

**Municipal Government Act RSA 2000 Chapter M-26**

**Part 11 Assessment Review Boards**

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**BEING A BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW IN THE  
PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING ONE OR MORE  
ASSESSMENT REVIEW BOARDS AND THE APPOINTMENT OF AN  
ASSESSMENT REVIEW BOARD CLERK**

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**WHEREAS** Section 454 of the Municipal Government Act requires Council to establish by bylaw a Local Assessment Review Board and a Composite Assessment Review Board; and

**WHEREAS** Section 456 of the Municipal Government Act requires Council to appoint a designated officer to act as the Clerk of the Assessment Review Boards having jurisdiction in the Summer Village of South View;

**NOW THEREFORE**, the Council for the Summer Village of South View, in the Province of Alberta, duly assembled enacts as follows:

**Definitions**

1. In this Bylaw, unless the context otherwise requires, the following definitions apply;
  - a) "Assessment Review Boards" (ARB) means either the Local Assessment Review Board (LARB) or the Composite Assessment Review Board (CARB);
  - b) "Assessment Clerk" means an individual appointed pursuant to Section 456 of the Municipal Government Act who is accredited by the Municipal Government Board to act as the Clerk of Assessment Review Boards for the Summer Village of South View;
  - c) "CRASC" means Capital Region Assessment Services Commission contracted by the Summer Village of South View to provide a full ARB administration services;
  - d) "Composite Assessment Review Board" (CARB) means a board established pursuant to Section 454 of the Municipal Government Act to hear and make decisions on complaints referred to in Section 460.1 (2) of the Municipal Government Act;
  - e) "Council" means the duly elected Council of the Summer Village of South View;
  - f) "Local Assessment Review Board" (LARB) means a board established pursuant to Section 454 of the Municipal Government Act to hear and make decisions on complaints referred to in Section 460.1 (1) of the Municipal Government Act;
  - g) "Summer Village" means the Summer Village of South View;

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- h) "Municipal Government Act" means the Municipal Government Act, RSA 2000, c M-26; and
- i) "Panelist" means an individual who is accredited by the Alberta Municipal Government Board to hear Assessment Complaints and who will be appointed to the Assessment Review Boards.

**Establishment of Boards**

- 2. Council hereby establishes the following boards:
  - a) Local Assessment Review Board; and
  - b) Composite Assessment Review Board

**Duties**

- 3. The Assessment Review Boards shall carry out all duties and responsibilities as set out in the Municipal Government Act and its regulations.

**Appointments of Board Members, Chair and Assessment Clerk**

- 4. Annually Council will appoint the list of Panelists, the names of the Chair of the LARB and CARB and the name of the Assessment Clerk provided to the Summer Village Council by CRASC.
- 5. All Panelists and Assessment Clerk serve at the pleasure of Council and may be removed by resolution of Council where, in the opinion of Council, removal is warranted.

**Fees and Expenses**

- 6. Compensation payable to CRASC for its performance including Annual fees, Hearing fees, Panelist fees and Assessment Clerk fees will be outlined in a Memorandum of Agreement between CRASC and the Summer Village.

**Filing a Complaint**

- 7. Upon receipt of an assessment complaint, the Summer Village shall provide to CRASC a completed Assessment Review Board Complaint form and supporting documentation in a timely manner.
- 8. A complaint must be accompanied by the appropriate fee as established by resolution of Council.

**Rescind Bylaw**

THAT Bylaw 209-2019, is hereby rescinded with the passing of this bylaw.

**Effective Date**

THAT this Bylaw shall come into force and effective on the date of the third and final reading.

**BYLAW NO. 223-2021**

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Read a first time on this 17<sup>th</sup> day of March, 2021.

Read a second time on this 17<sup>th</sup> day of March, 2021.

Unanimous Consent to proceed to third reading on this 17<sup>th</sup> day of March, 2021.

Read a third and final time on this 17<sup>th</sup> day of March, 2021.

Signed this 17<sup>th</sup> day of March, 2021.

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Mayor, Sandi Benford

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Chief Administrative Officer, Wendy Wildman