

**Highland Lakes PTSO**  
**General Membership Meeting**  
**September 3, 2014 at 2:00 pm**

**Members Present:**

1. Welcome/Call to Order
2. Introduction of Guest
3. Joys and/or Concerns
4. Approval of Past Minutes (none)
5. Financials
  - a. Approve Budget for 2014-15
6. Presidents Report
7. Old Business
8. Unfinished Business
9. New Business
  - Peter Piper Pizza Family Fun Night September 18<sup>th</sup> 4-9
  - Walk and Bike to School Day October 8<sup>th</sup>
  - Bearathon Overview
  - Classroom Liaison
  - Committee Chairs
  - Cardinals Tickets
  - Harkins Cups and Shirts
  - Order PTSO Shirts
10. Open Discussion
11. Next PTA meeting October 1, 2014 at 2:00 PM in the Front office Conference Room
12. Adjourn

| Highland Lakes PTSO 2014-2015 Budget    |                |
|---|----------------|
|   | 2014-15 Budget |
| <b>Income</b>                           |                |
| <b>Fundraising Activities</b>           |                |
| Bearathon                               | \$ 25,000      |
| Box Tops                                | \$ 2,200       |
| Concessions                             | \$ 500         |
| Electronic Scrip Rebate                 | \$ 50          |
| Food Truck                              | \$ 500         |
| Frys Food Store                         | \$ -           |
| Fundraiser Buy-out                      | \$ -           |
| General Donations                       | \$ -           |
| Holiday Shop                            | \$ 500         |
| Prior Year                              | \$ -           |
| Other Income                            | \$ -           |
| Silent Auction (Spring Fling)           | \$ -           |
| Spirit Night                            | \$ 500         |
| Spirit Wear                             | \$ 500         |
| Spring Fling                            | \$ 3,500       |
| <b>Total Income</b>                     | \$ 33,250      |
| <b>Expenses</b>                         |                |
| <b>Bearathon Donation to HLS</b>        | \$ (10,000)    |
| <b>Classroom Expenditures</b>           |                |
| Copy Paper                              | \$ (200)       |
| Mini Grants                             | \$ (7,000)     |
| Other Classroom Expenditures            | \$ -           |
| Teacher Reimbursements                  | \$ (2,000)     |
| Teacher-Parent Communicator Folders     | \$ (460)       |
| <b>Events</b>                           |                |
| 6th Grade Promotion                     | \$ (200)       |
| 8th Grade Promotion                     | \$ (200)       |
| Art Fair                                | \$ (250)       |
| Character Cart                          | \$ (2,400)     |
| Family Dance Night                      | \$ (50)        |
| Other Events                            | \$ -           |
| Science Fair                            | \$ (1,000)     |
| Talent Show                             | \$ (450)       |
| <b>Other Expenditures</b>               |                |
| Petty Cash                              | \$ (100)       |
| Prior Year                              | \$ -           |
| Supplies & Small Equipment              | \$ -           |
| <b>Administrative Expenses</b>          |                |
| Domain Name                             | \$ -           |
| Filing Fees                             | \$ (10)        |
| Liability Insurance                     | \$ (500)       |
| Other Administrative Expenses           | \$ -           |
| Website                                 | \$ -           |
| <b>Teacher-Staff Appreciation</b>       |                |
| Administrative Professional's Day       | \$ (100)       |
| Nurse's Day                             | \$ (20)        |
| Principal's Day                         | \$ (50)        |
| Teacher Appreciation                    | \$ (1,500)     |
| Teacher Birthday (Card & Candy)         | \$ (200)       |
| Teacher Dinner - Fall (Pot Luck)        | \$ (50)        |
| Teacher Dinner - Spring (Pot Luck)      | \$ (50)        |
| Teacher Appreciation Misc               | \$ -           |
| <b>Total Expenses</b>                   | \$ (26,790)    |
| <b>Net</b>                              | \$ 6,460       |
| <b>Current Financials as of 8/28/14</b> |                |
| PTSO Checking                           | \$ 6,723       |
| PTSO Saving                             | \$ 3,381       |
| Designated Funds                        | \$ (3,986)     |
| <b>Total</b>                            | \$ 6,118       |