

SUMMER VILLAGE OF SILVER SANDS

AGENDA

Friday, October 31st, 2025 at the Fallis Hall (located at 53303 Range Road 52)
Commencing at 9:00 a.m.

(As per bylaw 349-2025 Council and/or Council Committee meetings may not be
filmed or voice recorded.)

1. Call to order
2. Treaty 6 Territory Land Acknowledgement
The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.
3. Agenda: Friday, October 31st, 2025 Regular Council Meeting

Pg 1-10 *(approve agenda as is, or with amendments, additions or deletions)*
4. Minutes: a) Friday, September 26th, 2025 Regular Meeting Minutes

Pg 11-16 *(approve minutes as is, or with amendments)*
5. Delegations: a) 9:05 a.m. Insp. D. Choma, Lac Ste Anne
Enforcement Services – to answer questions from council
directly about services provided and the report received.
Attached is an email dated October 7, 2025, from
Jenny Lowry, for reference.
(direction as given by Council at meeting time)

Pg 17-21

b) 9:20 a.m. Lloyd Woychuk – a property owner at #7 Hazel
Avenue. Requesting review and approval for installation of
a culvert. Please refer to the attached letter, dated October
7, 2025, from Mr. Woychuk and the report from our
public works manager. Also attached is the summer
village's culvert policy for reference.
(direction as given by Council at meeting time)

Pg 22-31

c) 9:35 a.m. Craig Bondy - Missing Link Team
Internet- presentation on installing fibre within the
summer village. Please see the attached package
provided by Mr. Bondy.

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(direction as given by Council at meeting time)

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6. Public n/a
Hearings:

7. Bylaws:

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a) Bylaw 355-2025 – Municipal Borrowing Bylaw. This is the municipality's borrowing bylaw which ATB Financial has requested be approved annually, this bylaw is for the 2026 Operating Year. The borrowing bylaw is in place for interim funding in the event of a local emergency or to cover unforeseen urgent operating expenditures not included in the operating budget, principal sum of \$150,000.00. Administration is requesting all readings to this bylaw.

(that bylaw 355-2025, being a Municipal Borrowing Bylaw for the Summer Village of Silver Sands, be given first reading.)

(that Bylaw 355-2025 be given second reading)

(that Bylaw 355-2025 be considered for third reading)

(that Bylaw 355-2025, be given third and final reading)

Or

(defer for further changes)

b) Bylaw 356-2025 – Waste Collection and Disposal bylaw, a bylaw to ensure the timely and appropriate collection, removal and disposal of garbage, refuse, ashes, and recyclables; please note changes as requested by Deputy Mayor Horne (see attached email).

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(that bylaw 356-2025, being a bylaw, to ensure the timely and appropriate collection, removal and disposal of garbage, refuse, ashes, and recyclables be given first reading as presented.)

(that bylaw 356-2025, Waste Collection and Disposal Bylaw, be given second reading as presented/amended)

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(that unanimous consent be given to proceed to third reading of Bylaw 356-2025, Waste Collection and Disposal Bylaw, in one sitting)

(that bylaw 356-2025, Waste Collection and Disposal Bylaw, be given third and final reading as presented/amended.)

Or

(that Council recommends bylaw 356-2025, Waste Collection and Disposal Bylaw be deferred to the November council regular meeting)

Or

(direction as given by Council at meeting time)

- c) Amendment to Policy A-ADM-WASTE-1 – Waste Cart Policy
Amendment to Policy A-ADM-WASTE-1 – as per Deputy Mayor Horne’s direction (please see email), administration has amended the noted policy to reflect the possible expectation that the Silver Sands Golf Course Recreational Vehicle lots are entitled to waste carts, when in fact they are not.

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(that Policy A-ADM-WASTE-1, being a policy to regulate the amount of waste carts per property be amended to reflect the possible expectation that the Silver Sands Golf Course Recreational Vehicle lots are entitled to waste carts, when in fact they are not.)

Or

(that Council recommends Policy A-ADM-WASTE-1 be deferred to the November council regular meeting)

Or

(direction as given by Council at meeting time)

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8. Business:

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- a) Summer Villages Regional Emergency Management Partnership (SVREMP) Budget 2026 – the SVREMP is requesting Council to review and endorse their 2026 budget. The budget, as well as information regarding implementing a State of Local Emergency (SOLE) and the September 27, 2025 minutes, are attached.

(that Council endorse the Summer Villages Regional Emergency Management Partnership's 2026 Budget as presented)

Or

(that Council recommends the following changes to the Summer Village Regional Emergency Management Partnership's 2026 budget)

Or

(direction as given by Council at meeting time)

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- b) Invitation to Summer Village Lac Ste Anne County East (SVLSACE) Asset Management Planning. Please review the email dated October 8, 2025, from Marlene Walsh. CAO Wildman met with the group during the Association of Summer Villages (ASVA) Conference and will update council at meeting time.

(that Council ratify the attendance of the CAO at the October 16, 2025 meeting AND THAT the Summer Village of Silver Sands participate in the Asset Management project initiated by the Summer Villages of Lac Ste. Anne County East (SVLSACE) through Matthewson & Company to a maximum cost of \$1,000.00.)

Or

(direction as given by Council at meeting time)

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- c) Capital Region Assessment Services Commission (CRASC)
- Catalis Geographic Information System (GIS) Webmap.

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filmed or voice recorded.)

Please refer to the attached email dated October 14, 2025,
from Geryl Amarin.

*(that Council invite representatives from Capital Region
Assessment Services Commission (CRASC) to a future
meeting to hear more on this request)*

Or

(direction as given by Council at meeting time)

- d) Sea-can Purchase - M#141-25 is the motion from July 25, 2025 to purchase a sea-can. The minimum threshold for Local Government Fiscal Framework (LGFF) Grant is \$8,269.00. In order to purchase the sea-can and fuel tank, the following costs are required:

a. Sea-can	\$ 4,370.00
b. Gravel for base	\$ 300.00
c. Double-walled fuel tank	\$ 5,000.00
d. Fuel tank set-up	\$ 400.00
TOTAL	\$10,070.00

Upon agreement from all councillors, we have made the
grant application for \$11,000.00.

*(that Council for the Summer Village of Silver Sands ratify the
actions of administration in proceeding with the grant application
for the purchase of a sea-can, fuel tank and base preparation
material under the Local Government Fiscal Framework (LGFF)
grant program in the amount of \$11,000.00.)*

Or

(direction as given by Council at meeting time)

- e) Short Term Rentals, Deputy Mayor Horne has requested as
discussion with respect of the enforcement of short term
rentals (bed and breakfast operations/tourist homes). The
following properties fall under this category:

- #25 Willow
- #15 Cedar
- # 9 Hazel
- #19 Conifer

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The following is from Development Officer Tony Sonnleiter on the matter:

“I have reviewed our current Land Use Bylaw with respect to Tourist Homes. The use would fit in the same category as Home Occupation (Major) and is a Discretionary Use within the R1 & R2 – Residential Districts. It is important that we ensure that those operating the Use have Development Permits, where this gives the Municipality some control of the development. Of particular concern are:

- Provision of sufficient parking for the tenants. Individuals parking on other people’s property, or blocking the adjacent road is a cause for consternation,
- “Good Guest Guidebook” provided for tenants. To my knowledge there has not been an official document produced, but there are samples available. These guides tend to be a reminder to tenants of the appropriate way to act in a home, which they should have learned in kindergarten,
- Contact information for the landowner, for emergencies and other. This would be helpful even for properties that are not Tourist Homes.

The current fee for Accessory Uses is \$125.00. In general, I would like to see a higher fee for Discretionary Uses in general due to the additional work and costs associated with the mailout of notification to adjacent landowners.

The appeal process is the same for all development; Tourist Home is no different.

Where Tourist Home is a listed Discretionary Use, I would recommend a less harsh approach with respect to those who have not yet applied for a permit. I would recommend a notice indicating that they are undertaking “Development without a Permit and attach a copy of the Development Permit Application.

Were there specific concerns that Graeme wished to address at the meeting?”

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Attached is Section 9.2.1 and 9.2.8 of our Land Use Bylaws, referencing short term rentals (bed and breakfast operations, tourist homes).

(that Council for the Summer Village of Silver Sands

Or

(direction as given by Council at meeting time)

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- f) Alberta Municipalities (AB Munis) invite to attend 2025 Alberta Municipalities Convention & Trade Show – scheduled for Tuesday, November 11th, 2025 from 3:00 p.m. to Saturday, November 15th, 2025, 12:00 p.m. at the Calgary Telus Convention Centre, Calgary, Alberta. Please refer to the attached agenda information regarding same which was forwarded to Council previously. Registration fee is \$660.00 until October 29, 2025 and \$825.00 after October 29, 2025.

(that Council ratify the registration of one councillor and one administration to attend the 2025 Alberta Municipalities Convention & Trade Show, November 11th, 2025 from 3:00 p.m. to November 15, 2025 at 12:00 p.m. at the Calgary Telus Convention Centre)

Or

(direction as given by Council at meeting time)

- g) Elected Officials Education Program (EOEP) – Budgeting & Finance course. Please refer to the attached session information.

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(that Council authorize the enrolment of Councillor Strong in the Elected Official Education Program (EOEP) Budgeting & Finance course at \$295 + GST (online) or \$395 + GST (in person); costs to be covered via councillor development budget.)

Or

(direction as given by Council at meeting time)

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- h) Tax Penalty Cancellation Request - Please refer to the October 23, 2025 email received from 6A Fir Avenue, tax roll 1056, requesting consideration from council for tax penalties on this account. Administration has attached background information with respect to this tax account. Further discussion to take place at meeting time.

(that Council deny the request for tax penalty cancellation from the property owner of 6A Fir Avenue, tax role 1056.)

Or

(that Council approve the request for tax penalty cancellation from the property owner of 6A Fir Avenue, tax role 1056 in the amount of \$_____)

Or

(direction as given by Council at meeting time)

- i) Tarped Shed Enforcement – Deputy Mayor Horne to speak to this matter at meeting time (enforce roadside tarped sheds, enforce rear yard tarped sheds, because of the time of the year, do we extend completion until next spring, who will issue enforcement letters)

(direction as given by Council at meeting time)

j)

k)

l)

9. Financial:

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- a) Income & Expense Statement, and Reserve Account Balances – as at September 30, 2025

(accept income & expense statement, along with reserve account balance report, for information)

10. Councillors' Reports:

- a) Mayor

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- b) Deputy Mayor - Willow Avenue update
- c) Councillor

(accept Council Reports for information)

11. Administration Reports:

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- a) Development Officer's Report
- b) Public Works Report
- c) ASVA Conference
- d) Municipal Elections local results
- e) Draft 2026 Operating and Capital Budgets to come to the next meeting.
- f) Annual CAO Review – reminder to complete same
- g)
- h)

(accept above items for information)

12. Information and Correspondence:

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- a) Summer Village Lac Ste Anne County East (SVLSACE) 2025-2026 Executive and Committee Reps
- b) Silver Sands Golf Course update from website
- c) Government of Alberta, Municipal Affairs, September 22, 2025, Mandate Letter from Premier of Alberta to Minister of Municipal Affairs outlining expected commitments to deliver results, strengthen our communities, and build a future rooted in prosperity, opportunity, and responsible government.
- d) Yellowhead Regional Library (YRL) 2026 Draft Budget and Trustee Appointment
- e) 3rd Quarter Safety Codes Report
- f) Lac Ste Anne (LSA) Foundation Board Meeting Minutes August 26, 2025
- g) Summer Village of Sandy Beach – Organizational Chart
- h) 25DP04-31 Placement/Installation of a Hot Tub - #9 Bay Drive
- i) 25DP05-31 Construction of a Single Detached Dwelling, Drilling of a Water Well and Installation of a Septic System - #14 Poppy Place
- j) Grant Funding Update – October 2025
- k) Alberta Assessors' Association (AAA) – Webinar Presentation – Assessment 101 For Elected Officials

(accept correspondence for information)

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13. Open Floor Discussion with Gallery: (15-minute time limit)

(accept for information the open floor discussion with the gallery, if applicable)

14. Closed Meeting (if required):

15. Adjournment

Next Council Meetings:

- Friday, November 28th, 2025 Regular Council meeting
- Friday, January 30th, 2026 Regular Council meeting

Other dates to remember:

- Week of February 23, 2026 – Emergency Management Functional Exercise

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, SEPTEMBER 26, 2025
HELD AT FALLIS HALL AND VIA ZOOM

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Graeme Horne Councillor: Sherry Strong</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO Sandra Schneider, Administrative Assistant</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor - ABSENT</p> <p>Attendee(s): Tony Sonnleitner, Development Officer</p> <p>Delegation(s): 9:05 a.m. – Margo Meyer & Darlo Duncan – to update Council on the Dock Committee fundraising events.</p> <p>9:20 a.m. – Nur Anwar – who owns property within Lac Ste. Anne County to the north of the Summer Village's east end. Mr. Anwar is looking at options for development on his lands and is inquiring about future access to Silver Sands Drive.</p> <p>9:35 a.m. – Andrew Adair & June Hutchinson – enforcement Order at 14 Spruce Crescent. Please refer to the residents' September 2nd, 2025 letter appealing the enforcement order issued to this property. Development Officer, Tony Sonnleitner will be present as well.</p> <p>Public at Large: 8 in-person / 5 via Zoom</p>
1.	CALL TO ORDER	<p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
2.	AGENDA	<p>186-25</p> <p>MOVED by Deputy Mayor Horne that the September 26, 2025 Agenda be approved with the following addition:</p> <p>Under 8. Business:</p> <p>g) Willow Avenue Municipal Reserve Project</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, SEPTEMBER 26, 2025
HELD AT FALLIS HALL AND VIA ZOOM

3.	MINUTES	<p>187-25 MOVED by Councillor Strong that the minutes of the August 29, 2025 Organizational Council Meeting be approved as presented. CARRIED</p> <p>188-25 MOVED by Deputy Mayor Horne that the minutes of the August 29, 2025 Regular Council Meeting be approved as presented. CARRIED</p>
4.	DELEGATIONS	<p>189-25 9:05 a.m. – Margo Meyer & Darlo Duncan – to update Council on the Dock Committee fundraising events MOVED by Councillor Strong that Council accept for information the update from Margo Meyer & Darlo Duncan on the 2025 Dock Committee fundraising event – 2025 Fundraising amount \$5,112.57, funds to be held in trust by the Summer Village. CARRIED</p> <p>190-25 9:13 a.m. – Nur Anwar – who owns property within Lac Ste. Anne County to the north of the Summer Village's East Village. Mr. Anwar is looking at options for development on his lands and is inquiring about future Access to Silver Sands Drive. MOVED by Deputy Mayor Horne that Council accept for information the presentation by Nur Anwar with respect to looking at preliminary options for development on his lands within Lac Ste. Anne County and his inquiry regarding future access to Silver Sands Drive, Mr. Anwar will be welcomed back once he has more information. CARRIED</p> <p>191-25 9:25 a.m. – Andrew Adair & June Hutchinson– Enforcement Order at 14 Spruce Crescent. Please refer to Mr. Adair's September 2nd, 2025 letter appealing the enforcement order issued to this property. Development Officer, Tony Sonleitner will be present as well. MOVED by Mayor Poulin that the matter of Enforcement Order 25STOP03-31 dated September 2, 2025 for 14 Spruce Crescent go into a Review by Council in accordance with section 547 of the Municipal Government Act at 9:25 a.m. CARRIED</p> <p>192-25 MOVED by Mayor Poulin that Council approve an extension to May 30, 2026 to comply with Enforcement Order 25STOP03-31 that was issued on September 2, 2025 to 14 Spruce Crescent. CARRIED</p>
5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	n/a

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7.	BUSINESS 193-25 194-25 195-25 196-25 197-25 198-25	<p>MOVED by Deputy Mayor Horne that Council be allowed to participate in existing Facebook platforms on a trial basis, to be reviewed at the January 2026 Regular Council meeting.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Poulin that Council accept for information the discussion with respect to the spraying of noxious weeds within the municipality, THAT the Weed Inspector, Jackie Gamblin, be invited to the January 2026 Regular Council Meeting for further discussion on this matter.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Horne that the Summer Village of Silver Sands support the Summer Village of South View's (managing partner) submission of a 2025/26 Alberta Community Partnership grant application in support of the Regional Asset and Land Management project, with no matching financial contribution requirement.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Poulin that Council be authorized to attend the Municipal Elected Officials Emergency Management Session scheduled for Saturday, September 27th, 2025 from 9:00 a.m. to 3:00 p.m. at the Alberta Beach Seniors 50+ Club hall, hosted by the Summer Village Regional Emergency Management Partnership.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Horne that Local Director of Emergency Management Dennis Woolsey, along with Deputy Director of Emergency Management Rick Wager, be authorized to attend the Multi Day Emergency Management Functional Exercise hosted by Lac Ste. Anne County scheduled for October 6 to 9, 2025 at the East End Fire Station/Summer Village Administration Office, and that Council and Administration be authorized to attend the October 6th, 2025 session.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Horne that the draft 5-Year Operating Plan to 2029 for the Summer Village of Silver Sands be approved as presented.</p> <p style="text-align: right;">CARRIED</p>

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	199-25	<p>The following individuals made a presentation to Council with respect to the Willow Avenue Municipal Reserve Project:</p> <ul style="list-style-type: none"> -Summer Village Resident Don Marriott (8 Willow Avenue)(in-person) -Summer Village Resident Roxanne Burge (20 Cedar Avenue)(in-person) -Parkland County resident Bruce Picton (via Zoom) -Summer Village Resident Robert Miller (5 Willow Avenue)(via Zoom) <p>MOVED by Deputy Mayor Horne that the Willow Avenue Municipal Reserve Project proceed as scheduled on October 6, 2025, with consideration given to residents' comments and concerns as discussed, including the following provisions:</p> <ol style="list-style-type: none"> 1. Removal of known dead and dangerous trees, where feasible; 2. Preservation of the Municipal Reserve area wherever applicable, ensuring no complete deforestation occurs; 3. Maintenance of a 100-foot buffer zone from the lakefront; 4. Installation of yellow ribbon markers prior to project commencement as placed by the Public Works Supervisor and Council, to serve as guidelines for contractors; 5. Deputy Mayor Horne to be on-site during construction to oversee compliance with the above considerations. <p style="text-align: right;">CARRIED</p>
8.	200-25	<p>FINANCIAL</p> <p>MOVED by Deputy Mayor Horne that Council accept for information the income and expense statements as at August 31, 2025.</p> <p style="text-align: right;">CARRIED</p>
9.	201-25	<p>COUNCIL REPORTS</p> <p>MOVED by Councillor Strong that the Council reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
10.	202-25	<p>ADMINISTRATION & PUBLIC WORKS REPORTS</p> <p>MOVED by Deputy Mayor Horne that Council accept for information the Public Works report as presented.</p> <p style="text-align: right;">CARRIED</p>

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11.	CORRESPONDENCE 203-25	<p>MOVED by Councillor Strong that the following correspondence items be accepted for information as presented:</p> <ul style="list-style-type: none"> a) Summer Village of Castle Island Organizational Meeting Results – please refer to the attached June 26th, 2025 letter on same b) Summer Village of South View Organizational Meeting Results – please refer to the attached August 20th, 2025 letter on same c) Summer Village of Sunset Point Organizational Meeting Results – please refer to attached September 2nd, 2025 email d) Summer Village of Yellowstone Organizational Meeting Results e) Alberta Municipal Affairs – August 8th, 2025 letter from Minister Dan Williams confirming 2025-26 Canada Community-Building Fund (CCBF) allocations (2025 allocation is \$17,998.00) f) Alberta Municipal Affairs Comparison of the Preliminary 2026 Equalized Assessment (EA) to Current 2025 EA <p style="text-align: right;">CARRIED</p>
12.	OPEN GALLERY 204-25	<p>MOVED by Deputy Mayor Horne that the discussion with the open gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
13.	CLOSED MEETING 205-25	<p>MOVED by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 12:05 p.m. to discuss the following item:</p> <p>“Third Party Business Interest – Silver Sands Golf Course Development – Access to Information Act (ATIA) Section 20”</p> <p style="text-align: right;">CARRIED</p> <p>The closed meeting recessed at 12:05 p.m. to allow the public in attendance time to exit the meeting.</p> <p>The closed meeting re-convened at 12:08 p.m.</p> <p>The following individuals were present at the Closed Meeting: Bernie Poulin Graeme Horne Sherry Strong Wendy Wildman Heather Luhtala Sandra Schneider</p>
	206-25	<p>MOVED by Deputy Mayor Horne that Council return to an open meeting at 12:30 p.m.</p> <p style="text-align: right;">CARRIED</p>

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	207-25	<p>The meeting recessed at 12:32 p.m. to allow the public to return to the meeting.</p> <p><i>(no public returned to the meeting)</i></p> <p>The meeting reconvened at 12:33 p.m.</p> <p>MOVED by Mayor Poulin that the new owners of the golf course lands be invited to attend a future Regular Council Meeting to discuss their future plans for the property, including but not limited to:</p> <ol style="list-style-type: none">1. Condominium bylaws;2. The Summer Village Land Use Bylaw Rules and Regulations; and3. The existing Development Agreement. <p style="text-align:right">CARRIED</p>
14.	NEXT MEETING(S)	The next Regular Council Meeting is scheduled for Friday, October 31, 2025 at 9:00 a.m.
15.	ADJOURNMENT	The meeting adjourned at 12:35 p.m.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

2025

SUMMER VILLAGE OF SILVER SANDS SEMIANNUAL REPORT

Enforcement Services



LAC STE. ANNE COUNTY

AT A GLANCE

Lac Ste. Anne County is proud to work alongside our neighbouring summer villages to provide professional and responsive bylaw enforcement services. Because summer villages are small and seasonal in nature, most do not have the resources to employ enforcement staff. By partnering with the County, they gain access to trained Community Peace Officers (CPOs) who help keep communities safe, fair, and welcoming.

Through service agreements, County Peace Officers extend their patrols into partnering summer villages, providing cost-effective service, consistency, and flexibility. This collaboration ensures residents and visitors receive the same level of enforcement throughout the region.

On April 1, 2025, Lac Ste. Anne County entered into an agreement with the Summer Village of Silver Sands to provide Community Peace Officer and bylaw enforcement services. This joint venture strengthens the relationship between the two municipalities, enhancing both awareness and community safety.

ON THE GROUND IN SILVER SANDS

Lac Ste. Anne County Peace Officers began patrolling the Summer Village of Silver Sands immediately following completion of the service agreement. Patrols began with the intention of public information and engagement, focussing on helping residents understand the services available, promoting traffic safety, and encouraging responsible use of municipal resources. Since May, County Peace Officers have engaged directly with residents—answering questions, listening to concerns, and encouraging use of the LSAC Bylaw Complaint Line, focussed on education and awareness—explaining local bylaws, traffic safety rules, and the process for filing a complaint, and collaborating with protective services partners to support safety across the community.

Patrol observations have shown a seasonal increase in activity, particularly in day-use and boat launch areas, campgrounds as well as golf courses, between April and June.

While patrol schedules must balance demand across the region, officers have successfully connected with community members during visits. Feedback from residents and visitors has been positive, highlighting the value of officer presence and the importance of visible patrols in Silver Sands.

PATROL AREA MAP



GIS Mapping of Peace Officer Patrols in the Summer Village of Silver Sands

From: Jennifer Lowry <jlowry@lsac.ca>
Sent: Tuesday, October 7, 2025 4:11 PM
To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Cc: Summer Village Office <administration@wildwillowenterprises.com>; Sandra Schneider <sandra@wildwillowenterprises.com>; Greg Edwards <GEdwards@lsac.ca>; Dallas Choma <dchoma@lsac.ca>
Subject: RE: Summer Village of Silver Sands Semiannual Enforcement Report 2025

Good Afternoon Wendy!

I apologize for not getting back to you sooner. After meeting with Greg and Dallas, we'd like to share a few key points for your consideration.

The map included in the report for Silver Sands is just a small snapshot of the many shift patrols being done in the community over the course of the time frame of the report. I can confirm that the officers are aware of the West Village as well and have included this area in their past and present patrols. We can provide additional patrol maps from various shift patrols from our statistics for your review if you wish.

With the limited number of hours stated in the contract we have focused on education and public awareness to promote understanding of bylaws and encourage voluntary compliance whenever possible, making a presence and engaging residents. The officers have been visible and available according to the contract. When it comes to the specifics of photo radar and traffic safety, are you requesting a vehicle speed operation using radar or a photo radar operation? As we do not have the capability of photo radar or the resources to provide that level of service currently. With only limited hours allocated per summer village per month, Lac Ste. Anne County does not currently have enough hours delegated to conduct regular traffic stops or deploy radar operations in these areas.

In response, and based on Council's direction, we have prioritized enforcement efforts around the key concerns identified by the summer villages. These priorities have directly guided our approach to enforcement in the Summer Villages. Since our last reporting period, the busy summer months have increased traffic flow through the summer villages and generated more statistics to report for the next reporting period.

We are open to attending Council meetings to answer questions directly or receive further direction if Council intends to shift focus or expects a different level of enforcement. We are prepared to adjust our efforts accordingly, but this will require a reassessment of priorities and potentially additional resources.

We appreciate you raising your concerns, and we have taken them into careful consideration. Please don't hesitate to reach out to Inspector Choma for additional questions or additional concerns you may have.

Thank you,

Jenny Lowry

Operations Administration Support Clerk

Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | WEBSITE: lsac.ca

Culvert Installation Request - #7 Hazel Avenue

From Lloyd Woychuk <lwoychuk@telus.net>

Date Tue 10/7/2025 9:58 AM

To Summer Village Office <administration@wildwillowenterprises.com>

Hello,

Respectfully requesting SV of Silver Sands Management review and approval for installation of a 40" culvert at the approach (driveway) from Hazel Avenue to the driveway of #7 Hazel Avenue property.

Hazel Avenue at #7 is on a hill down slope, causing water to enter property and create washouts. A culvert would eliminate this issue.

Properties uphill and downhill of #7 have culverts and gravel driveways, installed at the expense of the SV several years ago. #7 did not have any work performed by the Village at that time, for reasons unknown to me.

To have proper rain and snow melt water flow without creating washouts and to have year round access to the property at #7 Hazel Avenue, I request the Village to install a culvert and gravel approach at the expense of the Village prior to ground freeze up of this year.

Please respond by return email or phone (780 903-9198) or if you require additional information or wish to discuss.

Regards,

Lloyd Woychuk
Property Owner of #7 Hazel Avenue

Sent from my iPad



Outlook

Re: Culvert Installation Request - #7 Hazel Avenue

From sspublicworks wildwillowenterprises.com <sspublicworks@wildwillowenterprises.com>

Date Tue 10/28/2025 4:09 PM

To administration@wildwillowenterprises.com <administration@wildwillowenterprises.com>

Cc Summer Village of Silver Sands <admin@summervillageofsilversands.com>

 4 attachments (25 MB)

1489.jpg; 1492.jpg; 1491.jpg; 1493.jpg;

Hi

Regarding #7 Hazel and the request for a culvert installed, as it sits now the home owners drive way is a very slight ditch, when the drainage was done on that street that was a treed lot with no real approach so we did not add a culvert there, if I would have known they were building on that lot I probably would have, some ditch shaping and some small stumps would need to be pulled as well as a culvert installed,if it stays as it is the homeowners driveway will slow wash away with rain and the gravel will run down and fill up in the next culvert, 100% a culvert needs to go in so the current drainage continues to work properly, I will attach pics.

Thanks Dustin

Get [Outlook for Android](#)











Summer Village of Silver Sands Council Policy

Number	Title			
C-ENV-CUL-1	Culvert Policy			
Approval	Approved		Last Revised	
(CAO initials)	Resolution No:	101-19	Resolution No:	
	Date:	June 28-19	Date:	

Purpose

To establish the responsibility and size for culverts to ensure proper and adequate drainage throughout the ditching system in the Summer Village. Each residential driveway is required to have a proper culvert installed to aid in the removal of water away from the property.

Policy Statement

The Summer Village of Silver Sands recognizes the need to establish a culvert policy as culverts are an integral part of the Summer Village's overall drainage system.

Responsibility

No person shall obstruct any drainage ditch or impede the flow of water within the Summer Village of Silver Sands.

No person shall install any culvert within the Summer Village of Silver Sands without authorization of the municipality.

Culvert Sizes and Installation

All driveways into residential properties shall have a culvert of 12" (300 mm) in diameter and shall be 20' (6 m) in length excepting those streets designated as main drainage routes where culvert sizes and lengths are to be determined by the municipality.

Installation must be at the direction of the Summer Village so as to retain proper grade level and drainage and is to be undertaken by an experienced contractor on behalf of the resident. An Approach Installation Application must be completed and is attached as Schedule "A".

Policy Notes

Requests for the purchase of culverts, replacement culverts and/or culverts for additional approaches or extensions to existing approaches must be made in writing to Council and will be authorized at Council's discretion.



Summer Village of Silver Sands Council Policy

Requests for the Municipality to cost-share in ditching/drainage work and/or the installation of a culvert must be made in writing to Council and will be authorized at Council's discretion.

Revisions:

Resolution Number	MM/DD/YY



Summer Village of Silver Sands Council Policy

Schedule "A"



APPLICATION FOR APPROACH CONSTRUCTION

SUMMER VILLAGE OF SILVER SANDS
Box 8 Alberta Beach, AB T0E 0A0
T 587.873.5765 F 780.967.0431
E administration@wildwillowenterprises.com

Proposed Approach Location			
Plan	Block	Lot	Municipal Address
Applicant/Landowner Information			
Applicant Name: _____		Registered Owner Name(s) (if different from applicant): _____	
Mailing Address: _____		Mailing Address: _____	
City, Prov: _____ Postal Code: _____		City, Prov: _____ Postal Code: _____	
Ph: _____ Cell: _____		Ph: _____ Cell: _____	
Email: _____		Email: _____	
Reason for Changing Existing Approach or Requesting New Approach			
<div style="text-align: right;"> <input type="checkbox"/> New Approach <input type="checkbox"/> Existing Approach </div>			
Authorization			
I hereby make application to construction an approach in accordance with the attached plan, Summer Village of Silver Sands Engineering Design Standards (latest version), and at the location shown on the sketch plan on reverse of this form.			
Date of Application: _____		Signature of Applicant: _____	
FOR SUMMER VILLAGE USE ONLY – Application Approval			
APPLICATION NO.: _____			
Date Approved (yyyy-mm-dd): _____	Name of SV of Silver Sands Representative: _____		Signature: _____
SPECIAL PROVISIONS: _____			
FINAL INSPECTION ACCEPTED			
Date Approved (yyyy-mm-dd): _____	Name of SV of Silver Sands Representative: _____		Signature: _____

The personal information provided by you is being collected under the authority of the *Municipal Government Act* and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. Questions regarding the collection and use of this information may be directed to the Freedom of Information & Protection of Privacy (FOIP) Coordinator, Summer Village of Silver Sands, Box 8, Alberta Beach, AB T0E 0A0 (587-873-5765).



Summer Village of Silver Sands Council Policy

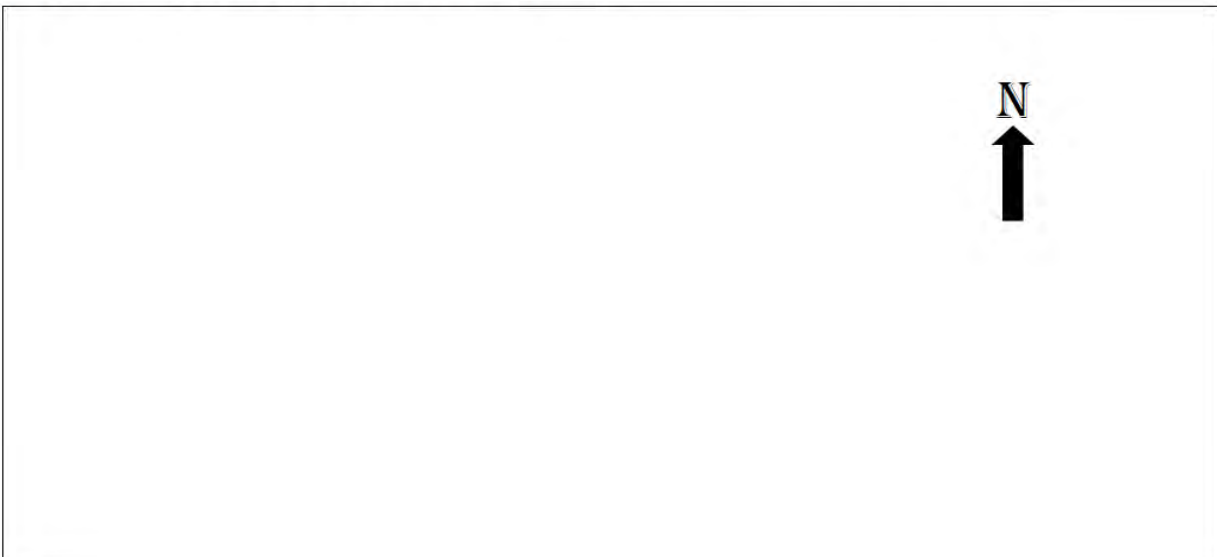
Notes:

1. Each parcel of land can have one approach for access as per Summer Village policy. An additional approach is subject to approval by the Summer Village and will be constructed by the owner at their own cost.
2. Approaches shall be constructed to Summer Village Policy and Engineering Design Standards drawings.
3. All approaches shall meet or exceed Summer Village of Silver Sands Engineering Design Standards. Please attach schematic / drawing of approach indicating the manner in which it is to be constructed.
4. Applicant to notify the Summer Village of Silver Sands when approach is complete and ready for inspection.
5. Proposed new approach locations should be inspected prior to construction to verify spacing and sightlines.
6. Applicant to contact Alberta One Call and locate all utilities prior to construction.

The Sketch Plan should indicate the following:

- ☐ Location of proposed Approach, dimensioned from the closest property corner
- ☐ Boundaries of the land parcel including dimensions
- ☐ All drainage courses
- ☐ All roads adjacent to the parcel labeled
- ☐ Location of any existing approach(es) (residential, field, or industrial) on both sides of the road
- ☐ North arrow for orientation

Please indicate proposed location by placing flagged stakes at both sides of the intended approach if on site meeting with Summer Village of Silver Sands representative is not possible.





Summer Villages

of

Silver Sands & South View

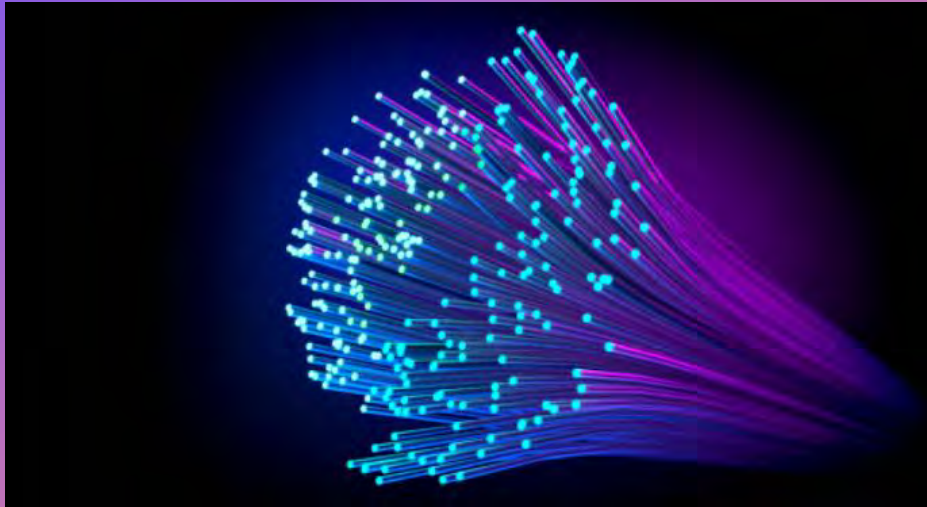
Fiber Projects



+

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MISSING LINK INTERNET

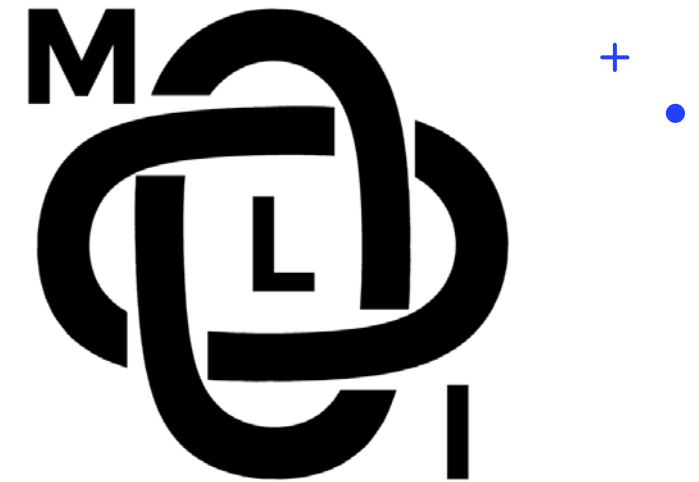
1-855-887-5465

www.misslink.ca

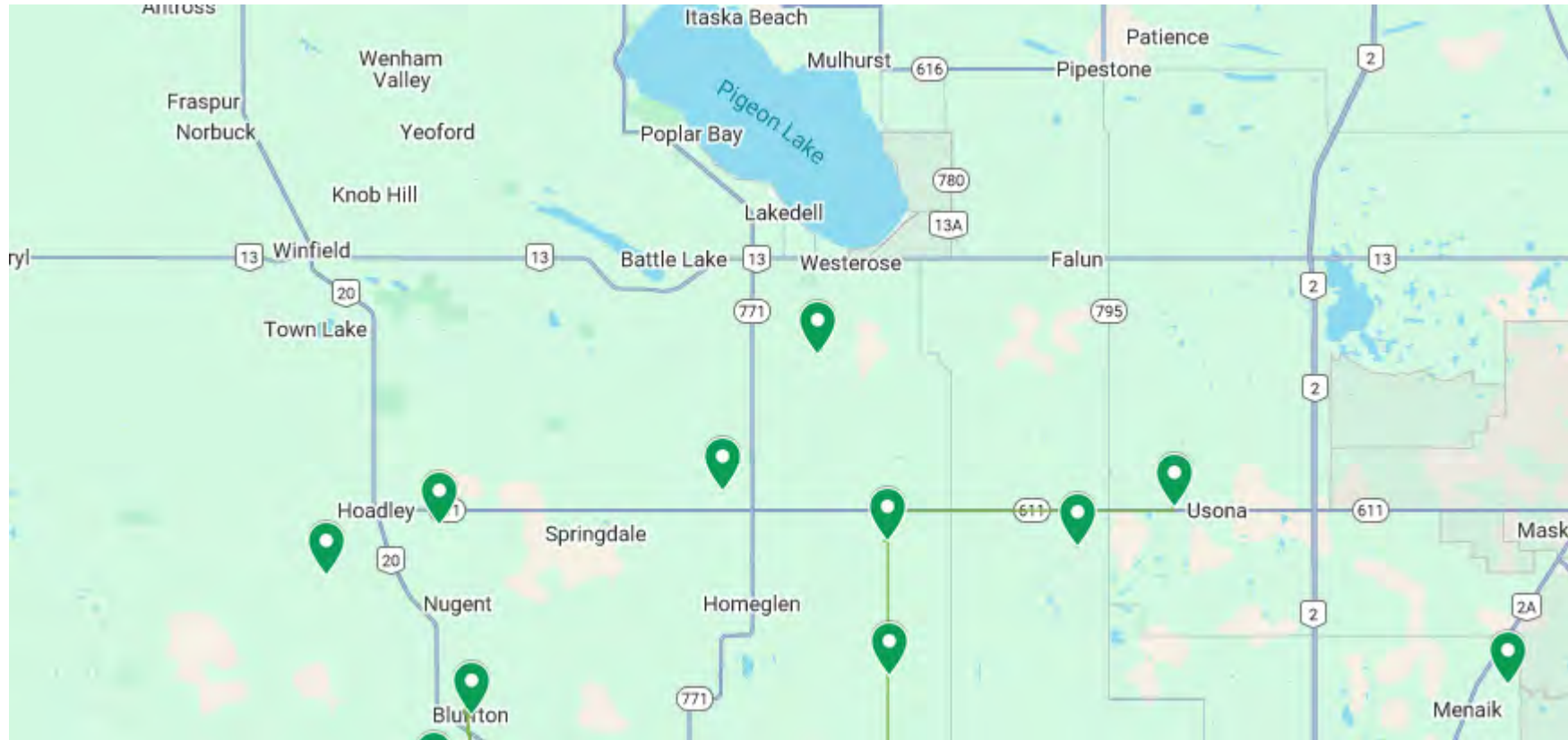
Missing Link Internet

MLI has been a locally owned provider in the County's of Ponoka, Lacombe, Red Deer Clearwater, Camrose & Wetaskiwin since 2012, 2 owners both living in the county of Ponoka, Craig Bondy and Phil Swanson. Both having over 20 years of experience in the world of providing internet.

Currently the County of Ponoka has successful investments with Missing Link Internet in bringing wireless and fiber internet to county residents.



MLI Map



https://www.google.com/maps/d/u/2/edit?mid=1SNSNO_RDkQ5MInMiT4z70TsHNFs&usp=sharing

CURRENT INTERNET

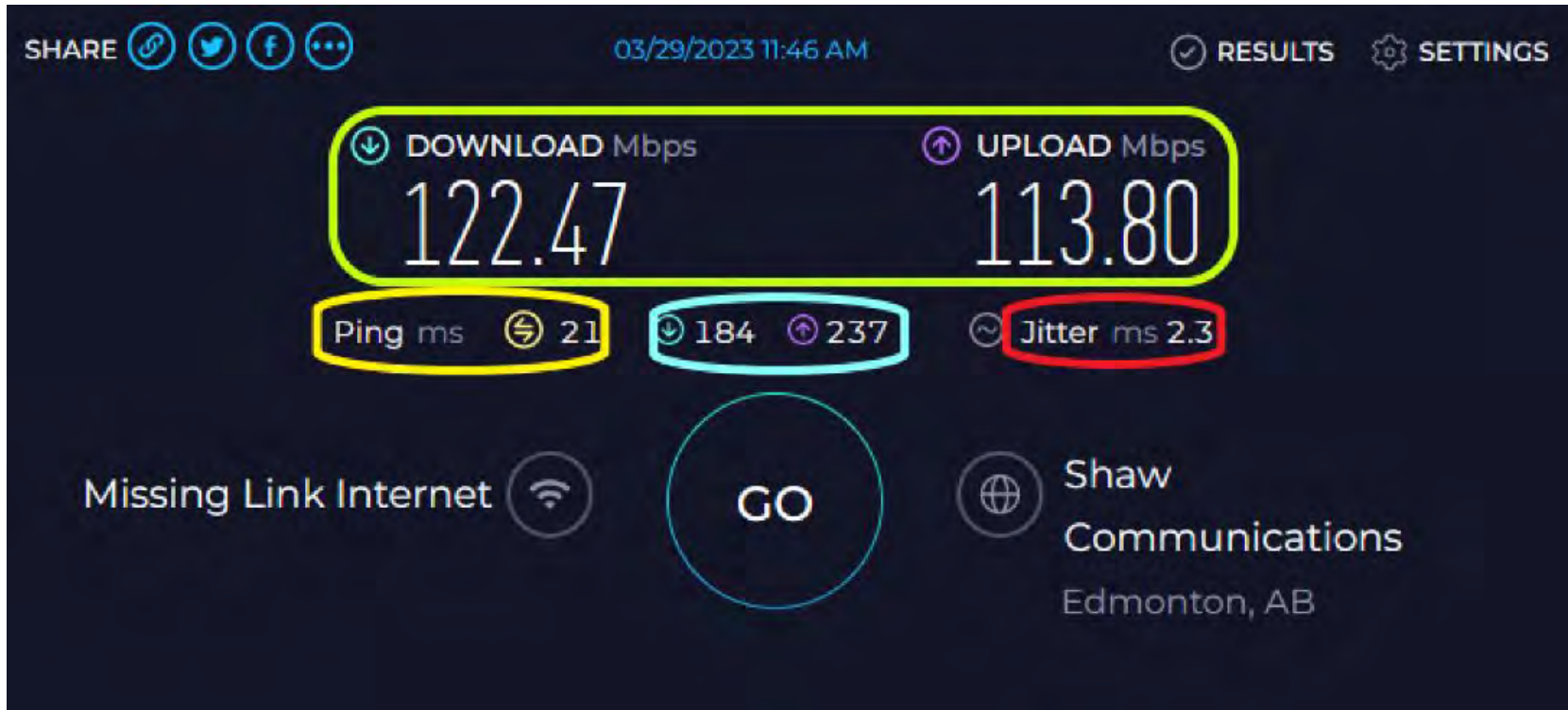
Available Providers

Point to MultiPoint (PTMP), Fiber, Cellular, Satellite

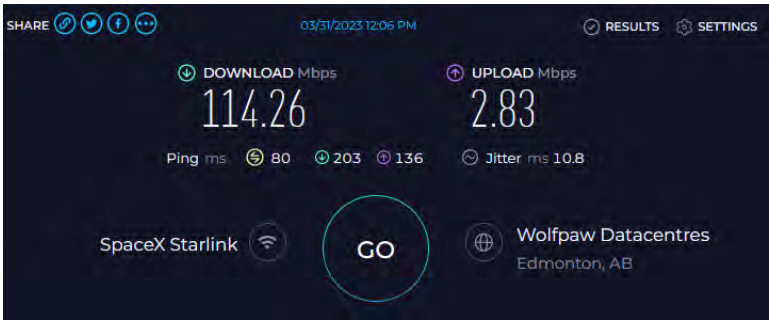
- **Rogers** (Cellular)
- **Starlink** (Satellite, pretty much everywhere)
- **TELUS HUB** (Cellular)
- **Xplore / Xplornet** (PTMP & Satellite)

Quick Compare

ISP	Speeds Mbps	Comparable package	Data	Notes
Rogers	50	\$60	500Gb	Mobile – geo locked
Starlink	20-180	\$140	Currently unlimited	Beta
MLI (NEW)	100+	\$99.99	Unlimited	unlimited
Xplore	50-	\$99	“Unlimited”	has throttling in feeds, may limit based on use
TELUS	25	\$90 (\$70)	500Gb	Management policies

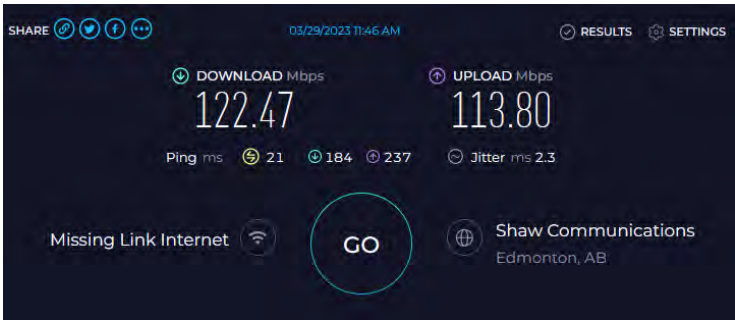


- **Speed** up / Down (higher the better)
- **Ping** Time for a packet of data to go from device to speed test site and back again (lower the better)
- **Latency** under load (wireless)
this is very dependent on router quality, this is like a ping test under load down and up (lower the better)
- **Jitter** the consistency of pings during test (lower the better)



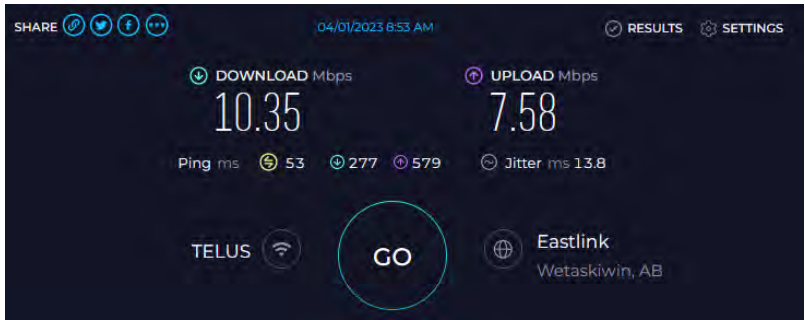
<https://www.speedtest.net/my-result/a/9172784058>

Starlink



<https://www.speedtest.net/my-result/a/9167859660>

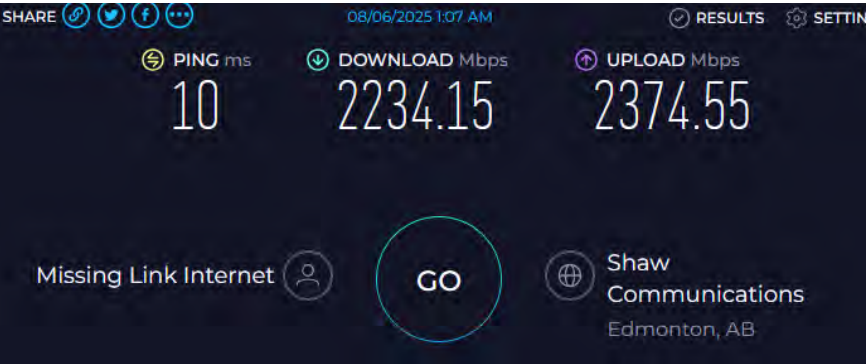
MLI Wireless Customer



<https://www.speedtest.net/my-result/a/9174846485>

TELUS HUB – in Rimbey

Phil's House fiber



<https://www.speedtest.net/result/d/ad600f35-4695-46a6-9832-5775b27fbcbf>

Rimbey TV - Fiber



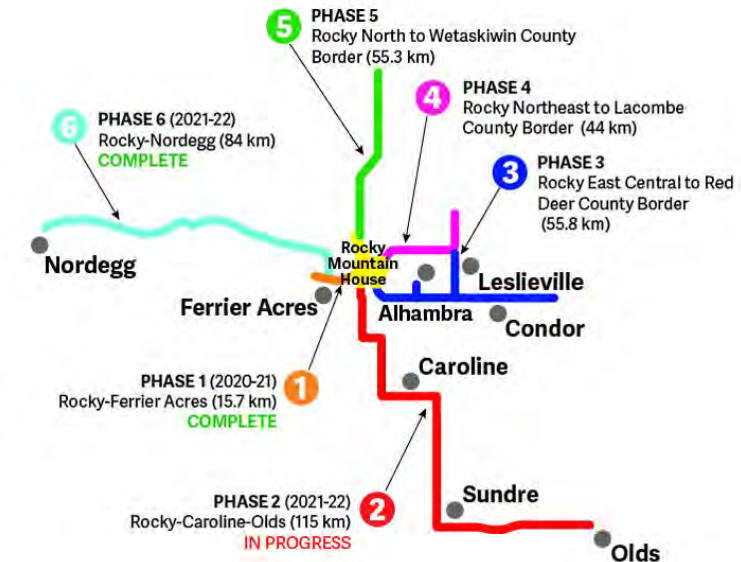
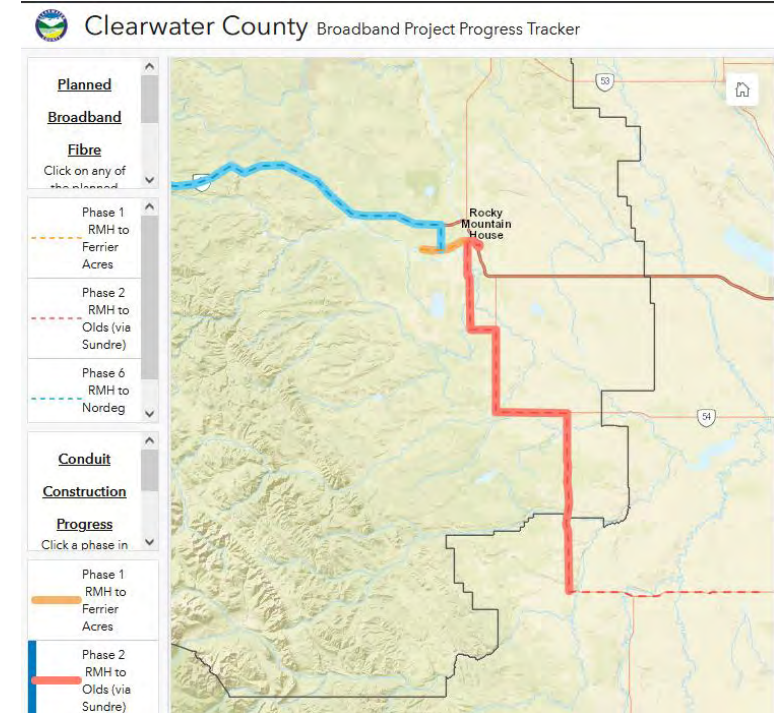
CURRENT MODELS

- County owned Backbone
- County owned Wireless/Fiber to the home
- County Supported networks
- Do nothing Counties

County Owned Backbone

Clearwater County,
Parkland County (wireless towers)

- A network is built as a transit / backbone throughout county.
- Open access
- County pays managing partner to operate and maintain network
- Retail ISP are expected to rent fiber or wireless from county and build out
- Basically, a Supernet type build
- Unless network gets to Calgary or Edmonton there is double transit fees



County Owned to the Home

Red Deer County, Sturgeon County, Brooks, ~~O-Net~~ (Now TELUS)

- A network is built by the county to the home.
- Open access
- County pays managing partner to operate and maintain network
- Retail ISP pay to use network
very poor margin
- A city type network on a larger scale and MUCH MORE \$



County Supported Networks

Ponoka

- A network is built by ISP (CCi, MLI)
Preferably with grant funding
- Privately owned and managed
- County invests in company
- Networks are built in a timely fashion
- ISP pays back investment = **\$0 cost to county**



MISSING LINK INTERNET

County Does Nothing

Lacombe

- \$0 cost to build network
- ISP's will build as affordable, no incentive to build out
- Slow progress
- MLI has done some grant funded fiber builds in county
- Mainly wireless providers



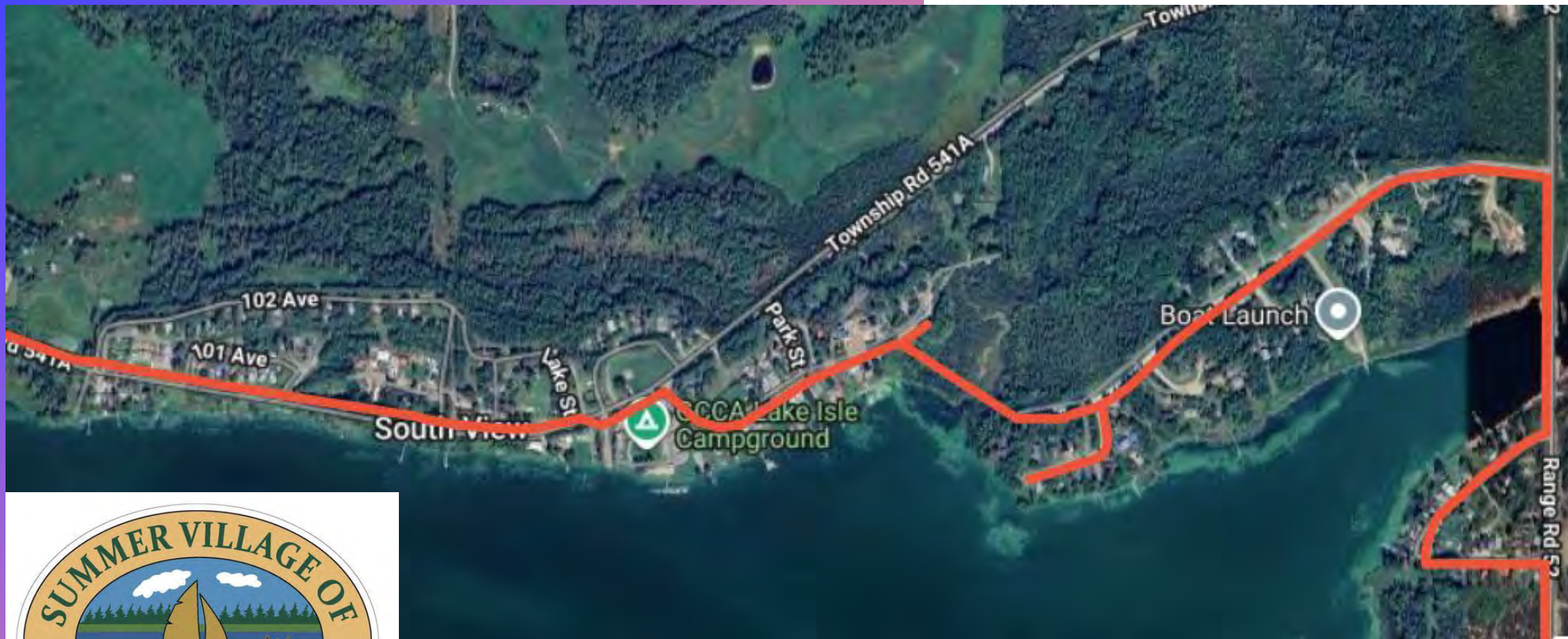
MISSING LINK INTERNET

Netsetter Wireless

Missing Link Internet

- Proven History credit record with Ponoka County – Wireless paid back, Fiber is being paid back
- Proven History with working with Federal and Provincial Governments successful on 6 grants, more soon to come.
- Grant applications with Municipality support have historically been better received.
- Local providers, invested in community. Started in 2012. 13 years ownership as Missing Link Internet, over 40 years of ISP experience total.
- Already a large presence in Central Ab.
- Over 600km of fiber
- Serving Rimbey, Gull lake, Sylvan Lake, Benalto, Bluffton, Eckville, Usona and manage Clearwater Broadband Foundation Fiber (currently building Pine Lake)
- As well as over 180 wireless broadcast locations throughout Ponoka, Lacombe, Red Deer, Clearwater, Wetaskiwin, and Camrose Counties.
- We currently manage over 2,300 customers
- Our motto has always been to provide for the under serviced areas, that is why we started Missing Link Internet
- We are capable and proven!







THANK YOU

- Craig Bondy / Phil Swanson
- admin@misslink.ca
- www.misslink.ca



Municipal Borrowing Bylaw

**BEING A BYLAW OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE
PROVINCE OF ALBERTA, FOR THE PURPOSE SPECIFIED IN SECTION 256 OF
THE MUNICIPAL GOVERNMENT ACT
BYLAW NO. 355-2025**

WHEREAS the Council of the Summer Village of Silver Sands (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of an operating Line of Credit for interim financing in the event of a local emergency or to cover unforeseen urgent operating expenditures not included in the operating budget over the period from the date of this Bylaw through to December 31, 2026.

NOW THEREFORE pursuant to the provisions of the Municipal Government Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation is hereby authorized to borrow from ATB Financial, ("ATB") up to the principal sum of \$150,000.00 repayable upon demand at a rate of interest per annum from time to time established by ATB, not to exceed 10%, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
2. The borrowing is a line of credit repayable on demand and the Corporation is required to pay accrued interest monthly.
3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - (a) to apply to ATB for the aforesaid loan to the Corporation and to arrange with ATB the amount, terms and conditions of the loan and security or securities to be given to ATB;
 - (b) as security for any money borrowed from ATB
 - (i) to execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
 - (ii) to give or furnish to ATB all such securities and promises as ATB may require to secure repayment of such loans and interest thereon; and
 - (iii) to execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of ATB of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to ATB the security or securities required by it.

Municipal Government Act RSA 2000 Chapter M-26
Section 256 Borrowing Bylaw

4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from ATB are: Taxes, Reserves, Grants
5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. In the event that the Municipal Government Act permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and ATB is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 3 hereof and delivered to ATB will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note, or other obligation, and ATB will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.
7. This Bylaw comes into force on the final passing thereof.

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the __31st__ day of __October__ 2025 at which a quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in full force and effect.

THIS Municipal Borrowing Bylaw, inclusive of its Certificate: (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

READ a first time this __31st__ day of __October__, 2025.

READ a second time this __31st__ day of __October__, 2025.

UNANIMOUS CONSENT to proceed to third reading this __31st__ day of __October__, 2025.

READ a third and final time this this __31st__ day of __October__, 2025.

SIGNED this this __31st__ day of __October__, 2025.

WITNESS our hands and the seal of the Corporation this this __31st__ day of __October__, 2025.

Municipal Government Act RSA 2000 Chapter M-26
Section 256 Borrowing Bylaw

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

A BYLAW OF THE SUMMER VILLAGE OF SILVER SANDS IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE COLLECTION, REMOVAL AND DISPOSAL OF GARBAGE, REFUSE, ASHES AND RECYCLABLES IN THE SUMMER VILLAGE OF SILVER SANDS.

WHEREAS, under the provisions of the *Municipal Government Act*, the Council may pass a bylaw for municipal purposes;

WHEREAS Council deems it in the interest of the municipality to ensure the timely and appropriate collection, removal and disposal of garbage, refuse, ashes, and recyclables;

NOW THEREFORE, the Council of The Summer Village of Silver Sands duly assembled, hereby enacts as follows:

SECTION 1 CITATION

1. This bylaw may be cited as the Waste Collection and Disposal Bylaw.

SECTION 2 DEFINITIONS

Are for the purpose of this Bylaw and in the Schedules attached hereto, unless the context otherwise requires:

- (a) "Ashes" means the residue of any substance used as fuel;
- (b) "By-Law Officer" shall mean each and every member employed and duly sworn in as a By-Law Enforcement Officer or Community Peace Officer employed by the Summer Village or a member of the RCMP;
- (c) "Council" means the Council of the Summer Village of Silver Sands;
- (d) "Collection Day" means the day during each week or bi-week on which garbage and/or recycle is regularly collected from a specific premises;
- (e) "Dangerous Goods and/or Hazardous Waste" shall mean solid or liquid material that presents an unusual disposal problem or requires special handling including but not limited to explosives, poisons, caustics, acids, radio-active materials and other like materials as defined under other government regulations;
- (f) "Disposal Grounds" means the refuse disposal area or site designated by the Summer Village.
- (g) "Dwelling" means a building occupied for residential purposes;
- (h) "Garbage" means discarded ashes, crockery, cloth, wrappings, plastics, food and food waste, sweepings, and other items of household refuse, but does not include human or animal excrement, medical waste such as hypodermic syringes or industrial waste, or animal carcasses;
- (i) "Garbage Cart" shall mean a rolling bin with a connected flip-open lid issued by the Summer Village of Silver Sands;

- (j) "Garbage Collection Agent" means the Summer Village or the person or firm appointed by the Summer Village for the purpose of collecting and disposing of garbage and refuse;
- (k) "Householder" means any owner, occupant, lessee or tenant or any other person in charge of any building or other dwelling used or intended for use as residential premises;
- (l) "Industrial Waste" means material from excavations, material from lot clearing and building construction, repairs, alterations, or maintenance; debris from any building removed, or destroyed by fire or any other cause, dead animals, waste from garages, condemned matter and other similar waste material or garbage;
- (m) "Recyclables" means any household waste material that may be re-used in some fashion and that is acceptable through the Summer Village's blue bag curbside program as identified on the City's website;
- (n) "Recycle Collection Agent" means the Summer Village or the person or firm appointed by the Summer Village for the purpose of collecting and disposing of household waste material that may be re-used in some fashion;
- (o) "Person" includes an individual, partnership, a firm, a corporate body, proprietorships, and/or a corporation and also includes but is not limited to church organizations, non-profit organizations, professionals, provincial and federal governments and the heirs, executors, administrators or other legal representatives of a person to whom the context can apply according to law;
- (p) "Premises" shall mean a residential building, grounds, location, site, property or place.
- (q) "Residential Premises" means any site including any building erected thereon that is used or intended for use for residential purposes including both single family and multiple family dwellings.
- (r) "Refuse" shall mean discarded ashes, crockery, cloth, wrappings, plastics, food and food waste, sweepings, and other items of household refuse, but does not include human excrement, medical waste such as hypodermic syringes or industrial waste, or animal carcasses;
- (s) "Street or Streets" shall include all highways, roads, lanes, alleys, avenues, easements, thoroughfares, utility lots, drives, bridges and ways of public nature, sidewalks, boulevards, parks, public square and other public places unless the contrary is expressed or unless such construction would be consistent with the context of this Bylaw;
- (t) "Summer Village" shall mean the municipality of The Summer Village of Silver Sands.

SECTION 3 GARBAGE COLLECTION

- (a) No householder or other person within the Summer Village shall dispose of garbage EXCEPT in accordance with this bylaw unless otherwise permitted or instructed by the Summer Village. Any person who fails to comply with the provisions of this section shall be deemed to have thereby created an offence and shall be liable to the penalties provided for a breach of this bylaw.
- (b) Except as otherwise provided in this bylaw, a person shall ensure that the following types of waste are not set out for collection from their premises:
 - (i) industrial or hazardous waste;

- (ii) biomedical waste;
 - (iii) general medical waste;
 - (iv) sharp objects such as glass, nails, knives, metal, or wood splinters;
 - (v) dead animals, animal carcasses or animal parts;
 - (vi) sawdust and powdered materials;
 - (vii) automobile waste including automobile parts, tires and batteries;
 - (viii) building materials and furniture; that are larger than 1.25 meters in any dimension or items that weigh more than 20 kilograms;
 - (ix) liquids; and
 - (x) waste that is unsafe for the collector to access or handle;
 - (xi) appliances and electronic waste.
- (c) Garbage shall be at the pick-up location by 7:00 a.m. on collection day.
 - (d) Garbage collection shall be every week from May 1st to October 31st and bi-weekly from November 1st to April 30th on the days designated by the Summer Village of each year unless otherwise permitted or instructed by the Summer Village.
 - (e) Each lot will be provided one (1) garbage cart and must use the cart to contain the normal garbage generated from those premises during the period between garbage collections.
 - (f) All garbage carts set out for collection must be placed on the roadway and ensure the cart faces forward with the wheels just in the gutter. There must be one metre of clearance on all sides of the carts and overhead; this includes between carts, parked cars, fences, and trees beside or above. Garbage carts must be set out for collection in such a manner as not to interfere in any way with vehicular or pedestrian traffic. Failure to comply with this section shall be deemed a violation.
 - (g) The householder shall ensure snow and ice do not accumulate near the bins such that vehicle access to the garbage carts is impeded. Failure to comply with this section shall be deemed a violation.
 - (h) Garbage cart lids must be in a closed position, covering the mouth of the garbage cart at all times. Failure to comply with this section shall be deemed a violation.
 - (i) Except on collection day, all garbage carts should be kept and maintained on the premises of the householder or proprietor.

SECTION 4 RECYCLE COLLECTION

- (a) Permitted recyclable items shall be placed in a clear blue plastic bag and must be placed on the roadway in such a manner as not to interfere in any way with vehicular or pedestrian traffic. Failure to comply with this section shall be deemed a violation.
- (b) Recycle collection shall be weekly from May 1st to October 31st and bi-weekly from November 1st to April 30th on the days designated by the Summer Village of each year unless otherwise permitted or instructed by the Summer Village.
- (c) Recycle shall be at the pick-up location by 7:00 a.m. on collection day.
- (d) Except on collection day, all recyclable item and clear blue plastic bags shall be kept and maintained on the premises of the householder. Failure to comply with this section shall be deemed a violation.

SECTION 5 OWNER RESPONSIBILITY

- a) Ownership of all garbage carts belongs to the Summer Village. ~~Each property will be permitted use of the carts solely for the purposes outlined in this bylaw.~~ Each property, with the exception of the Silver Sands Golf Course Recreational Vehicle lots, will be permitted use of the carts solely for the purposes outlined in this bylaw. Proper and secure storage shall be the responsibility of the property owner. The householder shall notify the Summer Village of any loss or damage of garbage cart within 72 hours of it being discovered.

SECTION 6 GENERAL PROHIBITIONS

- a) No person shall scavenge waste from garbage containers, garbage carts or recycle bags.
- b) No person shall deposit waste as defined in section 3(b) in a garbage cart or recycle bag.
- c) No person shall:
- (i) deposit garbage in a blue recycle bag, and;
- any person who fails to comply with the provisions of this section shall be deemed to have thereby created an offence and shall be liable to the penalties provided for a breach of this bylaw.
- d) Disposal of any refuse by burning is strictly prohibited.
- e) The owner, tenant, occupant or other person in charge of a dwelling or other building shall at all times ensure that garbage carts or blue recycle bags are not allowed to spill over or accumulate on any land or street or adjoining public or private property. Every such person shall be held responsible for any violation of this section regardless of the cause of such violation.
- f) No person shall deposit any dead animal, manure, excreta, refuse, garbage, liquid waste or other filth upon, or into any street, ditch, lane, highway, byway, water well, wharf, dock, lake, pond, river, bank, stream, or onto any municipally owned land except with the written consent of the Summer Village. Any person who fails to comply with the provisions of this section shall be deemed to have thereby created an offence and shall be liable to the penalties provided for a breach of this bylaw.
- g) No person shall directly or otherwise dispose of or permit any person to dispose of hot ashes, burning matter, or unwrapped wet garbage in any garbage cart or blue recycle bag.
- h) No person shall directly or otherwise dispose of or permit any person to dispose of any Dangerous Goods and/or Hazardous Waste, explosive, inflammable, volatile, noxious or dangerous device, substance or thing in any garbage cart or blue recycle bag.
- i) No person other than a lawful user thereof, or any authorized employee of the Summer Village or persons authorized by the Summer Village, or garbage collection agent, or recycle collection agent, shall open any garbage cart, or blue recycle bag, or remove anything there from, or in any way disturb the contents thereof, nor shall any other person handle, interfere with, or in any manner disturb any garbage or recycle material of any kind put out for collection or removal.
- j) No person shall operate a vehicle in the Summer Village except Summer Village-owned vehicles while it is carrying garbage or industrial waste unless that portion of the vehicle in which the material is being carried is securely covered or the material is secured in a

closed container to prevent any part of such material from falling off, or out of, the vehicle while in transit.

- k) All loose paper, paper boxes, straw and other packing or waste material from stores, warehouses and other buildings within the said Summer Village and all loose grass, weeds, twigs and other combustible matter shall not be allowed to accumulate on any premises within the said Summer Village, but shall be so disposed of as not to create a nuisance and any person who fails to comply with the provisions of this section shall be liable to the penalties provided for a breach of this Bylaw.
- l) Any person disposing of garbage, tree or tree clippings or other refuse onto private or public property, unless designated as a disposal site within the said Summer Village, the person depositing the same shall be liable to the penalties provided for a breach of this bylaw.

SECTION 7 RECOVERY OF EXPENSES AND PROSECUTION OF OFFENDERS:

- (a) If an owner or occupant of a premises refuses to comply with any provision of this bylaw, the Summer Village may undertake the same at the expense of the owner or occupant of the premises.
- (b) When the Summer Village is required to take action under Section 7(a) and the owner defaults on the required payment, the Summer Village may then recover the charges for which the owner is liable by levying the same against the land from which the action was taken in the same manner as municipal taxes under the *Municipal Government Act*.
- (c) When the Summer Village is required to take action under Section 7(a) and the occupant defaults on the required payment, the Summer Village may then recover the charges for which the occupant is liable by any lawful means available with the cost of such action to be charged against the occupant.
- (d) Whenever in this bylaw it is directed that an owner or occupant of any building or premises shall do any matter or thing, then in default of it being done with the owner or occupants or both, or if there are several owners or occupants, any or all of such owners or occupants shall be liable to prosecution; and it shall be no defense for any owner or occupant so prosecuted to allege that any other person is responsible for such default.

SECTION 8 PENALTIES

- (a) Where a Bylaw Enforcement Officer believes a person has contravened any provision of this bylaw, he/she may:
 - (i) issue to the person an order in accordance with the *Municipal Government Act* to remedy the infraction;
 - (ii) issue to the person a violation ticket in accordance with the *Provincial Offences Procedures Act*; or
 - (iii) do both of the above.
- (b) If the person to whom an order has been issued pursuant to section 8(a) fails to comply with the order within the time specified in the order:
 - (i) that person commits an offence under this section and a Bylaw Enforcement Officer may issue a violation ticket pursuant to *Provincial Offences Procedure Act*; and

- (ii) the Summer Village may take whatever steps are necessary to remedy the breach of the bylaw and the cost of doing so becomes a debt owing to the Summer Village by the person to whom the order was issued in accordance with the *Municipal Government Act*.
- (c) The order may:
 - (i) direct a person to stop doing something, or to change the way in which the person is doing it;
 - (ii) direct a person to take any action or measures necessary to remedy the contravention of the enactment or bylaw, including the removal or demolition of a structure that has been erected or placed in contravention of a bylaw, and, if necessary, to prevent a re-occurrence of the contravention;
 - (iii) state a time within which the person must comply with the directions;
 - (iv) state that if the person does not comply with the directions within a specified time, the municipality will take the action or measure at the expense of the person.
- (d) Where any person is alleged to have breached any of the provisions of this bylaw, the Summer Village may serve upon such person a written notice specifying the breach and requiring payment to such official as the Summer Village may designate of an amount specified on the notice.
- (e) Any written notice issued under the provisions of this bylaw shall be deemed to be sufficiently served if served personally upon the person alleged to have committed the breach or upon the owner, occupier or other person in charge of the premises upon which the breach is alleged to have been committed or if mailed to the address of the owner, occupier or other person in charge of the premises upon which the breach is alleged to have been committed.
- (f) Every person who violates any provision of this bylaw is guilty of an offence and liable on summary conviction to a fine not less than two hundred and fifty (\$250.00) dollars, or to imprisonment for a term not exceeding one month, or to both fine and imprisonment.
- (g) The levying and payment of any fine or the imprisonment for any period provided in the bylaw shall not relieve a person from the necessity of paying any fees, charges or costs for which he/she is liable under the provisions of this bylaw.
- (h) Nothing in this bylaw relieves a person from complying with any federal or provincial law or regulation, other bylaw or any requirements of any lawful permit, order, consent or other direction.
- (i) Any person who contravenes a provision of this bylaw is guilty of an offence and is liable to a penalty as outlined in Schedule "A":
 - (i) a second offence shall be defined as an offence of the same provision within a twenty-four-month period.

SECTION 9 SEVERANCE

- (a) If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

SECTION 10 ENFORCEMENT OF THIS BYLAW

The Summer Village is not required to enforce this Bylaw. In deciding whether to enforce this Bylaw, the Summer Village may take into account any practical concerns, including available municipal budget and personnel resources.

SECTION 11 EFFECTIVE DATE

This Bylaw takes effect on the final passing thereof and, on such final passing, Bylaw 299-2019, is hereby repealed.

Read a first time on this 31st day of October, 2025.

Read a second time on this 31st day of October, 2025.

Unanimous Consent to proceed to third reading on this 31st day of October, 2025.

Read a third and final time on this 31st day of October, 2025.

Signed this 31st day of October, 2025.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

<u>SECTION</u>	<u>Schedule 'A'</u>	
	<u>OFFENCES</u>	
	<u>1st</u>	<u>2nd/Subsequent</u>
3(a) Disposal of garbage when not authorized	\$ 250.00	\$ 500.00
3(b)(i) Improper disposal of industrial or hazardous waste	\$ 250.00	\$ 500.00
3(b)(ii) Improper disposal of biomedical waste	\$ 250.00	\$ 500.00
3(b)(iii) Improper disposal of general medical waste	\$ 250.00	\$ 500.00
3(b)(iv) Improper disposal of sharp objects such as glass, nails, knives, metal, or wood splinters	\$ 250.00	\$ 500.00
3(b)(v) Improper disposal of dead animals, animal carcasses or animal parts	\$ 250.00	\$ 500.00
3(b)(vi) Improper disposal of sawdust and powdered materials	\$ 250.00	\$ 500.00
3(b)(vii) Improper disposal of automobile waste including automobile parts, tires and batteries	\$ 250.00	\$ 500.00
3(b)(viii) Improper disposal of building materials and furniture; that are larger than 1.25 metres in any dimension or items that weigh more than 20 kilograms	\$ 250.00	\$ 500.00
3(b)(ix) Improper disposal of liquids	\$ 250.00	\$ 500.00
3(b)(x) Improper disposal of waste that is unsafe for the collector to access or handle	\$ 250.00	\$ 500.00
3(b)(xi) Improper disposal of appliances or electronic waste	\$ 250.00	\$ 500.00
3(f) Failure to provide direct access	\$ 250.00	\$ 500.00
3(g) Allowing accumulation of snow & ice	\$ 250.00	\$ 500.00

Municipal Government Act RSA 2000 Chapter M-26
Part 2, Division 1

3(h) Cart lids not covering mouth of garbage cart	\$ 250.00	\$ 500.00
3(i) Failure to keep and maintain garbage cart on premises	\$ 250.00	\$ 500.00
4(a) Failure to provide direct access	\$ 250.00	\$ 500.00
4(d) Failure to keep and maintain recycle bag(s) on premises	\$ 250.00	\$ 500.00
6(a) Scavenging waste	\$ 250.00	\$ 500.00
6(b) Depositing section 3(b) waste in a garbage cart or recycle bag	\$ 250.00	\$ 500.00
6(c)(i) Depositing garbage in a recycle bag	\$ 250.00	\$ 500.00
6(d) Disposal of refuse by burning	\$ 250.00	\$ 500.00
6(e) Allowing garbage cart/recycle bag to spill over or accumulate on any land or street or adjoining public or private property	\$ 250.00	\$ 500.00
6(f) Depositing dead animal, manure, excreta, refuse, garbage, liquid waste or other filth upon, or into any street, ditch, lane, highway, byway, water, well, wharf, dock, lake, pond, river, bank, stream, or onto any land except with the written consent of the Summer Village	\$ 250.00	\$ 500.00
6(g) Disposal of hot ashes, burning matter, or unwrapped wet garbage in any garbage cart or recycle bag	\$ 250.00	\$ 500.00
6(h) Disposal of Dangerous Goods, Hazardous Waste, explosive, inflammable, volatile, noxious or dangerous device, substance or thing in any garbage cart or recycle bag	\$ 500.00	\$1000.00
6(i) Removing, disturbing, handling, interfering with garbage or recyclable material of any kind put out for collection or removal.	\$ 250.00	\$ 500.00
6(j) Failure to secure garbage or industrial waste	\$ 250.00	\$ 500.00

6(k) Allowing loose paper, paper boxes, straw and other packing or waste material from stores, warehouses and other buildings within the said Summer Village and all loose grass, weeds, twigs and other combustible matter to accumulate on any premises within the said Summer Village	\$ 250.00	\$ 500.00
6(l) Disposing of garbage, tree or tree clippings or other refuse onto private or public property	\$ 250.00	\$ 500.00



amended copy

Summer Village of Silver Sands

Administrative Policy

Number	Title		
A-ADM-WASTE-1	Waste Cart Policy		
Approval	Approved		Last Revised
(CAO initials)	Resolution No:	38-21	Resolution No:
	Date:	February 26, 2021	Date:

Policy Purpose

The Summer Village of Silver Sands requires that the number of waste carts per property be regulated to ensure each lot, with the exception of the Silver Sands Golf Course RV lots, has adequate and fair waste removal and to ensure the Summer Village is within its annual approved budget for waste collection and removal.

Residents have requested additional waste carts from the Municipality.

Policy Statement

Each titled residential lot with the exception of the Silver Sands Golf Course RV lots, will be provided the following:

- 1 – 96-gallon waste cart

Policy Notes

A consolidated lot (vacant/improved, vacant/vacant, improved/improved) is considered to be one titled lot, with the exception of the Silver Sands Golf Course RV lots, and will be provided one waste cart per the above policy statement.

Lots that are to be consolidated and that have two waste carts will have one waste cart retrieved by the contractor at the request of the municipality once the municipality has received the land title for the newly consolidated lot. If the waste contractor is unable to retrieve one waste cart, the waste contractor will invoice the municipality and the municipality will invoice the property and any unpaid invoice after 60 days will be transferred to the tax roll. Additionally, the waste removal contractor will be instructed by the Summer Village to remove waste from only one waste cart at said lot.



amended copy

Summer Village of Silver Sands

Administrative Policy

Policy Purpose

The Summer Village will not allow additional waste carts per lot for the following reasons:

1. The cost of each waste cart is \$130.00.
2. The Summer Village would be charged additional monthly fees for each additional cart.
3. Tipping fees would be charged on additional waste at the landfill.
4. The additional waste costs would have to be paid by each resident through the annual taxes.
5. The Summer Village does not budget for the cost of additional carts or for the cost of additional waste removal and tipping fees.

Policy Exceptions

Residents may enter into a private agreement with the Waste Services Contractor to purchase/lease an additional waste cart for their property. The resident will be responsible to the waste contractor for the cost of the cart as well as for the cost of regular waste removal and waste tipping fees. The waste contractor will be responsible for the invoicing and collection of payment through their private agreement with the resident.



- Alberta Beach
- Birch Cove
- Nakamun Park
- Ross Haven
- Sandy Beach
- Silver Sands
- South View
- Sunrise Beach
- Val Quentin
- West Cove

SVREMP ADVISORY COMMITTEE ANNUAL MEETING
Saturday, September 27, 2025
3:00 PM - 3:30 PM

1. **Call to Order:** Chair - Ren Giesbrecht

2. [Attendance, September 27, 2025 Meeting](#)

a) **Organizational Meeting**

i) **Executive Appointments**

1) **Nominations for SVREMP Chairperson**

Janice Christiansen declared nominations open and called for nominations for Chairperson

Bernie Poulin nominated Dieter Brandt

Dieter Brandt accepted the nomination

Janice did 2nd call for nominations

Janice did 3rd call for nominations

Janice declared nominations cease.

Dieter Brandt was declared the SVREMP Chairperson for 2025/2026 by acclamation.

ii) Dieter Brandt assumed the chair and declared nominations open for Vice Chairperson

Bernie Poulin nominated Sandi Benford

Sandi Benford accepted the nomination

Dieter did 2nd call for nominations

Dieter did 3rd call for nominations

Dieter declared nominations cease - Sandi Benford was declared the SVREMP Vice Chairperson for 2025/2026 by acclamation.

iii) **Administration Services**

1) **Appointment of Financial Services and Administration**

Ren Giesbrecht moved that Janice Christiansen remain in the role as Financial Services and Marlene Walsh continue as Administration until December 2026. **CARRIED**

- 2) **Financial** Tara Elwood moved the GIC due October 28, 2025 be rolled over to the SVREMP Savings Account. Janice Christiansen, along with Chair Dieter Brandt and Vice Chair Sandi Benford will determine an appropriate investment for ratification. These ratified rates will be presented to the Advisory Council for approval. **CARRIED**

3) **Signing Authority**

Janice Christiansen will arrange for Dieter Brandt as the 3rd signing authority - Sandi Benford and Ren Giesbrecht will maintain their signing authority. Cheques will be prepared by Janice Christiansen and will require two signatures.

- iv) **RDEM Selection Committee** - Dieter Brandt, Sandi Benford, Janice Christiansen, and Marlene Walsh will manage the interview process for the RDEM position that will be available on January 1, 2026. Final recommendation for selection of the successful candidate will be shared for confirmation at the upcoming Advisory Committee Meeting.

3. **Regular Business**

b) **Budget**

Bernie Poulin moved SVREMP members be reimbursed for km claims in accordance with the CRA per KM rate and that the annual requisition fee for municipalities participating in the partnership be increased from \$3,900 annually to \$4,000.00 annually per municipality. The budget will be sent to CAO and Advisory Committee members for review and approval of the requisition at upcoming Council Meetings.

CARRIED

4. **NEXT MEETING** - at the call of the Advisory Committee Chairperson

ADJOURNMENT

STE ANNE SUMMER VILLAGES REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP

2026 BUDGET (PROPOSED AS AT 2025-09-27)

Subject to RDEM/RDDEM Contract Renewal

REVENUE	**based on 10 Partners**				
	Member Contributions				
	Alberta Beach		\$4,000.00		
	Birch Cove		\$4,000.00		
	Nakamun Park		\$4,000.00		
	Ross Haven		\$4,000.00		
	Sandy Beach		\$4,000.00		
	Silver Sands		\$4,000.00		
	South View		\$4,000.00		
	Sunrise Beach		\$4,000.00		
	Val Quentin		\$4,000.00		
	West Cove		\$4,000.00		\$40,000.00
EXPENDITURES:					
	Regional DEM			-\$18,000.00	
	Regional Deputy DEM			-\$16,000.00	
	Administration/Treasury			-\$2,000.00	
	Committee Honorarium	Meetings for Chair role and Sub-Committee's outside of regular meetings for all members (13 @\$75.00/meeting)		-\$1,000.00	
MATERIALS					
	Training			-\$1,000.00	
	Exercise	Small-Local Partnership (Spring)		-\$750.00	
	Other			-\$1,000.00	
	Mileage	(@CRA rate of .72)		-\$1,000.00	
	Subscriptions	Office Suite/Norton		-\$250.00	
	Office Supplies/copies	Paper, toner, photocopy services		\$1,000.00	-\$40,000.00


STATE OF LOCAL EMERGENCY (SOLE)		based on BEM Training Manual		as at May 1 2020	
WHAT IS A SOLE:					
A State Of Local Emergency or "SOLE" is a declaration made under the Emergency Management Act (2018) by a local authority that grants special powers to the local authority in order to adequately address the emergency. According to Section 21 of the Emergency Management Act (2018), a local authority can declare a State Of Local Emergency at any time when there is or may be an emergency in the community, provided that the local authority believes that a significant emergency exists that poses a serious threat to people or property within the community.					
REASONS TO DECLARE A SOLE: (NOTE: local authority will provide compensation for any property that it uses, takes or demolishes)				YES	NO
1. Does a serious emergency exist that requires unusual power or resources from the local authority in order to address the emergency that is sufficiently large enough to constitute a disaster					
2. Does Municipality need to acquire or use personal property					
3. Does Municipality need to Control or Prohibit travel to - from - within community					
4. Does Municipality need to Evacuate People, livestock or personal property					
5. Does Municipality need to Enter any building or Land without a warrant					
6. Does Municipality need to Demolish or remove trees, crops or structures					
7. Does Municipality need to esure Fixed Pricing					
8. Does Municipality need to Conscript people to work/assist (if they do not do so willingly)					
A SOLE IS NOT REQUIRED FOR THE FOLLOWING PURPOSES:					
1. SOLE is not required to activate your Incident Command Centre (ICP)					
2. SOLE is not required for a local authority or citizen to be eligible for financial assistance through a Disaster Recovery Program (DRP)					
HOW LONG IS A SOLE EFFECTIVE FOR:					
1. Until lifted/removed by local authority OR maximum of seven (7) days					
3. Pandemic SOLE is in effect for 28 days					
WHO HAS AUTHORITY TO DECLARE SOLE:					
1. Mayor or in their absence any 2 members of Council (Should consult with their Local DEM)					
2. Any two (2) members of the AEMA Advisory Board Council/Committee (Summer Villages Group) (Should consult with R-DEM)					
HOW TO DECLARE:					
1. Usually recommended by Director of Emergency Management, Emergency Advisory Committee or other Emergency Management personnel who beleve that a serious emergency exists that requires unusual power or resources from community					
2. Complete Declaration of State Of Local Emergency form - present to authorized individuals to review, sign					
3. Submit Declaration to AEMA (Fax: 780-422-1549 or 780-427-1044)					
4. Forward copy of Declaration to applicable Field Officers (John Swist/Mark Pickford)					
5. Send out Alberta Alert to notify citizens of SOLE Declaration					
6. To Remove Declaration - complete applicable form and submit to AEMA (Fax: 780-422-1549 or 780-427-1044) and AEMA Field Officers					
NOTE: Declaration will expire in seven (7) days if not lifted					

Invitation to SVLSACE CAOs – Asset Management Planning Discussion with Matthewson & Company

From Summer Village of Silver Sands <admin@summervillageofsilversands.com>

Date Fri 10/10/2025 1:36 PM

To Bernie Poulin <bernie@summervillageofsilversands.com>; Graeme Horne <graeme@summervillageofsilversands.com>; Sherry Strong <sherry@summervillageofsilversands.com>

 1 attachment (5 MB)

_Summer Vill Lac Ste. Anne.pdf;

Good afternoon Council,

Please see the email below concerning an invitation to a presentation during the ASVA Convention.

Thank you!

Sandra Schneider

Executive Assistant

Summer Village of Silver Sands- www.summervillageofsilversands.com

Email: admin@summervillageofsilversands.com

(780) 967-0271

2317 Twp Rd 545

Box 8, Alberta Beach, AB T0E 0A0

From: Marlene Walsh <cao@valquentin.ca>

Sent: Wednesday, October 8, 2025 3:05 PM

To: cao@birchcove.ca <cao@birchcove.ca>; cao@svnakamun.com <cao@svnakamun.com>; cao@rosshaven.ca <cao@rosshaven.ca>; cao.svsandyb@xplornet.ca <cao.svsandyb@xplornet.ca>; Summer Village Office <administration@wildwillowenterprises.com>; svwestcove@outlook.com <svwestcove@outlook.com>; svcastle@telus.net <svcastle@telus.net>; emily@springlakealberta.com <emily@springlakealberta.com>; office@sunsetpoint.ca <office@sunsetpoint.ca>; office@svyellowstone.ca <office@svyellowstone.ca>; Wildwillow Enterprises <angela@wildwillowenterprises.com>

Cc: Gwen Jones <gwen.jones@sunsetpoint.ca>; Ren Giesbrecht <renjgiesbrecht@gmail.com>; ddm@kronprinzconsulting.ca <ddm@kronprinzconsulting.ca>

Subject: Invitation to SVLSACE CAOs – Asset Management Planning Discussion with Matthewson & Company

Good Afternoon CAOs of SVLSACE,

On October 7, 2025 Dwight, Ren, Gwen and I met virtually Lorri from Matthewson and Company to review the attached Asset Management proposal.

This funding proposal is intended to include all 12 of the summer villages associated with the Summer Villages of Lac Ste. Anne County East, with the objective being to provide each Summer Village with an asset management policy, plan and implementation support to meet or exceed the expectations of the Alberta Legislation following the FCM's asset readiness guide as a starting point. We would like to invite you to review the attached document, and join a discussion on **Asset Management Planning** with **Matthewson & Company** during the upcoming **ASVA Conference on October 16 and 17, 2025**.

We are proposing to hold this meeting **after 4:00 PM on Thursday, October 16**, to allow for attendance following the day's conference sessions and prior to the evenings activities. This will provide opportunity to explore available supports, and discuss strategies to strengthen our collective asset management practices within the SVLSACE municipalities.

We appreciate confirmation of your availability for this proposed time.

Thank you, and we look forward to your participation in this conversation.

Regards,

Marlene Walsh

CAO

Summer Village of Val Quentin

p: 780 668 3182

e: cao@valquentin.ca

Val Quentin: A Year-Round Community

Fw: RESPONSE REQUIRED Fw: Catalis GIS Webmap - RESPONSE REQUIRED

From Summer Village Office <administration@wildwillowenterprises.com>

Date Tue 10/14/2025 3:27 PM

To Summer Village of Silver Sands <admin@summervillageofsiversands.com>

Sandra, please add this to the Business Items folder of the October meeting agenda.

Thank you,

Heather Luhtala,
Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsiversands.com

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765 Fax: 780-967-0431

Mailing Address: Box 8, Alberta Beach, AB T0E 0A0

From: Summer Village Office <administration@wildwillowenterprises.com>

Sent: Tuesday, October 14, 2025 2:59 PM

To: wendy.wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Cc: Sandra Silver Sands <admin@summervillageofsiversands.com>

Subject: RESPONSE REQUIRED Fw: Catalis GIS Webmap - RESPONSE REQUIRED

Wendy, please see below.

CRASC is asking for a response by **Friday, October 17th, 2025.**

Note that Silver Sands currently has 365 parcels (includes exempt). CRASC's estimated annual fee at \$16-\$21 per parcel would put Silver Sands at a range of \$5,840 - \$7,665. *(currently each percentage in our 2025 budget equates to \$4,277)*

We have received a few emails from CRASC on this initiative, I have copied a bit more information from an earlier email so you have some more context:

Catalis team members discussed the benefits of their GIS-based webmap solution for smaller municipalities, highlighting its ability to integrate various data sources and provide a centralized platform for property information and assessment. The group explored the potential for a more cost-effective, minimalist version of the webmap tailored to communities with populations under 1,000, with a focus on including critical features like underground infrastructure mapping. The conversation also touched on the possibility of a public-facing assessment tool and the potential for a regional or cost-sharing model to make the solution more accessible to these smaller communities.

Thanks,

Heather Luhtala,
Assistant CAO/Administration

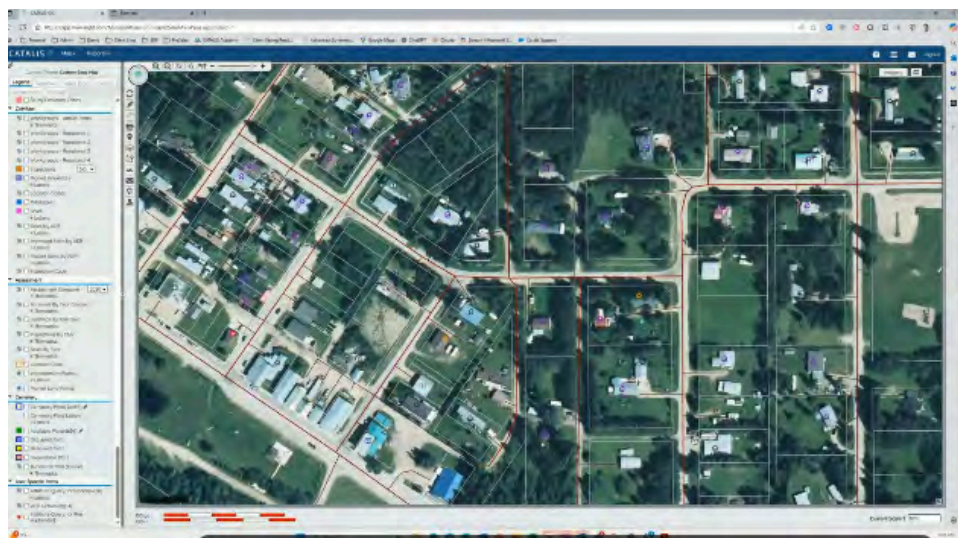
Mailing Address: Box 8, Alberta Beach, AB T0E 0A0

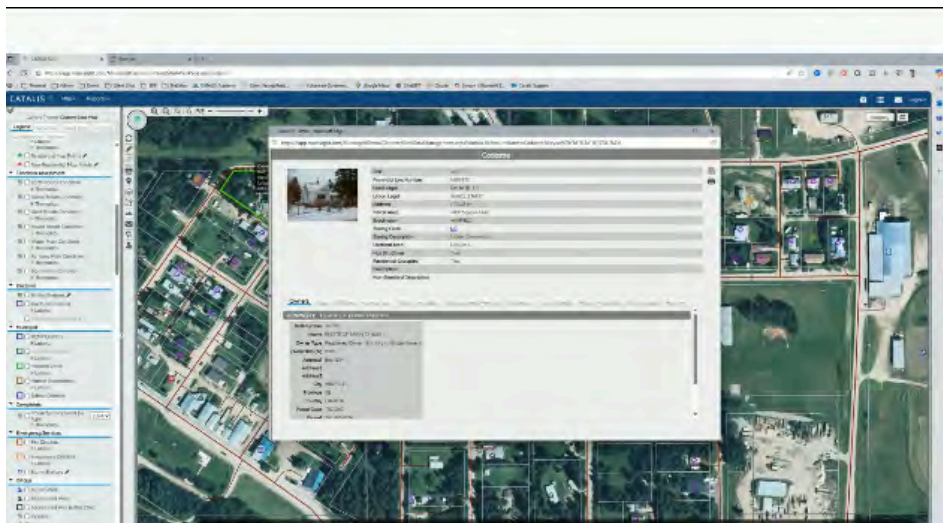
Subject: Catalis GIS Webmap - RESPONSE REQUIRED

Re: **Geographic Information System (GIS)**

Please note this is an estimated cost and can only be finalized once we confirm how many municipalities will be joining.

REQUIRED: Please respond by **FRIDAY OCT 17/2025** if your municipality would be interested in signing up for this service.





Gerryl Amorin, CPA | Manager, Finance Officer

Capital Region Assessment Services Commission (CRASC)
 11810 Kingsway Avenue
 Edm AB T5G 0X5
 Direct: 780 297 8185



Confidentiality Warning: This message and any attachments are intended only for the use of the intended recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return e-mail, and delete this message and any attachments from your system.

9.2 Bed and Breakfast Operations

- 9.2.1** In addition to all other provisions and requirements of this Section of the Bylaw, the following additional requirements shall apply to home based business in the form of bed and breakfast operations:
- a. Persons wishing to operate a bed and breakfast operation shall be required to apply for a development permit from the Summer Village of Silver Sands.
 - b. A bed and breakfast operation shall be limited to residential land use districts and shall be contained entirely within the principal building.
 - c. A bed and breakfast operation shall be limited to one meal provided on a daily basis to registered guests only with such meal being prepared in one common kitchen and served in one common room.
 - d. In addition to the off-street parking requirements for the dwelling unit itself, as stipulated in Section 9.17 of this Bylaw, one (1) off-street parking space per rented guest room shall be required for a bed and breakfast operation.

9.3 Building Orientation and Design

- 9.3.1** The design, character and appearance of any building, or series of buildings, structure or sign proposed to be erected or located in any district must be acceptable to the Development Authority having due regard to:
- a. Amenities such as daylight, sunlight and privacy;
 - b. The character of existing development in the district; and
 - c. Its effect on adjacent parcels.

9.4 Corner and Double Fronting Parcels

- 9.4.1** In all land use districts, a parcel abutting onto two streets or more shall have a front yard setback on each street in accordance with the front yard requirements of this Bylaw. For the purposes of determining the setback requirements, the long front yard shall be referred to as the flanking front yard.

9.5 Corner Site Triangles

- 9.5.1** A sight triangle means that triangle formed by a straight line drawn between two points on the exterior boundaries of the said site 6.1 m (20.0 ft.) from the point where they intersect.
- 9.5.2** On laneways, the sight triangle shall be formed by a straight line drawn between two points on the exterior boundaries of the said site 3.0 m (10.0 ft.) from the point where they intersect.
- 9.5.3** On any corner site, no person shall erect, place or maintain within the sight triangle a wall, fence, shrub, trees, hedge, or any object over 0.9 m (3.0 ft.) in height above the lowest street grade adjacent to the intersection.
- 9.5.4** On any corner site, no finished grade shall exceed the general elevation of the street line by more than 0.6 m (2.0 ft.) within the area defined as the sight triangle.
- 9.5.5** When a lot has more than one front yard line (corner lot), the front yard requirement shall apply to all front yards, but, at the discretion of the Development Authority, one front yard may be considered a side yard.

9.28 Tourist Homes

- 9.28.1** The development of a Tourist home in the Summer Village of Silver Sands shall require a Development Permit.
- 9.28.2** No development permit for a tourist home may be issued for a lot that does not confirm with all other provisions of this land use bylaw.
- 9.28.3** The development of a Tourist home in the Summer Village of Silver Sands shall require a Development Permit annually. A development permit for a Tourist home shall only be issued for a temporary period up to but not exceeding 12 months.
- 9.28.4** An application for a development permit for a tourist home shall include (in addition to the requirements of Section 5.4):
- a. the applicable fee as established in the Summer Village's Fees and Charges Bylaw;
 - b. signatures of all property owners listed on the title;
 - c. identification of what portion of the dwelling or suites are to be utilized as a tourist home, and total number of bedrooms;
 - d. a home safety and evacuation floor plan of the premises;
 - e. a parking plan that identifies the total area of the lot to be used for parking;
 - f. information on where (or on what website) the tourist home will be listed for rental.
- 9.28.5** A maximum of one tourist home may be developed on a lot. A tourist home may be developed within:
- a. an entire principal dwelling for which a development permit has previously been issued;
 - b. a portion of a principal dwelling for which a development permit has previously been issued;
 - c. a guest house suite for which a development permit has been previously issued.
- 9.28.6** A maximum of one rental booking may be scheduled at a time within an approved tourist home.
- 9.28.7** A tourist home with an approved development permit shall visibly display in the main entrance of the tourist home:
- a. a copy of the development permit outlining the maximum occupancy of the tourist home and the primary contact telephone number and email of the owners; and
 - b. a home safety and evacuation floor plan of the premises.
- 9.28.8** A tourist home shall not be developed within:
- a. a recreational vehicle;
 - b. a tent or tented structure; or
 - c. an accessory building without cooking or bathroom facilities.
- 9.28.9** The maximum occupancy of a tourist home shall be:
- a. the total number of bedrooms times two (2), to a maximum of 8.
 - b. Children under the age of 12 do not calculate into the maximum occupancy of a tourist home.
- 9.28.10** A minimum of one (1) parking space per bedroom in the tourist home, plus one (1) extra shall be provided for on a lot. The parking space shall be included in the calculation of lot coverage. No offsite parking (i.e., parking within the adjacent road right of way, on municipal land, or on adjacent private land) shall be allowed.
- 9.28.11** The owner(s) may be required to facilitate periodic inspections within a 72-hour notice of the tourist home as requested by the Development Authority to ensure compliance with the regulations of this land use bylaw.
- 9.28.12** The owner(s) shall be required to cooperate with the Development Authority, emergency services providers, and Alberta Health Services during an investigation of any complaint associated with the tourist home.
- 9.28.13** No signs advertising the rental of the tourist home shall be permitted onsite.
- 9.28.14** The owner(s) must ensure that the tourist home complies with the Summer Village's Fire Bylaw.
- 9.28.15** The owner(s) must provide each guest with a copy of the Good Guest Guidebook as produced by the Summer Village.

2025 Alberta Municipalities Convention & Trade Show Overview Agenda

Please note, sessions and timing are subject to change. All EOEP sessions, along with the Host City Reception, require additional fees.

DATE	TIME	ACTIVITY
TUESDAY, NOVEMBER 11	3:00 – 8:00 pm	Registration* <i>*Check-in at registration on Tuesday to be entered to win the early-bid check-in prize worth \$1000. Attendees are not able to register other delegates. Only valid for those who check-in on Tuesday, November 11.</i>
WEDNESDAY, NOVEMBER 12	7:30 am – 4:00 pm	Registration
	7:30 am – 8:30 am	Breakfast buffet
	8:30 am – 10:00 am	Opening Ceremonies <i>* New Time *</i> Includes opening entertainment by CBC host and comedian Jonny Harris
	10:15 am – 11:30 am	BREAKOUT SESSIONS
	11:30 am – 12:30 pm	Buffet Lunch
	12:30 pm – 1:45 pm	BREAKOUT SESSIONS
	2:00 pm – 3:00 pm	Keynote Speaker Dr. Shawna Panyda <i>Sponsored by ATCO</i>
	3:00 pm – 5:30 pm	Trade Show Opening Dessert Reception <i>Sponsored by Sun Life</i>
	4:00 pm – 5:00 pm	Womens Networking Event
	After 6:00 pm	Sponsor Networking Events
THURSDAY, NOVEMBER 13	7:30 am – 4:30 pm	Registration
	7:30 am – 9:00 am	Networking breakfast in Trade Show
	9:00 am – 10:15 am	BREAKOUT SESSIONS
	10:30 am – 12:00 pm	Resolutions
	12:00 pm – 1:30 pm	Lunch in Trade Show
	1:30 pm – 1:40 pm	Update from the Federation of Canadian Municipalities
	1:40 pm – 1:45 pm	Elected Official Education Program Celebration
	1:45 pm – 2:30 pm	Annual General Meeting Reports President's Report

		AMSC Board Chair Report Audit and Finance Report CEO Reprot
	2:30 pm – 3:30 pm	Resolutions Continued
	3:45 pm – 4:30 pm	Premier's Address and Q&A
	4:30 pm – 6:00 pm	Minister of Municipal Affairs Reception
	6:00 pm – 8:00 pm	City of Calgary Host City Reception <i>Ticketed event</i>
	After 7:00 pm	Sponsor Networking Events
FRIDAY, NOVEMBER 14	7:00 am – 12:00 pm	Registration
	7:00 am – 8:00 am	Breakfast buffet
	8:00 am – 8:05 am	Morning Announcements
	8:05 am – 9:05 am	ABmunis Board Elections Election of the President Election of Directors Election of Vice Presidents New business Adjournment of the AGM
	9:05 am – 9:20 am	Address from the Leader of the Opposition
	9:30 am – 10:10 am	Municipal Affairs Address and Q&A
	10:10 am – 11:10 am	Minister Dialogue Session #1
	11:15 am – 12:15 pm	Minister Dialogue Session #2
	Approx. 12:15 pm	Closing Remarks Prizes Bagged lunch to-go
	2:00 pm – 5:00 pm	EOEP Courses Separate registration required
SATURDAY, NOVEMBER 15	7:00 am – 8:00 am	Breakfast
	8:00 am – 12:00 pm	EOEP Courses continued

Budgeting & Finance

Learn the foundations of strategic budgeting, taxation and financial oversight and understand how to fund decisions that support your community's priorities.

About the course

Participants will explore the value of aligning financial decisions with the values, priorities and long-term vision for the community. This course supports elected officials in gaining a strong foundation in understanding how to interpret financial information to make informed decisions about funding, reserves, debt and taxation.

Quality Content

All EOEP courses are developed using subject matter experts from the municipal sector and reviewed by Alberta Municipalities and Rural Municipalities of Alberta.

Experienced and Independent Instructors

Take advantage of having councillors learn from independent instructors who are experienced in the municipal sector and reinforce concepts without any perception of bias. EOEP instructors represent a mix of individuals from consulting firms, law firms, and current and retired municipal staff and elected officials.

Cost Per Person

Online: \$295 + GST
In-Person: \$395 + GST

What you receive

Each participant will receive a course workbook, presentation materials, and the ability to ask questions during the course.

Other Benefits

A key benefit of this course is the opportunity to connect with fellow municipal leaders across Alberta. You'll engage in networking and collaborative discussions, share experiences and build relationships that support you throughout your council term.

Can administrators take EOEP courses?

Yes! CAOs and senior administrators can benefit from taking the course to understand the concepts being taught to your council so you can be on the same page.

Request to Host a Course in Your Region

If you are looking for greater flexibility in scheduling, our [Hometown EOEP](#) program gives you the option to bring expert training directly to your council at a time and location of your convenience. Choose from online or in-person delivery and you can invite neighbouring municipalities to share the experience and cost.

Questions and to Register for Budgeting & Finance

Visit eoep.ca or email Registrar@eoep.ca.

What is covered in Budgeting & Finance?

Introduction to Municipal Finances

- Learn how municipal finances are structured and guided by legislation
- Explore policy and priority setting influence financial decisions
- Understand the key principles of transparency, accountability and sustainability

Assessment & taxation

- Learn how properties are assessed, and taxes are calculated
- Explore the relationship between assessment, mill rates, and revenue
- Understand how to communicate tax impacts to the public

Strategic Financial Planning

- Learn how planning support long-term sustainability
- Explore the connection between strategic & business plan and budgets
- Understand how decisions impact priorities, investments and trade-offs

Reserves & Debt Management

- Learn the different types of reserves and their intended uses.
- Explore how municipalities use debt.
- Understand how these tools support long-term financial health and flexibility

Understanding Budgets

- Learn the difference between capital and operating budgets
- Explore the budget cycle and how council engages at each stage
- Understand how assumptions, trends and pressures impact service levels.

Financial Monitoring

- Learn how to interpret key documents and reports
- Explore trends, indicators and questions council should ask
- Understand how transparency supports decision making and builds trust

The Elected Officials Education Program is a non-profit proudly operated through a partnership of [Alberta Municipalities](#) and the [Rural Municipalities of Alberta](#) to support Alberta's municipal elected officials to serve their community effectively.

6a fir ave property tax

From ryan clark <clarkr_44@msn.com>

Date Thu 10/23/2025 1:18 PM

To Summer Village Office <administration@wildwillowenterprises.com>

Hello

In regards to my property tax penalty I request it be dissolved.

when I took possession of my property the first year I was to pay taxes I was not informed of where to pay how much to pay and I didn't receive a letter until months after and got hit with a significant penalty. Once I was aware how and where to pay I did the following year. I'm very aware I was wrong and should have paid immediately when I became aware and could have figured out a way to pay it. But I am not the only one that made mistakes . Please take this in to consideration when you see this and the amount I'm owing is less then the time I was not informed last year. Also I have not yet received any receipts of our payments which is also concerning to me. I need those for tax purposes and obvious reasons.

Sincerely Ryan Clark

Ps please let me know you have received this email at your earliest convenience

Get [Outlook for iOS](#)

6 Fir Avenue – Tax Roll 1056 – Request to remove penalties

November 1st, 2023 – Received Alberta Land Title Change – It was determined by admin that the provided mailing address was not compatible with Canada Post delivery services. **Labelled as #1**

November 2nd, 2023 – Admin emailed the Law Office that the original Tax Certificate request for this property sale came from requesting their office have Mr. Clark reach out to the Silver Sands Admin office to provide a proper mailing address. **Labelled as #2**

November 2nd, 2023 – Received response from the law office that they would pass the request on to their conveyancing supervisor. **Labelled as #3**

May 17, 2024 – 2024 Taxes Notice Mailed (was returned by Canada Post). **Labelled as #4**

August 31st, 2024 – The resident contacted the admin office by phone. Admin updated his mailing address in the tax system and emailed him a copy of the tax notice along with instructions on how to pay the taxes as well as a copy of the annual newsletter. **Labelled as #5**

September 9th, 2024 – Admin emailed the resident to confirm he received the August 31st email as no response had been received from him. **Labelled as #6**

September 11th, 2024 – The resident responded advising the August 31st, 2024 email had been received and that the taxes would be paid on Friday (assuming that meant September 13, 2024). **Labelled as #7**

In Admin's further conversation with the CAO, the timing and processing of this file was taken into consideration and the July 2%, August 4% & September 6% penalties were not applied.

As no payment was received on September 13th, 2024 as stated by Mr. Clark, penalties were applied starting October 1st, 2024.

October 1st, 2024 – \$118.04

January 1st, 2025 - \$375.37

July 1st, 2025 - \$40.45

August 1st, 2025 - \$80.90

Payment was received from Mr. Clark on August 19, 2025. The August 1st, 2025 penalty in the amount of \$80.90 is still outstanding and what is currently owing on this tax roll. **Labelled as #8**

Note that receipt for payment of taxes is not provided unless requested – no request was made.

Preview

#1

S
 LINC SHORT LEGAL TITLE NUMBER
 0023 911 881 2941MC;3;6A 232 314 318

LEGAL DESCRIPTION
 PLAN 2941MC
 BLOCK 3
 LOT 6A
 EXCEPTING THEREOUT ALL MINES AND MINERALS
 AND THE RIGHT TO WORK THE SAME

ESTATE: FEE SIMPLE
 ATS REFERENCE: 5;5;53;33;NW

MUNICIPALITY: SUMMER VILLAGE OF SILVER SANDS

REFERENCE NUMBER: 232 205 329

REGISTRATION	DATE(DMY)	REGISTERED OWNER(S)		VALUE	CONSIDERATION
		DOCUMENT	TYPE		
232 314 318	17/10/2023	TRANSFER OF LAND		\$183,000	\$183,000

OWNERS

RYAN THOMAS CLARK
 OF 6A FIR AVE
 SUMMER VILLAGE OF SILVER SANDS
 ALBERTA T7X 0E7

[Close](#)

Original title

-this would have been included in the
 November 1st, 2023 land title changes

Re: Tax Certificate Request form & Copy of Payment

From Summer Village Office <administration@wildwillowenterprises.com>

Date Thu 11/2/2023 12:39 PM

To Shandel Parsons <s.parsons@mainstreetlaw.ca>

Hello Shandel, our office received the land title change today for Ryan Clark. The mailing address that is noted is actually the municipal address and any mail will get returned to our office. I am reaching out to see if you could send Ryan a message to contact our office with a proper mailing address.

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765

Thank you,

Heather Luhtala,

Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsilversands.com

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765 Fax: 780-967-0431

NOTE: NEW CONTACT INFORMATION FOR THE SUMMER VILLAGE OF SOUTH VIEW

Summer Village of South View - www.summervillageofsouthview.com

NEW - email: svsouthview@outlook.com

NEW - phone: 780-967-0271

NEW - Assistant CAO/Administration Contact - Angela Duncan

From: Shandel Parsons <s.parsons@mainstreetlaw.ca>

Sent: Monday, August 28, 2023 10:25 AM

To: Summer Village Office <administration@wildwillowenterprises.com>

Subject: Tax Certificate Request form & Copy of Payment

Good morning,

Please see attached the Tax Certificate Request for and the Cheque for payment. I will mail the cheque via Canada Post today.

Thanks!

Have a great rest of your day.

Kind Regards,

Shandel Parsons | Administrative Assistant | Direct Line: (780) 960-8133

#12, 119 First Avenue

Re: Tax Certificate Request form & Copy of Payment

From Summer Village Office <administration@wildwillowenterprises.com>

Date Thu 11/2/2023 12:47 PM

To Shandel Parsons <s.parsons@mainstreetlaw.ca>

Thanks so much, Shandel.

Heather Luhtala,

Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsilversands.com

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765 Fax: 780-967-0431

NOTE: NEW CONTACT INFORMATION FOR THE SUMMER VILLAGE OF SOUTH VIEW

Summer Village of South View - www.summervillageofsouthview.com

NEW - email: southview@outlook.com

NEW - phone: 780-967-0271

NEW - Assistant CAO/Administration Contact - Angela Duncan

From: Shandel Parsons <s.parsons@mainstreetlaw.ca>

Sent: Thursday, November 2, 2023 12:42 PM

To: Summer Village Office <administration@wildwillowenterprises.com>

Subject: RE: Tax Certificate Request form & Copy of Payment

Good afternoon, Heather.

I have forwarded your below email to our Supervisor of Conveyancing in Real Estate. I am the administrative assistant who opened the file, but I did not work on the file itself directly.

Fern should be reaching out to you when she has a chance.

Thanks!

Kind Regards,

Shandel Parsons | Administrative Assistant | Direct Line: (780) 960-8133

#12, 119 First Avenue

Spruce Grove, AB T7X 2H4

Box 3407

Spruce Grove, Alberta

T7X 3A7

SUMMER VILLAGE OF SILVER SANDS
BOX 8, ALBERTA BEACH, AB T0E 0A0

PHONE: 587-873-5765 FAX: 780-967-0431

To: CLARK, RYAN
6A FIR AVENUE

DATE OF MAILING: MAY 17, 2024

S.V. OF SILVER SANDS
T7X 0E7

TAX ROLL #: 1056

MUNICIPAL ADDRESS: 6 Fir Avenue

LEGAL:
LOT BLK PLAN
6A 3 2941MC

ASSESSMENT: 275,500

PROPERTY TYPE: TR
TR - RESIDENTIAL IMPROVED
VR - RESIDENTIAL VACANT
TF - FARM
TC - NON-RESIDENTIAL
TPP - OTHER NON-RESIDENTIAL (LINEAR)

2024 PROVINCIAL SCHOOL MILL RATES:

SCHOOL- RESIDENTIAL & FARMLAND 2.438427
SCHOOL- NON-RESIDENTIAL 3.509777

MAY 28 2024

2024 GENERAL MUNICIPAL TAX & MILL RATES:

MINIMUM MUNICIPAL TAX \$1,109.00
RESIDENTIAL & FARMLAND 4.46304130
NON-RESIDENTIAL IMPROVED 4.46304130
NON-RESIDENTIAL VACANT (LINEAR) 17.252
SENIOR FOUNDATION 0.23947366
DESIGNATED INDUSTRIAL 0.0765

Date	Ref#	Description	Amount	Totals
		BALANCE FORWARD		0.00
May 17,24	0	2024 MUNICIPAL LEVY	1,229.57	1,229.57
May 17,24	0	2024 SCHOOL LEVY	671.79	1,901.36
May 17,24	0	2024 SENIOR FOUNDATION LEVY	65.97	1,967.33

AMOUNT IS PAYABLE TO: S.V. OF SILVER SANDS
REFERENCE #1056 ON ALL CORRESPONDENCE
SCHOOL SUPPORT: 100% PUBLIC

TAXES DUE:
ON OR BEFORE MIDNIGHT
JUNE 30TH, 2024

PENALTY INFORMATION:

CURRENT YEAR TAXES: 2% JULY 1ST
4% AUGUST 1ST
6% SEPTEMBER 1ST
6% OCTOBER 1ST

TOTAL TAX ARREARS: 18% JANUARY 1ST

NOTICE OF ASSESSMENT DATE: MAY 25, 2024

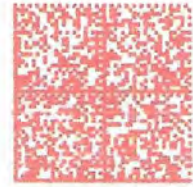
IF YOU DO NOT AGREE WITH THE ASSESSED VALUE OF YOUR PROPERTY: 275,500

SEE REVERSE SIDE OF THIS NOTICE. ASSESSMENT COMPLAINT DEADLINE IS JULY 24, 2024.

TO REQUEST A RECEIPT FOR TAXES PAID, SEE CONTACT INFORMATION ON REVERSE.

S.V. OF SILVER SANDS
P.O. BOX 8
ALBERTA BEACH, AB
TOE 0A0

MAY 28 2024



PB031 6205619
000362 SMPZY
0513 130407

CANADA
POST
014
TOE 1V0 20




NO SUCH ADDRESS // ADRESSE INEXIST
RETURN TO SENDER
RENOI A L'EXPEDITEUR
TOE 0A0

Silver Sands - Tax Notice - 6 Fir Avenue

From Summer Village Office <administration@wildwillowenterprises.com>

Date Sat 8/31/2024 12:22 PM

To clarkr_44@msn.com <clarkr_44@msn.com>

 2 attachments (2 MB)

Ryan Clark - SS 1056 - 2024 Tax Notice.pdf; 2024 Silver Sands Annual Newsletter - FINAL.pdf;

Hello Ryan, thank you for reaching out to confirm your mailing address. I have attached the 2024 Tax Notice for your property. Please note that the tax are now due.

Also attached is the annual newsletter - page 2 provides ways to pay the taxes.

If you choose to pay via e-transfer, the e-transfer email address is:

payments@wildwillowenterprises.com

(no password is required, please put your tax roll number in the reference section - your tax roll number is 1056).

If you have any questions, please let me know.

Thank you,

Heather Luhtala,

Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsilversands.com

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765 Fax: 780-967-0431

Mailing Address: Box 8, Alberta Beach, AB T0E 0A0

New Owner
Corrected Address
from Land Title

2024 COMBINED TAX AND ASSESSMENT NOTICE

PAGE: 1

SUMMER VILLAGE OF SILVER SANDS
BOX 8, ALBERTA BEACH, AB T0E 0A0

PHONE: 587-873-5765 FAX: 780-967-0431

To: CLARK, RYAN
BOX 82

DATE OF MAILING: MAY 17, 2024

FALLIS, AB
T0E 0V0

TAX ROLL #: 1056

MUNICIPAL ADDRESS: 6 Fir Avenue

LEGAL:
LOT BLK PLAN
6A 3 2941MC

ASSESSMENT: 275,500

PROPERTY TYPE: TR
TR - RESIDENTIAL IMPROVED
VR - RESIDENTIAL VACANT
TF - FARM
TC - NON-RESIDENTIAL
TPP - OTHER NON-RESIDENTIAL (LINEAR)

2024 PROVINCIAL SCHOOL MILL RATES:

SCHOOL- RESIDENTIAL & FARMLAND 2.438427
SCHOOL- NON-RESIDENTIAL 3.509777

2024 GENERAL MUNICIPAL TAX & MILL RATES:

MINIMUM MUNICIPAL TAX \$1,109.00
RESIDENTIAL & FARMLAND 4.46304130
NON-RESIDENTIAL IMPROVED 4.46304130
NON-RESIDENTIAL VACANT (LINEAR) 17.252
SENIOR FOUNDATION 0.23947366
DESIGNATED INDUSTRIAL 0.0765

Date	Ref#	Description	Amount	Totals
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May 17,24	0	2024 SCHOOL LEVY	671.79	1,901.36
May 17,24	0	2024 SENIOR FOUNDATION LEVY	65.97	1,967.33

AMOUNT IS PAYABLE TO: S.V. OF SILVER SANDS
REFERENCE #1056 ON ALL CORRESPONDENCE
SCHOOL SUPPORT: 100% PUBLIC

TAXES DUE:
ON OR BEFORE MIDNIGHT
JUNE 30TH, 2024

PENALTY INFORMATION:

CURRENT YEAR TAXES: 2% JULY 1ST
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6% SEPTEMBER 1ST
6% OCTOBER 1ST
TOTAL TAX ARREARS: 18% JANUARY 1ST

NOTICE OF ASSESSMENT DATE: MAY 25, 2024

IF YOU DO NOT AGREE WITH THE ASSESSED VALUE OF YOUR PROPERTY: 275,500
SEE REVERSE SIDE OF THIS NOTICE. ASSESSMENT COMPLAINT DEADLINE IS JULY 24, 2024.
TO REQUEST A RECEIPT FOR TAXES PAID, SEE CONTACT INFORMATION ON REVERSE.

Summer Village of Silver Sands

Administration Office Contact Information:

Mailing Address: Box 8 Alberta Beach AB T0E 0A0
Office Location: 2317 TWP Rd 545, Lac Ste. Anne County, AB T0E 1V0
Phone: 587-873-5765 Fax: 780-967-0431
Email: administration@wildwillowenterprises.com
Website: www.summervillageofsilversands.com

Assessment Complaints:

If you believe your assessment is unfair, you may file a written complaint to the Assessment Review Board. The Assessment Review Board has the authority to review your assessment and direct the assessor to make amendments. Its function is to hear evidence as to whether your property is assessed on an equitable basis with similar properties. An assessment review board has no jurisdiction to deal with complaints about assessments for linear property, the Municipal Government Board has jurisdiction to hear complaints about assessments for linear property.

Pursuant to Section 460 of the Municipal Government Act:

-A complaint must be made on the prescribed form and accompanied by the required filing fee – Filing fee for the Summer Village of Silver Sands is \$50.00 (fifty dollars). The prescribed form can be found on the website at www.summervillageofsilversands.com or you may contact the Administration Office to obtain a copy.

-If you intend to have an agent submit a complaint on your behalf, authorization must be provided in writing on the prescribed form available on the website at www.summervillageofsilversands.com or you may contact the Administration Office to obtain a copy.

-Pursuant to sections 299 and 300 of the Municipal Government Act, all assessed persons are entitled to see or receive sufficient information about the person's property or the summary of assessment. Please contact the Administration Office to make arrangements to view the assessment roll. All other requests for information regarding the property or summary of assessment should be in writing and sent to the Administration Office who will provide the information requested within 10 days of receipt. If you wish to speak to the assessor you may contact the assessment office directly – Tanmar Consulting – 780-417-5191 or by email to admin@tanmarconsulting.com.

Important Note:

Your complaint must be made on or before the final date of complaint which is Wednesday, July 24, 2024.

A complaint against your assessed property value does not exempt you from paying taxes on time or from late payment penalties. If a complaint is successful, the adjustment will be applied to the tax account. Refund requests must be made in writing.

Assessment complaints and a \$50.00 filing fee must be returned on or before Wednesday, July 24, 2024 to:

**Summer Village Administration Office
Designated Officer, Wendy Wildman
Box 8
Alberta Beach, AB
T0E 0A0**

Fee Payable to: Summer Village of Silver Sands

Fw: Silver Sands - Tax Notice - 6 Fir Avenue

From Summer Village Office <administration@wildwillowenterprises.com>

Date Mon 9/9/2024 2:24 PM

To clarkr_44@msn.com <clarkr_44@msn.com>

 2 attachments (2 MB)

Ryan Clark - SS 1056 - 2024 Tax Notice.pdf; 2024 Silver Sands Annual Newsletter - FINAL.pdf;

Hello Ryan, I just want to touch base with you to ensure you received this.

Thank you,

Heather Luhtala,

Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsilversands.com

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765 Fax: 780-967-0431

Mailing Address: Box 8, Alberta Beach, AB T0E 0A0

From: Summer Village Office <administration@wildwillowenterprises.com>

Sent: Saturday, August 31, 2024 12:22 PM

To: clarkr_44@msn.com <clarkr_44@msn.com>

Subject: Silver Sands - Tax Notice - 6 Fir Avenue

Hello Ryan, thank you for reaching out to confirm your mailing address. I have attached the 2024 Tax Notice for your property. Please note that the tax are now due.

Also attached is the annual newsletter - page 2 provides ways to pay the taxes.

If you choose to pay via e-transfer, the e-transfer email address is:

payments@wildwillowenterprises.com

(no password is required, please put your tax roll number in the reference section - your tax roll number is 1056).

If you have any questions, please let me know.

Thank you,

Heather Luhtala,

Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsilversands.com

#7

Re: Silver Sands - Tax Notice - 6 Fir Avenue

From Summer Village Office <administration@wildwillowenterprises.com>

Date Wed 9/11/2024 3:45 PM

To ryan clark <clarkr_44@msn.com>

Thanks for replying.

Heather Luhtala,

Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsiversands.com

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765 Fax: 780-967-0431

Mailing Address: Box 8, Alberta Beach, AB T0E 0A0

From: ryan clark <clarkr_44@msn.com>

Sent: Wednesday, September 11, 2024 11:52 AM

To: Summer Village Office <administration@wildwillowenterprises.com>

Subject: Re: Silver Sands - Tax Notice - 6 Fir Avenue

I did, I'll pay it Friday:)

Get [Outlook for iOS](#)

From: Summer Village Office <administration@wildwillowenterprises.com>

Sent: Monday, September 9, 2024 2:24:56 PM

To: clarkr_44@msn.com <clarkr_44@msn.com>

Subject: Fw: Silver Sands - Tax Notice - 6 Fir Avenue

Hello Ryan, I just want to touch base with you to ensure you received this.

Thank you,

Heather Luhtala,

Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsiversands.com

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765 Fax: 780-967-0431

Mailing Address: Box 8, Alberta Beach, AB T0E 0A0

From: Summer Village Office <administration@wildwillowenterprises.com>

Sent: Saturday, August 31, 2024 12:22 PM

To: clarkr_44@msn.com <clarkr_44@msn.com>

Subject: Silver Sands - Tax Notice - 6 Fir Avenue

Date	Ref	Description	Amount	Balance
May 17,24	0	2024 MUNICIPAL LEVY	1,229.57	1,229.57
May 17,24	0	2024 SCHOOL LEVY	671.79	1,901.36
May 17,24	0	2024 SENIOR FOUNDATION LEVY	65.97	1,967.33
Oct 01,24	0	PENALTY 6%	118.04	2,085.37
Jan 01,25		PENALTY 18%	375.37	2,460.74
May 09,25	0	2025 MUNICIPAL LEVY	1,198.01	3,658.75
May 09,25	0	2025 SCHOOL LEVY	757.58	4,416.33
May 09,25	0	2025 SENIOR FOUNDATION LEVY	67.15	4,483.48
Jul 01,25		PENALTY 2%	40.45	4,523.93
Aug 01,25		PENALTY 4%	80.90	4,604.83
Aug 19,25		CLARK- TAXES (ON-LINE) TD	4,523.93-	80.90

#8

S.V. OF SILVER SANDS - 2025 BUDGET



Income Function	2025 BUDGET	2025 Actuals (September)	Variance	% of function
Taxation Income				
Municipal Tax	312,442	312,605	-163	100%
School Foundation Tax	195,913	196,016	-103	100%
Minimum Tax (\$1,109 - 2024)/(\$1,172 - 2025)	139,404	140,413	-1,009	99%
Senior Foundation Tax	17,212	17,221	-9	100%
Designated Industrial Tax	28	28	0	100%
Sub-Total Taxation	664,999	666,283	-1,284	100%
Grant & Reserve Funding Income				
Operating Grant - LGFF Operating	17,122	17,122	-	100%
Operating Grant - Canada Day (apply annually)	600	-	600	0%
Operating Grant - FIRESMART/FRIAA		-	-	#DIV/0!
Operating Grant - Canada Summer Jobs (apply annually)		-	-	#DIV/0!
Capital Grant - MSI-C / LGFF		-	-	#DIV/0!
Capital Grant - CCBF		-	-	#DIV/0!
Special Projects Funding (from reserves or from grant \$ in deferred revenue or from Grant Deposits)	18,500	-	18,500	0%
Special Projects Funding- Flowering Rush (from reserves or from grant \$ in deferred revenue or from Grant Deposits)	164,471	31,543	132,928	19%
Capital Projects Funding (from reserves or from grant \$ in deferred revenue)	58,000	-	58,000	0%
Transfers from Reserves (2018 LSA Road)(2023/2024/2025 - under agreement \$24,653 per year repayment)	16,092	16,092	-	100%
Sub-Total Grant & Reserve Funding	274,785	\$ 64,757	210,028.00	24%
Other Income				
Other Income (Lease for 7 RV Lots)(Fire Reimburse Onoway)	1,400	289	1,111	21%
Penalties on Taxes	7,500	10,138	-2,638	135%
Bank Income	12,000	10,030	1,970	84%
Sub-Total Other Income	20,900	\$ 20,457	443.04	98%
Admin Income				
Admin - Sales of Good and Services	500	3,485	-2,985	697%
Admin - Tax Certificates	700	2,075	-1,375	296%
Admin - NSF Fees	-	-	-	#DIV/0!
Admin - Reserve Transfer	-	-	-	#DIV/0!
Admin - Reserve Transfer (Elections)	5,000	-	5,000	0%
Sub-Total Admin Income	6,200	5,560	640	90%
Bylaw/Emergency Services Income				
Bylaw/Emergency Services - Fines	-	81	-81	0%
Bylaw/Emergency Services - Fire Incident Recovery	-	-	0	#DIV/0!
Transfer from Reserves - Provincial Policing	4,803	-	4,803	#DIV/0!
Sub-Total Bylaw/Emergency Services	4,803	81	4,722	2%
Utilities Income				
Utilities - Fortis Franchise Fees	5,500	4,096	1,404	74%
Sub-Total Utilities Income	5,500	4,096	1,404	74%
Public Works Income				
Public Works/Roads - Services Billed Out		-	0	#DIV/0!
Public Works/Roads - Sales of TCA		-	0	#DIV/0!
Public Works/Roads - Transfer from Reserves		-	0	#DIV/0!
Public Works Banked Time - Transfer from Reserves	3,200	-	3,200	0%
Public Works - Recycling Offset - Circular Materials	9,000	4,131	4,869	46%
Sub-Total Public Works Income	12,200	4,131	8,069	34%

S.V. OF SILVER SANDS - 2025 BUDGET



	2025 BUDGET	2025 Actuals (September)	Variance	% of function
Sewer/Water/Drainage Income				
Sewer/Water/Drainage - Transfer from Reserves	-	-	-	#DIV/0!
Sub-Total Sewer/Water/Drainage	-	-	0	#DIV/0!
Planning & Development Income				
Planning & Development - Safety Codes Permit Fees	2,000	2,171	-171	109%
Planning & Development - Development Permit Fees	2,000	3,100	-1,100	155%
Planning & Development - SDAB Appeal Fees			0	#DIV/0!
Planning & Development - Transfer from Reserves			0	#DIV/0!
Sub-Total Planning & Development	4,000	5,271	-1,271	132%
Parks & Recreation Income				
Parks & Recreation - Grant FCSS	5,501	4,126	1,375	75%
Parks & Recreation - Grant FCSS			0	#DIV/0!
Parks & Recreation - Grant FCSS			0	#DIV/0!
Parks & Recreation - Weed Harvesting (LIAMS)	7,500	8,680	-1,180	116%
Parks & Recreation - Transfer from Reserve				
Sub-Total Parks & Recreation	13,001	12,806	195	98%
Requisitions Collected by Municipality (offset)				
Requisitions - Senior Foundation	- 17,212	- 17,212	-0	100%
Requisitions - Over\Under Utilized Levy		-	0	
Requisitions - School Foundation	- 195,913	- 146,934	-48,979	75%
Requisitions - Over\Under Utilized Levy		-	0	
Requisitions - Designated Industrial	- 28	-	-28	0%
Requisitions - Over\Under Utilized Levy				
Sub-Total Requisitions	- 213,153	- 164,146	-49,007	
Net Revenue for Municipal Purposes	\$ 793,235	\$ 619,296	\$ 173,939	78%

S.V. OF SILVER SANDS - 2025 BUDGET



	2025 BUDGET	2025 Actuals (September)	Variance	% of function
Expense Function				
Council				
Council Meeting Fees	17,000	7,525	9,475	44%
Council Deductions	-	-	0	#DIV/0!
Council Monthly	5,400	3,600	1,800	67%
Council Travel \ Subsistence	6,000	1,723	4,277	29%
Council SVLSACE	1,750	1,716	34	98%
Council Development	5,000	1,752	3,248	35%
Council Integrity Commissioner	833	417	416	50%
Sub Total Council	35,983	16,733	19,250	47%
Administration				
Administration Contract	82,115	61,586	20,529	75%
Employee Benefits	8,000	6,000	2,000	75%
W.C.B.	3,900	2,950	950	76%
Travel & Subsistence	3,200	1,458	1,742	46%
Conventions/Training	1,000	246	754	25%
Postage \ Phone \ Storage	5,600	4,039	1,561	72%
Memberships	2,500	2,452	48	98%
Stationery & Printing	3,000	1,281	1,719	43%
Advertising	500	0	500	0%
Auditor	4,900	4,900	0	100%
Assessment	7,940	8,610	-670	108%
Assessment LARB \ CARB	1,000	455	545	46%
Legal	5,000	5,765	-765	115%
Insurance	10,000	9,896	104	99%
Computer Support \ Website	2,500	500	2,000	20%
Meeting Room Fees - Fallis Hall Rent	1,200	1,200	0	100%
General Appreciation	500	-	500	0%
Tax Rebates & Discounts	-	6,483	-6,483	#DIV/0!
Bank Charges \ Penalties	250	172	78	69%
Land Title Charges	50	10	40	20%
Donation To Other Agency (STARS)	300	658	-358	219%
Sub-Total Administration	143,455	118,661	24,794	83%
Election				
Salaries & Wages	4,000	5,388	-1,388	
Advertising	500	-	500	
Goods & Supplies	500	500	-	
Census Costs	-	-	-	
Sub-Total Election	5,000	\$ 5,888	-\$ 888	118%
Medical				
Medical Clinic (LSA)	-	-	0	
Sub-Total Medical	-	-	0	0%

S.V. OF SILVER SANDS - 2025 BUDGET



	2025 BUDGET	2025 Actuals (September)	Variance	% of function
Public Works				
Salaries \ Wages (Supervisor)	75,000	53,051	21,949	71%
Salaries \ Wages (Banked)	3,200	3,316	-116	104%
Salaries \ Wages (Summer Staff)(2024 Budgeted amount included in Supervisor Budget)	20,000	17,337	2,663	87%
Payroll Deductions	7,400	6,496	904	88%
Payroll Vacation Accruals	3,200	2,313	887	72%
Payroll Employee Benefits	8,000	5,945	2,055	74%
Phone Reimburse (PWM)	1,200	900	300	75%
Shop Phone (Telus)	1,600	973	627	61%
Public Works Consultant	-	-	0	#DIV/0!
Shop Security	550	531	19	97%
Snow Removal \ Grading	1,000	-	1,000	0%
Gravel & Rehabilitation	8,000	5,395	2,605	67%
General Services	1,000	1,285	-285	129%
Signs	1,000	1,407	-407	141%
Parts, Supplies, Fuel, Equip Repair	17,000	14,598	2,402	86%
Shop Improvements	1,000	554	446	55%
Electrical	22,000	14,475	7,525	66%
Natural Gas	2,500	1,166	1,334	47%
Sub-Total Public Works	173,650	129,742	43,908	75%
Storm Water / Drainage				
General Supply - Culverts	500	-	500	0%
Storm Water Drainage Study	-	-	0	#DIV/0!
Sub-Total Storm Water/Drainage	500	-	500	0%
Lagoon / Sewer				
Lagoon/Sewer Capital				
Lagoon/Sewer Operating	-	1,012	-1,012	#DIV/0!
Sub-Total Lagoon / Sewer	-	1,012	- 1,012	#DIV/0!
Waste Collection				
Waste	25,000	16,567	8,433	66%
Recycle	7,000	5,279	1,721	75%
Large Bin Clean Up	3,500	3,657	-157	104%
Waste Commission (Hwy 43)	6,000	4,397	1,603	73%
Sub-Total Waste Collection	41,500	29,900	11,600	72%
Municipal Planning				
Development Officer	3,600	900	2,700	25%
Development Permit Fees	2,000	-	2,000	0%
Development Enforcement	2,000	410	1,590	21%
Planning (GC)	500	-	500	0%
General Planning Services (General MPS)	1,000	-	1,000	0%
Safety Codes Administration	2,493	1,247	1,246	50%
SDAB (Milestone Municipal Services)	300	300	0	100%
Sub-Total Municipal Planning	11,893	2,857	9,036	24%

S.V. OF SILVER SANDS - 2025 BUDGET



	2025 BUDGET	2025 Actuals (September)	Variance	% of function
Recreation & Parks				
Playground Maintenance	1,400	703	697	50%
Boat Launch	1,000	-	1,000	0%
Tree Removal / Reserves	2,000	1,005	995	50%
Weed Inspection / Spraying	1,000	-	1,000	0%
Weed Harvesting LIAMS	7,500	9,135	-1,635	122%
Library - YRL	1,017	1,017	0	100%
Library - Local (Darwell)	1,000	1,000	0	100%
Recreation (LSA)	500	500	0	100%
East End Bus	375	375	0	100%
FCSS (\$5,593)/(\$987 admin)	6,580	6,734	-154	102%
Canada Day Celebration	600	-	600	0%
Sub-Total Recreation & Parks	22,972	20,469	2,503	89%
Emergency Services				
Fire Suppression	42,000	30,717	11,283	8191%
Fire Incident Recovery	-	-	0	0%
Fire Volunteer Recruitment	-	-	0	0%
Disaster Services/Emergency	4,500	5,092	-592	
Directors of Emergency Management	5,000	2,005	2,995	9%
CPO/Bylaw/Enhanced RCMP	10,000	4,583	5,417	
Provincial Policing (collect or fund balance under reserve account or from reserve account)	15,095	15,317	-222	36%
Sub-Total Emergency Services	76,595	57,714	18,881	75%
Planned Reserve Contributions				
Provincial Policing	-	-	0	#DIV/0!
Sustainability Reserve	10,037	-	10,037	0%
Tree Removal Reserve	844	-	844	0%
Snow Removal Reserve	563	-	563	0%
Legal Reserve	563	-	563	0%
Election Reserve	1,406	-	1,406	0%
SDAB/ARB Appeals	1,125	-	1,125	0%
MAP Review Reserve	525	-	525	0%
Lagoon Reserve	-	-	0	#DIV/0!
Operating Reserve	-	-	0	#DIV/0!
Roads Reserve	-	-	0	#DIV/0!
Sub-Total Planned Reserve Contribution	15,063	\$ -	15,063	0%
Year-End Audit Accounts				
Annual Amortization		-	-	
Gain/Loss On Sale Of TCA		-	-	#DIV/0!
Sub-Total Year-End Audit Accounts	-	-	0	#DIV/0!
Special Projects				
2025 Flowering Rush ACP Grant (Silver Sands is Managing Partner)(2025/2026/2027)	165,471	30,097	135,374	18%
2024 Flowering Rush Municipal Contributions (incl additional \$1,000 from SS, \$2,000 from LILSA, \$2,000 from WC)	-	-	0	#DIV/0!
LSA County 2018 Rd Project (Repay over 3 Years 23/24/25)(LGFF Additional \$8,561 & Reserves \$16,092)	24,653	24,652	1	100%
Entrance Signs	2,000	-	2,000	0%
Septic Site Inspections	-	-	0	#DIV/0!
Assessment Bylaw Review	1,500	-	1,500	0%
Firesmart	5,000	-	5,000	0%
Legal Review Fire Matters	-	-	0	#DIV/0!
Status Change Summer Village vs. Village	10,000	628	9,372	6%
Technology Prevention/Risk	-	-	0	#DIV/0!
Sub-Total Special Project	208,624	55,377	153,247	27%

S.V. OF SILVER SANDS - 2025 BUDGET



	2025 BUDGET	2025 Actuals (September)	Variance	% of function
Capital Projects				
2025 Projects transferred from 5-year Capital Plan (Have \$134,793 in capital grant funds for 2025)				
2025 Project - spruce crescent drainage	6,000	-	6,000	0%
2025 Project - landscaping upgrades	7,000	-	7,000	0%
2025 Project - walking trail upgrades	10,000	-	10,000	0%
2025 Project - playground upgrades	6,000	-	6,000	0%
2025 Project - bathroom in quonset	10,000	-	10,000	0%
2025 Project - Surveying all rear property lines where they meet reserve land for installing Municipal Reserve Land Identification signs	19,000	1,800	17,200	9%
2025 Project Proposed from meeting - Firesmart the reserves (take from above projects)		-		
2025 Project Speed Bumps (Motion 184-25)		13,099		
2025 Project Sea-Can		256		
Sub-Total Capital Projects	58,000	15,155.00	42,845.00	26%
TOTAL	\$ 793,235	\$ 453,509	\$ 339,726	57%

Income Less Expenses - Surplus / (Defecit)

- \$ 165,787

Public Works Report
SVSS Council Meeting October 31, 2025

Update from September 26, 2025

1. Seacan awaiting final approval for fuel storage.
2. Mainly positive feedback from speedbumps installed.
3. Park border is installed to original height. Third level will be installed after backfill and removal of old border that way the park can be reopened as soon as possible.

New Items

1. Reserve on West Willow has had trees removed and mulching completed. Working on removing all the garbage (tires, concrete, etc) that has been dumped in the reserve before final work is completed. Very pleased with the work done by Mulch Co. They were very efficient and professional.
2. Posts have been removed from West Cedar to allow access for resident property.
3. Kubota needs new tires immediately.
4. Tianna is finished for the season.
5. Bro-Built Contractors damaged Golf Course Road during the construction of the new house. Spoke to the contractor when it initially occurred and he said they would fix it. The house is complete and they have covered the damage with dirt, and not repaired it. Allspec provided a quote for repair when they were out to install the speedbumps. Proper repair will cost \$4116.20.
6. We had a sickly deer, that died. She had been around the village looking emaciated all summer long. We kept an eye on her. She died behind a resident's property. We contacted Fish and Wildlife as I was concerned about disease. They were not interested in picking the deer up and said it was most likely from eating food placed by people.

2025-2026 SVLSACE Executive and Committee Reps			
Executive (Four Year Terms)			
Chair	Gwen Jones (SSP)	gwen.jones@sunsetpoint.ca	
Vice Chair	Kathy Dion (VQ)	k.dion@valquentin.ca	
Committee Reps (Annual Appointments)			
	Representatives		Alternates
East End Bus	Ren Giesbrecht (WC)		Debbie Mayer (SB, alt.)
Highway 43 Waste	Dieter Brandt (RH)	Bernie Poulin (SS)	Gwen Jones (SSP, alt)
LSA Seniors Foundation	Gwen Jones (SSP)	Keith Pederson (NP)	<i>none authorized</i>
WILD Water Commission	Gwen Jones (SSP)	Ren Giesbrecht (WC)	Debbie Mayer (SB, alt.)
Lake Quality Committees	Bernie Poulin (SS)		Dave Noyes (SB, alt.)
SVLSACE Administration Contact			
Wildwillow Enterprises Inc. - Dwight Moskalyk Box 8 Alberta Beach, AB T0E 0A0 - 780-967-0271 (office) ddm@kronprinzconsulting.ca			
Member Municipality Admin Contacts			
Birch Cove (BC)	CAO Wendy Wildman	cao@birchcove.ca	
Castle Island (CI)	CAO Wendy Wildman	svcastle@telus.net	
Nakamun Park (NP)	CAO Wendy Wildman	cao@svnakamun.com	
Ross Haven (RH)	CAO Tony Sonleitner	cao@rosshaven.ca	
Sandy Beach (SB)	CAO Louise Kormos	svsandyb@xplornet.ca	
Silver Sands (SS)	CAO Wendy Wildman	administration@wildwillowenterprises.com	
South View (SV)	CAO Angela Duncan	svsouthview@outlook.com	
Sunrise Beach (SRB)	CAO Emily House	administration@svsunrisebeach.ca	
Sunset Point (SSP)	CAO Mike Primeau	office@sunsetpoint.ca	
Val Quentin (VQ)	CAO Marlene Walsh	cao@valquentin.ca	
West Cove (WC)	CAO Wendy Wildman	svwestcove@outlook.com	
Yellowstone (YS)	CAO Robin Murray	office@svyellowstone.ca	
Notes:			
current as of Sept. 20, 2025			

Re: Golf course

From wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Date Sun 10/5/2025 6:41 PM

To Graeme Horne <graeme@summervillageofsilversands.com>; Summer Village Office <administration@wildwillowenterprises.com>; Bernie Poulin <bernie@summervillageofsilversands.com>; Sherry Strong <sherry@summervillageofsilversands.com>; dustin uhlman <d.uhlman@hotmail.ca>

Cc Summer Village Office <administration@wildwillowenterprises.com>

Interesting

Wendy Wildman,
Chief Administrative Officer
Summer Village Administration/Wildwillow Enterprises Inc.

Phone: 780-967-0271

Email: wendy@wildwillowenterprises.com

From: Graeme Horne <graeme@summervillageofsilversands.com>

Sent: Friday, October 3, 2025 4:51 PM

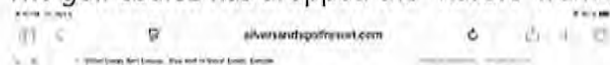
To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; Summer Village Office <administration@wildwillowenterprises.com>; Bernie Poulin <bernie@summervillageofsilversands.com>; Sherry Strong <sherry@summervillageofsilversands.com>; dustin uhlman <d.uhlman@hotmail.ca>

Subject: Golf course

Hello all

Just an update that I have been informed of

The golf course has dropped the "Resort" from the name and no longer have lots for sale.



Sorry no RV Lots for sale at this time



Graeme Horne
Deputy Mayor
780-484-3719
S.V. Silver Sands
Graeme@summervillageofsilversands.com



Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

September 22, 2025

The Honourable Dan Williams
Minister of Municipal Affairs

Dear Minister:

Thank you for your continued service to the people of Alberta and for your leadership within our government.

Albertans have entrusted us with a clear mandate: to deliver results, strengthen our communities, and build a future rooted in prosperity, opportunity, and responsible governance. Our government was elected to get the job done – and that is exactly what we will do.

Your ministry has had great success and accomplished several important milestones that reflect your commitment to serving Albertans. Some of these include:

- Strengthening local governance and updating local election rules with amendments to the *Municipal Government Act*, *Local Authorities Election Act* and the Local Political Parties and Slates Regulation.
- Enhancing construction safety and quality standards for newly built homes with changes to *New Home Buyer Protection Act* and the *Safety Codes Act*.

These achievements have laid a strong foundation for the work ahead and demonstrate your team's ability to turn vision into action.

Under your leadership as Minister of Municipal Affairs, I expect you to work closely with your Cabinet and Caucus colleagues and the public service through the Committee, Cabinet, and legislative processes to deliver on the following commitments to support Albertans, including:

- Maintain and build relationships of trust, partnership, and open dialogue with municipal leaders across the province and bring feedback and solutions from these discussions with municipal leaders to Caucus and Cabinet for timely consideration and action.
- Continue working with municipalities and local businesses to benchmark, measure and reduce the time it takes to approve permits to create a more attractive business investment environment.
- Work collaboratively with municipalities to eliminate conflicts between provincial policy and municipal bylaws and policy.
- Review and engage on how the government can support urban development that meets young Albertans' goals of home ownership in safe, affordable, attractive, livable family-friendly communities that reflect Alberta's distinct values and heritage.



Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6, Canada

- Review and make recommendations to strengthen Alberta's municipalities to ensure all Albertans are served by strong viable communities with the appropriate capacity to efficiently and effectively deliver necessary services.
- In consultation with municipalities and the business community, explore and make recommendations for ways to limit excessive municipal property tax increases for businesses and residents.
- Develop and implement a strategy to protect Albertans from specialized municipal taxes directed at homes that are not a primary residence.
- Complete development of an 'Automatic Yes' permitting program which will set shortened approval timeframes for all permitting overseen by the Ministry of Municipal Affairs coupled with an automatic approval for applications that are not rejected prior to the lapse of the maximum allowable assessment period.
- Streamline approval processes and reduce impediments for all permitting overseen by the Ministry of Municipal Affairs to enable the timely development of affordable housing.
- Complete work on a universal code of conduct for elected municipal officials and senior municipal staff that strengthens decorum and protects the freedom of speech of elected members, while ensuring an elected member cannot be impeded from fulfilling their duties as an elected representative by their elected colleagues.
- Review and provide recommendations regarding how to strengthen the role of elected municipal officials as the key policy and decision makers and supervisors of unelected municipal officials in municipal governments.
- Conduct a review of compensation and benefits for municipal officials to ensure taxpayer dollars are being respected and compensation levels are commensurate with time commitment and responsibility, including through the establishment of a municipal salary disclosure.

In addition, I expect you to provide support on further initiatives overseen by your colleagues:

- In coordination with the Minister of Transportation and Economic Corridors, who is lead, and the Associate Minister of Water, accelerate the development of an integrated water program that facilitates increased water treatment and distribution for residential, industrial, and agricultural water use across Alberta.

I direct you to work closely with the public service, including your Deputy Minister and other senior officials in your ministry, to support the priorities outlined in this letter with the highest standard of professionalism, integrity, and creativity.

I also expect you to regularly and proactively reach out to all ministry-related stakeholders in order to take feedback and identify potential solutions on issues of importance to them, including finding ways our government can reduce burdensome and unnecessary red tape and barriers that are hurting their members' ability to grow the economy and improve quality of life for the Albertans



Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

they serve.

Together with you and our Caucus and Cabinet colleagues, I look forward to continuing the important work we have started and to get the job done.

Sincerely,

A handwritten signature in black ink, reading "Danielle Smith".

Hon. Danielle Smith
Premier of Alberta

YRL Draft 2026 Budget and Trustee Appointment Information

From Laurie Haak <LHaak@yrl.ab.ca>

Date Wed 9/17/2025 12:20 PM

Cc Karla Palichuk <KPalichuk@yrl.ab.ca>; Jocie Wilson <JWilson@yrl.ab.ca>

 4 attachments (2 MB)

YRL Draft 2026 Budget with Projections for 2027 to 2030.pdf; YRL 2026 Budget Overview.pdf; YRL Board Oversight, Appointments and Meetings - September 2025.pdf; YRL Board Appointment Form.pdf;

Sending on behalf of Karla Palichuk, YRL Director.

Dear CAOs and Superintendents,

On behalf of the Yellowhead Regional Library (YRL) Board of Trustees, I am pleased to share the **Draft 2026 Budget** with projections for 2027-2030 and an overview.

The Executive Committee passed a motion on August 25 recommending the Board approve the budget; the Board of Trustees will meet Oct. 6 to review the draft budget and will vote on it at the Dec. 1 annual organizational meeting.

When appointing a Trustee and Alternate to the YRL Board, please refer to the attached **Board Oversight, Appointments and Meetings document** and return our **Board Appointments form** following your organizational meeting.

We look forward to working with the Trustees to support YRL's continued provision of valued programs and services to member public and school libraries.

Please note, this email and the attachments will be sent for information to YRL Trustees and Public Library Managers.

Thank you and we look forward to hearing your feedback!

Karla Palichuk MLIS MScOP

SHE/HER

Director

E: kpalichuk@yrl.ab.ca

P: 780-962-2003 EXT 226

yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4



Charting the Course Together: Navigating Ambiguity

Introduction

YRL is a member-facing, customer-focused organization. The scope of the support provided by YRL is defined by the Alberta Libraries Act and Regulations, and the YRL Master Membership Agreement and Strategic Plan. This budget supports the first year of our first-ever five-year plan of service. We use an integrated planning process that links mission, vision, values and priorities to coordinate and drive all planning and resource allocation operations.

Determining the cost of YRL's routine expenses (organizational commitments and operations) while balancing strategic planning efforts is a part of the annual budget process.

Not all components of the strategy will need direct funding, as some tasks might need new processes or procedures, as well as a reallocation of resources (staff time).

Budget Process

- Accounting assessed organizational commitments, projected interest rates and inflationary increases based on the current situation and average actual expenses over the past three years.
- Administration reviewed policies and procedures which impact and influence budget decision or direction.
- Administration reviewed the 2026-2030 Plan of Service to begin planning priorities and contingencies over the next five years.
- Managers confirmed organizational commitments (license agreements, hardware replacement obligations), projected staffing requirements, and assessed projects based on operational commitments and strategic priorities.
- Administration reviewed requests and rationale with the managers, adjusted budget amounts, and evaluated plans with consideration of the ad hoc Finance Committee direction and prior YRL Executive Committee and Board of Trustees discussions.

Overview

Administration

The official population figures for public library services are taken from Alberta Municipal Affairs. The population remains steady, with few changes projected for 2026. The proposed budget includes a continuation of a two per cent (2%) levy rate increase which is consistent with the last three years. As per the ad hoc Finance Committee

recommendations, Administration is developing a communications plan for 2027-2030 for levy increases that focuses on sustainability of YRL services.

The proposed budget expenditures are aligned to support the 2026-2030 strategic plan focusing on the key priority areas of environments, people and technology. This budget proposal:

- Recognizes the need for YRL managers and staff to operationalize the new strategic plan, including evaluating communications, promotions and training for member libraries.
- Plans for increased training needs for our libraries to support core operational services for patrons such as LEAP access point for Polaris and the new TRACpac+ Discovery layer. Professional development is planned to support YRL staff in building their skills to support these transitions.
- Addresses the development needs of YRL board members and municipal library board members.
- Reflects a salary and benefits review completed in 2025 that supports the YRL Board's vision as an employer, as per the Compensation Philosophy Policy.

Projects for 2026 include a re-visioning of service delivery, particularly TRAC. The start is with the new discovery layer which facilitates future potential changes. The investigation into a fundamental change in service delivery will be assessed in concert with our TRAC partners. As YRL practices are deeply engrained with TRAC, there could be some staff time savings and cost-neutral changes.

Additionally, the change in the privacy legislation requires YRL to review policies and procedures for compliance. This includes providing some support and information to our member libraries as they work through the same issues. As there is power in collaboration, we will work with the other regional libraries in Alberta. This will be a staff time intensive project requiring limited, if any, financial outlay.

Collections and Resource Sharing

This department is responsible for acquisitions of print and electronic resources and maintenance of the data to permit use of content by libraries and members of the public. The core activities include acquisitions, cataloguing, processing, interlibrary loan management, vendor relationships, and delivery. The proposed 2026 budget items will:

- Accommodate increases in costs from increasing library ordering – driven by leadership changes, relocations and external grants awarded to member libraries – while prioritizing financial sustainability.
- Maintenance of staffing hours for materials handling due to the launch of the new TRACpac+ discovery layer.
- Support the new strategic direction for eResources as addressed by the 2025 needs assessment completed by public library patrons and member library staff.

This includes supporting a suite of focused resources to meet reading, learning and career development support needs.

Library Development Services

This department is responsible for front-line service and support to member libraries. Core activities include but are not limited to answering questions from public and school library staff on general policy, procedure and process, and plan of service supports for public library boards and staff.

The budget requests for LDS focus on provision of support and fostering professional development for member library staff who are working in increasingly complex and fast-evolving environments. The proposed 2026 budget items will:

- Support the development of measures and impact assessment for services over the next plan of service period for all member libraries.
- Participate in communications strategies that emphasize building trust and the continuous promotion of YRL services to member libraries.
- Support current resource offerings for using community information (EnviroNics Research Data), patron incident reporting and more, which will in turn enhance the overall impact libraries have on their communities.
- Support the move to self-directed library services for On-Reserve and On-Settlement (OROS) communities facilitated through Public Library Services Branch grant funds.
- Continue professional development and skill development to support evolving member library needs and growing demand for consulting and training services in a continuously changing environment.

Technology Services

This department focuses on the technical support required for libraries to serve their community. This includes but is not limited to servers and network design/support, staff and public access computer support, and wireless access points.

In addition to continued licenses and professional support to maintain network services and address cybersecurity issues, this budget request will:

- Proactively address network vulnerabilities on a quarterly basis supporting ongoing assessment and focusing on safety and security of the YRL network.
- Complete the final phase of the public access computers project, including installation of Cybrarian software and operationalize supporting the public access computers for member libraries.
- Improve professional expertise in service areas we provide to members, including cybersecurity and network support.

YRL Board of Trustees

Oversight, Appointments and Meetings

September 2025

MISSION YRL provides materials and services to public and school libraries, and other organizations, to assist them in meeting the informational, educational, cultural and recreational needs of their communities.

VALUES Collaboration, Inclusion, Responsiveness, and Value for Investment

GOVERNMENT OVERSIGHT

- The [Alberta Libraries Act](#) requires library systems be governed by a **Board of Trustees** with an appointed representative from each member Municipality and School Division.
- When there are more than 20 Members, the [Alberta Libraries Regulations](#) require library systems to establish an Executive Committee of not more than 10 Trustees.
 - The **YRL Executive Committee** comprises five seats from municipalities with more than 15,000 residents, three seats apportioned by municipality type, one school division seat, and one seat is open for any YRL trustee.

TRUSTEE APPOINTMENTS AND TERMS

- Each member Municipality and School Division may appoint a Trustee and an Alternate. The individual(s) selected for the YRL Board should:
 - Be an elected official, a library board trustee, or a community member.
 - Strongly believe in, and be committed to, the importance of libraries.
 - Be knowledgeable and skilled in one or more areas of governance: advocacy, finance, personnel, policy, and/or services.
 - Be prepared to stand for and/or to elect the Executive Committee.
- A continuous three-year term (or three sequential one-year terms) is recommended.

MEETINGS

- The **Board of Trustees** meets in March, June, October and December, and they are responsible for the [YRL Master Membership Agreement](#), approving both the annual budget and audited financial statements, and appointing an auditor.
 - **Next Meeting – October 6, 10:00 a.m. to 12:00 p.m.**
 - **Annual Organizational Meeting – December 1, 10:00 a.m. to 12:00 p.m.**
- The **Executive Committee** meetings are in February, April, May, August, September and December, and they are responsible for framing policy, setting priorities, developing [goals and objectives](#), and employing qualified staff to operate the library.
 - **Next Meeting – December 1, 12:00 p.m. to 1:00 p.m.** (following the Board meeting)
- **Orientation for Trustees and Alternates – January 26, 2026, 10:00 a.m. to 1:00 p.m.**

For additional trustee and board information, please refer to the [YRL website](#) or contact Laurie Haak, Executive Assistant, at lhaak@yrl.ab.ca or 780-962-2003, ext. 221.

**Yellowhead Regional Library
Draft 2026 Budget - General Fund**

REVENUE		2024	2025	2026	VARIANCE	
R1	Additional Allotment	\$ 150,000	\$ 180,000	\$ 200,000	\$ 20,000	Additional allotment purchased by member libraries; offset in Line E16: Purchases - Allotment.
R2	Contract Services	\$ 78,000	\$ 85,904	\$ 85,904	\$ -	TRAC Central Site Agreement.
R3	Interest	\$ 145,000	\$ 136,000	\$ 180,000	\$ 44,000	Estimate based on average account balances and interest rates.
R4	Local Appropriations	\$ 1,433,185	\$ 1,430,809	\$ 1,460,920	\$ 30,111	Increased by 2% (\$4.85) per capita on Alberta Municipal Affairs 2024 official population figures as of Jan. 2025; no changes from previous year.
R5	Non-allotment Sales	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	Prediction for the volume of non-allotment purchases; offset in Line E18: Purchases - Non-allotment; reflects trend experienced over last three years.
R6	Operating Grant	\$ 1,462,572	\$ 1,465,449	\$ 1,465,449	\$ -	Municipal Affairs Public Library Services Branch (PLSB) operational funding based on 2019 population figures; assumption grant remains at \$4.75 per capita. Includes Library Services Grant paid out to libraries; offset in Line E9: Library Grant Disbursements.
R7	Other Grants	\$ 27,726	\$ 31,926	\$ 27,726	\$ (4,200)	PLSB On-Reserve/On-Settlement (OROS) Grant; offset in Line E13: OROS Grant; decrease due to actual grants received in 2025.
R8	School System Levy	\$ 147,761	\$ 156,595	\$ 165,819	\$ 9,224	Increased by 2% (\$15.71) per full-time equivalent (FTE) student on Alberta Education population figures; reflects recent trend of relatively stable student populations.
R9	Workshop and Conference	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	Revenue from workshop and conference attendees; offset in E24: Workshops and Conferences.
TOTAL REVENUE		\$ 3,656,244	\$ 3,698,683	\$ 3,797,818	\$ 99,135	

EXPENSES		2024	2025	2026	VARIANCE	
E1	Bank Charges and Miscellaneous	\$ 2,310	\$ 2,780	\$ 3,500	\$ 720	Credit card fees; increase in bank fees, miscellaneous charges.
E2	Building Maintenance	\$ 48,300	\$ 45,000	\$ 48,500	\$ 3,500	Non-capital building maintenance including mechanical, cleaning and incidentals; 10% increase due to inflation of labour and material costs.
E3	Membership Support	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	Technical fixes/replacement of equipment; includes Technology Services staff travel to member libraries (fuel, meals and, if required, hotels).
E4	Delivery	\$ 46,856	\$ 50,547	\$ 50,500	\$ (47)	Direct non-salary costs of delivery system.
E5	Employee Benefits	\$ 369,170	\$ 381,763	\$ 373,772	\$ (7,991)	Reflects known Canada Pension Plan increases and two percent cost of living adjustment (COLA) increase.
E6	Employee Salaries	\$ 1,922,834	\$ 1,931,281	\$ 2,065,292	\$ 134,011	Reflects known staff changes and director's contract, estimate of seniority increases, and two percent COLA increase.
E7	Insurance	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	Alberta Municipal Services Corporation provides all coverages (auto, building, liability); cyber insurance.
E8	Leases and Licensing	\$ 135,000	\$ 188,296	\$ 153,700	\$ (34,596)	Licensing costs for software/equipment leasing and maintenance (often reactive); decrease due to discontinuation of LibraryAware, Learn with NoveList and Mental Health First Aid.
E9	Library Grant Disbursements	\$ 60,486	\$ 60,486	\$ 60,486	\$ -	Funds distributed to designated libraries, as directed; income reflected in Line R6: Operating Grant.
E10	Library Supplies and Shipping	\$ 25,000	\$ 48,000	\$ 40,000	\$ (8,000)	Processing supplies (mylar, labels, barcodes) and incoming shipment charges; increased drop shipping; decrease due to operational results.
E11	Memberships	\$ 20,600	\$ 20,600	\$ 20,600	\$ -	Alberta Library Trustees' Association (ALTA), Library Association of Alberta (LAA), The Alberta Library (TAL), and Canadian Urban Libraries Council (CULC).
E12	Office Supplies and Equipment	\$ 23,000	\$ 23,000	\$ 20,000	\$ (3,000)	General office supplies and internal hardware/software.

**Yellowhead Regional Library
Draft 2026 Budget - General Fund**

E13	On-reserve/On-settlement Grant	\$ 27,726	\$ 27,726	\$ 27,726	\$ 27,726	Offset in Line R7: Other Grants.
E14	Printing and Promotion	\$ 5,500	\$ 5,500	\$ 5,500	\$ -	Printing of stakeholder communications; YRL's share of promotional costs for regional library participation in trade shows.
E15	Professional Services	\$ 140,500	\$ 189,430	\$ 148,500	\$ (40,930)	Annual audit fee; communications, technical support and incidental legal expenses; majority due to ACSI (IT) managed services.
E16	Purchases - Allotment	\$ 330,000	\$ 350,000	\$ 350,000	\$ -	Allotment maintained at \$0.75 per capita for public libraries and \$1.00 per FTE student for school libraries; includes additional allotment purchased by member libraries and offset in Line R1: Additional Allotment.
E17	Purchases - HQ Collections	\$ 239,250	\$ 268,000	\$ 243,500	\$ (24,500)	New/current online content; majority negotiated by TAL on behalf of members; decrease due to needs assessment.
E18	Purchases - Non-allotment	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	Offset in Line R5: Non-allotment Sales.
E19	Staff Travel Expenses/Recruitment	\$ 10,000	\$ 16,500	\$ 10,000	\$ (6,500)	Non-IT staff travel (fuel, meals and, if required, hotels); decrease due to actual needs.
E20	Staff Professional Development	\$ 33,800	\$ 53,200	\$ 32,300	\$ (20,900)	Includes training, technical training and conference; continuing education; decrease due to actual needs.
E21	Telephone and Utilities	\$ 100,000	\$ 100,175	\$ 96,075	\$ (4,100)	Off-site data service fees; decrease due to actual needs.
E22	TRAC Expenses	\$ 200,000	\$ 244,771	\$ 228,212	\$ (16,559)	YRL's share of TRAC budget; reflects capital hardware purchases; decrease due to actual costs.
E23	Trustee Expenses	\$ 30,000	\$ 33,975	\$ 30,000	\$ (3,975)	Board/Executive Committee meeting costs, advocacy and conference; decrease due to actual costs.
E24	Workshops and Conference	\$ 22,000	\$ 37,050	\$ 20,000	\$ (17,050)	Stronger Together Conference and in-house workshops; decrease due to operational results.
TOTAL EXPENSES		\$ 4,014,832	\$ 4,300,580	\$ 4,250,663	-\$ 22,191	

General Fund: Surplus (Deficiency)

Revenue Over Expenses

Cost-benefit Ratio

\$ (358,588)	\$ (601,897)	\$ (452,845)
109.81%	116.27%	111.92%

Yellowhead Regional Library

2025 Fund Reserves

	General Fund	Equity in Capital Assets	Operational Contingency Fund	Special Projects Fund	Capital Fund	Total
	\$ 190,858	\$ 426,302	\$ 2,171,969	\$ 90,931	\$ 588,212	\$ 3,468,272
Interfund Transfers	\$ (190,858)		\$ (190,858)			
Balance at 2024 Year End	\$ -	\$ 426,302	\$ 1,981,111	\$ 90,931	\$ 588,212	\$ 3,086,556
Excess to June 30, 2025						
Revenue Over Expenses	-\$ 300,000					
Amortization to June 30, 2025		\$ (247,446)				
Capital Asset Purchases* includes building improvement		\$ 43,637.99			\$ (43,638)	
Capital Asset Disposals		\$ -				
Special Projects		\$ -				
Deferred Contribution		\$ 160,306.34				
Balance at June 30, 2025	-\$ 300,000	\$ 382,800	\$ 1,981,111	\$ 90,931	\$ 544,574	\$ 2,699,416

**Yellowhead Regional Library
Draft 2026 Budget - All Funds**

REVENUE		2023 Budget	2023 Received	2024 Budget	2024 Received	2025 Budget	2026 Budget Projection
R1	Additional Allotment	\$ 95,000	\$ 166,503	\$ 150,000	\$ 176,767	\$ 180,000	\$ 200,000 ↑
R2	Contract Services	\$ 78,000	\$ 78,000	\$ 78,000	\$ 85,905	\$ 85,904	\$ 85,904 -
	<i>Deferred Gov't Contributions</i>		\$ 160,307	\$ 160,306	\$ 160,307	\$ 160,307	\$ 160,307 -
R3	Interest	\$ 50,000	\$ 183,989	\$ 145,000	\$ 156,360	\$ 136,000	\$ 180,000 ↑
R4	Local Appropriations	\$ 1,379,406	\$ 1,379,406	\$ 1,433,185	\$ 1,433,185	\$ 1,430,809	\$ 1,460,920 ↑
R5	Non-allotment Sales	\$ 200,000	\$ 194,697	\$ 200,000	\$ 190,144	\$ 200,000	\$ 200,000 -
R6	Operating Grant	\$ 1,390,506	\$ 1,465,450	\$ 1,462,572	\$ 1,465,449	\$ 1,465,449	\$ 1,465,449 -
R7	Other Grants	\$ 26,432	\$ 27,764	\$ 27,726	\$ 24,668	\$ 31,926	\$ 27,726 ↓
R8	School System Levy	\$ 147,278	\$ 147,278	\$ 147,761	\$ 147,761	\$ 156,595	\$ 165,819 ↑
R9	Workshops and Conference	\$ -	\$ 8,966	\$ 12,000	\$ -	\$ 12,000	\$ 12,000 -
TOTAL REVENUE		\$ 3,367,122	\$ 3,812,360	\$ 3,816,550	\$ 3,840,546	\$ 3,858,990	\$ 3,958,125

EXPENSES		2023 Budget	2023 Received	2024 Budget	2024 Received	2025 Budget	2026 Budget Projection
	<i>Amortization of Capital Assets</i>		\$ 263,333	\$ 233,732	\$ 271,719	\$ 271,848	\$ 251,346
E1	Bank Charges and Miscellaneous	\$ 2,200	\$ 2,147	\$ 2,310	\$ 3,524	\$ 2,780	\$ 3,500 ↑
E2	Building Maintenance	\$ 46,000	\$ 40,062	\$ 48,300	\$ 51,288	\$ 45,000	\$ 48,500 ↑
E3	Membership Support	\$ 2,500	\$ 1,152	\$ 2,500	\$ 2,674	\$ 2,500	\$ 2,500 -
E4	Delivery	\$ 44,625	\$ 48,140	\$ 46,856	\$ 53,134	\$ 50,547	\$ 50,500 ↓
E5	Employee Benefits	\$ 294,973	\$ 273,700	\$ 369,170	\$ 211,292	\$ 381,763	\$ 373,772 ↓
E6	Employee Salaries	\$ 1,627,211	\$ 1,542,805	\$ 1,922,834	\$ 1,798,564	\$ 1,931,281	\$ 2,065,292 ↑
E7	Insurance	\$ 20,000	\$ 19,876	\$ 20,000	\$ 17,903	\$ 20,000	\$ 20,000 -
E8	Leases and Licensing	\$ 120,000	\$ 132,915	\$ 135,000	\$ 163,683	\$ 188,296	\$ 153,700 ↓
E9	Library Grant Disbursements	\$ 56,016	\$ 62,042	\$ 60,486	\$ 60,486	\$ 60,486	\$ 60,486 -

**Yellowhead Regional Library
Draft 2026 Budget - All Funds**

E10	Library Supplies and Shipping	\$	22,000	\$	36,646	\$	25,000	\$	37,671	\$	48,000	\$	40,000	↓
E11	Memberships	\$	20,600	\$	17,419	\$	20,600	\$	20,749	\$	20,600	\$	20,600	-
E12	Office Supplies and Equipment	\$	23,000	\$	12,333	\$	23,000	\$	20,374	\$	23,000	\$	20,000	↓
E13	On-reserve/On-settlement Grant	\$	26,426	\$	27,764	\$	27,726	\$	27,726	\$	27,726	\$	27,726	-
E14	Printing and Promotion	\$	4,750	\$	4,196	\$	5,500	\$	5,371	\$	5,500	\$	5,500	-
E15	Professional Services	\$	137,500	\$	111,332	\$	140,500	\$	155,937	\$	189,430	\$	148,500	↓
E16	Purchases - Allotment	\$	324,334	\$	406,157	\$	330,000	\$	429,998	\$	350,000	\$	350,000	-
E17	Purchases - HQ Collections	\$	215,000	\$	207,751	\$	239,250	\$	248,755	\$	268,000	\$	243,500	↓
E18	Purchases - Non-allotment	\$	200,000	\$	192,930	\$	200,000	\$	190,052	\$	200,000	\$	200,000	-
E19	Staff Travel Expenses/Recruitment	\$	10,000	\$	9,669	\$	10,000	\$	8,590	\$	16,500	\$	10,000	↓
E20	Staff Professional Development	\$	24,000	\$	23,781	\$	33,800	\$	33,537	\$	53,200	\$	32,300	↓
E21	Telephone and Utilities	\$	96,200	\$	94,582	\$	100,000	\$	93,392	\$	100,175	\$	96,075	↓
E22	TRAC Expense	\$	206,000	\$	195,410	\$	200,000	\$	213,370	\$	244,771	\$	228,212	↓
E23	Trustee Expenses	\$	20,000	\$	29,875	\$	30,000	\$	29,497	\$	33,975	\$	30,000	↓
E24	Workshops and Conference	\$	22,000	\$	25,197	\$	22,000	\$	18,832	\$	37,050	\$	20,000	↓
TOTAL EXPENSES		\$	3,655,335	\$	3,752,618	\$	4,282,689	\$	4,168,118	\$	4,572,428	\$	4,502,009	

All Funds: Surplus (Deficiency)

Revenue Over Expenses

\$ (288,213)

\$ (466,139)

\$ (713,438)

\$ (543,884)

General Fund: Surplus (Deficiency)

Revenue Over Expenses

\$ (198,213)

\$ (358,588)

\$ (601,897)

\$ (452,845)

Yellowhead Regional Library

Draft 2026 to 2030 Budget Projections

REVENUE		2026 Budget	2027 Projection	2028 Projection	2029 Projection	2030 Projection
R1	Additional Allotment	\$ 200,000	\$ 210,000	\$ 220,500	\$ 231,525	\$ 243,101
R2	Contract Services	\$ 85,904	\$ 85,904	\$ 85,904	\$ 85,904	\$ 85,904
	<i>Deferred Gov't Contributions</i>	\$ 160,307	\$ 160,307	\$ 160,307	\$ 160,307	\$ 160,307
R3	Interest	\$ 180,000	\$ 189,000	\$ 198,450	\$ 208,373	\$ 218,791
R4	Local Appropriations	\$ 1,460,920	\$ 1,533,966	\$ 1,610,664	\$ 1,691,197	\$ 1,691,197
R5	Non-allotment Sales	\$ 200,000	\$ 210,000	\$ 220,500	\$ 231,525	\$ 243,101
R6	Operating Grant	\$ 1,465,449	\$ 1,465,449	\$ 1,465,449	\$ 1,465,449	\$ 1,465,449
R7	Other Grants	\$ 27,726	\$ 27,726	\$ 27,726	\$ 27,726	\$ 27,726
R8	School System Levy	\$ 165,819	\$ 174,110	\$ 182,816	\$ 191,956	\$ 191,956
R9	Workshops and Conference	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
TOTAL REVENUE		3,958,125	4,068,462	4,184,316	4,305,962	4,339,533

EXPENSES		2026 Budget	2027 Projection	2028 Projection	2029 Projection	2030 Projection
	Amortization of Capital Assets	\$ 251,346	\$ 251,346	\$ 251,346	\$ 251,346	\$ 251,346
E1	Bank Charges and Miscellaneous	\$ 3,500	\$ 3,588	\$ 3,677	\$ 3,769	\$ 3,863
E2	Building Maintenance	\$ 48,500	\$ 49,713	\$ 50,955	\$ 52,229	\$ 53,535
E3	Membership Support	\$ 2,500	\$ 2,501	\$ 2,502	\$ 2,503	\$ 2,504
E4	Delivery	\$ 50,500	\$ 51,763	\$ 53,057	\$ 54,383	\$ 55,743
E5	Employee Benefits	\$ 373,772	\$ 392,461	\$ 412,084	\$ 432,688	\$ 454,323
E6	Employee Salaries	\$ 2,065,292	\$ 2,106,598	\$ 2,148,730	\$ 2,191,704	\$ 2,235,539
E7	Insurance	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
E8	Leases and Licensing	\$ 153,700	\$ 161,385	\$ 169,454	\$ 177,927	\$ 186,823
E9	Library Grant Disbursement	\$ 60,486	\$ 60,486	\$ 60,486	\$ 60,486	\$ 60,486
E10	Library Supplies and Shipping	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
E11	Memberships	\$ 20,600	\$ 20,600	\$ 21,012	\$ 21,432	\$ 21,861
E12	Office Supplies and Equipment	\$ 20,000	\$ 23,000	\$ 23,000	\$ 23,000	\$ 23,000
E13	On-Reserve/On-Settlement Grant	\$ 27,726	\$ 27,726	\$ 27,726	\$ 27,726	\$ 27,726
E14	Printing and Promotion	\$ 5,500	\$ 5,501	\$ 5,502	\$ 5,503	\$ 5,504
E15	Professional Services	\$ 148,500	\$ 152,213	\$ 156,018	\$ 159,918	\$ 163,916
E16	Purchases - Allotment	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
E17	Purchases - HQ Collections	\$ 243,500	\$ 249,588	\$ 255,827	\$ 262,223	\$ 268,778
E18	Purchases - Non-allotment	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
E19	Staff Travel Expenses/Recruitment	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
E20	Staff Professional Development	\$ 32,300	\$ 32,300	\$ 32,300	\$ 32,300	\$ 32,300
E21	Telephone and Utilities	\$ 96,075	\$ 96,075	\$ 96,075	\$ 96,075	\$ 96,075
E22	TRAC Expense	\$ 228,212	\$ 228,212	\$ 228,212	\$ 228,212	\$ 228,212
E23	Trustee Expenses	\$ 30,000	\$ 30,750	\$ 31,519	\$ 32,307	\$ 33,114
E24	Workshops and Conference	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
TOTAL EXPENSES		\$ 4,502,009	\$ 4,585,803	\$ 4,669,482	\$ 4,755,732	\$ 4,844,648

All Funds: Surplus (Deficiency)

Revenue Over Expenses

General Fund: Surplus (Deficiency)

Revenue Over Expenses

\$ (543,884)	\$ (517,341)	\$ (485,166)	\$ (449,770)	\$ (505,115)
\$ (452,845)	\$ (426,302)	\$ (394,127)	\$ (358,731)	\$ (414,076)

Reserve Fund Transfer to (from)

Operational Contingency Fund

Purchases - Capital Assets

\$ (452,845)	\$ (426,302)	\$ (394,127)	\$ (358,731)	\$ (414,076)
\$ 273,668	\$ 55,759	\$ 70,426	\$ 528,910	

Yellowhead Regional Library - Draft 2026 Budget
Member Municipal Library Services Grant / Operating Grant / Appropriation / Allotment

Municipality	2019 Population Estimates	Library Services Grant at \$5.60/Capita (2019 Pop Est)	Operating Grant \$4.75/Capita (2019 Pop Est)	Alberta Municipal Affairs 2024 Official Population as of Jan 2025	2026 Municipal Appropriation at \$4.85/capita (2024 Off Pop)	Allotment at \$0.75/capita (2024 Official Pop)
ALBERTA BEACH	1,018		\$ 4,835.50	864	\$ 4,190.40	\$ 648.00
BARRHEAD	4,579		\$ 21,750.25	4,320	\$ 20,952.00	\$ 3,240.00
BARRHEAD NO. 11, COUNTY OF	6,288		\$ 29,868.00	5,877	\$ 28,503.45	\$ 4,407.75
BEAUMONT	19,236		\$ 91,371.00	20,888	\$ 101,306.80	\$ 15,666.00
BIRCH COVE	45	252	\$ 213.75	67	\$ 324.95	\$ 50.25
BRAZEAU COUNTY	7,771	43,518	\$ 36,912.25	7,179	\$ 34,818.15	\$ 5,384.25
BRETON	574		\$ 2,726.50	567	\$ 2,749.95	\$ 425.25
CALMAR	2,228		\$ 10,583.00	2,183	\$ 10,587.55	\$ 1,637.25
CASTLE ISLAND	10	56	\$ 47.50	15	\$ 72.75	\$ 11.25
CLYDE	430	2,408	\$ 2,042.50	415	\$ 2,012.75	\$ 311.25
CRYSTAL SPRINGS	51	286	\$ 242.25	74	\$ 358.90	\$ 55.50
DEVON	6,578		\$ 31,245.50	6,545	\$ 31,743.25	\$ 4,908.75
DRAYTON VALLEY	7,235		\$ 34,366.25	7,291	\$ 35,361.35	\$ 5,468.25
EDSON	8,414		\$ 39,966.50	8,374	\$ 40,613.90	\$ 6,280.50
GRANDVIEW	114	638	\$ 541.50	143	\$ 693.55	\$ 107.25
HINTON	9,882		\$ 46,939.50	9,817	\$ 47,612.45	\$ 7,362.75
JASPER, MUNICIPALITY OF	4,590		\$ 21,802.50	4,738	\$ 22,979.30	\$ 3,553.50
KAPASIWIN	10	56	\$ 47.50	24	\$ 116.40	\$ 18.00
LAC STE. ANNE COUNTY	10,899		\$ 51,770.25	11,300	\$ 54,805.00	\$ 8,475.00
LAKEVIEW	30	168	\$ 142.50	29	\$ 140.65	\$ 21.75
LEDUC	33,032		\$ 156,902.00	36,060	\$ 174,891.00	\$ 27,045.00
LEDUC COUNTY	13,780		\$ 65,455.00	14,416	\$ 69,917.60	\$ 10,812.00
MA-ME-O BEACH	110	616	\$ 522.50	128	\$ 620.80	\$ 96.00
MAYERTHORPE	1,320		\$ 6,270.00	1,343	\$ 6,513.55	\$ 1,007.25
MILLET	1,945		\$ 9,238.75	1,890	\$ 9,166.50	\$ 1,417.50
NAKAMUN PARK	96	538	\$ 456.00	78	\$ 378.30	\$ 58.50
NORRIS BEACH	38	213	\$ 180.50	71	\$ 344.35	\$ 53.25
ONOWAY	1,029		\$ 4,887.75	966	\$ 4,685.10	\$ 724.50
PARKLAND COUNTY	32,097		\$ 152,460.75	32,205	\$ 156,194.25	\$ 24,153.75
POPLAR BAY	103	577	\$ 489.25	113	\$ 548.05	\$ 84.75
ROSS HAVEN	160	896	\$ 760.00	126	\$ 611.10	\$ 94.50
SANDY BEACH	278	1,543	\$ 1,320.50	278	\$ 1,348.30	\$ 208.50
SEBA BEACH	169		\$ 802.75	229	\$ 1,110.65	\$ 171.75
SILVER BEACH	65	364	\$ 308.75	55	\$ 266.75	\$ 41.25
SILVER SANDS	160	896	\$ 760.00	214	\$ 1,037.90	\$ 160.50
SOUTH VIEW	67	375	\$ 318.25	72	\$ 349.20	\$ 54.00
SPRING LAKE	699	3,914	\$ 3,320.25	711	\$ 3,448.35	\$ 533.25
SPRUCE GROVE	35,766		\$ 169,888.50	38,985	\$ 189,077.25	\$ 29,238.75
STONY PLAIN	17,842		\$ 84,749.50	17,993	\$ 87,266.05	\$ 13,494.75
SUNRISE BEACH	135	756	\$ 641.25	153	\$ 742.05	\$ 114.75
SUNSET POINT	169	946	\$ 802.75	257	\$ 1,246.45	\$ 192.75
SWAN HILLS	1,301		\$ 6,179.75	1,201	\$ 5,824.85	\$ 900.75
THORSBY	1,015		\$ 4,821.25	967	\$ 4,689.95	\$ 725.25
WABAMUN	682		\$ 3,239.50	-	\$ -	-
VAL QUENTIN	252	1,411	\$ 1,197.00	158	\$ 766.30	\$ 118.50
WARBURG	766		\$ 3,638.50	676	\$ 3,278.60	\$ 507.00
WEST COVE	149	834	\$ 707.75	222	\$ 1,076.70	\$ 166.50
WESTLOCK	5,101		\$ 24,229.75	4,921	\$ 23,866.85	\$ 3,690.75
WESTLOCK COUNTY	7,220		\$ 34,295.00	7,186	\$ 34,852.10	\$ 5,389.50
WETASKIWIN	12,655		\$ 60,111.25	12,594	\$ 61,080.90	\$ 9,445.50
WETASKIWIN COUNTY NO. 10	11,181		\$ 53,109.75	11,217	\$ 54,402.45	\$ 8,412.75
WHITECOURT	10,204		\$ 48,469.00	9,927	\$ 48,145.95	\$ 7,445.25
WOODLANDS COUNTY	4,754		\$ 22,581.50	4,558	\$ 22,106.30	\$ 3,418.50
YELLOWHEAD COUNTY	10,995		\$ 52,226.25	10,426	\$ 50,566.10	\$ 7,819.50
YELLOWSTONE	137	767	\$ 650.75	117	\$ 555.75	\$ 87.75
GRAND TOTAL	295,454	62,029	\$ 1,403,406.50	301,223	\$ 1,460,919.85	\$ 225,917.25

Yellowhead Regional Library - Draft 2026 Budget

Member School Division Estimated Levies / Estimated Allotment

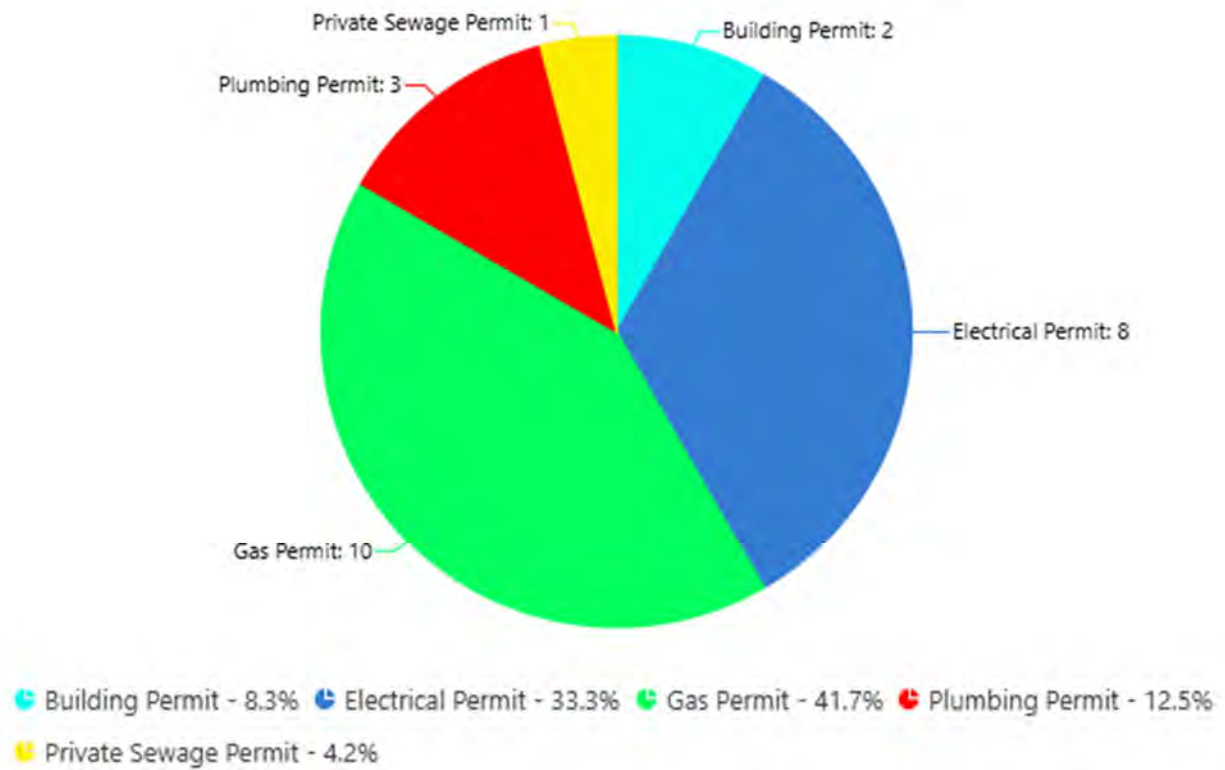
Northern Gateway School Division	Alberta Education FTE as of Sept 2024	2026 Estimated Levy at \$15.71/FTE	Estimated Allotment at \$1.00/FTE
Darwell School Library	140	\$ 2,199.40	\$ 140.00
Elmer Elson Elementary School Library	322	\$ 5,058.62	\$ 322.00
Gateway Academy Onoway	18	\$ 282.78	\$ 18.00
Gateway Academy Whitecourt	101	\$ 1,586.71	\$ 101.00
Grasmere School Library	124	\$ 1,948.04	\$ 124.00
Hilltop Junior/Senior High School Library	509	\$ 7,996.39	\$ 509.00
Mayerthorpe Junior/Senior High School Library	285	\$ 4,477.35	\$ 285.00
Onoway Elementary School Library	435	\$ 6,833.85	\$ 435.00
Onoway Junior/Senior High School Library	490	\$ 7,697.90	\$ 490.00
Pat Hardy Primary School Library	336	\$ 5,278.56	\$ 336.00
Percy Baxter Middle School Library	370	\$ 5,812.70	\$ 370.00
Rich Valley School Library	99	\$ 1,555.29	\$ 99.00
Sangudo Community School Library	124	\$ 1,948.04	\$ 124.00
Whitecourt Central Elementary School Library	339	\$ 5,325.69	\$ 339.00
Subtotals	3692	\$ 58,001.32	\$ 3,692.00

Pembina Hills School Division	Alberta Education FTE as of Sept 2024	2026 Estimated Levy at \$15.71/FTE	Estimated Allotment at \$1.00/FTE
Barrhead Composite High School Library	698	\$ 10,965.58	\$ 698.00
Barrhead Outreach	33	\$ 518.43	\$ 33.00
Busby School Library	134	\$ 2,105.14	\$ 134.00
Dunstable School Library	59	\$ 926.89	\$ 59.00
École Barrhead Elementary School Library	629	\$ 9,881.59	\$ 629.00
École Westlock Elementary School Library	455	\$ 7,148.05	\$ 455.00
Eleanor Hall School Library	181	\$ 2,843.51	\$ 181.00
Fort Assiniboine School Library	81	\$ 1,272.51	\$ 81.00
Neerlandia Public Christian School Library	262	\$ 4,116.02	\$ 262.00
Pembina North Community School Library	165	\$ 2,592.15	\$ 165.00
Pibroch Colony School Library	23	\$ 361.33	\$ 23.00
R.F. Staples Secondary School Library	622	\$ 9,771.62	\$ 622.00
Sunny Bend Colony School Library	21	\$ 329.91	\$ 21.00
Swan Hills School Library	207	\$ 3,251.97	\$ 207.00
Westlock Outreach	24	\$ 377.04	\$ 24.00
Subtotal	3594	\$ 56,461.74	\$ 3,594.00

Wetaskiwin School Division	Alberta Education FTE as of Sept 2024	2026 Estimated Levy at \$15.71/FTE	Estimated Allotment at \$1.00/FTE
Alder Flats Elementary School Library	81	\$ 1,272.51	\$ 81.00
Buck Mountain Central School Library	145	\$ 2,277.95	\$ 145.00
Centennial School Library	111	\$ 1,743.81	\$ 111.00
Clear Vista School Library	425	\$ 6,676.75	\$ 425.00
Falun Elementary School Library	117	\$ 1,838.07	\$ 117.00
Griffiths-Scott School Library	263	\$ 4,131.73	\$ 263.00
Lakedell Elementary School Library	80	\$ 1,256.80	\$ 80.00
Lynn Lauren Early Education School	57	\$ 895.47	\$ 57.00
Norwood School Library	191	\$ 3,000.61	\$ 191.00
Parkdale School Library	195	\$ 3,063.45	\$ 195.00
Pigeon Lake Regional School Library	253	\$ 3,974.63	\$ 253.00
Pine Haven Colony School Library	17	\$ 267.07	\$ 17.00
Pipestone School Library	79	\$ 1,241.09	\$ 79.00
Queen Elizabeth School Library	164	\$ 2,576.44	\$ 164.00
Silver Creek Colony School Library	12	\$ 188.52	\$ 12.00
Wetaskiwin Composite High School Library	849	\$ 13,337.79	\$ 849.00
Wetaskiwin Outreach	156	\$ 2,450.76	\$ 156.00
Winfield School Library	74	\$ 1,162.54	\$ 74.00
Subtotal	3269	\$ 51,355.99	\$ 3,269.00

GRAND TOTAL	10,555	\$ 165,819.05	\$ 10,555.00
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Summer Village of Silver Sands – 3rd Quarter Safety Codes Report



**LAC STE. ANNE FOUNDATION
BOARD MEETING MINUTES
August 26, 2025
Spruce View Lodge – Legacy Room
1:00 p.m.**

1. Call to Order- 12:59 p.m. by Ross Bohnet

Present: Ross Bohnet, Keith Pederson, Bernie Poulin, Daryl Weber, Sandy Morton, Paul Chauvet & Lisa Johnson

Absent: Jeremy Wilhelm

Guest:

Staff: Dena Krysik – CAO, Robin Strome – Finance Officer

2. Additions to /Approval of Agenda

Board Member Paul Chauvet moves:

Motion #25-036: That the Board approves the agenda for August 26, 2025, as presented.

Carried

3. Minutes

Board Member Bernie Poulin moves:

Motion #25-037: That the Board approves the June 24, 2025 Board meeting minutes as presented.

Carried

4. Financial

Board Member Paul Chauvet Moves:

Motion #25-038: That the Board approves the Quarterly Financial Report as presented.

Carried

Board Member Daryl Weber moves:

Motion #25 -039: The Board approves the 2025 – 2027 rental rate review with the changes in rent for 2026 and 2027 as presented.

Carried

5. New/Other Business

Board Member Sandy Morton moves:

Motion #25-040: The Board approves to enter into a preventative Maintenance contract with Nordic Mechanical effective September 1, 2025 as presented.

Carried

6. Policy Review

7. Information Items

Board Member Lisa Johnson moves:

Motion #25-041: The Board accepts items 7a, 7b, 7c, 7d, 7e and 7f for the August 26, 2025 meeting as information.

Carried

8. In Camera

Board Member Ross Bohnet moves:

Motion #25-042: The Board Moves to go into Camera at 1:52 pm.

Carried

Board Member Ross Bohnet moves:

Motion #25-043: The Board Moves to come out of Camera at 2:40 pm.

Carried

9. Date, Place & Time of Next Meeting


All Board members move:

Motion #25-044: The next Board Meeting is October 8, 2025 at 10:00 am, location CLSA.

Carried

10. Adjournment

The Chair declares that as all matters have been attended to, the meeting is now adjourned at 2:40 pm.



Chairperson

Oct 8/25
Date



Chief Administrator Officer

Oct 9, 2025
Date

**Summer Village of Sandy Beach
Council Organizational Chart**

Updated October 15, 2025

		Rep	
		Alternate	
	Name	David Noyes	Deborah Mayer
	Position	Mayor	Deputy Mayor
	Email	dave.noyes@sandybeach.ca	deb.mayer@sandybeach.ca
	Phone	780-975-0156	780-218-7280
Darwell Wastewater Commission			
Family and Community Support Services (Sun & Sand Community League)			
Highway 43 East Waste Commission			
Ste. Anne Summer Villages Regional Emergency Management			
Subdivision and Development Appeal Board			
Summer Village of Sandy Beach and Summer Village of Sunrise Beach Lagoon Committee			
Summer Villages of Lac Ste. Anne County East (one vote)			
West Inter Lake District Regional Water Services Commission			
Yellowhead Regional Library			
Director or Emergency Management Brian Brady (DEM)		Phone (780) 915-6539 Email: babrady54@gmail.com	
Deputy Director or Emergency Management Louise Kormos (DDEM)		Phone (587) 588-9012 Email: cao@sandybeach.ca	
ADMINISTRATIVE CONTACTS: Chief Administrative Officer - Louise Kormos Email: cao@sandybeach.ca Phone (780) 967 - 2873 Cell (587) 588 - 9012 Summer Village of Sandy Beach RR 1 Site 1 Comp 63 Onoway, AB T0E 1V0			



October 6, 2025

File: 25DP04-31

**Re: Development Permit Application No. 25DP04-31
Plan 6108 RS, Block 8, Lot 9 : 9 Bay Drive (the "Lands")
R1 – Small Lot Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

PLACEMENT / INSTALLATION OF A HOT TUB.

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 3- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 4- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 5- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 6- The improvements take place in accordance with the plans and sketches submitted as part of the permit application, INCLUDING:**

HOT TUB:

- Front Yard setback shall be behind the front line of the Principal Building;
- Side Yard setback shall be a minimum of 1.2 metres;
- Rear Yard setback shall be a minimum of 1.0 metres;

Note: It is required that Hot Tubs are either surrounded by a 1.8 metre high fence c/w self-locking gate or are covered (when not in use) with a hot tub cover conforming to ASTM F1346-91.



Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: pcm1@telusplanet.net

- 7- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 8- The applicant is responsible for determining if there are any special considerations required for building foundation construction.
- 9- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scattering debris and rubbish.
- 10- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **October 6, 2025**

Complete

Date of Decision

October 6, 2025

Effective Date of

Permit

November 4, 2025

Signature of Development

Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Inspections Group Inc. – Edmonton Office
Municipal Administrator, Summer Village of Silver Sands
Assessor - mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.



October 11, 2025

File: 25DP05-31

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**Re: Development Permit Application No. 25DP05-31
Plan 074 0530, Block 6, Lot 14 : 14 Poppy Place (the "Lands")
R1 – Small Lot Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***CONSTRUCTION OF A SINGLE DETACHED DWELLING (103.1 SQ. M.),
DRILLING OF A WATER WELL AND INSTALLATION OF A SEPTIC SYSTEM.***

has been **APPROVED** subject to the following conditions:

1- All municipal taxes must be paid.

2- SEPTIC SYSTEM:

Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector. The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2021 as adopted by legislation for use in the Province of Alberta.

3- WATER SUPPLY:

The Well shall be drilled in conformance with Alberta's Water Act (the Act) and Water (Ministerial) Regulations (the "Regulations") that regulate water well drilling activities in the Province of Alberta and / or certification provided by a professional engineer or certified hydrologist or certified plumbing inspector attesting an adequate flow of water of potable quality.

4- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.

5- Access construction and location shall be to the satisfaction of the Public Works Supervisor for the Summer Village of Silver Sands. Please contact Dustin, Public Works Supervisor or his designate at (780) 797-2207 or sspublicworks@wildwillowenterprises.com , prior to undertaking any works upon the municipal roadway.



- 6- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.
- 7- Two (2) Off-Street parking spaces must be provided on site.
- 8- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 9- **The applicants are required to have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR is to be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application.**
- 10- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 11- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 12- **The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:**
 - **Front Yard (Hazel Avenue) setback shall be a minimum of 8.0 metres;**
 - **Side Yard setbacks shall be a minimum of 1.5 metres (or greater distance as required under the Alberta Safety Codes Act;**
 - **Rear Yard setback shall be a minimum of 1.5 metres;**
 - **Maximum Height shall be 9.0 metres (average grade to peak).**

Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code - Article 9.10.15.5).

- 13- Arrangements satisfactory to the Development Authority must be in place to provide sanitary facilities for the contractors working on the site.
- 14- All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, directed into an existing water body (i.e. a lake or stream) or public drainage system (i.e. a municipal ditch). All buildings must be completed with eaves which drain into the Municipal stormwater system.



Development Services
for the

Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- 15- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 16- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 17- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **October 11, 2025**

Date of Decision

October 11, 2025

Effective Date of Permit

November 9, 2025

Signature of Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands
Assessor - mike@tanmarconsulting.com

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.

LGFF-O (Local Government Fiscal Framework Operating)

- this grant is utilized to offset the Annual operating budget
- the 2025 Allocation has been received in the amount of \$17,122
- for information the 2026 Allocation should be same or similar

LGFF-C (Local Government Fiscal Framework Capital)

This component of the Local Government Fiscal Framework (LGFF) program provides capital funding to local governments to support projects that:

- develop, improve, maintain, or otherwise alter infrastructure assets in Alberta communities
- facilitate the resiliency and livability of local communities
- support local and provincial economic activities

Eligible capital projects include:

- roads and bridges
- public transit vehicles or facilities
- emergency services facilities or equipment
- water and wastewater systems
- solid waste management facilities or equipment
- other municipal buildings such as recreation and sports facilities, libraries, and cultural and community centres

-The Summer Village of Silver Sands currently has \$86,601 in LGFF-Capital Funds available for 2025. This amount is made up of a remaining amount from the 2024 Allocation \$3,915 and all of the 2025 Allocation \$82,686

-The Summer Village has the following applications into LGFF:

- a) Willow MR Improvements & Playground Barrier Replacement - \$40,000
- b) 3 Speed Bumps & Culvert Replacement - \$15,000
- c) Purchase of Sea-can & Diesel Fuel Tank - \$11,000

These applications will tie up the available funding - so what is now available once we take the application amounts into consideration is: \$20,601

The 2024 Allocation has been paid to the Summer Village.

For information, the 2026 Allocation will be \$87,666.

CCBF (Canada Community Building Fund)

CCBF funding allows local communities to make strategic investments in essential infrastructure, such as roads and bridges, public transit, drinking water and wastewater infrastructure, and recreational facilities.

The Summer Village of Silver Sands currently has \$48,723 in CCBF funds available for 2025. This amount is made up of a portion of the 2023 Allocation \$12,783, all of the 2024 Allocation \$17,467, all of the 2025 Allocation \$17,998 and some interest earned \$475. 2022 was the last allocation that the Summer Village was paid.

The 2026 Allocation should be same or similar to 2025.

There are currently no projects earmarked for the CCBF funds.

Attached is a detailed grant report to support the above information.

Thank you,

Heather Luhtala,

Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsilversands.com

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765 Fax: 780-967-0431

Mailing Address: Box 8, Alberta Beach, AB T0E 0A0

Updated: October 19, 2025

2008-2015 - Funds may be carried over one year - 2015 - 30 Million SFE Due May 1st

Summer Village of Silver Sands Grant Funding Report

Updated: October 19, 2025

Grant Program	Year	Allocation	Dollars Received	Dollars Spent/Proposed to be spent	Grant Carry Forward	Interest Earned/(Applied) Carry Forward	Projects/Current Year Projects
LGFF-C	2024	79,471.00		75,556.00	(75,556.00)		2024 - APP-00112 - Drainage Upgrades GCR, Pine, Hazel, Bay, Fir - \$75,556 (combined with MSI-C \$4,444) - Spoke to Dustin July 2, Rockhill has quoted at \$74K and Bolson has quoted at \$6K - we should be right on budget. - Invoices received from Bolson \$5,000 & Rockhill \$79,376
	2025	82,686.00	79,471.00		3,915.00		2025 - LGFF-APP-00975 - Willow MR Improvements & Playground Barrier Replacement - \$40K (only use \$35K)
	2026						2025 - LGFF-APP-00979 - 3 Speed Bumps and Culvert Replacement & Paving - \$15K
	2027						2025 - LGFF-APP-01039 Purchase of Sea-Can & Diesel Fuel Tank - \$11K
	2028						
	2029						
Total MSI - C Grant & Interest Dollars Available			\$ 86,601.00		\$ 3,915.00	-	
Funds must be spent within 5 years of the allocation year					2026 Allocation - 87,666		
All applications must commit a minimum of 10 per cent of the annual allocation							
Interest on borrowing costs is NOT eligible							
Starting Grant Dollars	\$	86,601.00					
2025 Project - Willow MR/Playground		(40,000.00)					
2025 Project - Speed Bumps/Culvert Rej		(15,000.00)					
2025 Project - Sea-can & Diesel Fuel Tar		(11,000.00)					
Ending Funding	\$	20,601.00					

Summer Village of Silver Sands Grant Funding Report

Updated: October 19, 2025

<u>Grant Program</u>	<u>Year</u>	<u>Allocation</u>	<u>Dollars Received</u>	<u>Dollars Spent/Proposed to be spent</u>	<u>Grant Carry Forward</u>	<u>Interest Earned/(Applied) Carry Forward</u>	<u>Projects/Current Year Projects</u>
GTF	GTF - 2014	13,369.00			-		
	GTF - 2015	13,073.00			-		
	GTF - 2016	13,303.00			-		
	2017	13,330.00	53,075.00		53,075.00	26.54	2017 Application for Twp 540 Road Rehab Project / SFE DONE
	2018	13,825.00		77,523.79	(24,448.79)	319.49	Interest adjustment is 106 from 2017 and 213.49 from 2018
					(24,448.79)	(346.03)	2018 Original price from LSA County - Silver Sands portion \$308,352
							Newest price from LSA County - Silver Sands portion \$519,328 / Actual Expenses for 2018 Road Project \$452,794.33 - Completed/Fully Funded - MSI-C to fund
	2019	28,080.00	13,825.00		(10,623.79)		2019 -
	2020	14,152.00		27,163.50	(37,787.29)		
							2020 - Application for funding remainder of Willow Avenue Drainage Project per motion 138-20 - Total Project \$51,182.50 (MSP Grant \$24,019 / GTF Grant \$27,163.50) - Application Submitted Jan 22-2021
CCBF	2021	28,734.00	28,080.00	16,450.00	(26,157.29)		2021 - Application for various road rehabilitation GTF-1621 - 50K Motion #177-21 - 2021 Expenses \$16,450 (crack filling done / Bay drive asphalt done / SS drive asphalt repairs - not done quote was \$18,600)
	2022	14,588.00	42,886.00 14,588.00		16,728.71 19,366.71	19.25 456.21	2022 Various Road Rehab (application from 2021) Amount remaining to spend \$21,600
	2023	15,016.00		21,600.00	(2,233.29)	0.06	2023 Various Road Rehab (application from 2021) Amount remaining to spend \$21,600 / Adjustment on interest to match NV system
	2024	17,467.00					2024 - No Applications
	2025	17,998.00					2025 - Need to do up application for sea-can once portal is up and running - CCBF WILL NOT FUND BECAUSE IT IS NOT A PERMANENT STRUCTURE - look to LGFF FOR FUNDING - NEED TO MEET THEIR THRESHOLD 10%
Total NDCC/FGTF Grant & Interest Dollars Available			\$ 48,723.23		\$ (2,233.29)	475.52	

ASSESSMENT 101 FOR ELECTED OFFICIALS

A PRACTICAL INTRODUCTION TO ALBERTA'S PROPERTY ASSESSMENT SYSTEM

**PRESENTER:
CAROL ZUKIWSKI**

Counsel with Reynolds Mirth
Richards & Farmer LLP (RMRF)



*Offered in partnership with
Elected Officials Education
Program (EOEP)*

**PRESENTER:
BRAD HURT**

AMAA, CAE, Manager with
Alberta Municipal Affairs

Are you a newly elected official or looking
to strengthen your understanding of Alberta
property assessment?

Join us for Assessment 101 for Elected Officials, a focused webinar
designed to give you a clear, practical understanding of how property
assessment works in Alberta and how it impacts your community.

In this 90-minute session, you'll learn:

- What assessors do and how assessments are prepared
- The difference between market value and regulated value
- How assessments relate to property taxes, mill rates, and budgets
- The role of legislation, mass appraisal, and compliance standards
- What is and isn't taxable under the MGA
- Common questions residents ask and how to confidently respond

Whether you're new to municipal
governance or simply in need of a refresher,
this session is designed to offer valuable
insight without overwhelming detail.

Who should attend?

Elected officials, council members, municipal
administrators, and anyone interested in
understanding Alberta's property assessment
framework.

TWO DATES AVAILABLE

\$50 Members & Non-Members

26 NOV 2025 | 11:30 AM - 1:00 PM

Registration Closes 21 NOV

REGISTER



14 JAN 2026 | 6:30 PM - 8:00 PM

Registration Closes 09 JAN

REGISTER

