

Regular Meeting of Council of the Rural Municipality of Paddockwood No.520 held on Wednesday, January 18, 2017 in the Council Chambers at Paddockwood, Saskatchewan.

CALL TO ORDER:

Reeve Lance Fehr called the meeting to order at 9:01 am

Present: Reeve Lance Fehr, Councilor Division 1 Garry Sumlic, Councilor Division 2 Wendy Waugh, Councilor Division 3 Lionel Lavoie, Councilor Division 4 Cliff Aspvik, Councilor Division 5 Tom McKnight, Councilor Division 6 Louise Corriveau, Administrator Naomi Hrischuk.

AGENDA:

01/17 Adoption of Agenda

McKNIGHT– That we adopt the agenda as amended.

FOR: SUMLIC, WAUGH
LAVOIE,
MCKNIGHT,
CORRIVEAU,
FEHR **CARRIED**

MINUTES:

02/17 Minutes of December 14, 2016 regular meeting of Council

McKNIGHT - That we accept the minutes as of the December 14, 2016 regular meeting.

FOR: SUMLIC, WAUGH
LAVOIE,
MCKNIGHT,
CORRIVEAU,
FEHR **CARRIED**

BUSINESS ARISING FROM MINUTES:

N/A

DELEGATIONS:

FINANCIAL REPORTS:

Cliff Aspvik joined the meeting 9:06 am

03/17 Statement of Financial Activities

SUMLIC - That the Statement of Financial Activities for the period ending December 31, 2016 be accepted as presented.

FOR: SUMLIC, WAUGH
LAVOIE, ASPVIK
MCKNIGHT,
CORRIVEAU,
FEHR **CARRIED**

04/17 Bank Statement and Reconciliation

SUMLIC- That the bank statement and bank reconciliation for December 31, 2016 be accepted as presented.

FOR: SUMLIC, WAUGH
LAVOIE, ASPVIK
MCKNIGHT,
CORRIVEAU,
FEHR **CARRIED**

05/16 Accounts

CORRIVEAU - That the List of Accounts for Approval including cheques 5255 to 5295 and manual payments 160214-160223 and 170001-170009 totaling \$148,795.76 payroll deposits of \$26,602.09 and Skidsteer loan #12 of \$3,520.12; JD grader loan #12 of \$7,643.20 be accepted for payment.

FOR: SUMLIC, WAUGH
LAVOIE, ASPVIK
MCKNIGHT,
CORRIVEAU,
FEHR **CARRIED**

06/17 Councilor Remuneration Approval

MCKNIGHT – That we approve the following remuneration as listed:

Division One – Garry Sumlic

-January meetings	\$200.00	
-January subsistence	\$50.00	
-January mileage	\$150.00	\$400.00

Division Two – Wendy Waugh

-January meetings	\$200.00	
-January subsistence	\$50.00	
-January mileage	\$150.00	\$400.00

Division Three – Lionel Lavoie

-January meetings	\$200.00	
-January subsistence	\$50.00	
-January mileage	\$150.00	\$400.00

Division Four - Cliff Aspvik

-January meetings	\$200.00	
-January subsistence	\$50.00	
-January mileage	\$150.00	

Subtotal \$400.00

-Health & Dental repayment (119.65)
\$280.35

Division Five – Tom McKnight

-January meetings	\$200.00	
-January subsistence	\$50.00	
-January mileage	\$150.00	\$400.00

Division Six – Louise Corriveau

-January meetings	\$200.00	
-January subsistence	\$50.00	
-January mileage	\$150.00	\$400.00

Reeve – Lance Fehr

-January meetings	\$300.00	
-January subsistence	\$50.00	
-January mileage	\$150.00	

Subtotal \$500.00

-Health & Dental repayment (119.65)
\$380.35

**FOR: SUMLIC, WAUGH,
LAVOIE, ASPVIK
MCKNIGHT,
CORRIVEAU,
FEHR CARRIED**

ADMINISTRATION REPORT: Audit Preparation, Accounts Receivable Software, T-4 preparation

07/17 Accounts Receivable Software

ASPVIK - That we purchase an accounting software package for invoicing and accounts receivables.

**FOR: SUMLIC, WAUGH
LAVOIE, ASPVIK
MCKNIGHT,
CORRIVEAU,
FEHR CARRIED**

PLANNING AND DEVELOPMENT:

08/17 Approach Applications

WAUGH - That we approve the approach application for Walter Holomiczek SW 35 52 23 W2

**FOR: SUMLIC, WAUGH
LAVOIE, ASPVIK
MCKNIGHT,
CORRIVEAU,
FEHR CARRIED**

09/17 Aspen Ridge Subdivision application

SUMLIC - That we approve the subdivision application for SW ½ Section 31 and NW ½ Section 30-54-22-W2M Proposed Lots 17 and 18, Block 4 Residential and Proposed Parcel C subdivision with the requirement of a service agreement, offsite service fees for each new parcel, and municipal reserve.

FOR: SUMLIC, WAUGH
LAVOIE, ASPVIK
MCKNIGHT,
CORRIVEAU,
FEHR **CARRIED**

COMMITTEE REPORTS:

School Committee:

Roads Committee: Dump Trailer
 SNC Lavalin landfill closure information

Foreman report: winter staffing, Summer students

9:37 am Gerald Fremont joined the meeting

10:45 Gerald Fremont left the meeting

Finance Committee:

Labour Committee:

Bylaw Enforcement: Foxford Hall

North Central Lakelands Planning District:

CPL Recreation:

APPOINTMENTS:

10/17 Appointments 2017

CORRIVEAU - That we appoint the following:

- Reeve shall be ex-officio on all committees
- ADD Board - Cliff Aspvik
- Emergency Measure Organization : Louise Corriveau
- Finance Committee: Louise Corriveau, Wendy Waugh, Garry Sumlic
- Fire Committee: Cliff Aspvik
- Great Blue Heron Provincial Park: Lance Fehr
- Labour/Committee/ Policy: Louise Corriveau, Tom McKnight and Wendy Waugh
- Occupational Health and Safety: Adrienne Lavoie, Gerald Fremont, Ron Weber, Rhonda Allard
- Paddockwood Recreation Board: Cliff Aspvik
- Roads and Equipment Committee: Gary Sumlic, Lionel Lavoie, Cliff Aspvik
- Wapiti Library: Louise Corriveau
- Waste Management: Garry Sumlic
- Bylaw Officer: Cliff Aspvik
- Assessor: Naomi Hrischuk
- Appraiser: SAMA
- Auditor: Cogent Chartered Professional Accountants LLP
- Banking Service Provider: Affinity Credit Union Christopher Lake Branch
- Building Official : Cliff Letendre
- Commercial Building Official : Build Tech Inspections
- Signing Authority: Lance Fehr, Cliff Aspvik and Naomi Hrischuk
- Deputy Reeve: Cliff Aspvik
- Fire Chief: Chris McShannock
- Pest Control Officer : ADD Board PCO appointee
- Pound Keeper: Cliff Aspvik
- Weed Inspector: Barry Swanson

FOR:SUMLIC, WAUGH,

LAVOIE, ASPVIK
McKNIGHT,
CORRIVEAU
FEHR **CARRIED**

TAXATION:

11/17 Unpaid Taxes - Advertising

McKNIGHT - That we advertise lien registrations for properties in tax arrears over \$100.00 or longer than 2 years in arrears.

FOR:SUMLIC, WAUGH,
LAVOIE, ASPVIK
McKNIGHT,
CORRIVEAU
FEHR **CARRIED**

12/17 Abatement SE 21 53 24 W2

ASPVIK - That we abate the taxes on SE 21 53 24 W2 due to lack of access because of water issues.

FOR:
AGAINST: SUMLIC, WAUGH,
LAVOIE, ASPVIK
McKNIGHT,
CORRIVEAU
FEHR **DEFEATED**

The province has set new Percentage of Values for taxable assessments.

13/17 Tax Title Property NE 11 52 22 W2

McKNIGHT - That we advertise for tender NE 11 52 22 W2, if payment of arrears is not received in full by Thursday January 26, 2017 4:00 pm.

FOR:SUMLIC, WAUGH,
LAVOIE, ASPVIK
McKNIGHT,
CORRIVEAU
FEHR **CARRIED**

NEW BUSINESS – ACTION/MOTION ITEMS:

Crime Reduction Committee- outside of incidents previously reported to the RCMP Council felt there was not sufficient information regarding local break ins to warrant an individual meeting with the Crime Reduction Committee.

14/17 Records of Retention

ASPVIK - That we authorize the destruction of the attached list of documents in accordance with Bylaw 3/06 Destruction of Documents.

FOR:SUMLIC, WAUGH,
LAVOIE, ASPVIK
McKNIGHT,
CORRIVEAU
FEHR **CARRIED**

11:55 Cliff Aspvik left the meeting prior to discussion regarding the following motion citing pecuniary interest

15/17 Road Allowance Clearing

LAVOIE - That we authorize the clearing of the road allowance within the 66 ft right of way within the constraints set forth in the agreement. The road must be reclaimed after the logging has been completed.

FOR:SUMLIC, WAUGH,
LAVOIE,
McKNIGHT,
CORRIVEAU
FEHR **CARRIED**

12:05 Meeting adjourned for lunch

12:55 meeting reconvened

Cliff Aspvik rejoined the meeting

BYLAWS:

16/17 Bylaw 9/2016 Councillor Code of Ethics Bylaw - Third Reading

ASPVIK- That we read for the third time and authorize the Reeve and Administrator to sign
Bylaw 9/2016 Councillor Code of Ethics Bylaw.

FOR:SUMLIC, WAUGH,
LAVOIE, ASPVIK
McKNIGHT,
CORRIVEAU
FEHR **CARRIED**

17/17 Bylaw 10/2016 Intermunicipal Business Licence Bylaw -Third Reading

McKNIGHT- That we read for the third time and authorize the Reeve and Administrator to sign
Bylaw 10/2016 Intermunicipal Business Licence Bylaw.

FOR:SUMLIC, WAUGH,
LAVOIE, ASPVIK
McKNIGHT,
CORRIVEAU
FEHR **CARRIED**

18/17 Bylaw 1/2017 Repealing Bylaw - First Reading

McKNIGHT- That we read for the first time and authorize the Reeve and Administrator to sign
Bylaw 1/2017 Repealing Bylaw.

FOR:SUMLIC, WAUGH,
LAVOIE, ASPVIK
McKNIGHT,
CORRIVEAU
FEHR **CARRIED**

CORRESPONDENCE:

The following Correspondence was read, filed and replies sent as necessary:

- Hudson Bay Route Association
- FCM
- PA Roman Catholic School Division - Audited Financial Statement
- 2017 SAMA Revaluation Information
- Ronald McDonald House
- SAMA resolution update
- Community Policing Report
- SK Power right of way plan

OTHER BUSINESS:

N/A

NEXT MEETING DATE:

19/17 Next Meeting Date

FEHR – That the next meeting date be set for Wednesday, February 15, 2017 at 9:00 am in
Council Chambers at the RM of Paddockwood Offices.

FOR:SUMLIC, WAUGH,
LAVOIE, ASPVIK
McKNIGHT,
CORRIVEAU
FEHR **CARRIED**

ADJOURNMENT:

20/17 Meeting Adjourned

FEHR- That the meeting be adjourned.

FOR:SUMLIC, WAUGH,
LAVOIE, ASPVIK
McKNIGHT,
CORRIVEAU
FEHR **CARRIED**

Meeting was adjourned at 1:17pm

Reeve: Lance Fehr

Administrator: Naomi Hrischuk