

VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall
1835 Highway F
Tuesday, July 12, 2016, 7:30 PM

AGENDA

Public notice is hereby given that the Board of Trustees will meet at Innsbrook Village Hall, 1835 Highway F, Innsbrook, Missouri, on Tuesday, July 12, 2016 at 7:30 PM for a meeting to discuss and act upon the matters on this agenda as follows:

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
 - a. Regular Meeting: June 14, 2016
- 6) PUBLIC COMMENTS - Citizens who have concerns or remarks who wish to speak on Village matters may do so at this time.
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - i. Quarterly Building Report
 - ii. MML Conference Registration
 - iii. Meet The Candidates Night
 - c. Planning & Zoning Commission
 - i. Appendix A Update - Sewer Issues
- 11) UNFINISHED BUSINESS:
 - a. Lake Charrette Homeowners Petition Update
 - b. Internet Speed Update
- 12) NEW BUSINESS:
- 13) VOTE TO ADJOURN

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
- Complaint Properties
- Animal Shelter
- Septic Issues
- Dry Hydrants
- Internet Speeds

(Next quarterly report Sept 2016)

MINUTES

The July 12, 2016 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 7:30 PM with Village Board Chairman Jeff Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Jerry Rust, Ted Sator, Tom Stevener, Trish Dunn and Jeff Thomsen were present. After roll call Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Heggemann; Bob Soderholm (L2130), Bud Oldani (L860), Jean Jarchow (L2133), Doug and Glenda Rice (L1102) and Jim and Pat Teeple (L106).

APPROVAL OF AGENDA

Chairman Thomsen asked for a motion to approve the July 12, 2016 agenda. Motioned by Trustee Rust, seconded by Trustee Stevener, to approve the agenda. All Trustees present voted "Aye". Motion passed with a 5-0 vote. Motion was approved.

APPROVAL OF MINUTES

Chairman Thomsen asked for a motion to approve the June 14, 2016 Minutes. Trustee Stevener had a concern about the wording under Unfinished Business (b.) Internet Speeds. It was suggested to cross out the whole discussion since it was more of a hearsay discussion during that meeting. Motioned by Trustee Stevener, seconded by Trustee Sator to approve minutes from the Regular Meeting on June 14, 2016 with the changes made as suggested. All Trustees present voted "Aye". Motion passed with a 5-0 vote. Motion was approved.

PUBLIC COMMENT

Doug Rice (L1102) representing the homeowners of Lake Charrette. Wanted to give the Board of Trustees an update since the petition was turned into the Trustees two months ago. Six more incidents have occurred, two trespassing incidences, unleashed dogs harassing property owners, boating problems and firework debris falling onto other properties. Chairman Thomsen has spoken to the Village Attorney, Chris Graville, and would like to get a group of the homeowners together so the Attorney can speak to them directly on the matter. Chairman Thomsen will proceed with arranging that meeting.

Jim Teeple (L106) pays taxes to County for Police presence, but wants to know who to contact for law enforcement purposes. There have been a lot of break-in's around the condo area lately. Jim was advised to contact Warren County Sherriff's Department and was given the non-emergency number to call in the future.

COMMUNICATIONS, PETITIONS, PRESENTATIONS

BOARD OF TRUSTEES COMMENTS

Trustee Sator wants representatives from the Innsbrook Corporation to attend the Trustees meetings so we can get answers to issues in a timely manner. Ted also introduced the idea of moving the meeting time to the daytime or early evening to make it easier for others to attend the meetings. Carla Heggemann to prepare an Ordinance to change the meeting time to 5:00pm the second Tuesday of each month, to be voted on at the August 2016 meeting.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

Chairman Thomsen stated that there is a vacancy on the Planning and Zoning Committee and asked the Trustees for a motion to approve the appointment of Bud Oldani to the Planning and Zoning Committee. Motioned by Trustee Dunn, seconded by Trustee Stevener, to approve the appointment of Bud Oldani to the Planning and Zoning Committee. By roll call vote, Jerry Rust - "Aye", Ted Sator - "Aye", Tom Stevener - "Aye", Trish Dunn - "Aye" and Jeff Thomsen - "Aye". All Trustees present voted "Aye". Motion passed with a 5-0 vote. Motion was approved.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Dunn, seconded by Trustee Rust to approve financial report and pay all bills of the month. All Trustees present voted "Aye". Motion passed with a 5-0 vote. Motion was approved.
- b. Administrator's Report -
 - i. Quarterly Building Report - The second quarter building report was submitted to the Trustee's with 12 building permits issued from April through June 2016. A total of 27 permits for the year have been issued.
 - ii. MML Conference Registration - Conference will be held September 11-14, 2016 at St. Louis Union Station. Registration is open until August 12th at the rate of \$300 per attendee. After August 12th the fee goes up to \$325.
 - iii. Meet the Candidates Night - Event scheduled for Tuesday, July 19, 2016 beginning at 7pm located at the Aspen Center.
- c. Planning and Zoning Commission - No meeting was held on July 6, 2016.
 - i. Appendix A Update - Chairman Thomsen and Bob Soderholm traveled to Jefferson City to meet with the Missouri Department of Health and Senior Services. While there, the permitting process was discussed. DHSS is very willing to assist the Village of Innsbrook in the future. The Planning and Zoning Committee will be meeting to update the Zoning Regulations to reflect the changes.

UNFINISHED BUSINESS:

- a. Lake Charrette Homeowners Petition Update - Given earlier under Public Comment portion of meeting.

- b. Internet Speeds Update - Following up earlier discussions, Chairman Thomsen has been in contact with Charlie Boyce. CenturyLink is hoping to upgrade their substations throughout Innsbrook trying to get everyone up to at least ten megabytes.

NEW BUSINESS:

None at this time.

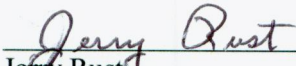
VOTE TO ADJOURN

Motioned by Trustee Stevener, seconded by Trustee Rust, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 8:59 PM.


I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, July 12, 2016.

Carla Heggemann, Village Administrator/Clerk

Date Minutes Approved: 8-9-16



Jerry Rust,
Village Board Clerk



Attest: Carla Heggemann,
Village Administrator/Clerk

(seal)

