

Town of Parsonsfield
Selectmen Meeting Minutes

1. Approval of May 3, 2016 agenda /Selectmen reviewed /approved
2. Approval of April 26, 2016, minutes /Selectmen reviewed /approved/signed
3. Review and approve bills to be paid May 3, 2016, #24 /Selectmen reviewed /approved/signed
Review and approve bills to be paid May 10, 2016, #24A /Selectmen reviewed /approved/signed
4. Review ads- None –
5. Town Clerk’s Office, CEO, Sheriff, ACO,
 - (1) Town Clerk Report /Approve Transfer Request, and Open Space Supplemental tax bill. /Selectmen reviewed /approved/signed. Gave reminder on MSAD#55 Budget vote May 10, 2016.
 - (2) CEO Report – Discuss Assessing records availability for Assessing agents-continue to 4/12/16 4/19/2016 5/3/16. 5/10/2016. David B. will draft a letter to O’Donnell’s for Selectmen approval /out of Town
 - (3) York County Sheriff Report-3rd Tuesday of each month -
 - (4) Animal Control Officer – None
6. Selectmen’s review and signatures of approval.
 - (1) Financials
 - (2) Approve Liquor License application and Auxiliary License for Province Lake Golf Enterprises /Continue to May 10, 2016
 - (3) Ransom Consulting, Inc., Proposal for Redevelopment planning & Wastewater Consulting Services-**Work Shop April 19, 2016 @ 2:30, April 26, 2016.** Continue to May 10, 2016
 - (4) Citizen’s complaint R13-016 property trash /Assistant to send letter to owner.
 - (5) FYI MSAD#55 School Board Special Meeting minutes, proposed Agenda 5/03/2016
 - (6) FYI Update on Old Town House map inventory
 - (7) FYI St of ME Submerged Lands Program (SLP)
 - (8) FYI TWC Franchise fee payment notice
7. Road Commissioner–Road work by Town Crew –pot holes/Emergencies only.

NEW ITEMS–(1) May 2, to -May 8 work plan –POS. RC is getting paving quotes from FR Carroll (?),

 - (a) RSMS11 User Group software for road inventory/maintenance plan .cost \$75 /Selectmen approved purchase.
 - (b) Holly Breault request regarding culvert for Lombard Hill Road-(infor in 4/19 Selectmen’s packet)
Mark Foye request to purchase culvert – **NEW** / Selectmen said to stockpile until decision can be made for it’s use.
 - (c) **Top of the Hill will pick up full cost of moving gate from Stewart St. to installing at Sand/Salt Shed entrance.** Need to provide gate key to Selectmen. /Continue
 - (d) Will provide costs for Kezar Mountain Bridge repairs **/Second/Third/fourth request made to RC**
Selectmen will go out to Bid-need plans and estimated costs from RC.
 - (e) RC list of roads for maintenance /RC will workshop with Selectmen 5/8/16 2 @2:30PM Do 5 year analysis.

OLD ITEMS-
RC said he would provide a list of roads due for road maintenance -Pictures to be coded to go with road list of repairs needed in 2016/2017, and list of estimated costs for each project by order of priority. Equipment charged for actual work.
8. Selectmen update:

Don Murphy_ Attended Budget meeting- 2.79% budget increase proposed,
Ed Bower Jr – Working on roof bid.
Douglas Hawkins-. Solar
9. Meeting Calendar.
10. Workshop items:
 - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
 - (2) Action needed on MMA Risk Management Consultant’s Report/Assistant has sent email to EMA Officer Matt Cama. Form will be sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
 - (3) Roof Bid –
Respectively Submitted

Approved:

Debra Taber, Selectmen’s Assistant

Donald C. Murphy, Selectman Chairman

Edward I. Bower Jr., Selectman

Douglas W. Hawkins, Selectman