

# Program Order Form

1. Indicate your selection(s) and complete the "Required Information Section" on the Program Order Form.
2. Submit your completed Program Order Form to LifeTrack's remittance address below via fax, email, or mail.

**ONCE YOUR ORDER HAS BEEN RECEIVED...YOU WILL BE INVOICED AND CONTACTED REGARDING:**

Submitting list of graduates' names, addresses, phone numbers, personal email addresses, and cell phones as a data file saved as ascii text (comma or tab delimited) or Microsoft Excel format.

**GRADUATE LIST/STUDENT NAMES ARE CONFIDENTIAL AND WILL NOT BE SHARED OR SOLD!**

**PROGRAM A -- 3 SURVEYS (OUR MOST COMPREHENSIVE SURVEY PROGRAM) BEST BUY!**

Includes Senior Exit Survey prior to graduation, Initial Postgraduate Survey 6-18 months after graduation, Culminating Graduate Survey 5 years after graduation and 1-800-REUNION® Program.

**ONLY \$14.00 if received by 9/30/2017**

Number of Seniors \_\_\_\_\_ X ~~\$18.00~~ \_\_\_\_\_

**PROGRAM B -- 2 SURVEYS**

Includes Senior Exit Survey prior to graduation, Initial Postgraduate Survey 6-18 months after graduation and 1-800-REUNION® Program.

**ONLY \$12.00 if received by 9/30/2017**

Number of Seniors \_\_\_\_\_ X ~~\$15.50~~ \_\_\_\_\_

**SENIOR EXIT SURVEY PROGRAM ONLY**

Online survey with customized Questions - Seniors complete prior to graduation.

**(Paper surveys available for additional fee of \$.15 per survey)**

Number of Seniors \_\_\_\_\_ - **Flat Rate \$299**

**PREVIOUS GRADUATE SURVEY PROGRAM ONLY**

Designed to gain feedback from previous classes. Utilizes Initial Postgraduate Survey Format

Number of Graduates \_\_\_\_\_ X \$8.00 \_\_\_\_\_

**1-800-REUNION® PROGRAM ONLY**

Designed to keep graduates together forever! (Included with programs A & B above)

Number of Seniors \_\_\_\_\_ X \$6.00 \_\_\_\_\_

**Required Information: Please review below and change as needed**

School Name \_\_\_\_\_ Class of \_\_\_\_\_

Address \_\_\_\_\_ County \_\_\_\_\_

City \_\_\_\_\_ State / Zip \_\_\_\_\_ / \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Our School Contact for Correspondence \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**I would like my reports returned via  PDF file emailed  Paper report printed, bound, and shipped  Both (\$50.00 fee for both)**

**Original surveys will be destroyed unless otherwise specified.** \_\_\_\_\_

**Last day of school for your graduating seniors** \_\_\_\_\_

Order Authorized by \_\_\_\_\_ Title \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**Authorized Signature** \_\_\_\_\_ **Date** \_\_\_\_\_ **PO #** \_\_\_\_\_

**NAMES OF GRADUATES AUTHORIZED TO RECEIVE UPDATED LISTS FOR LIFE:**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**Remember to fill out number of students, sign and return promptly for the discount listed above.**

Cancellation requests within 30 days of order being received are subject to payment for services performed plus an administrative fee of \$1.25 per student. No refunds or cancellations after 30 days.

Remit to:

LifeTrack Services  
1271 Port Drive  
Clarkston, WA 99403  
1-800-738-6466  
Fax: (509) 758-2162  
Info@lifetrack-services.com

**LifeTrack Use Only**

TS	CLRP	PAST
SC	N2018	WWW,CD