

PUBLIC WATER SUPPLY DISTRICT #6  
REGULAR MEETING MINUTES  
July 18<sup>th</sup>, 2017

A meeting of the Public Water Supply District #6 (PWSD6) was held on Tuesday, July 18<sup>th</sup>, 2017 at 7:00 PM, in the Conference Room of the PWSD6 offices, 6000 Kingsway Drive, House Springs MO 63051.

**Directors:** Present, President Rich Ortmann, Nancy Orphan, and Mike Lammert. Larry Briggs called and will be attending later following his HOA meeting. At 8:00 PM Larry Briggs joined the meeting. Mike Groppe absent.

**Others present:** District Manager Tom Ward, Board Clerk JoAnn Thompson, and Zac York Associate of Hurst-Rosche, Inc.

**Call to Order / Roll Call:** Rich called the meeting to order at 7:01 p.m. and called Roll Call. Richard Ortmann, Nancy Orphan, and Mike Lammert reported present. Rich noted that we have a quorum.

**Approval of Agenda:** Rich made a motion to approve the agenda, Nancy seconded. Unanimously approved.

**Approval of Minutes:** Nancy made a motion to approve the minutes from June 20<sup>th</sup>, 2017. Mike L. seconded. All answered Aye, Unanimously approved. Motion approved.

**Citizens to be Heard:** Jim Smoot owner and landlord of Gravois Springs Plaza. Jim Smoot brought to the board his concerns of the proposed Master Meter to be installed on Gravois Springs Plaza. He provided the board with a document, highlighting excerpts regarding access to current water meters and end user agreements. Jim Smoot explained he is offering a “hold harmless” agreement to PWSD6, insuring the water district from any liability from any water loss, property damages etc. from the inside water meters. Jim Smoot is offering this “hold harmless” agreement in hopes to delay the installation & activation of the master meter. The board explained to Jim Smoot that the plans to install the master meter date back prior to his ownership. The board explained to Jim Smoot they would review the “hold harmless” agreement in consideration for delaying the activation of the billing according to the master meter, but the plans for construction of this master meter will beginning in the near future ( August-September 2017). Pending review and approval of the “hold harmless” agreement, this master meter billing services may be delayed to be activated not before January 2018, but not later than January 2019.

**Manager’s Report:**

Tom Ward presented the Manager’s Report asking the board to review for any questions or concerns. Discussion Only.

**Approval of Bills by Ordinance #2664:** Richard made a motion to approve Ordinance #2664 in the amount of \$141,756.91. Nancy seconded. Unanimously Approved.

**Approval of Treasury Report and Transfers between Eagle Bank Accounts:** Rich made a motion to approve the June 2017 Treasury Report and Transfers between Eagle Bank Accounts. Nancy seconded, Unanimously approved.

**OLD BUSINESS:**

1. **2016 Annual Financial Audit presentation** – Shawn Williamson presented 2016 Audit, Discussion. Nancy made a motion to approve; Rich seconded, Unanimously approved.
2. **10 Year Capital Improvement Plan (DNR Submittal):** Zac York presented the board with details and information of the 10 Year Capital Improvement Plan. Rich made a motion to approve the 10 Year Capital Improvement Plan. Larry B. seconded, Unanimously approved.

**NEW BUSINESS:**

1. **Flood Relief Resolution (Discussion and Motion to Approve):** Discussion Only.
2. **Policy Amendment per Minimum Bill per floodplain properties and/or specific properties that no building or house (Discussion and Motion to Approve):** Rich made a motion to approve waiving the minimum monthly bill for availability of service on 4321 West Four Ridge Road; Nancy seconded, Unanimously approved.

**Board Members Comments:** None

**Closed Session (per Chapter 610.021(1), RSMo 2017)** Richard Ortmann made a motion to go into closed session at 8:40 PM according to 610.021(1), RSMo 2017. Larry Briggs seconded. Richard called a roll vote: Mike Lammert, Larry Briggs, Nancy Orphan and Richard Ortmann all voted Aye, motion approved.

Open Session resumed at 9:07 PM

There being no further business, Rich made a motion to adjourn, Nancy seconded. Unanimous approval, the meeting adjourned at 9:24 P.M.

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Clerk of the Board JoAnn Thompson

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President Rich Ortmann