



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
January 14, 2014**

PRESENT: Commissioner Larry Moore, Commissioner RobRoy Graham and Commissioner Leonard Bjornstad. District Chief Jerry DeBruin, Battalion Chief Joe Hemmerich, Battalion Chief Jay Van Middendorp, Battalion Chief Frank Cain Jr. Training Division Lieutenant David Moe and District Administrator Jo Olson

ABSENT: Battalion Chief Frank Cain Jr. attended last half the meeting, also Battalion Chief Van Middendorp, Battalion Chief Cain Jr. Training Division Lieutenant Moe went on a fire call during the meeting

GUESTS:

Meeting called to order at 7:00 PM at Kendall Fire Station.

Items signed by the Commissioners:

- Regular meeting minutes read and approved
- Special meeting minutes read and approved
- Invoice Vouchers
- New Hire Form
- District Change Forms
- Warrants in the amount of \$39,083.92
- Payroll in the amount of \$22,700.09

December Treasurer's Report: *(not available for meeting)*

- Starting Balance:
- Tax Receipts
- Misc. Receipts
- Warrants
- Ending Cash Balance
- Investment Starting Balance
- Pool Investment Interest
- Total Cash & Investment Pool

Bank of the Pacific Statement:

Beginning Balance (12/01/2013)	\$2,130.13
Deposits/Misc Credits 13	\$7,779.00
Withdrawals/Misc Credits 5	\$9,463.00
Ending Balance (12/31/2013)	\$446.13

Correspondence:

- Correspondence reviewed

Old Business:

- Building Permit Process Money
 - District Chief DeBruin indicated the special fund is in place and earmarked for that purpose
- Air Bottles
 - Commissioner Bjornstad asked about the new air bottles
 - Commissioner Moore asked about what we decided to do with the old ones.
 - District Chief DeBruin and Training Division Lieutenant Moe indicated the air bottles have been ordered and they will use the valves off the old bottles then sell the old bottles for scrap

- Gurneys
 - Commissioner Moore asked about the new gurneys. District Chief DeBruin indicated they were returned and replaced with different ones. Per the Bellingham Fire Department the ones we ordered first were bigger and they have had issues when trying to use them because of size in retirement homes, elevators etc.
 - Training Division Lieutenant Moe also indicated there was some system failures reported with the first bigger gurneys they had ordered

- Puget Sound Energy (PSE) Knox Box System
 - Commissioner Moore asked about the Knox Box System
 - District Chief DeBruin indicated we are just waiting for PSE to give us the go ahead on them

New Business:

- EMT Class
 - Training Lieutenant Moe indicated the EMT class started last Thursday (01/09/2014) and we have six students attending

- Commissioner Emails
 - Training Lieutenant Moe reported the new district email accounts have been created for the commissioners

- Saturday Training Burn house
 - Training Lieutenant Moe spoke about Saturdays upcoming Burn House, and how they will be doing a practice burn on Battalion Chief Van Middendorp's old house

- Electronic Recording for Training
 - Training Lieutenant Moe explained the process on the new electronic training records and how it was an extension on our NFIRS program
 - District Chief DeBruin and Training Lieutenant Moe indicated there will be an update for the NIFIRS
 - District Chief DeBruin indicated by 2017 or 2018 we will be required to enter more information data, as it is being mandated and soon we will be required to enter it through "The Washington EMS Information System, WEMSIS" but for right now we are not required to

- Replacement of Vehicles
 - Commissioner Moore asked about possible replacement of the C-91 District Chief and TR91 Training Lieutenant vehicles due to high mileage
 - District Chief DeBruin talked about the high vehicle miles and the discussion continued on what vehicle types might they replace them with also diesel versus gas was discussed
 - Battalion Chief Cain Jr. indicated a gas vehicle makes more money sense both in fuel cost and repairs
 - Commissioner Moore asked for District Chief DeBruin and Training Lieutenant Moe to look into options and give a report back at a future meeting

- Station Turnout
 - Commissioner Graham asked about what if anything can be done about turnout for training
 - Commissioner Moore suggested a letter to be sent out to volunteers
 - District Chief DeBruin talked about speaking face to face with the volunteers so it's not so formal but also said he can do a letter as well if we feel that's warranted
 - Battalion Chief Hemmerich talked about the battalion chiefs also touching base with any volunteer who misses more than one training meeting as well and how these days it's so difficult with peoples work schedules etc.
 - Commissioner Bjornstad suggested a letter as well for documentation purposes

Fire Station Reports:

- Station 1, Sumas Battalion Chief Jay VanMiddendorp
 - Battalion Chief Van Middendorp noted all is going well at Sumas and they have three students in the EMT class

- Station 2, Kendall Battalion Chief Frank Cain Jr.
 - Battalion Chief Cain Jr. talked about the vibration that is being felt on BR92 and how some of time the vibration is felt and other times it is not, it was taken in and some bolts on the driveline tightened but we still feel vibration
 - Battalion Chief Cain Jr. says they are still monitoring the situation so it's a wait and see for now
 - Battalion Chief Cain Jr. indicated they have one student in the EMT class

- Station 3, Welcome Battalion Chief Joe Hemmerich
 - District Chief DeBruin indicated the leak at Welcome Station will be fixed tomorrow
 - Battalion Chief Hemmerich indicated all is going well
 - Battalion Chief Hemmerich indicated one of their Training Captains will be out through March
 - Commissioner Moore asked about an update on the missing chainsaw Battalion Chief Hemmerich indicated they are still waiting for the return of a chainsaw back to Welcome Station

District Chief Jerry DeBruin:

- Water District
 - District Chief DeBruin indicated the Water District is looking into extending water service
 - Sam's (Grocery, Gas Station across from the Kendall Fire Station) is interested because he wants to expand his store with a hardware type store
 - District Chief DeBruin indicated we would have to consider it if we ever expanded the Kendall Fire Station
- Roundabout in Process meeting
 - Roundabout going forward but won't be completed until 2016
- Whatcom County Operations Committee
 - District Chief DeBruin says he thinks it's going to be a challenge with the equipment exchange and with who's going to be in charge of what

Retirement for Battalion Chief Joe Hemmerich:

- District Chief DeBruin remarked this is the last meeting for Battalion Chief Joe Hemmerich then congratulated him and thanked him for all his hard work
- Commissioner Larry Moore told Battalion Chief Joe Hemmerich it was great working with him
- Battalion Chief Joe Hemmerich spoke how it was great working for the district
- More congratulations followed
- District Chief DeBruin told all there was cake to celebrate

Meeting adjourned at 8:10 PM. The next meeting will be at Kendall Station on February 11, 2014

COMMISSIONER-CHAIR---Larry Moore

COMMISSIONER---RobRoy Graham

COMMISSIONER---Leonard Bjornstad

DISTRICT ADMIN---Jo Olson