

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-982-5258.

**MAPLE CREEK TOWN BOARD MEETING  
TOWN HALL W10388 COUNTY ROAD W  
MAY 12, 2025 6:30 PM**

**Call to order and Pledge of Allegiance**

Chairperson Griffin called the May 12, 2025 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

**Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)**

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, May 9, 2025.

Elected Officers present: Sue Griffin, Adam Janke, Tom Stracy, Tory Much, Treasurer and Lynette Gitter, Clerk

Elected Officers absent: None

Others present: Jamie Lindholm, Rian Lindholm, Tara Lindholm, John Knapp, Chris Thompson, Amiee Stracy, Gary Coroneos, Kevin Fermanich, Peter Murphy, Julie Gerrits and County Sheriff's Officer Cane

**Approval of April 14, 2025 Town Board Meeting minutes**

Janke made a motion, seconded by Stracy, to approve the April 14, 2025 Town Board Meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

**Treasurer**

• **Monthly Financial Report**

The balances for all accounts as of April 30, 2025, are as follows: Checking - \$3,571.27; Investment Savings - \$222,911.82; Town Reserve CD's - \$148,259.50; Town ARPA Reserve CD - \$72,065.97. Total town funds - \$446,808.56. Stands as read subject to an audit with the clerk.

**Outagamie County Sheriff's officer report**

Chairperson Griffin mentioned a call she got from a resident regarding a fire that started in a field. She told her to call 911. There were no other comments. The clerk asked the officer to stay a couple minutes if possible to listen to the noise complaint item.

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.** None

**Specific matters for discussion and possible action:**

**Special Exception Permit for Glass Hill Farm, LLC to construct a large scale solar energy system (5 megawatts/approximately 23 acres) at N5437 County Road D, parcel nos. 160042900/160042800.**

**Representatives from One Energy Development and/or others may be in attendance. At their May 5<sup>th</sup> meeting, the Plan Commission made a motion to recommend to the Town Board that a Special Exception Permit be issued to Glass Hill Farm, LLC for a solar farm with two exceptions; that it will not be annexed to another municipality and will not be expanded to parcel no.160042700 (See email from Isaac Uitenbroek, these 2 exceptions may not be approved). Motion to approve Special Exception Permit with the 2 exceptions based on PC recommendation.**

Peter Murphy and Julie Gerrits were in attendance representing OneEnergy Renewables to answer any questions that the Board may have regarding the proposed solar farm at Glass Hill Farm, N5437 County Road D, parcel numbers 160042900 and 160042800. The Chair and one Supervisor had already heard the information. The representatives were in attendance at the Plan Commission meeting held on May 5<sup>th</sup>. The electricity will be sold to WE Energies who will purchase the unit. The Town will receive compensation through utility aid payments from the State. The Plan Commission approved recommending to the Town Board approving the Special Exception Permit with two exemptions, 1) that it will not be annexed to another municipality and 2) it will not be expanded to the 40 acre parcel to the east. The Plan Commission did acknowledge that these two exemptions will not be considered at the County level do to their zoning ordinance and the State statutes, but they wanted all parties involved to know that these two items are a concern to the Town. After discussion, Janke made a motion, seconded by Griffin to approve the Special Exception Permit for OneEnergy Renewables for a solar farm on parcel numbers 160042900 and 160042800 with two exceptions, 1) that it will not be annexed to another municipality and 2) it will not be expanded to the 40 acre parcel to the east, 160042700. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

**Noise complaint raised at last month's meeting by James Lindholm regarding neighbor's band noise/cars parking on County Road D**

A resident brought forth a noise complaint regarding a property on County Rd D that has band practices on some Thursdays and Saturdays and inquired about the town's noise ordinance. The town follows Outagamie County's noise ordinance, which would be enforced by the county. He showed/played a video/recording of some of the contents of the music that is being played. He's gone to his neighbor to ask him to tone it down but has had no cooperation. Chairman Griffin can hear the music all the way to her house. He is wondering what can be done. The bank has a posting on Facebook about a party at the house, inviting all who want to come and hear the music. There may be an issue with parking on County Road D. Chairman

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Griffin will contact the Sheriff's Department to possibly up patrol on that evening. The Town has no noise ordinance, but the County does. Chairman Griffin will contact the Wisconsin Town's Association. The clerk suggested sending a letter to the Bauer's along with a copy of the County noise ordinance. The Board would like the clerk to send the letter out.

### **Sign Confidentiality Agreement with Outagamie County regarding Judicial Privacy Act 235**

On April 1, 2025, Act 235, the Judicial Privacy Act, went into effect. The basis of the law is to provide current and former judicial officers with statutory protection of their personal information and the personal information of their immediate family residing in their home. A requirement of the law is that every government agency is required to have signed confidentiality agreements with all 3rd parties who may have access to or receive such information.

Stracy made a motion, seconded by Janke to sign the Confidentiality Agreement with Outagamie County regarding the Judicial Privacy Act 235. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

### **Appoint 2 Plan Commission members (Joe Close & Mike Siewert or Eric Zitzelsberger); terms 6/8/2025 to 6/7/2028**

Janke made a motion, seconded by Griffin to appoint Mike Siewert and Joe Close to the Plan Commission for three year terms ending 6/7/2028. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

### **Appoint Amiee Stracy to fill vacant Constable Position; term ends April 2027**

Amiee Stracy has consented to accept the position. Janke made a motion, seconded by Griffin to appoint Amiee Stracy as Town Constable to finish the term ending April 2027. Ayes 2, Opposed 0, Abstain 1, Absent 0. MOTION CARRIED.

### **Appoint Emergency Management contact/See Damage Assessment training email**

The clerk is receiving a lot of emails from Emergency Management at the county level. The prior clerk was the contact person for the Town. A new contact should be appointed. The Board would like this put on June's agenda.

Chairperson Griffin and Supervisor Stacy are interested in attending the damage assessment meeting in Hortonville.

### **Road Work: Schweitzer-culvert, ditch cleaning; Crack filling quote; other road issues**

- Chairman Griffin stated that a local farmer would be willing to do the work for the culvert/ditch cleaning. After discussion, it was decided that this would not be the route we should go, and that we should get the County to do the work. Chairperson Griffin will contact them for a quote.
- Chairman Griffin received a quote from Crack Filling Service for \$20,000 to crack fill the following: Breiting Road--\$500, Schweitzer Road--\$5500, Buboltz Road--\$5500 and Volz Road--\$8500. After discussion, particularly about Volz Road, Stracy made a motion, seconded by Janke to contract with Crack Filling Service for \$20,000 to crack fill Breiting, Buboltz, Schweitzer, and Volz Roads. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- There were no other road issues at this time.

### **Dog attack; no license, fines**

Chairperson Griffin received a call from Kyle Schmidt on County Road D, that his neighbor's (Matt Larsen) dog came into his yard and attacked his dog. He said his neighbor offered to pay any vet bills, etc., which he did. However, after reviewing the dog licenses, the aggressive dog has not been licensed. The Board decided that since no physical call was made by the Constable, no Constable charges would be incurred. However, Treasurer Much will send out a letter to Mr. Larsen that his dog would need to be licensed and billed for the costs associated with that.

### **Approve culvert permit for Taylor Coe, N7163 Buboltz, Replace existing 12" with 15", 40 foot long**

Griffin made a motion, seconded by Stracy to approve a culvert permit to Taylor Coe for a 15" culvert, 40' long. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

### **Outagamie County Building Inspector program; participation?**

Outagamie County is considering starting a building inspector program. They are looking for municipalities who are interested in participating. After some discussion, the Board is not interested at this time since we just contracted with a Building Inspector.

### **Clerk: Town Hall**

- **Purchase Office chairs with floor guards/vacuum/garbage cans/fire safe/landscape plants**  
The clerk will come back with some estimates for chairs, guards, vacuum, cans, and fire safe at the June meeting.  
Griffin made a motion, seconded by Stracy to approve \$100 to update the Town Hall landscaping. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- **Hire clerk to clean as needed retroactive to May 5<sup>th</sup>; set wage**  
Stracy made a motion, seconded by Janke to hire Lynette Gitter to clean the Town Hall as needed retroactive to May 5<sup>th</sup> at \$20 per hour as set by the Electors. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- **Hans Thompson inquiry to rent town hall for bagpipe practice 1hr/wk; change the \$100 rental fee to accommodate them**  
Discussed the current rental agreement. Hans Thompson was not in attendance. This will be tabled until the June meeting.

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### **Local Government summit—AI, Cybersecurity, Fox Cities Exhibition Center, June 19<sup>th</sup>**

No one is interest in attending.

### **Bulk order of recycling carts; do we need any?**

We have 8-10 recycling carts on hand. It was the consensus that we are not interested at this time.

### **Meeting updates: PPT Task Force meeting update/Ambulance meeting update**

Chairman Griffin attended the Town Advisory Task Force meeting in Appleton. The County Land and Development office is looking to rewrite their codes regarding acceptable uses in the General and Ex Ag districts, commercial and residential districts. They reviewed the information/comments they received from 1571 survey results from municipalities.

### **Report of officers:**

- Cemetery – rent power broom? The clerk stated that the cemetery workers “may” need a power broom to finish raking up the stones at the town hall from the snowplowing. Stracy made a motion, seconded by Janke to approve rental of a power broom if needed. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. Sexton, Gary Coroneos, will be out of town. If there are any burials he should be contacted via text or email.
- Plan Commission—handled earlier
- Building Inspector—3/14/25 Dalton Korth/Accessory Structure; Sugar Creek Farms/Shop/in process; Bruce Vollmer/generator install/in process
- Constable—handled earlier
- Raft—no permits issued

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.** John Knapp commented that we should get the old garbage cans from Harter’s in the future to use for recycling cans.

### **Complaints/Correspondence – No action taken**

- Chairperson Griffin was contacted by a resident Heather Kieffer, N6071 County Rd W. She stated that they had gotten a building permit from Mike Miller who is not our inspector anymore. He is refusing to do anything for the resident pertaining to the permit. Chair Griffin contacted our current Building Inspector who stated that Heather called her and that, per SPS 320.10(2) (b) 3, they are allowed to proceed 2 business days after a request for inspection has been made. So if he has been notified of the inspection, and has not completed that inspection within 2 business days, they can document that and then continue to move forward with their project.
- Received an email from Fritz Farms Concrete. They complete frost walls, footings, flat work broomed and stamped, retaining walls, and concrete cutting. They also complete general structure projects.
- Received an email from the Wisconsin Town’s Assoc. regarding a “Drive-In” in Madison. The Drive-In is a great opportunity to lobby for more state transportation funding support in the short and long term.

### **Review and payment of vouchers**

Vouchers for checks numbering 12979 to 13009 were submitted for review and payment. An additional payment will be made by direct debit from checking for the May Federal withholding tax.

### **Future Agenda Items: Discussion/Action on future agenda items?**

Paul Ziemer to discuss the proposed Howlin’Wolf Solar Farm and possible Town legal involvement

### **Adjournment/Calendar**

- June 2 – Plan Commission meeting, if needed, 6:00 p.m.
- June 9 – Open Book meetings by phone with Assessor from 11:00 a.m. – 1:00 p.m.
- June 9 – Town Board meeting 6:30 p.m.
- June 24 – Board of Review 5:00 p.m. – 7:00 p.m.
- August 28 – Bear Creek Fire Department Semi-Annual meeting 7:00 p.m.

Janke made a motion, seconded by Stracy to adjourn at 8:40 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 12<sup>th</sup> day of May 2025, and were entered in this record book by:

\_\_\_\_\_, Clerk Gitter, And were approved this 9<sup>th</sup> day of June, 2025 by:

\_\_\_\_\_, Chairperson Griffin

\_\_\_\_\_, Supervisor Janke

\_\_\_\_\_, Supervisor Stracy