

Grand County
 WATER CONSERVANCY DISTRICT
 &
 SPECIAL SERVICE WATER DISTRICT

**Spanish Valley Water & Sewer
 Improvement District**

To: GCWCD Board of Directors
 GCSSWD Administrative Control Board
 SVW & SID Board of Trustees
 Grand County Council
 San Juan County Council

From: Dale Pierson

Date: September 22, 1998

Subj: Grand Water & Sewer Service Agency

At the Special Joint Meeting of the Grand County Council, Grand County Water Conservancy District, Grand County Special Service Water District, and Spanish Valley Water & Sewer Improvement District held 9-21-98 Resolutions were passed by all those public bodies to enter into the Interlocal Agreement to form the Grand Water & Sewer Service Agency.

Following those Resolutions elections were held and the Operating Committee of the Agency was formed as follows:

- Gary Wilson - President
- Paul Morris - Vice President
- Neal Dalton - Operating Committee Member
- Ned Dalton - Operating Committee Member
- Dan Holyoak - Operating Committee Member
- Bill McDougald - Operating Committee Member
- George White - Operating Committee Member
- Dale Pierson - Secretary/Treasurer (serving as a non-board member)

The Agency will not become fully operational until January 1, 1999. In the interim GCWCD, GCSSWD, and SVW & SID will need to function as they have in the past. President Wilson requested that all members of the Agency Board (which you will remember consists of all members of the three District Boards) attend as many meetings of the individual Boards as possible. This will facilitate all members of the Agency being up to speed when the Agency becomes operational. District Board meetings for the remainder of 1998 are as follows:

Date	Time	Board	Type of Meeting
9/24/98	7:00 a.m.	GCWCD/GCSSWD	Regular
9/29/98	7:00 p.m.	SVW & SID	Public Hearing on PCIB grant application
10/08/98	7:00 a.m.	GCWCD/GCSSWD	Regular
10/14/98	7:00 p.m.	SVW & SID	Regular
10/22/98	7:00 a.m.	GCWCD/GCSSWD	Regular
11/05/98	7:00 a.m.	GCWCD/GCSSWD	Tentative Budget Hearing
11/10/98	7:00 p.m.	SVW & SID	Tentative Budget Hearing
11/19/98	7:00 a.m.	GCWCD/GCSSWD	Regular
12/10/98	7:00 a.m.	GCWCD/GCSSWD	Budget Hearing
12/16/98	7:00 p.m.	SVW & SID	Budget Hearing

All meetings are at the District Office, 3025 E. Spanish Trail Rd, Moab Utah

The primary work before the Agency for the remainder of 1998 will be to prepare and approve the 1999 budget. Public hearings on the tentative and final 1999 budget will need to be held. The Agency tentative and final budget hearings will be held on the same dates and times as the SVW & SID

hearings (November 10, 1998 and December 16, 1998 at 7:00 p.m. respectively). The Agency hearings will be advertised so that the public may attend and be heard.

The Agency will also need to set its meeting schedule for 1999 as well as the meeting schedule for the Operating Committee. At the 9-21-98 organizational meeting President Wilson asked that staff make recommendations to the Agency for that schedule, taking into account the discussions held during the meeting, as well as legal constraints for tax hearings and budget hearings. Staff would recommend the following schedule for 1999 meetings:

Date	Type of Meeting
January 7, 1999	Operating Committee Meeting
January 21, 1999	Operating Committee Meeting
February 4, 1999	Operating Committee Meeting
February 18, 1999	Operating Committee Meeting
March 4, 1999	Operating Committee Meeting
March 18, 1999	Full Agency Meeting
April 8, 1999	Operating Committee Meeting
April 22, 1999	Operating Committee Meeting
May 6, 1999	Operating Committee Meeting
May 20, 1999	Operating Committee Meeting
June 10, 1999	Operating Committee Meeting
June 24, 1999	Full Agency Meeting, Tax Hearing for GCWCD, GCSSWD, & SVW & SID
July 1, 1999	Operating Committee Meeting
July 15, 1999	Operating Committee Meeting
August 5, 1999	Operating Committee Meeting
August 19, 1999	Operating Committee Meeting
September 2, 1999	Operating Committee Meeting
September 16, 1999	Full Agency Meeting
October 7, 1999	Operating Committee Meeting
October 21, 1999	Operating Committee Meeting
November 4, 1999	Full Agency Meeting, Tentative Budget Hearing for Agency, GCWCD, GCSSWD, & SVW & SID
November 18, 1999	Operating Committee Meeting
December 2, 1999	Operating Committee Meeting
December 16, 1999	Full Agency Meeting, Budget Hearing for Agency, GCWCD, GCSSWD, & SVW & SID

All meetings would be held at 7:00 p.m. at the Grand Water & Sewer Service Agency, 3025 E Spanish Trail, Moab, Utah

The proposed schedule meets the requirements of the Utah State Auditors Office for scheduling tax and budget hearings. It also avoids meetings in close proximity to Holidays. Agency Board members should remember that if a quorum of the Operating Committee is present that all Agency Board members have the opportunity to participate in those meetings. All meetings will also be public meetings. The meeting schedules may be finalized at either the 11-10-98 or 12-16-98 meeting.

During the period between now and January 1, 1999 staff will prepare a synopsis of the three District's policies and procedures so that the Agency may discuss and enact policies and procedures of its own early in 1999. Staff will also prepare an overview of the various issues and initiatives which concern or have relevance to each of the Districts so that all Agency Board members will be prepared to address those items as they become Agency issues and initiatives.