

**MINUTES OF REGULAR SESSION OF COUNCIL
WEDNESDAY, MARCH 13, 2019**

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Regular session of Borough Council convened at 7:30 pm. Present were Councilors Janice Matyasovsky, Tim Sloss, Mike Zrenchak, Jane Weigand, Mike Matlos, Chris Ponchak, and Melissa Morgan; Mayor Larry Sikorski; Solicitor Matt Racunas; and Engineer Don Glenn.

**PUBLIC COMMENTS.**

Eileen Wall, 3403 Orchard Drive, whose husband is the custodian of the Municipal Building, said that if borough property is borrowed, it should be returned. There are ten folding chairs missing from Council Chambers.

**COMMITTEE REPORTS.**

**PROPERTY.** Mrs. Weigand, Chairman, reporting.

There was nothing under property, but Mrs. Weigand wanted to thank Mike and Bruce, Public Works Department, for taking care of a big tree that fell in her area during the wind storm.

**POLICE.** Mr. Ponchak, Chairman, reporting.

Mr. Ponchak read Lieutenant Johnson’s report on police equipment for the month of February, as follows:

Vehicle mileage:

|               | BEGIN  | END    | MILEAGE |
|---------------|--------|--------|---------|
| Unit #130     | Parked | Parked | 0       |
| Unit #131     | 33100  | 34000  | 900     |
| Unit #132     | 60196  | 61926  | 1730    |
| Total mileage |        |        | 2630    |

Vehicle Maintenance: None

Unit 130 was taken out of service as the primary patrol vehicle, and the Tahoe was placed in service as the primary patrol vehicle.

There were 19 total calls for the Fire Department in February.

Mrs. Matyasovsky said there were 32 EMS calls for the month.

**LEGISLATION.** Mr. Ponchak, Chairman, reporting.

There was nothing to report.

**PARKS & RECREATION.** Mrs. Morgan, Chairman, reporting.

The Easter Event will take place at the Fire Hall on Saturday, April 20 at 11:00 am. They will have a magician, the Easter Bunny will be there, and they will have pizza and treats for the kids.

Mrs. Morgan wanted to thank the Presbyterian Church for allowing the borough to set up a warming center there during the power outage.

**HEALTH & ORDINANCE.** Mr. Sloss, Chairman, reporting.

There was nothing to report.

**LIGHTS.** Mr. Matlos, Chairman, reporting.

There was nothing to report.

**FINANCE.** Mrs. Matyasovsky, Chairman, reporting.

Mrs. Matyasovsky presented the Bills for Ratification, as follows:

|                                                             |          |
|-------------------------------------------------------------|----------|
| Aflac – short-term disability [February]                    | \$ 60.90 |
| Agri Supply – mini-light bar for PW vehicle                 | 100.09   |
| American Legal Services – police insurance [March]          | 50.68    |
| First Commonwealth Bank – loan payment [PW truck]           | 1,301.99 |
| First Commonwealth Bank – loan payment [2015 street paving] | 3,686.14 |
| Glenn Engineering – PennVest Manhole Rehab                  | 1,185.75 |
| Glenn Engineering – PennVest Pipe Bursting                  | 3,026.52 |
| Glenn Engineering – PennVest Excavation                     | 9,147.71 |
| Glenn Engineering – PennVest Manhole Rehab                  | 139.50   |
| Glenn Engineering – PennVest Pipe Bursting                  | 3,055.05 |
| Glenn Engineering – PennVest Conventional Excavation        | 5,405.63 |
| Glenn Engineering – PennVest Trenchless Technology          | 4,016.25 |
| Glenn Engineering – PennVest Manhole Rehab                  | 2,386.88 |
| Glenn Engineering – PennVest Conventional Excavation        | 1,717.13 |
| Orkin – sewers                                              | 207.92   |
| PA American Water – shut-offs/reconnects                    | 330.00   |
| PA American Water – EMS                                     | 23.63    |
| PA American Water – garage                                  | 52.92    |
| PA American Water – Municipal Building                      | 258.76   |
| Racunas Law Group, LLC – Solicitor fees [January]           | 3,093.00 |
| Ricoh – copier maintenance                                  | 38.22    |
| Russell Standard – cold patch                               | 285.00   |

|                                                                     |            |
|---------------------------------------------------------------------|------------|
| Sprint – mobile laptop                                              | 40.24      |
| State Pipe Services – PennVest Conventional Excavation              | 65,790.00  |
| State Pipe Services – PennVest Pipe Bursting                        | 39,420.00  |
| State Pipe Services – PennVest Manhole Rehab                        | 1,800.00   |
| State Pipe Services – PennVest Conventional Excavation              | 118,035.00 |
| State Pipe Services – PennVest Pipe Bursting                        | 39,051.90  |
| State Pipe Services – PennVest Manhole Rehab                        | 15,300.00  |
| State Pipe Services – PennVest Conventional Excavation              | 22,895.00  |
| State Pipe Services – PennVest Trenchless Technology                | 53,550.00  |
| State Pipe Services – PennVest Manhole Rehab                        | 31,825.00  |
| Steel Rivers COG – 2/7/19 Board Meeting [dinner cost]               | 16.79      |
| Traffic Signs.com – emergency signs / barricades                    | 1,573.60   |
| UPMC Health Plan – health insurance [March]                         | 2,733.60   |
| WestComm Wireless – radio maintenance [3/1/19 – 4/1/19]             | 55.00      |
| Zrenchak Environmental Services – pump station inspection [January] | 280.00     |

**TOTAL RATIFIED BILLS**

**\$431,935.80**

Mrs. Matyasovsky presented the list of bills, as follows:

|                                                         |          |
|---------------------------------------------------------|----------|
| Allegheny County Treasurer – 2019 pump registration fee | \$ 50.00 |
| American Natural – gasoline / diesel                    | 2,464.94 |
| Aqua Filter Fresh – bottled water                       | 35.62    |
| Cargill – rock salt                                     | 3,297.54 |
| Cargill – rock salt                                     | 1,612.33 |
| Cargill – rock salt                                     | 1,496.11 |
| Cargill – rock salt                                     | 3,221.16 |
| Cargill – rock salt                                     | 3,165.51 |
| Christie & Assoc – bond for Secretary                   | 420.00   |
| Collura, Dave – wildlife control [February]             | 175.00   |
| Comcast – Internet/phones                               | 288.94   |
| Comcast – Internet [police office]                      | 163.81   |
| Direct Energy – EMS                                     | 65.61    |
| Direct Energy – garage                                  | 107.01   |
| Direct Energy – Municipal Building                      | 308.97   |
| Direct Energy – pump station                            | 269.31   |
| Duquesne Light – street lights                          | 3,173.74 |
| HRDirect (G Neil) – annual Posterguard service          | 83.73    |
| Glenn Engineering – general engineering                 | 3,192.50 |
| Glenn Engineering – sewage                              | 140.00   |
| Glenn Engineering – Act 537                             | 175.00   |
| Home Depot – misc supplies                              | 42.88    |
| Jahinie Productions – entertainment [Easter Event]      | 470.00   |
| Lico – janitor supplies                                 | 99.80    |
| MCI – long distance                                     | 28.31    |

|                                                                              |           |
|------------------------------------------------------------------------------|-----------|
| Mon Valley Independent – ad [Public Hearing – 2910 Liberty Way]              | 82.00     |
| O’Reilly’s – supplies for PW vehicles                                        | 21.00     |
| Office Depot – toner for police printer / misc office supplies               | 100.99    |
| Orkin – annual termite inspection [EMS Building]                             | 253.12    |
| PA American Water – 4th quarter sewage                                       | 88,232.76 |
| PA American Water – consumption data                                         | 65.80     |
| PA American Water – fire hydrants                                            | 1,097.18  |
| PA Municipal Retirement System – Police Pension [1 <sup>st</sup> qtr]        | 1,040.00  |
| PA Municipal Retirement System – Non-Uniformed Pension [1 <sup>st</sup> qtr] | 2,338.00  |
| PA One Call – notices                                                        | 23.80     |
| Peoples Gas – EMS                                                            | 179.97    |
| Peoples Gas – garage                                                         | 213.64    |
| Peoples Gas – Municipal Building                                             | 356.90    |
| RC Walter – misc supplies                                                    | 20.78     |
| Ricoh – copier lease                                                         | 114.95    |
| Sprint – cell phones                                                         | 89.92     |
| Steel Rivers COG – 2018 sales tax revenues                                   | 2,389.16  |
| TEC Benefits – benefits admin                                                | 30.00     |
| Verizon – garage                                                             | 63.21     |

**TOTAL BILLS** **\$121,261.00**

Mr. Ponchak made a motion to accept the ratified bills and to pay the list of bills. The motion was seconded by Mrs. Weigand and passed, with Mr. Zrenchak abstaining on the bill for Zrenchak Environmental Services.

The receipts for the month of February are as follows:

**GENERAL FUND**

|                                          |           |
|------------------------------------------|-----------|
| Real Estate Tax – Aquilante              | 1,921.92  |
| Fire Tax – Aquilante                     | 274.56    |
| Delinquent Real Estate Tax – Keystone    | 1,617.25  |
| Act 77 Tax Refund                        | 8,494.82  |
| Real Estate Transfer Tax                 | 1,861.02  |
| Earned Income Tax – Keystone             | 31,188.64 |
| Local Services Tax                       | 1,326.52  |
| Zoning/Building Permits                  | 0.00      |
| Zoning/Occupancy Permits                 | 60.00     |
| Dye Test Permits                         | 100.00    |
| Police Fines                             | 847.83    |
| No Lien Letters                          | 40.00     |
| Employee Contribution – Health Insurance | 20.00     |
| Police Reports                           | 15.00     |

|                      |           |
|----------------------|-----------|
| Right-to-Know Copies | 3.00      |
| Cable TV – Comcast   | 13,499.67 |

**TOTAL RECEIPTS FOR THE MONTH** **\$ 61,270.23**

**GENERAL FUND**

**REGISTER BALANCE** **\$ 34,590.13**

**GENERAL FUND SAVINGS**

Interest 115.95

**REGISTER BALANCE** **424,526.67**

**SEWER FUND**

Customer Payments 77,957.49

**REGISTER BALANCE** **88,146.91**

**HIGHWAY AID FUND**

Interest 5.07

**REGISTER BALANCE** **\$ 4,057.58**

**SINKING FUND [2018 NOTE]**

Surcharge 13,117.07

PennVest Loan Proceeds 132,592.36

**REGISTER BALANCE** **\$ 82,798.49**

**PERSONNEL.** Mrs. Matyasovsky, Chairman, reporting.

There was nothing to report.

**STREETS & SEWERS.** Mr. Zrenchak, Chairman, reporting.

With this job as councilman, there is a lot of negativity and they are often “beat up”. It was nice to receive a letter from Bob and Mary Ann Spargal commending the Street Department for the great job done with cleaning the streets during the winter, and clearing trees after the high winds on February 24 and 25.

Mr. Zrenchak wanted to thank the Fire Department for all of the time they put in during the wind storms. They were out for hours on end at Lauck Street, doing whatever needed to be done.

The PennVest Project is wrapping up. By the middle to end of April, it should be 100% complete, then the restoration work will begin.

In regards to the CITF grant we were awarded in the amount of \$100,000 for street paving, we should receive final confirmation after their March 22 meeting, that the streets originally included in the grant application can be changed.

There are some residents with flooding issues. The inflow and infiltration (I & I) from downspouts and drains going into the sewer system can cause a resident to flood out his neighbors. This needs to be monitored during the rain events, and needs to be addressed.

**MAYOR SIKORSKI'S REPORT.**

Mr. Sikorski highlighted the following police activity from the February report:

|                              |    |     |
|------------------------------|----|-----|
| Total Call Activity          |    | 130 |
| Calls for Service            | 31 |     |
| Domestic Complaints          | 2  |     |
| Suspicious Persons/Vehicles  | 5  |     |
| Traffic Accidents            | 0  |     |
| Traffic Stops                | 19 |     |
| Adult Arrests                |    | 1   |
| Traffic Citations Issued     |    | 15  |
| Non-Traffic Citations Issued |    | 3   |

The fines for the month were \$847.83.

**SOLICITOR RACUNAS'S REPORT.**

Mr. Racunas asked for a motion for the condemnation of 2910 Liberty Way. Mrs. Morgan made the motion, seconded by Mrs. Weigand, and the motion passed unanimously.

**ENGINEER GLENN'S REPORT.**

All items were covered during the Work Session, and no further action is required.

There was no Old Business, New Business, or Correspondence.

Mr. Ponchak made a motion to accept the typed minutes from the Regular Session on February 13, 2019. The motion was seconded by Mrs. Matyasovsky and passed unanimously.

The next meeting date is Wednesday, April 10, 2019; Work Session at 6:00 pm and Regular Session at 7:30 pm.

A motion to adjourn was made by Mrs. Matyasovsky, seconded by Mrs. Weigand. All were in favor and the meeting adjourned at 7:45 pm.

Respectfully submitted,

Debra L. Helderlein  
Borough Secretary