H&P SUMMARY WRITEUP

SUBJECTIVE (include)

- Include History Questionnaires written
- Include Verbal History Checklist

OBJECTIVE

- Include Physical Exam Checklist
- Include Physical Exam Notes

ASSESSMENT

DIFFERENTIAL DIAGNOSIS:

PLAN:

REVIEW OF FINDINGS: with Patient and Family

PATIENT QUESTIONNAIRE

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Read (Hours Per Day)			□Cigars □Pipe □Chewing Tobacco				
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Verbal History Checklist

Initial Question(s): "What brings you here? Push them to be as descriptive as possible:

8 Follow-up Questions: Onset, Location/radiation, Duration, Character, Aggravating factors, Relieving factors, Timing, and Severity:

Allergies/Reactions:

Medications:

Past Medical History:

Past Surgical History:

Family History:

Smoking History:

Alcohol:

Other Drug Use:

Obstetric (if appropriate):

Sexual Activity:

Military Service:

Work/Hobbies/Other:

REVIEW OF SYSTEMS QUESTIONS

General: (weight loss/gain, Fatigue, malaise, sleeping habits, fever, chills, chronic pain, recent MD visits

Vision (Past eye exams?, Chronic or past eye disorders? Decrease/change in vision or blurriness? With or without pain? Double vision? Eye discharge (D/C)?)

Head and Neck: (Chronic or past head and neck disorders? Pain? Sores or non-healing ulcers in/around mouth? Masses or growths? Change in hearing acuity? Ear pain or discharge? Nasal discharge, post nasal drip? Change in voice/hoarseness? Tooth pain or problems? Sense of lump/mass (globus) in throat w/swallowing?)

Pulmonary: (Chronic or past pulmonary disorders? Shortness of breath at rest or w/exertion? Chest pain? Cough? Hemoptysis (coughing up blood)? Wheezing? Snoring or stop breathing?)

Cardiovascular: (Chronic cardiovascular disorders? Chest pain (CP) or pressure? Shortness of breath at rest or w/exertion? Orthopnea (short of breath lying down)? Paroxysmal Nocturnal Dyspnea (PND)sudden shortness of breath that awakens pt from sleep? Lower extremity edema? Sudden loss of consciousness (syncope)? Sense of rapid or irregular heartbeat, palpitations? Calf/leg pain/cramps w/ambulation? Wounds/ulcers in feet difficult/slow to heal?)

Gastrointestinal (Chronic or past GI disorders? Heartburn/sub-sternal burning? Abdominal pain? Difficulty swallowing? Pain upon swallowing? Nausea or Vomiting? Abdominal swelling or distention? Jaundice (yellowish coloration of skin)? Vomiting blood (hematemesis)? Black/tarry stools? Bloody stools? Constipation? Diarrhea or other change in bowel habits?)

Genito-Urinary: (Chronic or past GU disorders? Blood in urine? Burning with urination? Urination at night? Incontinence (unintentional loss of urine)? Urgency? Frequency? Incomplete emptying? Hesitancy? Decreased force of stream? Need to void soon after urinating? Genital Ulcers or Growths? fertility problems? Hx STIs? # Sexual partners & type of sexual activity? | For Men: Erectile Dysfunction (ED)? Penile d/c or pain? Testicular pain? Testicular swelling, mass?)

Hematology/Oncology: (Chronic or past Hematology/Oncology disease? Fevers, chills, sweats, weight loss? Abnormal bleeding/bruising? New/growing lumps or bumps? Hypercoagulability?)

Ob/Gyn/Breast: (Chronic or past disease? Menstrual Hx? Sweats? Past pregnancies? Vaginal Discharge? # Sexual partners & type of sexual activity? Breast mass, pain or discharge? Therapeutic or spontaneous abortions? Hx STIs?)

Neurological: (Known disease? Sudden loss of neurological function? Abrupt loss/change in level of consciousness? Witnessed seizure activity? Numbness? Weakness? Dizziness? Balance problems? Headache?)

Endocrine: (Known Endocrine disorder? Polyuria, polydipsia, polyphagia? Fatigue? Weight loss? Weight gain?)

Infectious Diseases: (Known disease? Fevers, Chills, Sweats?)

Musculoskeletal: (Known disease? Joint pain and/or Swelling (general comments)? Muscle ache? Low back pain? Knee pain/swelling? Hand Symptoms? Elbow symptoms? Hip area symptoms? Shoulder pain or symptoms?)

Mental Health: (Known mental health disorder? Do you feel sad or depressed much of the time? Alcohol, other substance abuse? Anxious much of the time? Memory problems? Confusion?)

Skin and Hair: (Hair Loss? Known disease? Skin eruptions/rashes? Growths? Sores that grow and/or don't heal? Lesions changing in size, shape, or color? Itching?)

Vital Signs:

Wash Hands

- $\hfill\square$ Ask patient to put on gown and sit
- □ General observation
- □ Measure pulse, both radial arteries
 - 🗆 rate
 - \Box rhythm
 - volume
- $\hfill\square$ Measure respiratory rate
- □ Measure blood pressure
- \Box Examine hands, fingers, nails

Head and Neck

- □ Observation face, head, neck & scalp
- Palpation lymph node, parotid and salivary gland regions
- Assess auditory acuity (crude test hearing loss)
 If hearing loss, perform Weber & Rinne Tests 512 Hz fork (CN 8) (*special test)
- □ Ear: external and internal (otoscope)
- □ Nose: observation, nares/mucosa (otoscope)
- \Box Oropharynx:
 - □ Inspect w/light from otoscope & tongue depressor→uvula, tonsils, tongue, mucosa
 - $\hfill\square$ "Ahh" to help see back of throat
 - $\hfill\square$ Inspect teeth & salivary gland ducts
- $\hfill\square$ Thyroid: Observation, palpation

Eye Exam, Including Ophthalmoscopy:

- □ Observe external eye structures lid, sclera, pupil
- $\hfill\square$ Visual acuity (hand-held card CN2)
- □ Visual fields (confrontation CN 2)
- □ Extra-ocular movements (CN 3, 4, 6)

Using Ophthalmoscope:

- □ Examine external eye structures (lids, sclera, pupil, iris, conjunctiva)
- □ Check pupillary response to light direct and consensual (CN 2 & 3)
- \square Red reflex
- □ Retinal exam identifying: Optic disc, arteries, veins, color of retina, and macular area.

Pulmonary

Observation and Inspection

- □ General observation of breathing, note if using accessory muscles/general respiratory effort
- \Box Note shape of chest and spine

Palpation

- \square Assess chest excursion
- □ Assess tactile fremitus (*special test)
- Percussion
- □ Percuss posterior lung fields, top to bottom→comparing side to side
- □ Identify amount of diaphragmatic descent with Inhalation (*special test)
- Percuss right antero-lateral chest (middle lobe) and anterior lobes (bilateral)

Auscultation

- □ Listen w/diaphragm to posterior lung fields, top to bottom→comparing left w/right
- □ Listen to right middle lobe area
- □ Listen to anterior lung fields
- □ Listen over trachea
- □ Assess for egophany (***special test**)

Cardiovascular:

- □ Drape appropriately
- □ Examiner stands on right side of patient's body
- \Box Patient lying w/head of table elevated ~ 30°

Observation & Palpation

- □ Inspect precordium visible PMI, other contours
- □ Palpation of RV and LV (heaves, thrills);
 - Determination of PMI
- Auscultation
 - $\hfill\square$ S1 and S2 in 4 valvular areas
 - w/diaphragm; note rate, rhythm
 - $\hfill\square$ Try to identify physiologic splitting S2
 - Assess for murmurs, characterize if present
 - □ Assess for extra heart sounds (S3, S4) w/bell over LV

Carotid artery

- □ Palpation
 - □ Auscultation

Internal Jugular Vein

□ Measure jugular venous pressure

Abdomen

□ Lay patient flat. Drape appropriately – allowing exposure of abdomen but not rest of body Observe & inspect abdomen □ Shape, scars, color, symmetry, protrusions Auscultation □ Listen w/diaphragm to 4 quadrants □ Note quantity and quality of bowel sounds □ Listen for bruits centrally & over renal arteries (*special test) Percussion □ Percuss all quadrants □ Percuss liver span □ Percuss area of spleen, stomach Palpation □ Palpate all quadrants superficially □ Palpate all deeply □ Try to identify liver edge (w/inspiration) □ Palpate region of spleen □ Palpate area of aorta (***special test**)

Lower Extremities (continuation of C/V)

Assess femoral area (you don't have to do this on fellow students) \square Palpation for nodes □ Palpate femoral pulse □ Auscultation femoral artery (for bruits) (*special test) Assess knees (non-mechanical exam) \Box color, swelling □ palpate popliteal artery pulse Assess ankles/feet: \square Color □ Temperature \Box Check cap refill \Box Check for edema Pulses □ Dorsalis pedis artery □ Posterior tibial artery Neuro

□ Higher Cognitive Function

 \Box level of consciousness,

□ Orientation to time, place, person and situation

 \Box attention – subtract 7 from 100

 memory- 3 objects (cat, number 7 and table) repeat immediately and after 5 minutes

□ Abstract thinking- similarity and difference between orange and ball.

Image: Mental Status Exam

Mood- as described by patient
 Affect- observed by examiner could be congruent or incongruent to described mood,

Speech- rate, tone, production,
 Thought process- linear, goal directed or circumstantial, tangential,

disorganized,

 Thought content- delusions, suicidal or homicidal ideations/intent/plan,
 Insight- good, partial, poor,

 Judgment- what would you do if you found a sealed, addressed, stamped envelope on the ground?

□ Cranial Nerves – A few covered (above) in Eye

and Head/Neck sections. Described 1 thru 12 here:

- □ CN 1 assess smell
- \Box CN 2 visual acuity, visual fields
- □ CN 2 & 3 pupillary response to light
- \square CN 3, 4, & 6 extra-ocular movements
- □ CN 5 sensory & motor face; corneal reflex (sensory 5, motor 7) (Describe only)
- CN7 facial expression; smile, puff cheeks, close eyes against resistance
- CN8 hearing assessment
 If hearing loss, Webber and Rinne as per
 H&N section (*special test)
- \Box CN 9 & 10 gag, palate rise
- \Box CN 11 neck turn/shoulder shrug
- \Box CN12 tongue movement

□ Motor testing (patient seated):

- muscle bulk of major groups (see below)
- □ tone of major groups (see below)
- strength of major groups shoulders, elbows, wrists, hand, hips, knees, ankle

□ Sensory testing - in distal lower extremities:

🗆 pain

- 🗆 light touch
- □ proprioception
- □ vibration 128 Hz tuning fork
- \Box Reflexes
 - \square biceps
 - $\hfill\square$ brachioradialis
 - □ triceps
 - \square patellar
 - \square achilles
 - Babisnki assessment
- □ Coordination (finger→nose, heel→shin, rapid alternating finger movements, hand supination

 \leftrightarrow pronation,)

- \Box Gait, Romberg
- \square Wash Hands

***Special test** denotes a maneuver that would only be done in selected circumstances - based on the patient's symptoms and clinical presentation.

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Cranial Nerves Assessment

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Cranial Nerve	Assessment Technique	Normal Response	Client's Response			
I. Olfactory	Ask the client to smell and identify the smell of cologne with each nostril separately and with the eyes closed.	Client is able to identify different smell with each nostril separately and with eyes closed unless such condition like colds is present.	Client was able to describe the odor of the materials used.			
II. Optic	Provide adequate lighting and ask client to read from a reading material held at a distance of 36 cm. (14 in.).	The client should be able to read with each eye and both eyes.	Client was able to read with each eye and both eyes.			
III. Oculomotor	Reaction to light: Using a peniight and approaching from the side, shine a light on the pupil. Observe the response of the illuminated pupil. Shine the light on the pupil again, and observe the response of the other pupil.	Illuminated and non-illuminated pupil should constrict.	PERRLA (pupils equally round and reactive to light			
	Reaction to accommodation: Ask client to look at a near object and then at a distant object. Alternate the gaze from the near to the far object. Next, move an object towards the client's nose.	Pupils constrict when looking at a near object, dilate when looking at a distant object, converge when near object is moved towards the nose.	and accommodation)			
IV. Trochlear	Hold a penlight 1 ft. in front of the client's eyes. Ask the client to follow the movements of the penlight with the eyes only. Move the penlight upward, downward, sideward and diagonally.	Client's eyes should be able to follow the penlight as it moves.	Both eyes are able to move as necessary.			
V. Trigeminal	While client looks upward, lightly touch lateral sclera of eye to elicit blink reflex. To test light sensation, have client close eyes, wipe a wisp of cotton over client's forehead. To test deep sensation, use alternating blunt and sharp ends of an object. Determine sensation to warm and cold object by asking client to identify warmth and coldness.	Client should have a (+) corneal reflex, able to respond to light and deep sensation and able to differentiate hot from cold.	Client was able to elicit corneal reflex, sensitive to pain stimuli and distinguish hot from cold.			
VI. Abducens	Hold a penlight 1 ft. in front of the client's eyes. Ask the client to follow the movements of the penlight with the eyes only. Move the penlight through the six cardinal fields of gaze.	Both eyes coordinated, move in unison with parallel alignment.	Both eyes move in coordination.			
VII. Facial	Ask client to smile, raise the eyebrows, frown, and puff out cheeks, close eyes tightly. Ask client to identify various tastes placed on the tip and sides of tongue.	Client should be able to smile, raise eyebrows, and puff out cheeks and close eyes without any difficulty. The client should also be able to distinguish different tastes.	Client performed various facial expressions without any difficulty and able to distinguish varied tastes.			
	Have the client occlude one ear. Out of the client's sight, place a tickling watch 2 to 3 cm. ask what the client can hear and repeat with the other ear.	Client should be able to hear the tickling of the watch in both ears.	Client was able to hear tickling in both ears.			
VIII. Vestibulocochlear	Ask the client to walk across the room and back and assess the client's gait.	The client should have upright posture and steady gait and able to maintain balance.	The client was able to stand and walk in an upright position and able to maintain balance.			
IX. Glossopharyngeal	Ask the client to say "ah" and have the patient yawn to observe upward movement of the soft palate. Elicit gag response. Note ability to swallow.	Client should be able to elicit gag reflex and swallow without any difficulty.	Client was able to elicit gag reflex and able to swallow without difficulty.			
X. Vagus	Ask the patient to swallow and speak (note hoarseness)	The client should be able to swallow without difficulty and speak audibly.	Client was able to swallow without difficulty and speak audibly.			
XI. Accessory	Ask client to shrug shoulders against resistance from your hands and turn head to side against resistance from your hand (repeat for other side).	Client should be able to shrug shoulders and turn head from side to side.	Client was able to shrug his shoulders and turn his head from one side to the other.			
XII. Hypoglossal	Ask client to protrude tongue at midline and then move it side to side.	The client should be able to move tongue without any difficulty.	The client was able to move tongue in different directions.			

MONTHLY THERAPY PROGRESS NOTE

Muscle Strength Testing & Range of Joint Motion Evaluation Chart

NAME OF PATIENT		DATE OF BIRTH	DATE OF INJURY NEW OR REINJURED				
INSTRUCTIONS: For e	ach affected joint, please indicate th	e existing limitation of motion by					
figures below, showing t	the maximum possible range of moti	on or by notating the chart in de	grees. For each affected				
1. A set of the set	existing muscle strength by listing th	것이 같은 것이 같은 것이 같은 것을 가지 않는 것을 다 가지 않는 것이 가지 않는 것을 잘 했다. 것을 가지 않는 것을 가지 않는 것을 가지 않는 것을 가지 않는 것이 같이 가지 않는 것이 없다.	Millin personal perifik under della seconda contra el conserva esperando de conserva.				
	t to determine if this patient's conditi						
	f this is a baseline evaluation and tha 1. Back Lumbar		are avalable. al (flexion) Thoracic				
	Extension 25° Flexion 90°	Z. Later	Left 25 [°] Right 25 [°]				
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	Degrees Degrees		Degrees Degrees				
(T)3)							
	Muscle Strength	[\] \型 Ⅳ	luscle Strength				
	3. Neck	4. Neck (lat	eral bending)				
	Extension 60 ⁰ Flexion 50 ⁰		Left 45 ⁰ Right 45 ⁰				
	I W I W	- Laker	I WI W				
F2)(B1	Degrees Degrees		Degrees Degrees				
	<u>_</u>	left					
	Muscle Strength		luscle Strength				
5.	Neck (rotation)	6. Hip (backward extension)					
	Left 80 ⁰ Right 80 ⁰		Left 30 ⁰ Right 30 ⁰				
	I WI W	5	I W I W				
-	Degrees Degrees	Muscle Strength	Degrees Degrees				
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		6					
A A A A A A A A A A A A A A A A A A A							
~ ×11	Muscle Strength						
7.	Hip (flexion)	8. Hip (a	adduction)				
	Left		Left 20 ⁰ Right 20 ⁰				
	Knee Flexed Knee Extended		I W I W				
N. S.	I W I W						
	Degrees Degrees						
	Right Knee Flexed Knee Extended	- 1/1	Degrees Degrees				
- will be	100 ⁰ 100 ⁰						
Muscle Strength	I W I W	۲ (۲۰۰۰ M	luscle Strength				
	Degrees Degrees Hip (abduction)		e (flexion)				
	Left 40 [°] Right 40 [°]		Left 150 [°] Right 150 [°]				
	I W I W		I WI W				
	Degrees Degrees	Muscle Strength	Degrees Degrees				
//		(A)					
		math	Л				
	Muscle Strength	(ACT					

11. Shoulder (Abdu	uction - Adduc	tion	12 Sho	ulder /Ele	vion - Extensi	201	
	12. Shoulder (Flexion – Extension)						
		eft Adduction 30 ⁰			Extension 50 ⁰		
				•n \		I W	
Abduction	Degrees	Degrees	Extension	80*	Degrees	Degrees	
906		ght				ght	
Adduction		Adduction 30 ⁰	50°		Extension 50 ⁰		
50°		I W			T W	I W	
Muscle * Strength		Degrees	Muscle Strength	۱	Degrees	Degrees	
13. E	lbow		14. Forea	ırm (Prona	ation – Supina		
		eft			Le		
		Flexion 150 ⁰	-		Pronation 80 ⁰	Supination 80 ⁰	
		I W	0.4			I W	
	Degrees	Degrees ght		1	Degrees Rig	Degrees	
Extension		Flexion 150 ⁰	Supination Pronation	8	Pronation 80 ⁰		
T T				9			
Muscle Strength	I W	I W	Muscle Strength	1	I W		
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141 Jun	Degrees	Degrees			Degrees Degrees Right Plantar 40 ^o Dorsal 20 ^o		
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Muscle Strength Degrees Degrees Degrees		Degrees	Muscle Strength			Degrees	
17. Wrist (r		eft		18. 1	Vrist	eft	
20*************************************	Radial 20 ⁰	Ulnar 30 ⁰			Extension 60 ⁰		
		I W			I W	I W	
	I W Degrees	Degrees	66.		Degrees	Degrees	
	Rig	ght	60° 0000		Right		
	Radial 20 ⁰	Ulnar 30 ⁰		-	Extension 60 ⁰	Flexion 60 ⁰	
Radial Ulnar	I W	I W		-	I W	I W	
Muscle Strength	Degrees	Degrees	Muscle Strength		Degrees	Degrees	
RANGE OF MOTION (R	OM) AND M	USCLE -	Modified				
STRENGTH DETERMIN	NATION		MRC Grade	Degree of	Strength		
KEY: I = Improved W=			5	Normal por	wer		
1		th the provinue	5 -		barely detectable	e weakness	
When applicable, compare this ROM-exam and determine in v					it slight weakness		
	ROM-exam and determine in what areas the patient's ROM has improved or worsened. Do the same with the muscle			4 Able to move the joint against combina			
The subscreek strategies and a subscreek second state and subscreek strategies and the subscreek strategies and subscreek strategies an	strength testing. Finally, use this testing data to determine		of gravity and some resistance				
how the patient's condition is progressing. Check all of the			4 – Capable of minimal resistance				
boxes below that apply:			-				
Compared to the exam of, this			3 + Capable of transient resistance but				
Patients condition has:			collapses abruptly				
—			3 Active movement against gravity				
			3 – Able to move against gravity but not				
Stayed the Same			through full range				
Worsened					ove with gravity e	eliminated	
Not Applicable. This is	a Baseline Ev	aluation	1 Trace contraction				
		1942.2	0	No contrac	tion		
* If Checked * Discontin	ue TPI & Phys	iotherapy Bec	ause of a FAILURE	TO SHO	W ANY IMPRO	VEMENT	

OSCE Checklist: Rectal Examination (PR)

In	troduction							
1	Gather equipment							
2	Wash your hands and don PPE if appropriate							
3	Introduce yourself to the patient including your name and role							
4	Confirm the patient's name and date of birth							
5	Explain what the examination will involve using patient-friendly language							
6	Explain the need for a chaperone							
7	Gain consent to continue with the clinical examination							
8	Ask the patient if they have any pain before continuing with the clinical examination							
9	Ask the patient to remove their underwear for the examination and provide them with privacy whilst they get undressed							
Р	reparation							
10	Don an apron and a pair of non-sterile gloves							
11	Ask the patient to lie down in the left lateral position with their knees bent up towards their chest							
12	Ask the patient if it is ok to remove the sheet to begin the examination							
In	spection							
13	Separate the buttocks and inspect the perianal region for relevant clinical signs							
Pa	alpation							
14	Lubricate the examining finger							
15	Warn the patient you are about to insert your finger							
16	Insert your finger gently into the anal canal							
17	Palpate the prostate gland anteriorly (in males) and assess the size, symmetry and texture of the gland							
18	Rotate your finger 360 degrees to assess the entirety of the rectum							
19	Assess anal tone by asking the patient to bear down on your finger							
20	Withdraw your finger and inspect for blood or mucous							
21	Clean the patient using paper towels							
22	Cover the patient with the sheet, explain that the examination is now complete and provide the patient with privacy so they can get dressed							
23								
-	Dispose of the used equipment into a clinical waste bin							
Тс	Dispose of the used equipment into a clinical waste bin complete the examination							
Тс 24								

Male Genitourinary Examination Checklist

Introduction
Explain exam and purpose
Wash hands
Gloves
Check equipment-lubricant, specimen collection
Visual Examination-Penis
Tanner Staging
Skin, shaft of penis, Glans, Foreskin, Urethral opening
Palpation
Base, shaft and glans for lumps or masses
Visual Examination-Scrotum
Ask patient to lift penis for better view of scrotum
Check skin and hair for nits, blood vessels, rashes, scars, ulcers, lumps and rugae
Palpation-Scrotum and contents
Feel each testis, epididymis, and spermatic cord for lumps and/or swelling
Instruct patient in TSE
Hernias and Lymph
View of lower abdomen, genitalia and upper thigh is necessary
Inspect femoral areas for bulges, scars and asymmetry; ask patient to bear down
Inspect then palpate for inguinal nodes and masses
Palpate for hernias:
Use right hand for patient's right side and left hand for left side
Find spermatic cord as it enters the external inguinal ring and follow (gently) as far into
inguinal canal as possible; ask patient to bear down
Find femoral artery below inguinal ligament; move medially 1-3 cm and feel for bulge
while patient bears down
Rectal and prostate examination
Explain process and purpose of exam
Position patient
Inspect sacrococcygeal area for pilonidal cyst
Separate buttocks and inspect skin on and around anus
Ask patient to bear down and inspect for rectal prolapse or internal hemorrhoids
Apply lubricant; explain sensation of bowel movement on insertion
Insert finger slowly into anal canal
Palpate rectum
Explain sensation to urinate with prostate palpation
Palpate prostate
Outline gland: width, length, central groove, consistency, mobility and tenderness
Note enlargement, nodules, tenderness
Closing
Summarize findings and tests taken, if any
Answer client's questions
Further discussion, as needed, after client dresses
cilitator Comments:



Pelvic Examination

Bimanual Rectovaginal Examination:

- Reglove and apply lubricant to index and middle fingers
- Alert patient that the rectovaginal exam will begin
- Place middle finger on anus and ask patient to bear down
- Insert middle finger into rectum and index finger into vagina
- Repeat the palpation and characterization of the cervix, and other structures from this position
- □ Sweep posterior pelvic wall with rectal finger
- Palpate rectovaginal septum between fingers
- Remove fingers smoothly
- □ Help patient assume sitting position



Preparation:

Checklist

- □ Check all materials and equipment
- Wash hands in the presence of the patient
- Position patient:
 - offer pillow
 - raise table back
 - drape appropriately
 - place patient's feet in foot rests
 - have patient move buttocks to end of table
- Adjust the light and drape
- Put on gloves
- Explain in advance each step of the examination and warn patient when you begin

External Examination:

- Inspect and palpate the mons pubis, labia majora and perineum
- □ Separate the labia and inspect:
 - labia minora
 - clitoris
 - urethral meatus
 - vaginal opening
 - Skene's glands
 - Bartholin's glands
- Inspect the anus
- Ask patient to bear down to assess for cystocele/ rectocele if indicated

Pelvic Examination

Checklist

Speculum Examination and Pap Test:

- Alert patient that speculum examination is about to begin
- Warm and lubricate speculum with water
- □ Insert speculum:
 - Hold speculum at 45 degree angle
 - Open labia with opposite hand and introduce speculum into vagina avoiding urethral meatus
 - Insert blades gently and slowly into the vagina, pointing downward
 - Rotate at full insertion so that handle is vertical
 - Open speculum slowly, exposing cervix
 - Tighten screw to hold in open position
- Observe cervical size, color, outer os configuration, noting any erosion, cyst, polyp, tumor, eversion, etc.
- Obtain and fix cervical specimens according to manufacturer's recommendations for performing pap smears and handling specimens
- Hold blades open and release screw
- □ Withdraw speculum

Pelvic Examination

Bimanual Pelvic Examination:

- Apply lubricant to index and middle fingers of gloved hand
- □ Alert patient that you are about to begin
- □ Introduce index and middle fingers into vagina
- Insert both fingers slightly into vagina and turn hand to palm up position
- Palpate vaginal rugae and cervix
- Starting at the umbilicus, press on outer abdomen with the pads of the fingers of the outside hand and move towards pubis
- Palpate uterus between vaginal and abdominal hands
- □ Move vaginal fingers into one lateral fornix
- With abdominal hand, attempt to palpate the ovary and parametrial tissues and check for pelvic masses
- Repeat on other side
- Remove fingers from vagina