

Distribution Operator

Job Description:

The Operator will perform a variety of operation and maintenance work related to a public water distribution system.

The operator will provide customer service to District residents related to pressure, water quality, and leaks.

Performs a variety of field service duties including meter reading, inspection, maintenance and customer service oriented work related to the water distribution system.

Uploads and downloads information to and from hand-held meter reading devices;

Investigates unusual readings and customer complaints regarding high bills, taste and odor, and pressure related problems; re-reads meters as necessary; resolves problems or prepares work orders for follow-up.

Performs customer service duties in the field as necessary including service turn-ons and turn-offs and hanging door hangers related to service and delinquent accounts; assists in routing and re-routing of meters.

Inspects meters and lines for damage or leaks; installs and exchanges water meters; repairs water leaks; replaces meter lids; reports inoperative or damaged meters, bypassed meters and related problems; clears or reports meters obstructed by landscaping; prepares service requests as necessary.

Conduct distribution system flushing.

Performs other duties as required

Qualifications:

High School Diploma or GED required

Should typically hold or is working on first level water certification.

Must possess a valid Motor Vehicle Driver's License.

Must be available for on-call shifts and be able to work nights, weekends, and holidays on a rotating basis.