx. Number of workers: _____

	Yes	No	Action To be Taken
01. Is there evidence of child labor? (Look at every worker and checked ID card and factory records as necessary)			
02. Is there evidence of forced or prison labor?			
03. Is there evidence of transshipment of goods?			
04. Are there locked or blocked fire escapes and / or rear exits?			
05. Are there two different staircases and / or exits for each production floor?			
06. Are there fire extinguishers at two or more locations on each production floor?			
07. Are each fire extinguisher on production floor clearly labeled and before expiration date ?			
08. Are there fire hoses next to fire extinguishers on each production floor?			
09. Are there first aid kits at two or more locations on each production floor?			
10. Are first aid kits adequately stocked on each production floor?			
11. Are there pulley guards for all sewing machines?			
12. Are all the exits clearly marked or posted with signs on each production floor?			
13. Are there two or more evacuation plot plans provided and posted on each production floor?			
14. Does factory conduct monthly fire drill for production floors?			
15. Do workers know what to do in case of a real fire on a production floor?			

16. Does inspector witness any verbal and / or physical abuse of workers?			
17. Does factory pay for workers medical bills?			
18. Is there adequate ventilation?			
19. Is there evidence of time cards being kept for all employees?			
20. Is there overtime compensation in accordance with China Law?			
21. Do workers get Sunday off?			
22. Are there two different staircases and / or exits for each dormitory floor?			
23. Are there fire extinguishers at two or more locations on each dormitory floor?			
24. Are each fire extinguisher on dormitory floor clearly labeled and before expiration date?			
25. Are there fire hoses next to fire extinguishers on each dormitory floor?			
26. Are there first aid kits at two or more locations on each dormitory floor?			
27. Are first aid kits adequately stocked on each dormitory floor?			
28. Are all the exits clearly marked or with signs posted on each dormitory floor?			
29. Are there two or more evacuation plot plans provided and posted on each dormitory floor?			
30. Does factory conduct monthly fire drill for dormitory floors?			
31. Does worker know what to do in case of a real fire on a dormitory floor?			

General Comments:

Inspector's names(s): _____

Factory manager's name: _____

Inspector's signature(s): _____

Factory manager's signature: _____