

**Board of Supervisors Meeting**

Attendance: Ryan Reiplinger; Chairman, Henry Preston; Supervisor, Joel Phillips; Supervisor, Jennifer Preston; Deputy Clerk and Kara Carsella; Clerk/Treasurer.

Sugar Bush Township

January 21, 2025

The meeting was called to order at 5:30 p.m. by Chairman, Ryan Reiplinger.  
Pledge to the flag was given.

Motion by Ryan, 2<sup>nd</sup> by Henry to approve Clerk's report as read:

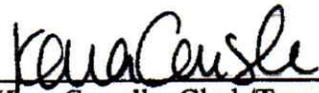
ROADS: Motion by Joel, 2<sup>nd</sup> by Ryan to approve salting the roads, as needed.

TREASURER: Motion by Joel, 2<sup>nd</sup> by Henry to pay check #s 70653-70663.

Mail was gone over. No action needed.

Motion by Joel, 2<sup>nd</sup> by Ryan to adjourn the meeting.  
Meeting adjourned at 6:40 p.m.

Respectfully Submitted



Kara Carsella, Clerk/Treasurer



Ryan Reiplinger, Chairman



**Board of Supervisors Meeting**

Attendance: Ryan Reiplinger; Chairman, Henry Preston; Supervisor, Joel Phillips; Supervisor, Jennifer Preston; Deputy Clerk and Kara Carsella; Clerk/Treasurer.

Sugar Bush Township

February 11, 2025

The meeting was called to order at 5:33 p.m. by Chairman, Ryan Reiplinger.  
Pledge to the flag was given.

Motion by Ryan, 2<sup>nd</sup> by Henry to approve Clerk's report as read:

CLERK: Motion by Ryan, 2<sup>nd</sup> by Henry to waive the reading of the Re-Organizational Meeting Minutes.

ZONING: Motion by Ryan, 2<sup>nd</sup> by Henry to deny the Variance Application at the Property Located at 3769 Mission Road, Bemidji, MN 56601, owned by Mark and Donna Harms. Clerk should notify lawyer and have him prepare Findings.

TREASURER: Motion by Joel, 2<sup>nd</sup> by Henry to pay check #s 70664-70658.

Mail was gone over. No action needed.

Motion by Joel, 2<sup>nd</sup> by Ryan to adjourn the meeting.  
Meeting adjourned at 6:16 p.m.

Respectfully Submitted

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**Board of Supervisors Meeting**

Attendance: Ryan Reiplinger; Chairman, Henry Preston; Supervisor, Joel Phillips; Supervisor, Jennifer Preston; Deputy Clerk and Kara Carsella; Clerk/Treasurer.

Sugar Bush Township

March 4, 2025

The meeting was called to order at 5:30 p.m. by Chairman, Ryan Reiplinger.  
Pledge to the flag was given.

Motion by Ryan, 2<sup>nd</sup> by Henry to approve Clerk's report as read:

CLERK: Motion by Henry, 2<sup>nd</sup> by Ryan to approve Joel attend the short courses in Bemidji.

TREASURER: Motion by Joel, 2<sup>nd</sup> by Henry to pay check #s 70673-70679.

Mail was gone over. No action needed.

Motion by Joel, 2<sup>nd</sup> by Ryan to adjourn the meeting.  
Meeting adjourned at 5:58 p.m.

Respectfully Submitted

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Attendance: See attachment #1.

**Annual Meeting**  
Sugar Bush Township  
March 11, 2025

The meeting was called to order at 8:05 p.m. by the Clerk/Kara Carsella.

Pledge to the flag was given.

Motion by Henry Preston, 2<sup>nd</sup> by Ryan Reiplinger to elect Jennifer Preston as moderator. Motion carried.

The agenda for the meeting was read by the moderator.

Motion by Henry Preston, 2<sup>nd</sup> by Ryan Reiplinger to accept the agenda as read. Motion carried.

Motion by Joel Phillips, 2<sup>nd</sup> by Ryan Reiplinger to dispense with the reading of the 2024 annual meeting minutes. Motion carried.

Motion by Henry Preston, 2<sup>nd</sup> by Joel Phillips to dispense with the reading of the Board of Audit Report, since it was posted. Motion carried.

Motion by Ryan Reiplinger, 2<sup>nd</sup> by Henry Preston to dispense with the reading of the Committee reports. Motion carried. See Attachment #2, #3, #4 and #5.

Motion by Henry Preston, 2<sup>nd</sup> by Joel Phillips to approve the setting of the general levy for 2026 at \$65,392.06. Motion carried. 8:11 p.m.

Motion by Joel Phillips, 2<sup>nd</sup> by Ryan Reiplinger to set the Road and Bridge Fund at \$9,523.38. Motion carried.

Motion by Henry Preston, 2<sup>nd</sup> by Joel Phillips to set the Fire Fund at \$4,904.41. Motion carried.

The clerk announced the election results. Fourteen ballots were cast. Six ballots for Joel Phillips.

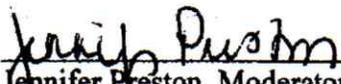
Motion by Ryan Reiplinger, 2<sup>nd</sup> by Henry Preston to set the next annual meeting for March 10, 2026, following immediately after ballots have been counted and verified, at the town hall. Motion carried.

Motion by Joel Phillips, 2<sup>nd</sup> by Ryan Reiplinger to send \$100.00 donations to Support Within Reach, Beltrami County Historical Society, Bemidji Senior Center and North Country First Responders.

Motion by Henry Preston, 2<sup>nd</sup> by Joel Phillips to adjourn the meeting. Motion carried. The meeting adjourned at 8:27 p.m.

Respectfully Submitted

  
Kara Carsella, Clerk/Treasurer

  
Jennifer Preston, Moderator



**ANNUAL MEETING  
SUGARBUSH TOWNSHIP  
March 11, 2025**

**Signatures of all in attendance:**

*Justin Proctor*

*H. J. [unclear]*

*Ronald [unclear]*

*Julie R. [unclear]*

*Kevin [unclear]*

*[Faint handwritten notes]*

ZONING: MAJOR ISSUE FOR 2024 IS ENFORCEMENT OF ZONING ORDINANCES. THIS HAS BEEN A LEARNING EXPERIENCE FOR THE BOARD. LETTERS TO NON COMPLIANT RESIDENTS, SITE VISITS AND TOWNSHIP LAWYER EXPENSES. OUR ADMINISTRATOR JIM BARLUTH HAS BEEN A GREAT HELP DURING THIS GREAT JOB.

TOWN HALL: FACILITY IS OPERATING FINE WITH NO MAJOR IMPROVEMENTS PENDING.

MAT: AS OUR REPRESENTATIVE TO THE MINNESOTA ASSOCIATION OF TOWNSHIPS (MAT) I ATTEND OUR DISTRICT MEETING ANNUALLY AND OUR LOCAL MEETINGS WHEN ISSUES WARRANT. MAT HAS LOBBYISTS FOR OUR ISSUES AT THE STATE CAPITOL. FUNDING AND MANDATED PROGRAMS ARE THE MOST IMPORTANT. MAT PROVIDES OUR TOWNSHIP WITH INSURANCE AND LEGAL ADVICE. IT ALSO PROVIDES TRAINING. AS A BOARD WE HAVE DECIDED TO OPT OUT THE HEALTH INSURANCE AND ADOPT A HEALTH SAVINGS ACCOUNT AS REPLACEMENT.

Paul Phillips  
SUPERVISOR

# Fire Annual Report

3/11/25<sup>#3</sup>

Sugar Bush Township is contracted with the Cass Lake Rural Fire Assoc. for Fire Protection. As a member of the Assoc. we have Joint Representation at the Board meetings that meet quarterly. Our cost for Fire Protection is determined by an algorithm that considers our population and number of Fire Calls.

Ryan Reiplinger



CEMSTEAD WE HAD THREE NEW GRASS PLOTS TWO NEW HEADSTICKS ADDED SOME BRUSHING ALONG THE SIDES NEW LOCKS ADDED TO THE GATES  
ROADS COLSON REPLACED BY JOHNSON CONSTRUCTION PLUS  
LITTLE DIP ROAD ROUNDS ALL BRUSHED BY  
BILL COOPER TWICE  
AND HIGHWAY LUCKS REPLACING TWO SNOW PLOW



# Weeds Annual Report

3/11/25 #4

We are contracted with PBF mowing service  
we have ditches mowed twice a year with  
The exception of Brun Rd, we only mow  
Ditches in the Fall, as the Township  
members that live on that Rd have asked  
for. The mowing service is doing  
a great job keeping the ditches mowed  
and weeds under control.

Ryan Reiplinger



**Board of Supervisors Meeting**

Attendance: Joel Phillips; Chairman, Henry Preston; Supervisor, Ryan Reiplinger; Supervisor, Jennifer Preston; Deputy Clerk and Kara Carsella; Clerk/Treasurer.  
Sugar Bush Township  
April 8, 2025

The meeting was called to order at 6:31 p.m. by Chairman, Joel Phillips.  
Pledge to the flag was given.

Motion by Ryan, 2<sup>nd</sup> by Henry to approve Clerk's report as read:

ROADS: Road inspection meeting is set for May 3, 2025.

ZONING: Land Use Permit #2025-001 was approved for Micah Dehn, 22302 Birchmont Beach Road NE, Bemidji, MN 56601 to build a 14' x 30' portable cabin on skids.

Land Use Permit #2025-002 was approved for Michael and Lori Petersen, 16897 Brune Road NE, Bemidji, MN 56601 to build a 34' x 32' attached garage.

CLERK: Motion by Joel, 2<sup>nd</sup> by Henry to pay check #s 70680-70696.

Mail was gone over. No action needed.

Motion by Henry, 2<sup>nd</sup> by Ryan to adjourn the meeting.  
Meeting adjourned at 7:00 p.m.

Respectfully Submitted

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**Board of Supervisors Meeting**

Attendance: Joel Phillips; Chairman, Henry Preston; Supervisor, Ryan Reiplinger; Supervisor, Jennifer Preston; Deputy Clerk and Kara Carsella; Clerk/Treasurer. Visitors; Joel Johnson, Richard Wick  
Sugar Bush Township  
May 13, 2025

The meeting was called to order at 5:35 p.m. by Chairman, Joel Phillips.  
Pledge to the flag was given.

Motion by Ryan, 2<sup>nd</sup> by Henry to approve Clerk's report as read:

**ROADS:** Road inspection was completed and includes the following:

- Speed Limit signs will be installed on Brune Road.
- Gravel on the East end of Maple Beach Court and a couple loads down on the end by the turnaround.
- South Twin Lake Road needs 8-10 inches. It's very beat up from logging trucks.
- Little Dip Loop needs gravel over the culvert that was installed last year.

Joel Johnson attended the meeting and the contract for 2025 season was signed.

**WEEDS:** Motion by Henry, 2<sup>nd</sup> by Ryan to skip Brune Road's first mowing. PBF Mowers will mow the second cutting.

**ZONING:** Land Use Permit #2025-003 was approved for Keith Dehn, 22788 Little Dip Loop Dr NE, Bemidji, MN 56601 to build a 15' x 15' addition to his existing shop.

Land Use Permit #2025-004 was approved for Richard and Amanda Wick, 6792 Maple Beach Court, Bemidji, MN 56601 to build a 26' x 44' single family home.

**CLERK:** Motion by Joel, 2<sup>nd</sup> by Henry to pay check #s 70698-70708.

Mail was gone over. No action needed.

Motion by Henry, 2<sup>nd</sup> by Ryan to adjourn the meeting.  
Meeting adjourned at 6:42 p.m.

Respectfully Submitted

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**Board of Supervisors Meeting**

Attendance: Joel Phillips; Chairman, Henry Preston; Supervisor, Ryan Reiplinger; Supervisor, Jennifer Preston; Deputy Clerk and Kara Carsella; Clerk/Treasurer. Visitors; John Wallace, Joe Schmitz  
Sugar Bush Township  
June 10, 2025

The meeting was called to order at 5:30 p.m. by Chairman, Joel Phillips.  
Pledge to the flag was given.

Motion by Ryan, 2<sup>nd</sup> by Henry to approve Clerk's report as read:

VISITOR CONCERNS: Residents from Brune Road have concerns:

- Part of the road is washing away, and they are losing roadway.
- There are some rough spots that are difficult to get through.
- The tall grass in the ditch is a safety concern.
- Speed limit signs on Brune Road are unnecessary.

The board of supervisors had a road inspection meeting on May 3<sup>rd</sup> and inspected all township roads. There were no concerns at that time, however, they will look at Brune Road and re-assess.

CLERK: Motion by Joel, 2<sup>nd</sup> by Henry to pay check #s 70709-70716.

Mail was gone over. No action needed.

Motion by Henry, 2<sup>nd</sup> by Ryan to adjourn the meeting.  
Meeting adjourned at 7:02 p.m.

Respectfully Submitted

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**Board of Supervisors Meeting**

Attendance: Joel Phillips; Chairman, Henry Preston; Supervisor, Ryan Reiplinger; Supervisor, Jennifer Preston; Deputy Clerk and Kara Carsella; Clerk/Treasurer.  
Sugar Bush Township  
July 8, 2025

The meeting was called to order at 5:30 p.m. by Chairman, Joel Phillips.  
Pledge to the flag was given.

Motion by Ryan, 2<sup>nd</sup> by Henry to approve Clerk's report as read:

CEMETERY: Mark Syljuberget purchased Plot 15, Lots 7 and 8.

ROADS: Brune Road was assessed and was in decent condition.

CLERK: Motion by Joel, 2<sup>nd</sup> by Henry to pay check #s 70717-70725.

Mail was gone over. No action needed.

Motion by Henry, 2<sup>nd</sup> by Ryan to adjourn the meeting.  
Meeting adjourned at 6:12 p.m.

Respectfully Submitted

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**Board of Supervisors Meeting**

Attendance: Joel Phillips; Chairman, Henry Preston; Supervisor, Ryan Reiplinger; Supervisor, Jennifer Preston; Deputy Clerk and Kara Carsella; Clerk/Treasurer. Visitors: See Visitor Sign-In Sheet  
Sugar Bush Township  
August 12, 2025

The meeting was called to order at 5:30 p.m. by Chairman, Joel Phillips.  
Pledge to the flag was given.

Motion by Ryan, 2<sup>nd</sup> by Henry to approve Clerk's report as read:

**ROADS:** Complaints were brought to the Board regarding Brune Road:

Some residents want the intersection at the end of Brune Road to be widened. Board had Gopher One locate wires to see what can be done.

Some residents want roads graded every two weeks. Board contacted Johnson Construction to have a two-week schedule put into place.

Some residents want the ditches mowed twice a year. Board previously addressed this issue and sent out a letter to all Brune Road residents to get a majority vote. This issue will not be readdressed.

Some residents complained about end-of-year snow plowing. Board will address this issue in the upcoming plow season. If roads are too soft to get a big plow truck through, instead of using a pick-up-truck plow, it is suggested to skip that plowing on Brune Road.

**ZONING:** Motion by Ryan, 2<sup>nd</sup> by Henry to accept the changes to our current Zoning Ordinances. Clerk is to contact attorney regarding these changes.

Motion by Ryan, 2<sup>nd</sup> by Joel to approve Building Permit Number 2025-005, Aleesha Ward, 6878 Maple Beach Court NE #6, Bemidji, MN 56601, to build a 10' x 44' deck.

**CLERK:** Motion by Joel, 2<sup>nd</sup> by Henry to pay check #s 70726-70744.

Mail was gone over. No action needed.

Motion by Henry, 2<sup>nd</sup> by Ryan to adjourn the meeting.  
Meeting adjourned at 6:56 p.m.

Respectfully Submitted

**Board of Supervisors Meeting**

Attendance: Joel Phillips; Chairman, Henry Preston; Supervisor Ryan Reiplinger; Supervisor, Jennifer Preston; Deputy Clerk and Kara Carsella; Clerk/Treasurer.

Sugar Bush Township

September 9, 2025

The meeting was called to order at 5:30 p.m. by Chairman, Joel Phillips.

Pledge to the flag was given.

Motion by Ryan, 2<sup>nd</sup> by Henry to approve Clerk's report as read:

CLERK: Motion by Joel, 2<sup>nd</sup> by Henry to pay check #s 70745-70760.

Mail was gone over. No action needed.

Motion by Henry, 2<sup>nd</sup> by Ryan to adjourn the meeting.

Meeting adjourned at 6:26 p.m.

Respectfully Submitted

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**Board of Supervisors Meeting**

Attendance: Joel Phillips; Chairman, Henry Preston; Supervisor, Ryan Reiplinger; Supervisor, Jennifer Preston; Deputy Clerk and Kara Carsella; Clerk/Treasurer. Visitors, Jay Reiplinger and Bill Conner.

Sugar Bush Township  
October 14, 2025

The meeting was called to order at 5:30 p.m. by Chairman, Joel Phillips.  
Pledge to the flag was given.

Motion by Ryan, 2<sup>nd</sup> by Henry to approve Clerk's report as read:

ROADS: Motion by Henry, 2<sup>nd</sup> by Joel to approve Jay Reiplingers hourly rate for snowplowing at \$180.00 per hour.

ZONING: Motion by Henry, 2<sup>nd</sup> by Ryan to approve Joel Phillips, 6876 Maple Beach Court NE, #2, Bemidji, MN 56601, to build a single-family home with a tuck under garage and 11' x 20' deck. Land Use Permit No.: 2025-006.

CLERK: Motion by Joel, 2<sup>nd</sup> by Henry to pay check #s 70761-70776

Mail was gone over. No action needed.

Motion by Henry, 2<sup>nd</sup> by Ryan to adjourn the meeting.  
Meeting adjourned at 6:27 p.m.

Respectfully Submitted

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**Board of Supervisors Meeting**

Attendance: Joel Phillips; Chairman, Henry Preston; Supervisor, Ryan Reinlinger; Supervisor, Jennifer Preston; Deputy Clerk and Kara Carsella; Clerk/Treasurer.

Sugar Bush Township  
November 11, 2025

The meeting was called to order at 5:30 p.m. by Chairman, Joel Phillips.  
Pledge to the flag was given.

Motion by Henry, 2<sup>nd</sup> by Joel to approve Clerk's report as read:

CLERK: Motion by Ryan, 2<sup>nd</sup> by Henry to pay check #s 70777-70792.

Mail was gone over. No action needed.

Motion by Henry, 2<sup>nd</sup> by Ryan to adjourn the meeting.  
Meeting adjourned at 5:55 p.m.

Respectfully Submitted

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**Board of Supervisors Meeting**

Attendance: Joel Phillips; Chairman, Henry Preston; Supervisor, Ryan Reiplinger; Supervisor, Jennifer Preston; Deputy Clerk and Kara Carsella; Clerk/Treasurer.

Sugar Bush Township  
December 16, 2025

The meeting was called to order at 5:30 p.m. by Chairman, Joel Phillips.  
Pledge to the flag was given.

Motion by Henry, 2<sup>nd</sup> by Joel to approve Clerk's report as read:

CLERK: Motion by Henry, 2<sup>nd</sup> by Ryan to pay check #s 70793-70808.

Mail was gone over. No action needed.

Motion by Henry, 2<sup>nd</sup> by Ryan to adjourn the meeting.  
Meeting adjourned at 5:57 p.m.

Respectfully Submitted

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