

1 **Rockford Town Council Regular Meeting**
2 **October 2, 2024, 7pm**
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE
5 AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN
6 ONLY A SUMMARY OF THE DISCUSSION AND VOTING.
7

8 Ms. Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.
9

10 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Tim Fricke, Micki Harnois,
11 Walt Whitman, and Kevin Willms. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were
12 also in attendance.
13

14 **Mr. Whitman made a motion to excuse Councilmember Clint Stevenson from the meeting. Mr. Willms**
15 **seconded the motion.**
16

17 **Mr. Fricke made a motion to approve the amended agenda. Ms. Harnois seconded the motion.**
18 **Motion carried.**
19

20 **Mr. Fricke made a motion to approve the minutes from the 09/18/2024 meeting. Mr. Whitman**
21 **seconded the motion. Motion carried.**
22

23 ANNOUNCEMENTS

- 24 - Public Hearings for the EMS and Regular levies will be 10/16 at 7pm
- 25 - McIntosh Grange will be hosting a Halloween party and Trunk or Treat 10/31 6-8pm
- 26 - Ms. Harnois was featured in the AWC Cityvision magazine, pulling "double duty" and discussing her
27 positions with both Malden and Rockford.
- 28 - Cheney Free Press published an article on the fair this year, focusing on (Sunday) Race Day
29

30 COUNCIL REPORTS

31 Ms. Harnois attended an RMSA meeting last month and reported that insurance should only go up, on
32 average, around 2% this year. Ms. Johnson said Rockford received an assessment and it went up 8.5%.
33 Ms. Harnois said there will be an AWC district meeting in Colville on Friday, October 25th in Colville. She
34 would like to see someone from Rockford attend.
35

36 COMMISSION

37 Gregg Tenner, Planning Commission President, said that the commission met with resident Lee Bauder
38 regarding an RV park/glamping experience. Because there was not a lot of information on his project, he
39 and another member, Brandon Marchand, put together a list of questions Mr. Bauder should address. These
40 were discussed and Council agreed with the recommendation and the list of questions. Mr. Marchand will
41 respond to Mr. Bauder with the request.
42

43 COMMITTEE REPORTS

44 Asset Committee – no update

45 Arbor Day – the proclamation has been signed and nothing else is needed until 2025.
46

47 PUBLIC COMMENT

- 48 - Lorrie Engle mentioned that cars are needed for the McIntosh Grange Trunk or Treat.
49

50 ORDINANCES/RESOLUTIONS - None

51 OLD BUSINESS - None
52

53 NEW BUSINESS

54 2024 Sewer Improvements – Weaver Street

55 Change Order Requests 2, 3 and 4 were reviewed by Council, as was the Application for Payment, both
56 submitted by JUB Engineers. Council reviewed these documents and notice that the change orders
57 numbers did not match the payment application.

58 **Mr. Willms made a motion to postpone the approval of the change orders until the amounts are**
59 **correct. Mr. Fricke seconded the motion. Motion carried.**

60

61 STAFF REPORTS

62 Public Works

- 63 - There are some utility lines that are in the middle of North Street, according to the survey pins of a
64 property owned by Clint Stevenson. Mr. Thompson asked that the town get their own survey, and
65 easement if necessary. Council agreed.
- 66 - Mr. Thompson explained that there were some violations on some of the required reporting for the
67 NPDES permit and that the EPA has issued an Expedited Settlement Agreement. This ESA was
68 discussed with a representative from the EPA, Ms. Roecks and Mr. Thompson, prior to issuance.
69 There will be a fee of around \$2400 that will need to be paid soon.
- 70 - There will be asphalt placed on Weaver Street on 10/03. This project is getting close to being done.
- 71 - Mr. Thompson is still trying to find a water service line at 423 W Pacific, in order to move the water
72 meter to a better location.
- 73 - The sprinklers in the parks will be blown out and winterized soon. Bathrooms closed 10/01.
- 74 - The new skin for the snowplow is finished. Mr. Whitman suggested caulking the seams and
75 spraying an epoxy on the plow.

76

77 Clerk/Treasurer

- 78 - The past dues list was submitted.
- 79 - **Mr. Fricke made a motion to approve the September Utility Bill Adjustment Report. Ms.**
80 **Harnois seconded the motion. Motion carried.**
- 81 - Mrs. Johnson asked if Council wanted to have a budget workshop. Nobody does.
- 82 - Mrs. Johnson suggested paying for a porta-potty for the Grange's Halloween party.
83 **Mr. Whitman made a motion to order a porta-potty for the party. Mr. Willms seconded the**
84 **motion. Motion carried.**
85 **Mr. Fricke made a motion to reimburse the Grange members up to \$100 for decorations for**
86 **the Halloween party. Mr. Whitman seconded the motion. Motion carried.**

87

88 PUBLIC COMMENT

- 89 - Lorrie Engle suggested that Council off the Grange more than \$100, due to the price of everything.
- 90 - Mrs. Engle said that the electrical upgrades in the park are happening right now. Summit Electric is
91 adding electrical to the ball field, upgrading the bathroom lights and fixtures and do other
92 miscellaneous tasks.

93

94 APPROVE CHECKS

95 **Mr. Fricke made a motion to approve checks 18690-18712, and 7 EFTs, for a total of \$327,824.23. Mr.**
96 **Whitman seconded the motion. Motion carried.**

97

98 **Mr. Willms made a motion to adjourn the meeting. Mr. Fricke seconded the motion. Motion carried.**

99

100 Meeting was adjourned at 7:53pm.

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105

Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor