



Forest Grove Board of Fire Commissioners Meeting Minutes

This meeting of the Board of Fire Commissioners, District 4, Township of Franklin, Gloucester County NJ was called to order on February 25th, 2025 @ 19:00 and attended by the members noted below. This meeting was called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meeting notices sent to the Courier Post newspaper, filed with the Municipal Clerk at the Township of Franklin, County of Gloucester and posted at the Forest Grove Volunteer Fire Company.

1. Members' Present

X Andrew Bellone Jr. - Chairman
X Samuel Scapellato - Vice Chairman
X Mykola "Nick" Myronowskyj - Secretary
X Joseph Scapellato - Treasurer
X Thomas Bellone Sr. – Commissioner

Public Present & Others:

None

Point of Order – Annual reorganization meeting.

Due the Fire District Elections we are required to have a reorganization, nominations and election of Officers.

The reorganization meeting of the Forest Grove Board of Fire Commissioners, Fire District # 4 Township of Franklin was held on February 25th 2024.

Samuel Scapellato nominated Andrew Bellone Jr. for Chairman; the nomination was seconded by Thomas Bellone. All Board members voted Aye.

Andrew Bellone Jr. nominated Samuel Scapellato for Vice-Chairman; the nomination was seconded by Thomas Bellone. All Board members voted Aye.

Andrew Bellone Jr. nominated Mykola Myronowskyj for Secretary; the nomination was seconded by Samuel Scapellato. All Board members voted Aye.

Andrew Bellone Jr. nominated Joseph Scapellato for Treasurer; the nomination was seconded by Mykola Myronowskyj. All Board members voted Aye.

Andrew Bellone nominated Thomas Bellone. as Commissioner, the nomination was seconded by Mykola Myronowskyj. All members voted Aye.



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Point of Order – Annual reorganization meeting continued

The following appointments were made:

The official depository - Newfield National Bank

The official newspaper – The Courier Post

Lawyer: Hoffman & Dimuzio & Richard Braslow Esq.

Auditor – Nightlinger Colavita & Volpa

Meeting dates for March 2025 thru March 2026

Tuesday March 25, Tuesday April 22, Tuesday May 27, Tuesday June 24, Tuesday July 22,
Tuesday August 26, Tuesday September 23, Tuesday October 28, Tuesday November 25,
Tuesday December 23, Tuesday January 27, Tuesday February 24, Tuesday March 24, 2026

Meeting time is 7:00 PM at the Forest Grove Fire Company Meeting Hall

The February 15th 2025, Fire District election results were as follows:

Budget Public question - 57 voted YES and 29 voted NO

Joseph Scapellato and Mykola Myronowskyj were both re-elected for another 3-year term as a District 4 Fire District Commissioner.

2. Reading of the minutes of the previous meeting

A motion to accept minutes as read was made by Andrew Bellone and seconded by Samuel Scapellato. No changes to be made.

3. Treasurers Report & Bills against the Commission

Joseph Scapellato reported:

Petty cash balance \$260.00.

Glenn Insurance renewal was paid in the amount of \$9,504.00

The Board received a reimbursement check from the Township in the amount of \$785.00 for the building fire on Rt 40.

The 2018 Chevrolet Tahoe Command vehicle's title was received and filed.

A motion to pay all bills and to accept the Treasurers report was made by Andrew Bellone and seconded by Mykola Myronowskyj.



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4. Old Business

Mykola Myronowskyj reported on the following:

The Board did receive more information and pictures that the truck chassis is being built, delivery is still expected in the fall of 2025. However there is speculation that we may receive the truck by July 2025.

The Workers Compensation audit is in progress. The files were sent to the auditor via their portal by Mr. Myronowskyj.

The Board had created a login for Newfield bank to electronically download the monthly statements. As noted previously, the Post Office continually loses mail, including our statements. The bank login is a read only account and only used to download statements. This will eliminate the need for Mr. Scapellato to have to go to the bank to get statement copies. This login is active.

Crossroads Trailer sales reported that their payment for the new enclosed trailer had not been received. After verifying that the check had not been received, check number 13628 under PO 7084 amount of \$6843.00 was cut and Mr. Myronowskyj hand delivered it to Crossroads. The Board received an email that the account is paid in full.

5. New Business

The 2025 GenServe maintenance contract was signed tonight. Several emails with GenServe were shared and we have been notified that our account balance is now \$0.00. We will have a new account manager, Tyler Graham, and we are no longer prepaying for the services that we received. PO number 6946 was issued for \$990.00 for contract Q-73863. Payments for services will now be sent after the services have been provided and we receive the invoice. 0

The 2024 LOSAP awards have been compiled. There are 28 personnel including 1 Junior member that achieved LOSAP. This years LOSAP award is \$1,885.18 per member. PO 6905 in the amount of \$50,899.86 was issued and as soon as the new awardees have their accounts created by CoreBridge, the check will be sent.

The 2025 Fire District Election results will be sent to the DCA, Auditor and Town Clerk as soon as they are certified by the County Board of Elections and sent to us.

Public Comments – None

Chief of the Fire Department: Not Present

President of the Fire Department: Not Present

Others: Not Present



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7. Adjournment

A motion to adjourn the meeting was made by Andrew Bellone and seconded by Tom Bellone.

The meeting was adjourned at 19:29 hours.

*Respectfully Submitted,
Mykola "Nick" Myronowskyj
Secretary of the Board
Board of Fire Commissioners, District 4
Township of Franklin, Gloucester County NJ*



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5:46 PM
02/25/25
Accrual Basis

Franklin Township Fire District No 4 Balance Sheet As of December 31, 2024

	Dec 31, 24
ASSETS	
Current Assets	
Checking/Savings	
Newfield Na Bk 0505	152,252.43
Newfield Savings 9924	699,586.14
Total Checking/Savings	<u>851,838.57</u>
Total Current Assets	<u>851,838.57</u>
TOTAL ASSETS	<u>851,838.57</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	7,101.00
Total Accounts Payable	<u>7,101.00</u>
Other Current Liabilities	
Restricted Fund Future Cap	378,748.54
Total Other Current Liabilities	<u>378,748.54</u>
Total Current Liabilities	<u>385,849.54</u>
Long Term Liabilities	
Future Capital	12,000.00
Truck Loan	-95,223.90
Total Long Term Liabilities	<u>-83,223.90</u>
Total Liabilities	<u>302,625.64</u>
Equity	
Opening Bal Equity	44,604.16
Retained Earnings	531,505.38
Net Income	-26,896.61
Total Equity	<u>549,212.93</u>
TOTAL LIABILITIES & EQUITY	<u>851,838.57</u>



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3:45 PM

02/25/25

Accrual Basis

Franklin Township Fire District No 4 Transactions This Month As of February 28, 2025

Type	Date	Num	Name	Amount
Newfield Na Bk 0505				
Bill Pmt -Check	02/25/2025	13655	Action Uniform Co, LLC	-74.00
Bill Pmt -Check	02/25/2025	13656	Bolster Hardware	-1,336.99
Bill Pmt -Check	02/25/2025	13657	Comcast (Xfinity)	-34.03
Bill Pmt -Check	02/25/2025	13658	Comcast 569	-225.93
Bill Pmt -Check	02/25/2025	13659	County of Gloucester	-200.00
Bill Pmt -Check	02/25/2025	13660	Dennis Allonnardo	-178.17
Bill Pmt -Check	02/25/2025	13661	Douglas Perry	-29.83
Bill Pmt -Check	02/25/2025	13662	DTA Solutions LLC	-175.00
Bill Pmt -Check	02/25/2025	13663	Fire and Safety Services, LTD	-1,226.12
Bill Pmt -Check	02/25/2025	13664	Forest Grove Fire Co	-3,208.88
Bill Pmt -Check	02/25/2025	13665	Gannett NY-NJ LocalIQ	-50.64
Bill Pmt -Check	02/25/2025	13666	Genna Electric	-255.00
Bill Pmt -Check	02/25/2025	13667	Gill Energy	-330.07
Bill Pmt -Check	02/25/2025	13668	Glenn Insurance, Inc.	-9,504.00
Bill Pmt -Check	02/25/2025	13669	Inspira Health Network Urgent ...	-50.00
Bill Pmt -Check	02/25/2025	13670	MES Service Company LLC	-3,471.00
Bill Pmt -Check	02/25/2025	13671	MRA Mobile Truck & Trailer Re...	-224.47
Bill Pmt -Check	02/25/2025	13672	Mykola Myronowskyj	-95.00
Bill Pmt -Check	02/25/2025	13673	Riggins	-464.59
Bill Pmt -Check	02/25/2025	13674	Top Notch Window Tinting	-125.00
Bill Pmt -Check	02/25/2025	13675	VALIC	-50,899.86
Bill Pmt -Check	02/25/2025	13676	Verizon Wireless 197	-187.16
Bill Pmt -Check	02/25/2025	13677	W.B. Mason Co. Inc.	-77.04
Bill Pmt -Check	02/25/2025	13678	Witmer Public Safety Group Inc	-1,526.65
Total Newfield Na Bk 0505				-73,949.43
Newfield Savings 9924				
Deposit	02/22/2025			785.00
Total Newfield Savings 9924				785.00
TOTAL				-73,164.43