

**Summit Lake Paiute Tribe
Special Council Meeting
Saturday, April 7, 2018
Primary Administrative Office, Sparks, Nevada**

CALL TO ORDER: Chairwoman Randi DeSoto called the Special Council Meeting of Saturday, April 7, 2018 to order at 12:15 PM.

ROLL CALL: The roll was called: Chairwoman Randi DeSoto, present; Secretary/Treasurer Eugene Mace, present; and Council Member Nedra Crane, present.

STAFF: Finance Director Linda Quinn, present.

Linda Quinn thanked everyone for attending and changing the start time from 9:00 am to 12:00 pm due to Ms. Quinn's delayed flight. She opened the discussion by outlining the many policies needed to operate the Housing Department with the programs listed in the tribe's 2018 Indian Housing Plan.

Finance Director Linda Quinn passed out copies of the Draft for the Summit Lake Paiute Tribe Rental Assistance Program Policy; Rental Assistance Program Tenant Based Lease Addendum and Draft version of Rental Assistance Payment Contract Tenant Based Assistance Program.

Other program draft versions included the lease draft version of a Rehabilitation Policy; Sample Application for Rehabilitation Program.

Ms. Quinn started the creation of policy by reading through the 17-page draft of the Rental Assistance Program Policy. The Council stopped and made decisions at sections that needed clarification such as the definition of an elderly person will be defined as a person who is at least 55 years of age. The Council went through the entire policy making determinations on rules and regulations as they will apply to our HUD Rental Assistance Program.

There were several questions that will be asked of our HUD consultant Bill Nibbelink noted for Ms. Quinn to follow up with Council on the answers at a future HUD program policy meeting.

This meeting was a start to the creation of many program policies required before implementation of the HUD programs can begin. The Council were informed there are requirements to also prepare an Environmental Review and for self-monitoring of their HUD programs. Ms. Quinn will find out the details of these requirements so they can be completed and kept in compliance.

Ms. Quinn summarized the OMB training she received in Seattle Washington. It was a good outline of federal regulations regarding procurement; eligible and ineligible federal expenses; direct and indirect expenses; audits; and grant guidance (where to find the regulations).

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MOTION: Chairwoman Randi DeSoto moved to adjourn. Council Member Nedra Crane seconded the motion. Chairwoman Randi DeSoto called the vote: 3 FOR, 0 AGAINST, 0 ABSTAINED. The meeting was adjourned at 4:05 PM.

CERTIFICATION

I, **Eugene Mace, Sr.**, Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the April 7, 2018, Special Meeting were approved by the Council during a duly held meeting May 19, 2018 at which there was a quorum present, and the Council voted:

2 - FOR 0- AGAINST 0-ABSTAINING, Chairwoman Randi DeSoto did not vote because there was not a tie vote.

05/22/2018
Date


Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council