

HIGHVIEW FIRE PROTECTION DISTRICT

7308 Fegenbush Lane

Louisville, KY 40228

April 12, 2021

The GoToMeeting/Live meeting was called to order at 19:01 p.m. with the following members present:

Kenny Craigmyle, Bud Harbsmeier, Paul Weber, Denise Drexler, Nate Ingersoll, and Junior Craig. Guests were Chief Dave Goldsmith, Deputy Chief Rob Dwyer, Major Roger Cecil, Attorney Richard Head, and Joyce Shelton.

Bud Harbsmeier made a motion to approve the March minutes. Motion seconded by Nate Ingersoll. Motion carried.

Junior Craig made a motion to accept the March Financial Reports. Motion seconded by Paul Weber. Motion carried.

OLD BUSINESS:

Chairman Craigmyle gave a report of the Handbook Committee. A first draft was received and sent back to HR Affiliates for additional revisions. A second draft was received and is in the process of more revisions.

The Benefits Committee presented a change for Medical time that was discussed last Fall, but tabled with the entire handbook being revised. Due to the amount of time involved with revising the complete handbook, the Benefits Committee is proposing the following change to the Medical Time Off Policy:

Effective January 1, 2021, new employees will be allowed Paid Medical Time Off based on their start date as follows:

40 Hour Employees	Start Date Between January 1 - March 31	Start Date Between April 1 - June 30	Start Date Between July 1 - September 30	Start Date Between October 1 - December 31
Receive on Start Date	40	32	24	16

24/48 Hour Employees	Start Date Between January 1 - March 31	Start Date Between April 1 - June 30	Start Date Between July 1 - September 30	Start Date Between October 1 - December 31
Receive on Start Date	60	48	36	24

On January 1, after an employee's start date and every January 1 thereafter, an employee will receive 40 hours of paid Medical Time Off for 40 hour employees and 60 hours of paid Medical Time Off for 24/48 hour employees.

No other changes are made to the Medical Time Off Policy at this time.

Nate Ingersoll made a motion to accept the changes to the Medical Time Off Policy as presented by the Benefit Committee. Motion seconded by Junior Craig. Motion carried.

The Budget Committee will meet on April 21, 2021.

A new gas meter was purchased and is in service.

The new computer for Fire Marshal will be installed on Tuesday April 13, 2021.

The new server has been ordered but no date set for installation.

Paul Weber made a motion to accept nominations for the Elected Firefighter Trustee from any Highview Fire Protection District member as defined in KRS Chapter 75.100 "Definitions for KRS 75.100 to 75.260": "Member" shall include the chief and all officers; all firefighters, including volunteer, paid, regular, and special firefighters; and all employees of a fire department, a fire protection district, or of a volunteer fire department. Motion seconded by Denise Drexler. Motion carried.

Appointed Trustee Junior Craig notified Chairman Craigmyle that he would not be seeking reappointment to the Board of Trustees.

Discussion held regarding upcoming vacancy of Trustee Craig's appointed position on the Board. Names of anyone interested or considered for recommendation by the Board will be given to Chairman Craigmyle and will be assisted by the Administrative Assistant with the process of submitting biographical information and filling out the online form.

The sealed bids were opened and the winning bids are as follows:
 #1171 \$12,999 Andrew Creech

#1172 \$18,500 Andrew Manuel
#1109 \$\$4,601 David Kovatch

Paul Weber made the motion that each of the winning bidders will be contacted and arrangements will need to be made for payment to be received by Friday, April 16, 2021, or the next highest bid will be accepted. Consideration may be made at the discretion of the Chief and/or Deputy Chief if the circumstances are such that payment cannot be made by that date for out of county winning bids, securing funds, etc. Motion seconded by Nate Ingersoll. Motion carried.

No bids were received for the Skids.

Nate Ingersoll made a motion to sell the Skids on GovDeals for a minimum sale of \$1,000 each but gives the Chief the approval to accept a lesser amount if a reasonable offer is made. Motion seconded by Junior Craig. Motion carried.

Chief Goldsmith reported that Firefighter Eric Jones met the qualifications to be promoted to Sergeant and was promoted effective April 4, 2021.

Chief Goldsmith reported that Sergeant Shane Bailey was promoted to Captain effective March 15, 2021.

Chief Goldsmith reported that Firefighter/EMT Max Willen was offered and accepted a full time position with starting date of April 4, 2021.

Chief's Report was given.

Personnel Report was given.

EMS Report was given.

NEW BUSINESS:

At 20:18, Bud Harbsmeier made a motion to go into Closed Session to discuss personnel matters. Motion seconded by Paul Weber. Motion carried.

Open Session resumed at 21:20 with no action taken.

Paul Weber made a motion to increase firefighter pay as presented by the Chief. Motion seconded by Junior Craig. Motion carried.

Nate Ingersoll made a motion to purchase 2021 Polaris from Yamaha of Louisville for \$22,037.92. Motion seconded by Bud Harbsmeier. Motion carried.

Junior Craig made a motion to purchase Skid Unit for Polaris for approximately \$7,982.00. Motion seconded by Bud Harbsmeier. Motion carried.

Junior Craig made a motion to purchase IFSTA materials for \$1,877.36. Motion seconded by Nate Ingersoll. Motion carried.

Nate Ingersoll made a motion to purchase a cylinder lift, for loading O₂ cylinders. Motion seconded by Denise. Motion carried.

Nate Ingersoll made a motion to purchase 50 new badges with new design to include EMS service for \$3,270.00. Motion seconded by Junior Craig. Motion carried.

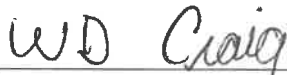
Junior Craig made a motion to purchase 20 Minitor VI Pagers for \$8,424.00. Motion seconded by Bud Harbsmeier. Motion carried.

It is noted that invoices have been reviewed and there have been no unauthorized payments.

Junior Craig made a motion to approve and pay bills. Motion seconded by Paul Weber. Motion carried.

Junior Craig made a motion to adjourn. Motion seconded by Paul Weber. Motion carried.

The meeting adjourned at 21:35.



W. D. Craig, Secretary of the Board of Trustees
Highview Fire Protection District

Respectfully prepared and submitted by Joyce Shelton, Recording Secretary

Documents referenced in these minutes are kept at District Headquarters and are available for viewing and copying during regular business hours in accordance with Kentucky laws regarding Open Records and Record Retention.