

VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall

1835 Highway F

Tuesday, December 8, 2015, 7:30 PM

AGENDA

Public notice is hereby given that the Board of Trustees will meet at Innsbrook Village Hall, 1835 Hwy F, Innsbrook, Missouri, on Tuesday, December 8, 2015 at 7:30 PM for a meeting to discuss and act upon the matters on this agenda as follows:

- 1) CALL TO ORDER
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
 - a. Regular Meeting: November 10, 2015
- 6) PUBLIC COMMENTS - Citizens who have concerns or remarks who wish to speak on Village matters may do so at this time.
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APOINTMENTS
 - a. Oath of Office; Bob Grah to Planning & Zoning Commission
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - b. Administrator's Report
 - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
 - a. BHS/Landfill Area
 - b. Complaint Properties
 - c. Animal Shelter
 - d. Septic Issues
 - e. Dry Hydrants
 - f. **BILL NO. 222 - AN ORDINANCE PROVIDING FOR SUBMISSION OF A PROPOSAL TO DISCONTINUE APPLICATION AND COLLECTION OF THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS AND OUTBOARD MOTORS THAT WERE PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER TO THE QUALIFIED VOTERS OF THE VILLAGE OF INNSBROOK FOR THIS APPROVAL AT THE GENERAL ELECTION CALLED AND TO BE IN THE VILLAGE OF INNSBROOK ON APRIL 5, 2016.**
- 12) NEW BUSINESS:
 - a. 2016 Insurance Renewal
- 13) VOTE TO ADJOURN

Unfinished Business/ Hold Items

- BHS/Landfill Area
 - Complaint Properties
 - Animal Shelter
 - Septic Issues
 - Dry Hydrants
- (Next quarterly report March 2016)

MINUTES

The December 8, 2015 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 7:30 PM with Village Board Chairman Jeff Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Jerry Rust, Bob Dowdle, Tom Stevener and Jeff Thomsen were present. Trustee Trish Dunn was Absent. After roll call Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Heggemann; Planning and Zoning Commissioner, Bob Soderholm (L2130); Bob Grah (L2132) and Cindy Bowers (L2461)

APPROVAL OF AGENDA

Trustee Dunn had emailed Carla Heggemann prior to the meeting regarding adding Internet Speeds to the agenda. Internet Speeds was added under Unfinished Business. Chairman Thomsen asked for a motion to approve the December 8, 2015 agenda. Motioned by Trustee Stevener, seconded by Trustee Rust, to approve the agenda with corrections made. All Trustees present voted "Aye". Motion passed with a 4-0 vote. Motion was approved.

APPROVAL OF MINUTES

Trustee Stevener suggested a few corrections to the minutes. Motioned by Trustee Dowdle, seconded by Trustee Stevener to approve minutes from the Regular November 10, 2015 Meeting with corrections made. All Trustees present voted "Aye". Motion passed with a 4-0 vote. Motion was approved.

PUBLIC COMMENT

None at this time.

COMMUNICATIONS, PETITIONS, PRESENTATIONS

Chairman Thomsen stated that during last month's Board of Trustee meeting, the Board voted to appoint Bob Grah to the Planning and Zoning Commission. Chairman Thomsen then swore in Bob Grah to Planning and Zoning Commission, by Oath of Office.

BOARD OF TRUSTEES COMMENTS

Trustee Stevener received an email from a resident concerned about Honeysuckle in the area. It has been seen within Innsbrook and since it is an invasive species the resident wanted to know if the Village or the Resort needed to be contacted to discuss the issue. Chairman Thomsen suggested putting something on our website to allow the public to identify and understand the plant along with ways to eradicate the plant. We could also add this to the spring newsletter.

CHAIRMAN'S COMMENTS, REPORTS, APOINTMENTS

None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustee's in attendance.
- b. Administrator's Report -
 - i. Boonslick Regional - Deane Dothage, Mobility Coordinator for Boonslick, will be attending the February 9, 2016 meeting to update the Trustee's and ask how she can further serve our community.
 - ii. Candidate Filing - Candidate Filing for the April 5, 2016 election will open on December 15, 2015 at 8am and close on January 19, 2016 at 5pm, two seats will be available to fill.
 - iii. Carla Heggemann asked about her six month review. It will be conducted at the January 12, 2016 meeting.
- c. Planning and Zoning Commission - Meeting was canceled on December 2, 2015.

UNFINISHED BUSINESS:

- a. BHS/Landfill Area - Nothing new to report. Chairman Thomsen stated that the sale of this property was on the court house steps, but with over \$660,000 Federal lien on the property it most likely will not sell. There is still an effort being made between the companies that created the pollution, the EPA and the Missouri Department of Natural Resources to reach a written agreement so an amount will be funded each year to pay for maintaining the property and doing a better job with clean up.
- b. Complaint Properties - Nothing new to report. The one property on Walker's Way is still being maintained as far as grass getting cut. Carla Heggemann showed a current picture of the building to the Board.
- c. Animal Shelter - Trustee Dowdle has attended meetings this past month. Board members are currently getting put into place. Still need to meet with Warrenton Police Chief Houdyshell before moving forward.
- d. Septic Issues - Bob Soderholm provided the Trustee's with a list of questions and answers between Bob Soderholm and James Gaughan, Environmental Engineer with DHSS. Mr. Gaughan did not favor the Village of

Innsbrook requiring a licensed inspector paid for by property owner. A permit would not be required for minor repairs, but will be needed for septic tank replacement. Appendix A might need to be taken out all together and replaced by something else. It was discussed whither BrickKicker Home Inspection out of Foristell could do emergency inspections for now, paid for by owner, until the Village gets something figured out. It may take some time to get all of this worked out.

- e. Dry Hydrants - Nothing new to report.
- f. Internet Speeds - Will be put on January agenda under Unfinished Business.
- g. **BILL NO. 222 - AN ORDINANCE PROVIDING FOR SUBMISSION OF A PROPOSAL TO DISCONTINUE APPLICATION AND COLLECTION OF THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS AND OUTBOARD MOTORS THAT WERE PURCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER TO THE QUALIFIED VOTERS OF THE VILLAGE OF INNSBROOK FOR THIS APPROVAL AT THE GENERAL ELECTION CALLED AND TO BE IN THE VILLAGE OF INNSBROOK ON APRIL 5, 2016.** Chairman Thomsen took a few minutes to discuss the Tax with the Board of Trustee's. When a resident buys a vehicle, boat or trailer out of state and brings it here to use, a Use Tax cannot be used any more so now a Titling Tax has been imposed. To continue getting this tax, the voters have to vote to do so. It would be ideal to have this on the ballot the same time other local Municipalities have it on their ballot, so it can be a group effort to educate the public on the issue. Bill No. 222 to be put on the January 12, 2016 agenda to be voted on by the Trustee's.

NEW BUSINESS:

- a. 2016 Insurance Renewal - MoPerm quoted the 2016 Village of Innsbrook's General Liability Insurance at \$1,072.00 through Scott Agency. Motioned by Trustee Rust, seconded by Trustee Stevener to authorize and renew insurance with Scott Agency for 2016. All Trustees present voted "Aye". Motion passed with a 4-0 vote. Motion was approved.

VOTE TO ADJOURN

Motioned by Trustee Stevener, seconded by Trustee Dowdle, to adjourn the meeting. All Trustees present voted "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 8:32 PM.

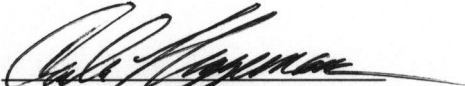
I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, December 8, 2015.

Carla Heggemann, Village Administrator/Clerk

Date Minutes Approved: 1/12/15


Trish Dunn, Village Board Clerk

(seal)


Attest: Carla Heggemann,
Village Administrator/Clerk