

May 6, 2013
5:15 P.M.
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, May 6, 2013 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order and the prayer was given by Pastor Caren Loper.

Present: Mayor Lentz, and Commissioners Krug, Forkenbrock, Edwards and Barton.

Mayor Lentz amended the minutes to include swearing in Commissioner Krug before Public Comments.

Motion by Commissioner Forkenbrock to approve the agenda. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to approve appropriation ordinance #3241 (Payroll) in the amount of \$38,786.15 Seconded by Commissioner Barton. All aye.

Motion by Commissioner Forkenbrock to approve appropriation ordinance #3242 (Disbursements) in the amount of \$290,100.21. Seconded by Commissioner Barton. All aye.

Kim Clausen swore in Commissioner Krug.

Public Comments

None.

Update on Sale of Property to Sweet Pro

Craig Wischropp attended the meeting and stated that Sweet Pro is still interested in the property, but said the time frame is up in the air depending on business growth. Sweet Pro would like to move the previous boundary line that was previously marked further west to the west fence line. The reason for growing west is so they can tie into their current facility. The commission voiced that would be up to the zoning committee to decide. A contract will be drawn up with the city when Sweet Pro is ready to expand.

Pay Request No. 5 for Sapulpa Digging Inc.

Motion by Commissioner Edwards to approve payment No. 5 for Sapulpa Digging Inc. in the amount of \$130,918.94. Seconded by Commissioner Krug. All aye.

Animal Excrement Ordinance

The first reading of the Animal Excrement Ordinance, prepared by Kevin Hill was presented to the commission. One of the changes included making it a ticketable offense if you do not clean up after your animal on the street, or on other people's property. The final reading and approval of the ordinance will be on the agenda for the May 20th Commission Meeting. The commission also discussed hanging No Trespassing signs on the back of the dam.

Dispatch Agreement with Kickapoo Tribe

The City of Horton began dispatching for the Kickapoo Tribe on May 1st. Kevin Hill provided a formal signature page for Mayor Lentz, the City Clerk, and the Chairperson of the Kickapoo Tribe to sign with their positions. The signatures have since been provided and a copy has been provided to Beau and to the

Kickapoo Tribe. Commissioner Forkenbrock made the motion to approve the final draft of the Dispatch Agreement. Seconded by Commissioner Krug. All aye.

KLINK Project 2015

Motion by Commissioner Edwards for Mayor Lentz to sign the application to proceed with KLINK Project 2015. Seconded by Commissioner Forkenbrock. All aye.

Approval of Water Conservation Plan

Motion by Commissioner Edwards to approve the Water Conservation Plan and submit it to the Division of Water Resources for approval. Seconded by Commissioner Forkenbrock. All aye.

Proclamation – Emergency Medical Services Week

Motion by Commissioner Forkenbrock to declare the week of May 19th – 25th Emergency Medical Services Week. Seconded by Commissioner Barton. All aye.

Appointment of New Housing Authority Board Members

Motion by Commissioner Forkenbrock to approve Sally Friend and Richard Trager as Housing Authority Board Members. Seconded by Commissioner Barton. All aye.

Kim Clausen’s Spending Authority

Motion by Commissioner Edwards to establish Kim Clausen’s spending authority limit as \$2000.00. Seconded by Commissioner Forkenbrock. All aye.

Update on EMC’s Recent Inspections

Rex West met with Joe from EMC to evaluate all of the properties. EMC voiced concern over the filtration system in the pool. Rex has already contacted an engineer at BG Consultants about boring the pipes for the filtration system on the outside of the fence next year. Other recommendations at the pool included fixing concrete on decking and to filling a gap in the fence at the pool. EMC also recommended that we fix some swing chains at the park and fix the gap in the steps at the library.

Staff Reports

Rex West and team are working to repair the concrete on the decking at the pool, and get the pool filled by the 22nd so they have time to get chemicals balanced and filters tested before it opens. Chemicals for the pool will be here on May 7th. Rex stated that 518 water meters have been installed to date. They have been working on mowing and spraying at the ball fields. The electricity at the Farmers Market is complete. Rex is going to order rock for the east side of the lake to fill holes and for the heights. He will order 200-300 ton at a time up to 1000 ton.

Rex said that his crew has snapped off some of the water replacement valves by accident while changing out water meters. They will use a resetter on these as a quick temporary fix rather than digging. This will only be for the ones that aren’t leaking.

City Clerk’s/Administrator’s Agenda

Discussed the approval for funds for Lighting Efficiency for Radio Shack and Carquest. Kim went over pamphlets that were given to the commissioners. Also discussed purchasing paint for Dawn at the pool. The decision was made for Dawn to go to Compton’s and have them match the paint the best that they can.

Commissioner's Agenda

Commissioner Krug

Commissioner Krug asked if the City has an employee cell phone use policy. Inquired about donated his pay from the city to help those paint their houses that can't afford it. Commissioner Krug asked for Kevin Hills opinion and Kevin recommended that he just donated it with stipulations, and keep the city out of it, that way there are no sales tax issues.

Commissioner Forkenbrock

Commissioner Forkenbrock questioned the addresses on houses ordinance and the minimum size of the numbers. He has noticed a lot of unsightly huge lettering on a few houses. Commissioner Forkenbrock said that he is in favor of allowing Judy Stone to keep the community garden and that the city provides the water to only the garden. The City would stipulate how much water could be used yearly and specify the months she can use it. Commissioner Forkenbrock recommended that an agreement be drawn up regarding water usage by Kevin Hill, and that the city quick deed the property over to Judy.

Commissioner Edwards

No Comment.

Commissioner Barton

Motion by Commissioner Barton to accept Colby Knudson as the sixth member of the Parks and Rec Board. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Barton to approve locations of two new docks for Roger Knudson and Bryan Stirton on the east side of the lake about 200 yards from spillway. Seconded by Commissioner Forkenbrock. All aye.

Commissioner Barton verified that the swimming ordinance allows you to swim within a 50 foot radius of approved docks and in designated "no wake" zones.

Commissioner Barton asked about looking into hiring a new City Administrator. Commissioner Edwards stated that he is not opposed to the idea, but Candy Schmitt will be the acting City Administrator until August.

Mayor Lentz

Mayor Lentz spoke of contracting out the mowing of 7-10 properties, twice a month so the city can alleviate the manpower and wear and tear on the city mowers. Mayor Lentz suggested that we go out for bid for a week and see what responses we receive. Also, Mayor Lentz and Rex West suggested that we spray Roundup on the properties that are not in highly residential areas. Most of the properties are 25 foot lots.

The city interviewed a mower to strictly mow the cemetery. Mayor Lentz and Rex West also suggested that the city spray Roundup at the cemetery around the stones to cut down on some of the weed eating. Mayor Lentz recommended that the city try spraying the Roundup for one year and see how it works.

Motion by Commissioner Edwards to adjourn the meeting at 6:49 p.m. Seconded by Commissioner Forkenbrock. All aye.

Kim Clausen, City Clerk

Tim Lentz, Mayor