

Summit Lake Paiute Tribe  
Regular Council Meeting  
Saturday, June 19, 2021  
Administrative Office, 2255 Green Vista Dr. Ste. 402, Sparks, Nevada

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**CALL TO ORDER:** Chairwoman Randi Lone Eagle called the Regular Meeting of Saturday June 19, 2021 to order at 8:16 am.

**ROLL CALL:** Secretary/Treasurer, Eugene Mace, Sr. called the roll: Chairwoman Randi Lone Eagle, present; Vice-Chairwoman, Nedra Crane, present; Secretary/Treasurer, Eugene Mace, Sr., present; Council Member Philip Frank, present; and Council Member, Steven Crane, present.

**STAFF:** Linda Quinn, Finance Director; Rachael Youmans, Natural Resources Department Director; Austin New Moon, Housing Manager; Alissa Marshall, Enrollment Coordinator; Wyatt Plumlee, Natural Resources Program Coordinator; and Anne Macko, Contractor.

**GUEST:** Melissa Eller, Enrollment Committee Chairperson

**Council Reports:**

**Chairwoman Randi Lone Eagle** said she was in the office on May 25, 2021 to sign two Emergency Rental Assistance Program (ERAP) applications for rental assistance and signed one ICWA letter. On June 1, 2021 she signed whatever was there. Monay Reese started as the new Finance Clerk on June 7, 2021. On June 8, 2021 she came into the office and on June 15, 2021 she also stopped by. She worked on coordination in the Natural Resources Department.

June 19, 2021 was Racheal Youmans' last day with Summit Lake Paiute Tribe.

Even though everyone is vaccinated, people are still getting Covid so the office should continue to maintain the standard precautions. The Chairwoman said that people coming into the office should still be wearing masks.

She has been doing the day-to-day signing of documents.

She heard from a Tribal Member. Ms. Lone Eagle will be the first contact for this member and she will route things to the proper departments.

She has been signing many ERAP applications for utility payments and rental assistance.

Ms. Lone Eagle has made Ms. Crane a designated person for the Intragovernmental Executive Committee (IEC) with Chairwoman Torrez and Vice-Chair Pete Olsen who are running the committee for the Naval Air Station Base, Fallon issue. There is a meeting June 28, 2021. Ms. Lone Eagle will confirm this date.

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There was a Facebook Live meeting with the Governor—Tribes got shut out. He talked about the three bills he just signed.

She followed-up on emails, texts and calls. Please use her Tribal phone unless it is an emergency.

Ms. Quinn and the Chairwoman have been working together on COVID issues with the U.S. Treasury.

There has been information on many different things such as the Fallon Naval Air base and Thacker Pass Lithium mine where SLPT will continue support for the other Tribes.

She did not receive much from members. Housing needs are being followed up by Ms. New Moon.

**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for 20 minutes for Personnel. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 8:38 am.**

Council returned from Executive Session at 9:12 am.

The ICWA requests received were all non-affiliated.

**Vice-Chairwoman Nedra Crane** reported that she attended the Special Council meetings on April 27, May 8, May 19, May 27 and June 8, 2021 for NRD, Interviews, Personnel Manual and the Oath of Office as well at the General Council meeting on the Reservation on May 15, 2021.

She met with the lawyer Tom Sholusher via Zoom. On June 4, 2021 she wanted to go to Governor's signing of some bills at Stewart School. Ms. Crane's name was mentioned.

Ms. Crane will attend the ITCN meeting on June 30, 2021 and the Naval Air Station Fallon meeting on June 28, 2021.

**Secretary/Treasurer Eugene Mace, Sr.** attended all the Special Council meetings and the General Council meeting.

**Council Member Philip Frank** attended the General meeting on May 15, 2021 with the election results, the Oath of Office on May 17, 2021, interviews on May 19, 2021 for Finance Clerk, May 27, 2021 meeting with Ms. Youmans and the June 8, 2021 meeting

for the Personnel Handbook.

**Council Member Steven Crane** attended all of the Council meetings.

Ms. Lone Eagle reported that the Strout ICWA adoption case had been finalized.

Ms. Lone Eagle had one Tribal member contact her on May 27, 2021 opposing or questioning the election almost two weeks later feeling that it was too bad it was not verified. The Chairwoman said that the BIA has not challenged the election results.

She also had an email from Mr. William Cowan congratulating the Council on their re-election. He also said there were cows on the reservation. He is still interested in the purchase of the backhoe. He also reminded her that there is the Summit Lake Foundation for Education which he set up in honor of his brothers.

Ms. Quinn and Ms. New Moon have been recertified with their eLOCCS passwords.

Ms. New Moon stated that Salvador Del La Luz asked about the sealed bids for ATVs. Ms. Youmans does not recommend that the Tribe allow Tribal members to "borrow" or use the ATVs for hunting. She said that the NRD is not ready to ask for bids yet.

**MOTION: Vice-Chairwoman Nedra Crane moved to make an Agenda change to move the Natural Resources Department report to be the first report. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 9:28 am.**

## **STAFF REPORTS**

### **Natural Resources Department by Rachael Youmans**

#### Highlights

It has been hot with temperatures ranging as high as 90°F. All the snow is gone. As of May 27, 2021 the SnoTel Station recorded no snow depth.

There were interviews and Wyatt Plumlee was hired as the Natural Resources Program Coordinator/Biologist.

Great Basin Institute (GBI) was on the Reservation May 27-June 2, 2021 and June 9-June 16, 2021. They worked on invasive vegetation management programs doing thistle removal mechanically rather than chemically.

The fish trap is now open and no longer trapping fish to count. This year more than 700

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fish went upstream. 250 came back down mostly in good shape.

The NRD was busy on the Water Quality Sampling event and. Mr. Plumlee came to the reservation and helped. They serviced equipment also operated the fish trap and the juvenile nets.

Mr. Plumlee spent a shift on the Reservation to better understand how NRD operates. He had a good time.

Discussion Topics:

Extension of GBL&W Sub-Grant

In regards to the fence on the west side of the Lake and NEPA assessment, a Biological Survey needs to be written. It is best if NRD does this. Great Basin Land and Water (GBL&W) will fund it. There is a need to extend the agreement of the sub-grant.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-39-21 Approval of Sub-Agreement with Great Basin Land and Water for Biological Assessment with a waiving of the reading. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-39-21 enacted at 9:38 am.**

Personnel Manual:

There was a discussion on changes to the proposed Personnel Manual. Under Holidays, Ms. Crane wants to change "Indian Day" to "Native American Day" with an affective date of January 2022.

Health Benefits: Ms. Quinn stated that there are possible problems with the current statement on Health Benefits. She said that recently the laws have changed and the health bonus is an issue with the current wording. With this in mind, the Personnel Manual will need to change. Ms. Quinn will take over this project. The resolution was tabled.

Ms. Youmans left the meeting at 9:52 am.

Ms. Lone Eagle said the NRD day-to-day operations will be handled by James Waddell as of Monday, June 21, 2021 during the interim until a new Director of NRD can be hired. SLPT has received one application as of this date. Mr. Waddell will be the go-to for now. The Native preference period is now over.

**Enrollment Report by Melissa Eller, Chair**

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A request was received from Ms. Thalia Dick to be a member of the Enrollment Committee. There is still a notice posted.

Ms. Eller has been in contact with Ms. Marshall.

The third member of the Enrollment Committee no longer wishes to serve on the committee. There are enrollment applications pending as now there are only two members currently on the committee. As soon as a member is selected to fill the position on the committee, they will set-up a meeting to review the applications that are waiting.

**MOTION: Vice-Chairman Nedra Crane moved to accept the written request of Thalia Dick to serve as a member of the Enrollment Committee. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 10:00 am.**

Ms. Dick will be sent a letter of acceptance. There are now three members of the Committee.

Ms. Marshall stated that there are four enrollments still pending from October 2020 because they were incomplete. New applications were sent to them in January. They are still incomplete.

Contact was attempted through two letters sent in April and May. These people never received letters that they were approved for membership. Their applications were missing information. Many attempts were made to get the missing information. At this point their membership must be disenrolled.

Ms. Eller explained the situation. Ms. Lone Eagle read the Enrollment Ordinances. Ms. Marshall will send letters of notice of disenrollment with 20-day notice for them to request a hearing at the next Council meeting.

Ms. Eller left the meeting at 10:25 am.

**Enrollment Report: Alissa Marshall, Enrollment Coordinator**

There were no new members from May 2021 to June 2021.

Five new enrollment applications were sent out since the last meeting.

There are currently 11 Enrollment applications outstanding. Four of these are R. Burdette's. A 60-day extension was approved on May 5, 2021. A member emailed Ms.

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Marshall on June 8, 2021 requesting another extension. She was directed at the last Council meeting to forward all communication with member to the Tribal Chairwoman. Ms. Marshall communicated this to the member and that her Enrollment application process will be handled by the Chairwoman.

Nine Enrollment application control numbers were voided after repeat attempts to make contact were unsuccessful. There has been no response.

Ms. Marshall presented an Enrollment Intake Policy and a resolution.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-34-2021 Approval of Enrollment Application Intake Policy with a waiving of the reading. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-34-2021 enacted at 10:38 am.**

There are four complete applications ready to be reviewed by the Enrollment Committee.

Ms. Marshall printed one new ID card and one member updated their photo. Two members updated their addresses. The changes were entered into Progeny.

Two enrollment verifications were requested: one by the Housing Manager and the other by a member.

Five CIB certificates were printed and signed by the Chairwoman.

At the request of the Finance Department, Ms. Marshall created a Progeny age report. 63 members are ages 0-17 and 113 members are ages 18-100+.

Three ICWA requests were received since the last Council meeting. All three were non-affiliated. Non-affiliated letters were sent back to each agency via certified mail. 357 non-affiliated ICWA files from 1995-2021 were scanned, saved to the external hard drive and shredded.

The Progeny license was updated and now expires June of 2022.

Ms. Marshall filled up seven boxes with miscellaneous documents with dates from 1920-2018. Two file cabinets were moved from the Enrollment office to the NRD area. Ms. Marshall ordered four DISTRIBUTED stamps, one for each department, to be stamped on unopened mail before routing to appropriate Department or individual. The stamp provides a signature line and date.

Ms. Marshall presented a resolution for the amendment of the office procedures specifically for mail handling.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-33-2021 Approval of Amendment of Summit Lake Paiute Tribe Office Procedures with a waiving of the reading. Secretary/Treasurer Eugene Mace Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-33-2021 enacted at 10:45 am.**

Ms. Marshall updated the enrollment tally spread sheet, applicant tracking sheet and control logs to reflect current applicants.

The Chairwoman called a ten-minute break at 10:46 am.

Meeting resumed at 10:56 am.

Ms. Marshall called for an Executive Session for Enrollment.

**MOTION: Vice-Chairwoman Nedra Crane moved to go into Executive Session for 40 minutes for Enrollment. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 11:01 am.**

Council returned from Executive Session at 11:25 am.

Mr. Plumlee left the meeting.

### **Housing Report by Austin New Moon, Housing Manager**

The Facebook page has 74 followers.

There are four reoccurring rental assistance cases. One will drop off due to approval for Section 8.

She attended the Indian Housing Block Grant teleconference. It addressed community and Housing safety needs.

Catholic Charities has twelve pairs of shoes left. The Food Bank of Nevada contact is Angelina Jones. She is the Tribal Support Specialist. She is interested in partnering with SLPT for additional pantry support, but this would require changes for SLPT. The SLPT pantry would need a stand-up freezer and a refrigerator which can be provided and it

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would need to be given to a 501C-3. ITCN would be willing to be the sponsor. Health Department inspection would be done. Then there are requirements for a food budget, insurance and the shelving would need to be three inches off the wall.

Ms. Eller volunteers every week. Ms. New Moon wants the shelving secured to the walls. They require lots of information including a log of everyone who goes through the pantry. It would mean remodeling. There are funds available. There is a possibility it could be done if one of the doors is blocked off and things moved around.

There was talk of exchanging desks between the pantry/HUD training room and Enrollment. A food pantry is not an allowable item to pay for Ms. New Moon's hours and the desk and computer are HUD and need to stay.

It seems like a lot of work and there is not really enough space. It sounds good, but...it was asked if they need more things in the pantry.

Horizon Church provides healthy food, organic cleaners. Ms. New Moon asked the Council if they had any thoughts. Chairwoman Lone Eagle stated that they should leave it as it is now.

The Council would like the pantry to stay as it is for now.

Ms. New Moon is continuing to work with a Tribal member on Reno Housing Authority issue. There is an upcoming meeting.

ERAP had nine applicants and six applicants were helped with utility assistance, rental assistance or both. One had to be denied because it had nothing to do with COVID and these grants are for COVID assistance. Two applications are pending.

C19HAP had one application but it went under ERAP as it was better fitting. Treasury funded SLPT \$3,835.30 for home ownership assistance. More can be requested if necessary with a HAF plan. This has not been accessed as yet.

BIA HIP Housing Improvement funds of \$64,194 received. Ms. New Moon is reviewing the program requirements.

Ms. New Moon needs a filing cabinet for ERAP, C19HAP, HIP and etc. documents.

She received an email from the USDA regarding Supporting Housing in Rural Communities. This is not worth it for SLPT.

Ms. Lone Eagle had to leave the meeting temporarily. She gave Vice-Chairman Crane the control of the meeting until she returns. She left the meeting at 12:00 pm.



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Ms. New Moon looked into the options for a water machine. Alhambra could not be contacted. She priced the purchase of a water machine. Ms. New Moon presented three different machines. She would like to recommend a machine versus water bottles. There is a water hook-up already existing in the building. She researched three of them. All provide cold water, hot water and room temperature water. The most expensive is Pur, heats the water for three minutes. The Breo has two free filters. It is up to the Council if they want to stay with bottled water, rent a machine or purchase one. Ms. New Moon recommends buying a machine: the hot water option on all three have child locks on them. Breo from Home depot is \$279.99. The Avalon from Home Depot is \$287.65. and the Pur is \$329.99. The Council decided on purchasing the Pur when a funding source has been found.

There was one applicant for Employment assistance program. The member failed the test the first time, but then passed and is gas certified. He also received an OSHA 30 certification.

A Tribal member applied for the 184 Loan through First Tribal Lending. Ms. New Moon has her down payment and closing cost application which is currently pending. She has been approved for \$160,000. This is not enough for a house for a family of her size. She is working on trying to increase her income for more. Ms. New Moon would like a pre-approval for when she is ready.

One member inquired about Rehabilitation Assistance. They had been under the assumption they could pay for things and be reimbursed directly. After an explanation of the program and what it covered and how it was implemented, there has been no return contact.

**MOTION: Council Member Philip Frank moved to go into Executive Session for 15 minutes. Council Member Steve Crane seconded the motion. Vice-Chairwoman Nedra Crane called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. Council went into Executive Session at 12:04 pm.**

Council returned from Executive Session at 12:14 pm.

Ms. New Moon and Ms. Marshall left the meeting.

### **Finance Report by Linda Quinn**

Ms. Quinn explained the Budget Sheets.

The Coronavirus Fiscal Recovery Tribal Funding allotment was received. Ms. Quinn passed out a packet of information on what the funds could be used for to the Council to

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read. Money can be sent directly to households and it is not taxable money. A meeting has been set for Friday, July 2, 2021 at 6:00 pm to review these guidelines. The money must be spent by end of 2024. Ms. Quinn has prepared a draft letter and resolution.

The BIA wants to give SLPT funds (Glen Shafer). This is HIP funds in the amount of \$64,194 for SLPT Improvements to Tribal Homes. Ms. New Moon would implement this program which will need to be created. 15% is for salaries to pay Ms. New Moon, 15% for supplies and 80% to the members for home improvement. Resolution to ask for the funding and a budget proposal are needed. Resolution required.

Child and Families Action: SLPT needs to apply for grant funds for language education- Native languages. The Council considered asking Ms. Dick if she would like to teach Paiute for this fund. The funds need to be applied for by June 25, 2021. The consensus of the Council was to apply for the HHS Language Grant.

Chairwoman Lone Eagle returned at 12:32 pm and took back control of the meeting.

Ms. Quinn presented the American Relief Plan Housing Improvement Plans for funds from the BIA.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-36-2021, Acceptance of the American Relief Plan (ARP) Housing Improvement Plan Funding from the Bureau of Indian Affairs with a waiving of the reading. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-36-2021 enacted at 12:38 pm**

Ms. Quinn presented the resolution for the Coronavirus Fiscal Recovery Funds Allocation and the cover letter for Tribal members explaining the disbursement.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-38-2021, Coronavirus Fiscal Recovery Funds Allocation with a waiving of the reading. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-38-2021 enacted at 12:56 pm**

There will be a meeting to go over the Covid recovery rules and discuss things to do with it and a survey to the members. The meeting will be Friday, July 2, 2021 at 6:00 pm. Then the first allocations will go out Monday June 21, 2021.

Go Daddy is set to migrating to a Microsoft 365 email system June 25, 2021. Instructions will be sent on how to access the new email accounts. Ms. Lone Eagle said

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that DTS needs to let her know when they are ready to go into her computer..

The Bluebird CPAs Audit: The audit began June 1, 2021. They are still asking for some information. There should be a closing meeting in August or September 2021.

A completed Higher Education application was received. She has received a scholarship for the TMCC Nursing Program for nine credits. The last semester grades were received. Book needs are \$61. SLPT will help with books, tuition and supplies. A letter will also be sent to her letting her know about the funding opportunity, Summit Lake Foundation from Cowan's.

**MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-37-2021 Higher Education Celina Gonzalez Nursing Degree with a waiving of the reading. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-37-2021 enacted at 1:12 pm.**

Ms. Quinn presented a job description for a temporary summer worker to scan and shred old documents. Documents to be scanned will be reviewed by Council first to determine which will require retaining the paper copies and which to shred. This job description will be sent out to the members.

The building sign should be ready Friday, June 25, 2021.

Motion detection lights: Information was presented on lights.

SSA joint consultation is scheduled for June 25, 2021 at 10:00 am. This will discuss Covid funds and Social Security recipient resulting in denials and reduction of benefits.

Ms. Marshall put in a request for a new desk especially for privacy issues. The Council said no, but suggested getting a privacy screen/filter for her computer system.

The Fallon Naval Air Base meeting will be June 28, 2021 at 14:00 PST (2:00 pm)

ABT Health is pushing in place-Medical Alert Systems. They sent information to SLPT.

One person—Dustin, who is on the NRD staff, applied for the position of Director of Natural Resources Department.

### **NEW BUSINESS**

Suggested guidelines for Vaccinated people being exposed to COVID: If a vaccinated staff member has been exposed to COVID-19 they will be required to wait five days

after a negative test result before returning to work if there are no symptoms. This is tabled until the July 2, 2021 Special Council meeting. Ms. Lone Eagle will bring in what her Hospital's rules are.

## **MINUTES**

**MOTION:** Vice-Chairwoman Nedra Crane moved to approve the minutes of the Special Council Meeting of Tuesday, April 27, 2021 with a waiving of the reading. Secretary/Treasurer Eugene Mace, Sr seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved at 2:03 pm.

**MOTION:** Vice-Chairwoman Nedra Crane moved to approve the minutes of the Special Council Meeting of Saturday, May 8, 2021 with a waiving of the reading. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved at 2:04 pm.

**MOTION:** Vice-Chairwoman Nedra Crane moved to approve the minutes of the General Council Meeting of Saturday, May 15, 2021 with a waiving of the reading. Council Member Steven Crane. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved at 2:05 pm.

**MOTION:** Vice-Chairwoman Nedra Crane moved to approve the minutes of the Special Council Meeting of Monday, May 17, 2021 with a waiving of the reading. Secretary/Treasurer Eugene Mace, Sr. seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved at 2:06 pm.

**MOTION:** Vice-Chairwoman Nedra Crane moved to approve the minutes of the Special Council Meeting of Thursday, May 27, 2021 with a waiving of the reading. Council Member Philip Frank seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved at 2:07 pm.

**MOTION:** Vice-Chairwoman Nedra Crane moved to approve the minutes of the Special Council Meeting of Tuesday, June 8, 2021 with a waiving of the reading. Council Member Steven Crane seconded the motion. Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion approved at 2:08 pm.

**Next Meetings:**

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Special Council meeting Friday, July 2, 2021 for COVID at 6:00 pm.  
Regular Council meeting Saturday, July 17, 2021 at Administrative Building, 2255  
Green Vista Dr. Suite 402, Sparks, Nevada and via Zoom at 8:00 am.

Ms. Lone Eagle expressed thanks for James Waddell for agreeing to be the interim  
head of NRD.

Next month change the agenda to move the minutes after the staff reports.

**MOTION: Vice-Chairwoman Nedra Crane moved to adjourn the meeting.  
Secretary/Treasurer Eugene Mace Sr. seconded the motion.  
Chairwoman Randi Lone Eagle called the vote: 4 FOR, 0 AGAINST,  
0 ABSTAINED. The meeting was adjourned at 2:12 pm.**

**CERTIFICATION**

I, Eugene Mace, Sr., Secretary/Treasurer of the Summit Lake Paiute Tribal Council,  
hereby certify that the Minutes of the June 19, 2021 Regular Council Meeting were  
approved by the Council during a duly held meeting July 17, 2021 at which there was a  
quorum present, and the Council voted: 4 - FOR, 0 - AGAINST,  
0 - ABSTAINING, Chairwoman Randi Lone Eagle did not vote because there was not  
a tie vote.

7/28/2021  
Date

Eugene J Mace Sr  
Eugene Mace, Sr.  
Secretary/Treasurer  
Summit Lake Tribal Council