



L.B.J. & C. HEAD START

ANNUAL REPORT

2023-2024

Information in this report is designed to fulfill requirements of Head Start federal law reported to the public.

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AN EQUAL OPPORTUNITY AGENCY

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A MESSAGE FROM THE DIRECTOR



Penny Meadows

Head Start Director

As the Director of L.B.J. & C. Head Start, I take great pride in sharing the 2023-2024 Annual Report with our Head Start families and stakeholders. This report will provide you with insight into the investment L.B.J. & C. Head Start is making every day into the lives of the most vulnerable children and families in our community. We hope the Head Start experience will lay the foundation to provide our students a better start to school, strengthening our community in the future.

L.B.J. & C. is privileged to have a team of outstanding staff and supportive parents that have contributed to the success of our program. The staff's ongoing dedication to maintaining a safe and positive learning environment has helped ensure our children gain the necessary knowledge and skills essential for meeting school readiness and meeting program goals.

Thank you to all the Head Start families for your support and cooperation over the past school year.

Lastly, I am grateful for the opportunity to work alongside our Policy Council and Board of Directors. Our Head Start community is deeply committed to the safety and wellbeing of our children and strongly believe in our moto as it states, "...it takes a village to raise a child."

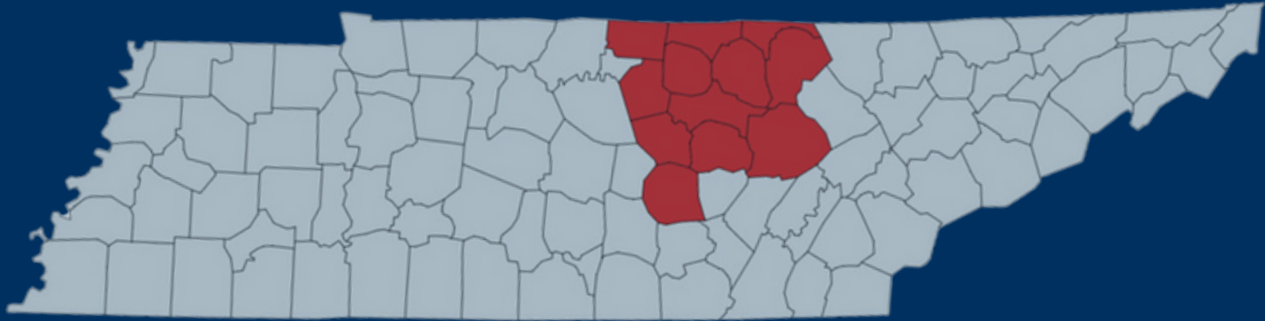
Sincerely,

Penny Meadows

About L.B.J. & C. Head Start

L.B.J. & C. Head Start Development Corporation: initials represent the county seats of Livingston, Byrdstown, Jamestown, Cookeville. Our program began in 1965 as a summer program then changed to full day – full year in 1966. The United States Department of Health and Human Services Administration for Children and Families, Office of Head Start is our source of funding with 20% matching share coming from the local community through volunteer hours of service, materials used in the program, and/or monetary donations.

Our mission is to partner with the family and community to help children and families prepare for school. We serve at least 10% children with disabilities. Head Start is open 5 days a week. The Community Assessment identifies our low-income children and families to have needs requiring our planned hours of operation per day to be 8:00 a.m. until 2:30 p.m.



Who We Serve and Funded Enrollment

Clay

- Celina: 16

Cumberland

- Crossville: 96
- HAFH: 32
- Pinewood: 32

Dekalb

- Smithville: 64

Fentress

- Jamestown: 48
- Clarkrange: 16

Jackson

- Gainesboro: 16
- Shiloh: 16

Macon

- Lafayette: 80
- Red Boiling Springs: 32

Overton

- Livingston: 64

Pickett

- Bydstown: 16

Putnam

- Algood: 80
- South Cookeville: 48
- Monterey: 48

Smith

- Smith County: 48

Warren

- Brookside: 32
- Midway: 32

White

- Sparta: 48
- Bondecroft: 16

PROGRAM GOALS

1

L.B.J.& C. Head Start will expand their scope of services to include serving low-income pregnant women, infants and toddlers by offering Early Head Start in communities that have the greatest need.

2

L.B.J. & C. Head Start will develop and implement a comprehensive Trauma-Informed Care plan to address and decrease the traumatic experiences of young children while developing resilience through positive support and intervention.

3

L.B.J. & C. will support children's development and learning by promoting high- quality, effective teacher/child interactions in the classroom.

PROGRAM CHARACTERISTICS

→	Funded Enrollment	880
→	Counties Served	12
→	Head Start Classrooms	55
→	Teacher Staff	110
→	Staff	202
→	Center Locations	21

3

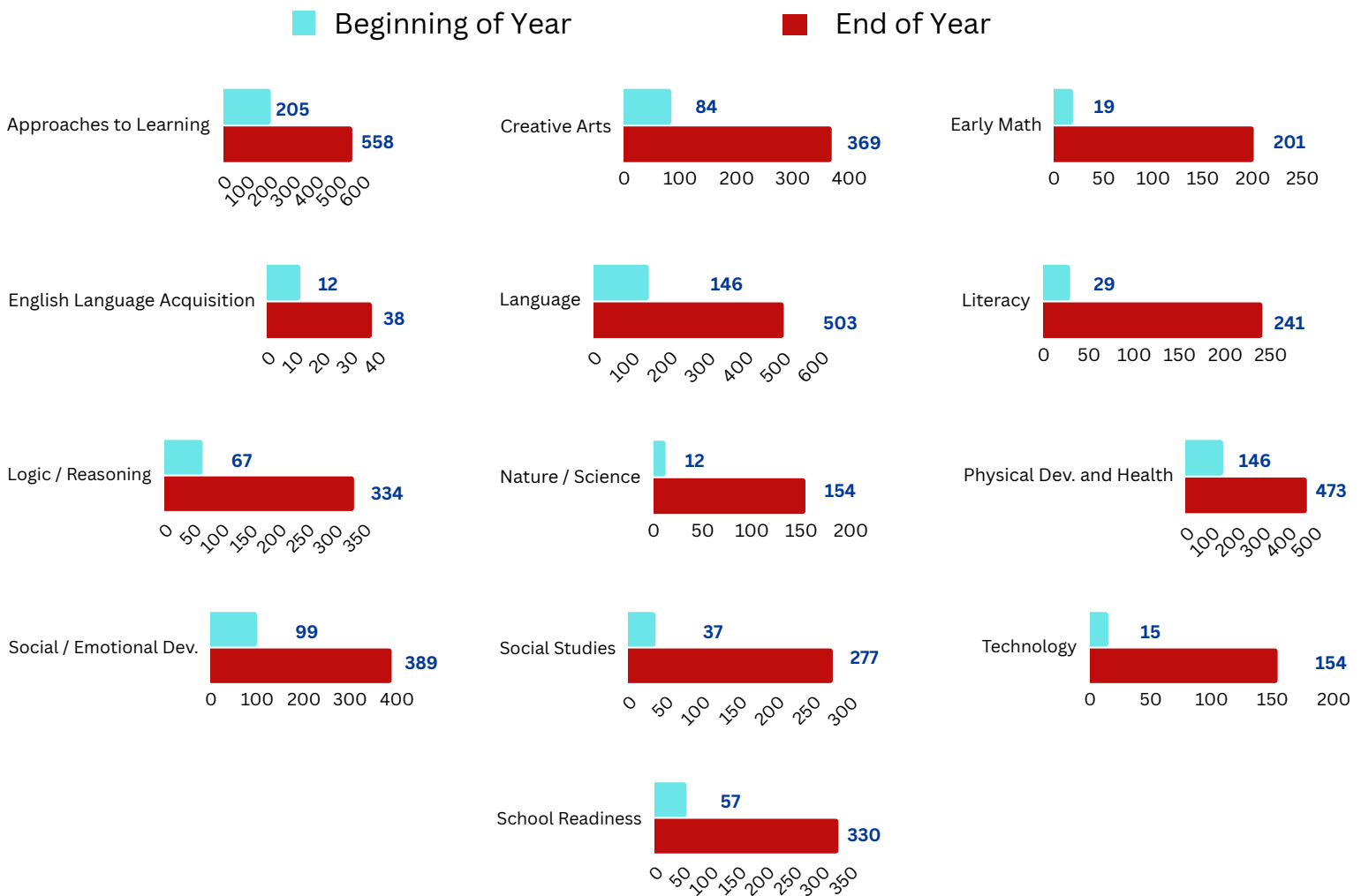
SCHOOL READINESS

L.B.J.& C. Head Start is committed to ensuring that children who leave our program are prepared when they enter the kindergarten program in the public schools by implementing the *Head Start Early Learning Outcomes Framework Domains*:

- Approaches to Learning
- Social and Emotional Development
- Cognition
- Language and Literacy
- Perceptual, Motor, and Physical Development

A YEAR OF PROGRESS: CHILD OUTCOMES/SCHOOL READINESS

The chart below indicates that the children could accomplish 20-30 items in the Advanced Level on our assessment scale at the beginning of the year versus the total amount at end of year.



COMMUNITY ASSESSMENT

SUMMARY OF FINDINGS

Identified Needs

Using child population and percentages of poverty, there are several children age's three to five who may be eligible for Head Start services living in our services area. These are also identified services needed for these children within our service.

- Need for Quality Head Start Services
- There are 1,376 Head Start eligible children-with 880 Head Start slots and 2,067 Pre-K slots
- Continued School Readiness Assistance to Children and Families

- Continued Disability Services
- Continued preventive / treatment medical and dental services
- Continued Nutrition services
- Continued Mental Health Services

- Healthy marriage & fatherhood involvement education / supports
- Assistance for families raising children other than their own
- Assistance for homelessness
- Job training / employment / Education opportunities
- Education on child abuse and neglect and the dangers of substance abuse

COMMUNITY ASSESSMENT

SUMMARY OF FINDINGS

Determinations

The Program will continue to link families to existing childcare centers as needed. The Program has an established partnership with a childcare center in Cumberland County and will continue this joint venture. The program will explore other options and provide additional services as funding becomes available.

Program Option Standard Head Start - Full-Day

Operate a minimum of 1,020 annual hours over eight months per year and for 160 days

→ Enrollment	816
→ Counties Served	12
→ Center Locations	19
→ Daily Hours	6.5
→ Head Start Classrooms	51

Partner Childcare Center Program Option Standard Head Start Full-Day - Full Year

Operate a minimum of 1,720 annual hours over 12 months per year.

→ Enrollment	64
→ Counties Served - Cumberland	1
→ Center Locations	2
→ Daily Hours	8
→ Head Start Classrooms	4

Enrollment

880

FUNDED

880

AVG. MONTHLY
ENROLLMENT

1099

TOTAL CHILDREN
SERVED

Eligibility



Eligible	39%
Foster	7%
Homeless	7%
Public Assistance	44%
101-130% Over Income	0%
130 and Above Over Income	2%

Participation Years



1st year	62%
2nd year	35%
3rd year	3%

Ages Served (Ages as of 8/15/2023)



2 years old	77
3 years old	565
4 years old	457

Child Health and Well-Being

Healthcare



Health Insurance

95%

An On-Going source of continuous healthcare

96%

Up-to-date on preventative and primary health care

91%

Dental



Received preventative dental care during the year

93%

Professional dental examination during the year

93%

Immunization



Up-to-date age-appropriate immunizations

93%

IDEA Eligibility



Percentage of children served who had a disability

13.7%



HEAD START TO KINDERGARTEN

457
children

TRANSITIONED TO KINDERGARTEN

- Family Partnership process is used to help families develop transition plans for themselves and their children.
- Families are provided with information, training and connections to future early care and education settings to help facilitate the transition process.
- Families have ongoing opportunities to discuss observations/concerns about their child's strengths/challenges prior to going to Kindergarten.
- Kindergarten teachers attend a Spring parent meeting at each center.
- Staff assists in scheduling Kindergarten visits and Kindergarten registration for the child and parent at the school the child will be attending.

- Collaboration between the ERSEA/Transition Specialist each county's Federal Projects manager or Title 1 Supervisor to complete transition booklets which are given to each family transitioning to Kindergarten.
- Disability Specialist provides individual transition services for children with an IEP.
- The Disability Specialist works closely with LEA's on behalf of the children with disabilities and their families to ensure an effective and smooth transition.

PARENT INVOLVEMENT ACTIVITIES

Parent's participation is not required as a condition of their child's enrollment. Participation is voluntary. However, Head Start needs Parental Input into all aspects of the Head Start Program. L.B.J.& C. Head Start plays a key role in all communities that we are located in. Head Start depends on the community for support, guidance, resources, and advocacy. The community depends on Head Start for improving the quality of our society by giving children a foundation to succeed in life and providing needed services to families.

FAMILY MEALS:

SCHEDULED MEALS EVENTS
(FATHER BREAKFAST, GRANDPARENT
BREAKFAST, FAMILY BREAKFAST,
SWEETHEART BREAKFAST, ETC.)

6,721

Total Participants

PARENT MEETINGS:

CONDUCTED MONTHLY AT EACH
LOCATION TO DISCUSS A SET TOPIC
EACH MONTH.

8,375

Total Participants

ACTIVE PARENTING:

THE PROGRAM UTILIZES ACTIVE
PARENTING AS OUR
PARENT EDUCATION CURRICULUM.

2,136

Total Participants

HEALTHY MARRIAGES:

EDUCATION AND EVENT HELD TO
PROMOTE POSITIVE RELATIONSHIPS.

919

Total Participants

FAMILY LITERACY PROGRAM:

ACTIVITIES THAT ARE SENT HOME MULTIPLE
TIMES THROUGHOUT
THE YEAR.

Father Roll Read

11,988

Total # of times males
read to a child.

Traveling
Book Bag

12,605

Total

FAMILY ENGAGEMENT AND VOLUNTEERS

Family Services



Total number of families served	962
Two-Parent Families	363
One-Parent Families	599
Received program services to promote family outcomes	100%

Father Engagement



Involved in child's Head Start experiences	483
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Homelessness Services



Children experiencing homelessness that were served	69
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Foster Care Services



Children served who were in foster care	85
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Volunteers

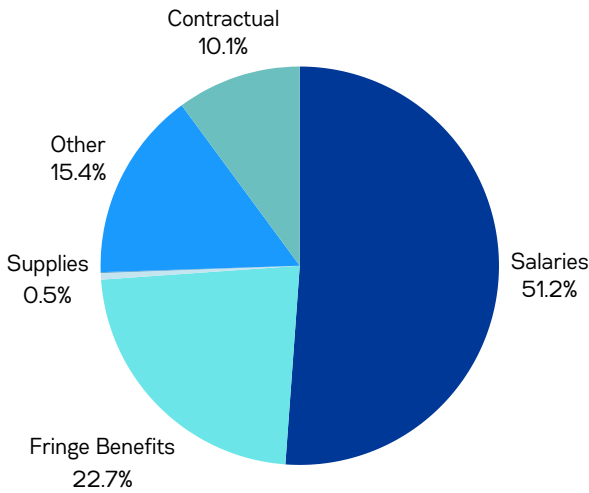


Total of volunteers	2,270
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AUDIT REPORT



The total funds for FY 2023-2024 was \$12,556,088. Funds received were used to provide comprehensive early childhood development services for 1,099 children and support to their families.



Financial Statement

Salaries:	51.2%
Fringe	22.7%
Supplies	0.5%
Travel	0.1%
Other	15.4%
Contractual	10.1%

Funding Summary By Source

Office of Head Start

\$11,664,342

CACFP

\$804,487

Donations / Grants

\$87,259

Non-Federal Share

\$2,675,377

\$11,935,786 2024-2025 proposed budget federal funds.

A Year in Review

FISCAL AUDIT

L.B.J. & C. Head Start participated in its annual fiscal audit conducted by an external auditor. In June 2024, the annual fiscal audit was issued with no findings. There were no findings related to the financial statements which are required to be reported in accordance with Government Auditing Standards. There were no findings related to Federal Awards. All of our documents are available for public inspection.

The program met 100% of the compliance measures.



THANK YOU

Board Members:

Officers:

Don Alexander, Chairperson
Larry Harkleroad, Vice Chairperson
Sheila Moon, Secretary
Ken Taylor, Parliamentarian

Regular Members:

Anita Latham	Margena Maffett
Inez Nunley	Dow Harris
Pam Sadler	Katheryn Cagle-Turrentine
Louise Owen	

Consultants:

Joyce Bullock	Stephanie Nolan
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Policy Council Members:

Executive Committee:

Dale Armour, Chairperson
Lisa Hernandez, Vice Chairperson
Nichole Bott, Secretary

Members:

Stephanie Agee	Stephanie Yee
Jessica Lima	Victoria Wood
Jessica Brown	Amy Mahoney
Myriah Ruttkofsky	Katheryn Cagle-Turrentine
Debra Alfaro	Margena Maffett





L.B.J. & C. HEAD START®
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