

**Summit Lake Paiute Tribe
Regular Council Meeting
Saturday, July 21, 2018
Primary Administrative Office, Sparks, Nevada**

CALL TO ORDER: Council Chairwoman Randi DeSoto called the Regular Council meeting of Saturday, July 21, 2018 to order at 7:59 am.

ROLL CALL: Secretary/Treasurer Eugene Mace called the roll: Chairwoman Randi DeSoto, present; Vice-Chairwoman Nedra Crane, present; Secretary/Treasurer Eugene Mace, present, and Council Member Phillip Frank, present.

STAFF: Finance Director, Linda Quinn; Tribal Coordinator, Donna Komar; Natural Resources Director, Rachael Youmans, and Contractor, Anne Macko

GUESTS: Tribal Member William Cowan

REPORTS

Council Reports

Chairwoman Randi DeSoto reported she attended training in Minnesota on the Self Determination Act. She has a booklet. It was a good class. Next Tuesday through Thursday there is a HUD training at the Whitney Peak Hotel in Reno, Nevada.

Ms. DeSoto had a phone call from a Member who was asking if the K-12 Education Supply Program was still in force. They were unable to open the website link for the application on the website. Another Member called who would like to have electric hooked up at their home on the Reservation. They wanted to know what they needed to do.

She also received requests from Tribal Members wanting to be on the Rental and Down Payment Assistance Lists. There were also requests for ID cards which need photos.

Ms. Youmans and Ms. DeSoto met for an update on the Natural Resources Department.

Vice-Chairwoman Nedra Crane reported that she went to the training to Minnesota. She found it to be good training. Ms. Crane found it interesting, especially the history. She learned much about finances and how Indirect Cost is used. The instructor, Patina, was a good resource.

Secretary/Treasurer Eugene Mace attended the June 30, 2018 Special Council meeting and came into the office to sign checks.

Council Member Phillip Frank had nothing to report.

Staff Reports

Natural Resources Department (NRD) Report by Natural Resources Director

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Rachael Youmans

Ms. Youmans passed out her updated report with some additional items.

Highlights:

The part-time Maintenance Worker Mark Hicks has a non-work related injury and his status to work is unknown. A Technician has given notice.

The staff has been seeing sage grouse all over. This is more than usual.

The 638 noxious weed spraying project worked out well with the Great Basin Institute. The crew found 75 more tamarisk plants. Ms. Youmans explained how tamarisk affects the water table. They will need to be controlled starting with a short-term action of cutting the tamarisk once it has stopped growing. A long term solution will need to be found. Most of the plants are too close to the Lake for herbicide use.

The department received a letter from the Bureau of Indian Affairs (BIA) for \$14,675.00 in funding for the Noxious Weed Management Program. They asked for \$8,000.00. There is enough to fund three out of five projects. The projects are to treat hoary cress and thistle at Well #1, to treat the same plants on reservation roadways, and to treat tamarisk on the shoreline. Ms. DeSoto has the grant contracts to sign.

The crews worked the spawn and population survey. There were 98 fish caught last month.

Since they are now eligible for EPA funding, Ms. Youmans has been in contact with the project officer for the GAP general assistance program by email. She is working on the process to get funding.

There is a draft Environmental Impact for sage grouse. The current Government has decided to review all of the land management agencies' past action resource management plan amendments addressing the conservation of sage grouse. The process is being opened again to allow for more economical development. Ms. Youmans attended several meetings. She plans to submit comments on the environmental draft statement.

August 6 through 13, 2018 Trident Unlimited, one of the NRD partners, will be on the reservation to assist in some field work. Burning Man is August 27 through August 31, 2018. The NRD staff will be working in the office that week.

Discussion Topics:

1. Tamarisk: This was already discussed.
2. Maintenance Worker: There was someone who applied for the position that looked good but they were not interested in seasonal work because the reservation is shut down in the winter. The position is still open.

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3. Equipment Shed: There have been administrative snags. NDR will need to get a modification to the grant. They do have verbal permission to build, just do not have the "official" paper work. They can send drawings out for the foundation bids. Ms. Youmans is checking with the BIA. She is trying to move it forward so the shed can be set in place. Ms. Komar suggested they bid out two foundations for the equipment shed and the new administration building. She will discuss this with Ms. Youmans as well as having the ground leveled and smoothed. Mr. Cowan asked Mr. Frank if he might know of a concrete contractor in Battle Mountain. Mr. Frank will put out the word. The bottom line is they are moving forward on the building.
4. Lower Mahogany Creek: There are issues with the stream channel in the lower section. There is concern that there is only one inch of water in the lower channel. There is a need to address issues with fish passage with two channels, and reed canary grass growing into the channel changing the water direction. They are monitoring the plant growth. It has shot up the last few weeks. A short term fix is to cut it and bring it away from the channel when it is finished growing. This may help avoid the problem for next year. Mr. Cowan added that, although the plants have been there for some time, during the last three years it has really shown a detrimental effect. He explained what it has done. There is a need for some long-term ideas and plans.

Additional Notes:

Ms. Youmans is disappointed in the smaller amount granted for noxious weeds. She will look for some other sources to fund the projects. There is a need for a resolution of support to accept the funding awarded.

MOTION: Secretary/Treasurer Eugene Mace moved to approve and accept Resolution SL-13-2018 Approval of BIA Noxious Weed Eradication Program Funding with a waiving of the reading. Vice-Chairwoman Nedra Crane seconded the motion. Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-13-2018 enacted at 9:06 am.

Ms. Youmans informed the Council that Mr. Rob Scanland will retire from Great Basin Land and Water at the end of August.

Road Maintenance: NDR received a one-time road maintenance grant. The funding must be spent by September 20, 2018 but not on heavy equipment. Suggestions were obtaining gravel and creating a stock pile, new culverts, gates and so forth.

Endangered Species Act: Revisions are being made on Sections four and seven which affect Summit Lake. There is a 60 day comment period. It just came out and Ms. Youmans will make some comments. When complete, she will let the Council see them.

Ms. Youmans will be participating in webinars on July 31, 2018 and August 7, 2018. She invited the Council to join her.

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Indian Forest Lands Resource Management Assistance Account

There are two programs for land acquisition which are running into deadlines and unwilling owners. There is still a plan to contact Mr. Barta again. There are obstacles. The Council needs to look at the big picture. The Indian Forest Lands Resources Management Assistance Account may be a way to have a "savings account" for these funds. At first the Bureau of Indian Affairs (BIA) thought it might be a good idea. On the other hand, the Bureau of Reclamation does not support this as the reservation is not a forest. The BIA thinks it is possible. Ms. Youmans wanted to consult the Council.

Great Basin Land and Water is asking for a one year extension on the grant they are administering which will have it end September 2019. Fund 107-Desert Terminus Lakes is set to expire April 1, 2019. They will try to have the superintendent of the BIA to talk to the Bureau of Reclamation. They will not work fast. Setting up this account will take some work. The Tribe's project officer is not in favor so the tribe needs to talk to the Bureau of Reclamation. Terry Edwards is a supporter of the tribe.

Ms. Youmans will need to get the process moving. There may be an option to modify the grants to still benefit the Tribe.

The Council will get back to Ms. Youmans on it.

The Natural Resources Department report concluded.

Chairwoman DeSoto called for a ten minute break at 9:34 am.

The meeting resumed at 9:52 am.

Financial Report by Ms. Linda Quinn, Finance Director

Ms. Quinn attended the 93-638 Indian Self Determination training in Minnesota. She found it interesting how the BIA administers contracts. The students were 80% BIA and 20% Indian Tribes. It was great baseline training. They were each given books containing two manuals which will be split and rebound for sharing with other Council members.

GSA Vehicle Repairs: The insurance company is waiting for the towing receipt to send the Tribe their reimbursement. The Finance Department did receive a statement from the GSA. GSA has the original and they will need to send it to the insurance company.

Tribal credit cards have been ordered for Ms. Crane and Mr. Frank. Ms. DeSoto will get a new one in the name of DeSoto, not Emm.

HUD policy meetings were successful. The resolutions are done and a HUD Housing Manager position will be sent out shortly.

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Ms. DeSoto and Ms. Quinn completed Ms. Quinn's access to eLOCCS.

Ms. Quinn confirmed that a letter requesting additional consultations from HUD, hopefully from Mr. Nibblelink, has been sent out.

New Funds:

\$187,000 received from the BIA for the 2018 budget: \$104,000 for Consolidated, \$62,000 for Fisheries, another \$34,000 for fisheries, \$3,000 for Roads, \$11,000 for Range, Higher Ed got another \$5,000, and an extension for program 108 for an extra year was granted. The money was received in June. CTGP received a total of \$167,000. \$145,000 was requested plus \$4,000 for the elections. That means Finance only received \$1550 for elections, unless they are holding back \$2500. They have not sent the Indirect yet.

There was a new request for Tenant Based Rental Assistance Program. Ms. DeSoto said that a letter should be sent with an acknowledgement that the request was received and their name has been put on the list. Once the HUD Manager position is filled, a newsletter can be sent out notifying the Membership and to go ahead and make requests.

Mr. Cowan enquired about the HUD policies. Ms. Quinn can also send out copies of the HUD policies to inform the Members and update them as to what has been done and what the criteria for programs are. Ms. Komar wants to do a quarterly newsletter with information for the Tribal Members. The policies will also be added to the Summit Lake Paiute Tribe website. The education links will also be checked and made sure that they are working.

Ms. DeSoto said they are still looking at buildings for a new administrative facility. Currently under consideration is a building at Wildcreek Business Center in Sparks, Nevada. It is okay but it is unsure if it will be outgrown quickly.

Ms. Quinn met with Mr. Carslaw to review the audit. Mr. Carslaw sent his notes to Blue Birds. The final report should be out soon. Then they can start the Indirect Cost proposal.

HUD is extending the deadline to report Census challenges to May of 2019. The current Membership is 106. It has not been changed in years.

SF 425's are finished and were signed on August 6, 2018.

The quarterly unemployment taxes were paid. The rate has been reduced, but the salaries totals are higher.

A final Ramah Settlement check was received for \$4,252.55 and put in Fund 30.

Insurance policies renew on August 31, 2018. Conover, the Tribe's insurance broker, is

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trying to put the Tribe with Tribal First, so they sent Ms. Quinn a 30-page worksheet to fill out including updating the vehicles, people, and equipment on the inventory.

Budget Reports: The balances as of June 30, 2018 are the same as on the SF 425's

Three people have not been paid their Ramah Settlement money because Finance has been unable to find them and do not know where they are. They are still looking.

The \$104,000 Consolidated funding is not in the totals of this budget report as it was received after June 30, 2018.

Ms. Quinn will send an e-mail for the K-12 school supplies to the person who requested it. There is no current K-12 program application.

Ms. Quinn suggested a work session on SF-425's, especially for Mr. Frank and Ms. Crane.

Future tasks for Finance include Inventory, Summary Budgets and finishing the audit.

The Financial Report concluded at 10:26 am.

Tribal Coordinator, Donna Komar:

- Parking Issue
 - Ms. Komar checked in with Marty who owns the property with shops close by. He has his lawyer and insurance checking on liability before allowing the NDR staff to park there.
 - Ms. Komar made "parking permits" for all staff to put into their cars and gave the police the staffs' vehicle licenses for verification that they belong on the street.
 - NDR staff while at the Lake, will park in Office lot and Office staff will park on the street.
- Mobile Reservation Administrative Building
 - Ms. Komar viewed several units. She is looking at 1050 square feet with two bedrooms. It was determined that a bedroom wall can be removed to give the open room more space for supplies and still have a master bedroom for guests.
 - The site needs to be determined and a septic dug by a handyman.
 - A bid announcement and bid packet was sent to eight Mobile Unit companies.
 - A foundation and pad will need to be arranged and bid separately.
 - The following are questions from the bidders:
 - Is there a Building Authority on the project with Inspection, Enforcement, and Permitting responsibility?
 - Does the State of Nevada Manufactured Housing Division have responsibility for permits, inspection, and approval of installations on the Reservation?

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- Does Humboldt County have responsibility for permits, inspection, and approval of installations on the Reservation?
- Is there a private, 3rd party inspector being engaged by the tribe for inspection?
- Sales Tax: Does Humboldt County have authority to collect sales taxes on this project. No they do not.
- Does the Summit Lake Paiute Tribe have a sales tax, and, if so, is it applicable, and at what rate? No there is no sales tax to items delivered to the Reservation.
- What payment schedule will the tribe agree to? Usually on these projects there are amounts due to order the home, deliver the home, install the home, and a final completion payment.

Mr. Cowan commented that he had talked to Humboldt County and they have no regulatory responsibility on the Reservation. He suggested that for insurance purposes that they should meet the County requirements. They can have a co-operative agreement with the County to assist in conforming to inspection standards and permits for a fee. Ms. Komar would like to purchase this year and install it next year.

- Roofing
 - Bid announcements were sent to 26 roofing companies, no one is interested. Ms. Youmans may be able to do the roofing in house as an option.
- Office Building
 - Ms. DeSoto, Ms. Crane and Ms. Komar looked at a building at Wildcreek Business Park. Ms. Komar discussed how the facilities would work for the new administrative office and Tribal Center. She provided a list of possible programs for to be offered there and asked for any other ideas:
 - Classes on Early Childhood Development - CSA
 - Technology Center - US Department of Education
 - Computers and Printers
 - Computer Classes for all ages
 - Tutoring Classes - US Department of Education
 - Math, Science and English
 - Recreation
 - Basketball court in Parking Lot
 - Art Classes:
 - Pottery,
 - Sculpture
 - Painting,
 - Beadwork,
 - Etc.
 - Tax preparation
 - How to Classes
 - Tobacco and Alcohol Free activities/programs
 - Cultural
 - Native Language Classes

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- Dance and Drum meeting/classes/groups
- Potlucks
- Singles Night
- After School Programs
- Health and Wellness - Dept. of Health Services
 - Diabetes education
 - Opiate abuse/counseling/education
- Legal Assistance
- Lectures
- Meeting space available
- Utility Assistance - Nevada Energy
- WIC Programs - DPBH
- Native American Loans and Home Loans
- Classes on Financial independence
- After Hours events

Council needs to go to Arizona to present the template and “sell” it to HUD

The property owner is willing to work with grant money funding. Ms. Komar asked if the Council wants to write an offer. It does have a well maintained exterior and a \$600 per month association fee.

Ms. Komar is preparing information for HUD programs

- Water Treatment System

Ms. Komar wrote a bid announcement request. It was sent to four different companies. She expects to have bids back in August. She is hoping to have this taken care of before the fall. She discussed rehabilitation of the well house in the future.
- USDA - Rural Development
 - Ms. Komar met with Kelly Clark and others from the USDA.
 - Funding Community Programs - Community Facilities
 - Admin Office Space –The USDA cannot help in town. They can help only with things on the Reservation. They would help with a museum or community center. They have money and would like to give the Tribe some. Ms. Komar has a list of programs they would fund.
 - Ms. Komar attended a meeting on July 11th 2018 with Sheryl Couch, Jeff Glass, Herb Shed and Philip Cowee
- Ms. Komar is planning to do a newsletter quarterly and asked the Council members to provide a little something for it.
- FBI - Background information program. Ms. Komar provided information on the program which runs a background check and fingerprints. This would be useful in the future.
- Ms. Komar has been scanning historical minutes and putting them on a drive and securing them in a locked file. Ms. DeSoto discussed creating a policy for record retention. The

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Tribe needs to go digital except for some historical documents. This will be put on the agenda for the next meeting.

- Enrollment: There was a request for three enrollment applications. Ms. Komar wants to know what she should do. This will be deferred to later in the Agenda.
- Presented Mail to Tribal Council:
 - The National Preservation Institute has some classes available.
 - The Great Basin Hall Grand at Opening at UNR sent an invitation for Thursday August 16, 2018.
 - The Montana Associates is offering Tribal Enrollment Audit classes in Reno, Nevada September 26-27, 2018. This is a paid class, but they offer scholarships and grants.
 - A card was received from the BLM stating they were in the 30 day period accepting comments on cutting down dead trees in California. The Applegate Office reported on this at the May General Meeting.
 - Applegate notified the Tribe that it has completed their environmental assessment of the Bald Eagle acquisition. This was also discussed at the previous meeting.
 - IHS has proposed an update to its SDS (system) guide and is available to read on a website.

Mr. Cowan asked the Council when the site for the new Reservation Administrative building would be decided and where it would go.

Ms. Youmans talked about where to put the heavy equipment building which has special requirements as to its size and access to move the heavy equipment in and out of the building.

Mr. Cowan recommended checking the land use plan. Ms. Youmans went to find her map of the compound. Ms. Youmans showed the Council the locations of the structures on the compound, the roadways and where the current septic systems are. The septic systems have 1000 gallon capacity tanks with septic or leach lines.

Mr. Cowan recommends doing a soil test before putting in a new septic system.

There was a discussion of options for the sites for both of the new buildings.

One option is to remove the buddy trailer which is not being used with updating the pad and hooking into the existing septic or leaving the buddy trailer building a new pad at the existing trailer hook up if there is space. The old administrative building can be used by the Natural Resources Department for more residential space.

The heavy equipment shed site should be in the open area up from the fish trap but away from the entrance to allow for access of the heavy equipment.

There was a Council consensus to use the proposed sites for the two buildings to be put

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in the reservation compound.

The Tribal Coordinator report concluded at 12:24 pm.

Enrollment

Mr. Cowan wanted to discuss where things stand in Enrollment.

Approval of the Base Roll: The history of where the base roll stands was explained. It was sent back to the Enrollment Committee for final approval and then the Committee lost members. Mr. Cowan recommended a decision be made on the base roll and the revised application finalization. Then work can be done on the procedurals. He believes control numbers and enrollment numbers are important.

There was an enrollment packet given to the Council in December of 2017. The Council did make decisions on the issues brought to them and sent them back to the Committee for approval.

MOTION: Vice-Chairman Nedra Crane moved to go into Executive Session for Enrollment for 20 minutes. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 12:42 pm.

Executive Session concluded at 1:26 pm.

Council reviewed the Enrollment report of December 2017. They would like to approve the 2018 Base Roll as presented in December of 2017 and also approve the new application packet.

There is an enrollment application for a minor child received in November of 2017. It was given to the Enrollment Committee brought it to the Council without a comment or recommendation. Mr. Cowan wants time to investigate why it was sent to Council. Ms. Crane believes the decision needs to be made.

MOTION: Secretary/Treasurer Eugene Mace moved to introduce and approve Resolution SL-14-2018 Certification of 2018 Enrolled Tribal Members with a waiving of the reading. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-14-2018 was enacted at 1:35 pm.

Council reviewed the revised Enrollment Application.

MOTION: Vice-Chairman Nedra Crane moved to introduce and approve Resolution SL-15-2018 2018 Approval of Revised Enrollment Application with a

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waiving of the reading. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-15-2018 was enacted at 2:04 pm.

Mr. Cowan recommends that only the Enrollment Committee can make recommendations on enrollment applications. He does not believe that the Council should decide.

MOTION: Secretary/Treasurer Eugene Mace moved to go into Executive Session to discuss an enrollment application for ten minutes. Vice-Chairman Nedra Crane seconded the motion. Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 2:05 pm.

Executive Session concluded at 2:15 pm. The meeting continued at 2:27 pm.

MOTION: Secretary/Treasurer Eugene Mace moved to introduce and approve Resolution SL-16-2018 Acceptance of Minor Child as a Tribal Member with a waiving of the reading. Vice-Chairwoman Nedra Crane seconded the motion. Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-16-2018 was enacted at 2:45 pm. The Minor Child's Enrollment Number is 228.

Mr. Mace commented that the child had waited long enough.

OPEN FORUM

Mr. Cowan understood that there was still a vacancy on the Council. He was informed that a notice had been sent out and put on the website. Notices will be sent out again for vacancies on the Council and Enrollment Committee.

Ms. Komar would like to set-up a new social media account. She asked if it could be set-up as a business account. Ms. DeSoto said to construct it with the Summit Lake Paiute Admin email. It should be set-up under the Council. Ms. Komar will have it ready for review at the next meeting and will dissolve the old Facebook page.

Ms. Komar read the Election Rules and Articles on the eligibility to hold Council office. Mr. Cowan would like to see the rule/article stating you cannot be on a committee and on Council at the same time. He also stated he would like to remain engaged in land acquisition and the Desert Terminal Lake project more closely.

Mr. Cowan left the meeting at 3:26 pm.

There was a request for supplies for two minor child Members under the K-12 program.

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The Council approved.

MINUTES

MOTION: Vice-Chairwoman Nedra Crane moved to introduce and approve the Regular Meeting minutes of Saturday, June 21, 2018 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 3 FOR, 0 AGAINST, 0 ABSTAINED. Minutes were approved at 3:39 pm.

MOTION: Secretary/Treasurer Eugene Mace moved to introduce and approve the Special Council meeting minutes of Sunday, June 17, 2018 with a waiving of the reading. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote. 3 FOR, 0 AGAINST, 0 ABSTAINED. Minutes were approved at 3:40 pm.

MOTION: Council Member Phillip Frank moved to introduce and approve the Regular Council meeting minutes of Saturday, June 30, 2018 with a waiving of the reading. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 3 FOR, 0 AGAINST, 0 ABSTAINED. Minutes were approved at 3:41 pm.

The Council approved a request for an additional minor child for a total of three minor children to provide school supplies. It was the consensus of the Council to pay for only the things on the supply lists provided by the children's schools when a K-12 request is made.

ITCN is asking for a vote to support the ITCN Outreach Educational Program. The Council will support this. Chairwoman DeSoto signed the form.

Jennifer Rovenpera of the BLM Applegate office called to see if the Masacre trip will work the first weekend in August, August 3 through 5, 2018. The Council decided that that timing would not work and deferred the weekend for another time.

The next meeting will be the Regular Council Meeting August 18, 2018 from 8:00 am to 5:00 pm.

MOTION: Vice-Chairwoman Nedra Crane moved to adjourn. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote. 3 FOR, 0 AGAINST, 0 ABSTAINED. Meeting adjourned at 4:00 pm.

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CERTIFICATION

I, Eugene Mace, Sr., Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the July 21, 2018 Council Meeting were approved by the Council during a duly held meeting August 18, 2018 at which there was a quorum present, and the Council voted:

3 - FOR 0 - AGAINST 1 -ABSTAINING, Chairwoman Randi DeSoto did not vote because there was not a tie vote.

08/28/2017
Date

Eugene Mace, Sr.
Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council

