Skagit County Fire Protection District #4

23624 Jackson St Clear Lake WA 98235

Agenda – BUSINESS MEETING

February 1, 2024, 7:00 pm

1. Call to Order and flag salute-
2. Public Comment-
	1. Final Actions-
3. Reading of Minutes-
4. Correspondence –
	1. Records request from Graham Lundberg Peshel in Burlington for 12/11/2023
	2. SNURE and CSD are associated.
	3. Snure Webinar on Procurement law basics for Fire district Chief and Secretary training. Tulalip April 19th, 2024
	4. Snure spring series Tulalip March 23, 2024, new and experienced
5. Attorney Report – updates
6. Unfinished Business-
	1. Demand letter- No updates at this time.
	2. EIN/UBI-Department and association-Secretary Olson still needs to access the resident's room to the attic to look for paper copies. Still in review. Secretary located the prior hard copy annual reports but while moving stuff in the attic misplaced it. Secretary Olson will look for it again.
	3. MES- Credit issue- no updates from Secretary Olson. Chief McDonald is going to try and reach out to Josh Varner.
	4. Floor cleaning- The response from Jessica Stratton was that she did not have experience in this but Zach Stratton was going to look into doing the floors as part of the association as they have the machine downstairs.
	5. Other Commissioner meetings-
	6. Lock system-
7. New Business
	1. Adoption of the Strategic Plan.
	2. Old 421-
	3. Resolution for Banquet 2024.
	4. Applications-
8. Chief’s Report-
9. Assistant Chief’s report
10. Training Officer report-
11. Accounts Payable & Financial Report
	* + A/P check#
		+ Payroll:
		+ Electronic Funds Tax Payments
		+ Total $
12. Adjournment

Next Business Meeting: Thursday, March 7, 2024 at 7:00 p.m.