

WCLEF Vendor Agreement 2022 Run for Education

Location: Dorchester Elementary School, 100 Dorchester Road, Woodcliff Lake (Woodcliff Avenue to Learning Lane [by Woodcliff Middle School entrance] - event is at end of Learning Lane on the lower lot of Dorchester Elementary School)

Date: Sunday, October 16, 2022

Time: Setup – 7 AM Vendors 7:30 am – 12:30 pm
NO ONE IS PERMITTED TO START TAKING DOWN PRIOR TO 1:30 PM!
1 Table and 2 Chairs per booth will be provided. Table Cloths are required.

Payment: **\$30 per table.** Spots are 6 feet long rectangles and we can only accommodate one table per vendor, per space. We will not guarantee being able to place a display stand next to your table and there is no access to electricity.

Mail to: % Suzanne Mohan
WCLEF 2022 Run Vendor App
134 Woodcliff Ave | WCL 07677
Questions: email info@wclef.com or call Suzanne Mohan 631 655 8790

Please Make \$30 Checks Payable to:

WCLEF: For: *Vendor Table 2022 Run* or send Venmo to

@mohanmusicsschool or PayPal to suzanne.mohanmusic@gmail.com

THE UNDERSIGNED VENDOR AGREES TO THE CONTRACT TERMS AS STATED

1. The Woodcliff Lake Education Foundation volunteers are not liable for any loss or damage to inventory, property or vehicles & will not be responsible for personal injury to the vendor or other participants that may occur during the participation of this event. The Vendor hereby agrees to indemnity, hold harmless and defend the above-named entities and the Township from any acts or omissions to act of the vendor, its employees, agents and assigns.
2. Vendors are responsible for any damage they may cause while participating in the day's events.
3. **The vendor area will be clean and orderly upon arrival/departure.** You may park at the event location to unload, **but all vehicles MUST be moved out of the area by 7:30 am.** Vendor parking is permitted on Rose Avenue.
4. **NO Glow products, silly string, poppers, snappers, bow & arrows, Guns.**
5. Upon being accepted, you will receive an email confirmation. By signing this contract, you are aware that these rules will also have to be followed for the safety of everyone.
6. Only 1 home based business (Avon, Mary Kay etc.) will be accepted. You will be accepted on a first come first served basis. Only a certain number of each type will be accepted. **We will try to accommodate the best we can in the order as they come in.**
7. **ONLY THE FIRST 3 JEWELRY/CANDLES/HANDBAGS ETC. VENDOR/CRAFTERS WILL BE ACCEPTED. ALL OTHERS WILL BE PUT ON A WAITING LIST AS THEY COME IN IF MORE OPEN.**
8. If ALL rules are not followed you may be asked to leave or not be accepted back.
9. Please fill out and sign the contract and mail with payment or scan and send to info@wclef.com along with proof of payment via venmo or paypal (which can be either a screenshot or receipt). Payment **MUST** be made prior to the event.
10. Termination of this agreement by the undersigned vendor results in the sponsor retaining all the vendor's payment. There will be **NO** refunds. Payments described will be retained as liquidated damages. All tax liabilities and permits are the sole responsibility of the vendor.
11. **Any returned checks are subject to a \$30 fee and any other bank accrued fees.**

WCLEF 2022 Run for Education
VENDOR CONTRACT

NAME (PRINT) _____

PHONE# _____ CELL _____

ADDRESS _____

CITY _____ ZIP _____

EMAIL _____

COMPANY NAME: _____

PRODUCT SOLD/DISPLAYED _____

OF SPACES _____

Sunday, October 16th \$30 per space: _____

Total Enclosed to WCLEF \$ _____ or send Venmo to @mohanmusicsschool or PayPal to
suzanne.mohanmusic@gmail.com

Any Special Instructions: _____

I have read the contract and agree with all stated.

DATE _____ SIGNATURE _____

ANY QUESTIONS EMAIL: info@wclef.com OR CALL Suzanne 631 655 8790

DO NOT WRITE BELOW THIS LINE

Date received: _____

Check Number, Venmo or Paypal Transaction #: _____

Amount: _____