

The Moran City Council met in regular session on Monday, April 7, 2025. Mayor Jerry Wallis called the meeting to order at 7:00 PM.

### **ELECTED OFFICIALS PRESENT**

#### Mayor

Jerry D. Wallis

#### Council Members Present

Warren L. Johnson

Lee Roberts

Nancy Houk

James A. Mueller

#### Council Members Absent

Kris Smith

City Staff Present: Bret Heim, City Attorney; Craig Miller, City Superintendent; Shane Smith, Police Chief; and Taeler Carr, City Clerk, Joe Stotler, City Crew

Visitors Present: Joe Carr, Patrick Zirjacks with Thrive, Josiah D'Albini with ACC, Loren Korte, Rosan Williams, Marie Parker with Casa and Donita Garner with Hope Unlimited

### **CONSENT AGENDA**

Council member Johnson moved to approve the April 2025 consent agenda as follows:

- March 2025 Minutes
- March 2025 Petty Cash Report
- April 2025 Pay Ordinance totaling **\$ 84,311.52**
- March 2025 Certificate of Deposit Report

Mueller seconded the motion, motion passed with all approving.

### **VISITORS**

Marie Parker and with Casa were present to request a proclamation be signed to make April Child Abuse Awareness month. Council member Johnson motioned to accept the request and have the Mayor sign the proclamation, council member Houk seconded the motion, motion passed with all approving.

Fire Chief Joe Carr was present to ask for approval to purchase new fire helmets as some of the current ones are out dated. They will be using the remaining grant funds they have available and then have to add roughly \$150 to \$200. Council member Houk motioned to approve the purchase, council member Johnson seconded the motion, motion passed with 3 yes votes, council member Roberts Abstained.

Patrick Zirjacks was present representing Thrive Allen County and invited the council to the Moran Community Conversation at the Senior/Community Center on April 29, 2025 at 6:00pm.

Josiah D'Albini, Director of Advancement with Allen County Community College was here to discuss the bringing back of the Scarlet & Black Club.

Loren Korte & Rosan Williams was present representing PSI. They discussed the Annual Insurance policies and rates. After discussion council member Houk motioned to keep the current wind/hail deductible, council member Mueller seconded the motion, motion passed with all approving.

## **OLD BUSINESS**

**Water Project Update-** City Superintendent Craig Miller let the council know the contractors are ready to flush and test the lines they have been working on, once those test results get back then they will be ready to move to the next set. They were finishing up Oak and Walnut boring. Once this next phase is done then the whole East side of Moran will be upgraded.

Clerk Carr let the council know that Pay App 15 and Pay Request 7 needed to be reviewed and approved for payment. Council member Roberts motioned to approve Pay Request 7 in the amount of \$37,350.99, council member Mueller seconded the motion, motion passed with all approving. Council member Johnson motioned to approve Pay App 15 in the amount of \$48,376.99, council member Mueller seconded the motion, motion passed with all approving.

## **NEW BUSINESS**

**Annual Jayhawk Software and module add on-** Clerk Carr asked the council for approval to renew the Jayhawk Court Software in the amount of \$525.00, council member Johnson motioned to approve the request, council member Houk seconded the motion, motion passed with all approving. Clerk Carr let the council know the office wouldn't be pursuing the purchase of the email add on module.

**Utility Training Contract-** City Attorney Heim brought the Utility Training Contract he had drafted to the meeting for approval. The council had a brief discussion and this contract will be for all current and future hired employees, the contract states there will be reimbursement due by the employee for classes/training paid for by the city if they choose to leave The City of Moran before 3 years. Council member Johnson motioned to approve the contract as written, council member Houk seconded the motion, motion passed with all approving.

**Water Fountains-** Mayor Wallis had a complaint about the water fountain at the City Park falling apart. He asked the council what their thoughts were about fixing it or having it removed. Council member Mueller motioned to have the water fountain removed, council member Johnson seconded the motion, motion passed with all approving.

Superintendent Miller asked the council if they wanted the water fountain put back in the lobby at City Hall after approval was given by the Mayor to remove it. After a brief discussion council member Johnson motioned to reinstall the water fountain, council

member Mueller seconded the motioned, motion passed 3-1 with council member Roberts voting No.

### **DEPARTMENTAL REPORTS**

**Police Chief** – Chief Smith let the council know the Judge had given the go ahead to have the Clerk's office assess the charges for the tree removal at 508 N. Birch to the owner's property taxes.

Smith also let the council know that the he was in the process of sending out courtesy letters to residents about their property conditions and reminding them of the City Wide Clean up happening in May.

Smith reminded the council that he has training coming up April 8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup>.

**Superintendent** – Superintendent Miller asked the council if he could put a Dead End sign at the end of E. Walnut street where the substation is projected to go due to tire tracks being found at the site. Council had no issues with the request.

Miller also requested permission to purchase LED street lights, shades and a volt meter in the amount of \$2342.00, council member Mueller motioned to approve the request, council member Houk seconded the motion, motion passed with all approving.

The water dock has been having issues with the coin mechanism, Miller asked the council if they would like to purchase a new system or shut down the dock as we can no longer find replacement parts for the current mechanism. Council member Mueller motioned to purchase a new system, council member Houk seconded the motion, motion passed with all approving.

Miller asked the council if they would consider adding a NO CELL PHONE usage policy while driving/using City equipment and vehicles. After discussion the council advised Clerk Carr to update the current policies section to reflect : There is to be NO phone texting, messaging, or app using while operating City Equipment or while driving City Vehicles. Council member Houk motioned to approve the request, council member Roberts seconded the motion, motion passed with all approving.

Miller noted that the utility pole inventory needed to be replaced due to replacing poles around town. Council asked for the City Crew to bring pole quotes back to the next council meeting.

**City Clerk** – Clerk Carr reported income for the month of March as follows:

Cash Receipts For the Month Ending March 31, 2025			
<b>General Fund</b>		<b>Water Fund</b>	
Charges For Services	5.20	Sales To Customers	16,676.45
Refuse	2,037.00	Water Protection Fee	28.46
Court Fines	880.00	Connect Fee	-
KS Sales Tax	15,600.77	Bulk Water Sales	75.69
54 Fitness Fee/Fobs/Ovpd	1,465.00	Penalties	618.88
Interest Earned Checking/CDL	592.11	Water Tower Fee	50.00
Building Permit	45.00	<b>Sewer Fund</b>	
Tax Disbursement-Gener	3,853.54	Sales To Customers	7,119.64
Dog Tag	343.00	<b>Sales Tax</b>	
Franchise	-	Sales Tax Receipts	1,521.00
<b>Electric Fund</b>		County Sales Tax Dispersment	1,074.97
Sales To Customers	58,292.03	Gross Sales	112,896.24
Debt Collection	57.77	Add: Interest to CD 44526614	448.60
Overpaid	1,184.49	Gross Receipts	113,344.84
Light Rent	241.50	Less: LIEAP Credit	-
Lieap Receipts	901.59	Utility Credits	1,977.75
Reimbursed Expense	-	Recreation Fee Credit	140.00
Fuel Adj	232.15	Net Receipts	111,227.09

Clerk Carr brought a request from Larry Ross on behalf of the City of Moran Library, the library would like to install some additional lighting over the book shelves so the patrons have more visibility. Council member Houk motioned to approve the request, council member Johnson seconded the motion, motion passed with all approving.

## OTHER

**Executive Session-** Council member Johnson motioned to having an executive session for non-elected personnel for 10 minutes, council member Houk seconded the motion, motion passed with all approving.

The council left the regular council session at 8:44pm and returned at 8:54pm. With nothing to discuss.

There being no further business to discuss, Council member Johnson moved, seconded by Houk, to adjourn the regular meeting at 8:57 PM. Motion passed with unanimous approval.