

# Belmore Arena Board Meeting MINUTES February 24, 2025

*Time: 8:00pm Location: Lounge, Belmore Community Centre*

**Attendees:** Jeremy Underwood, Lindsay Underwood, Marvin Grimes, Mark Ireland, Brett McPherson, Jenn VanDyk, Warren Weber, Jamie McCallum, Coreen Gautreau, Davie Eadie, Heidi Dupuis

**Regrets:** Kim Harris, Randy Scott, Chris Inglis, Ian Inglis, Kyra Wright, Nigel Van Dyk, Wanda Inglis

**Secretary/Recorder:** Darlene Loos

<i><b>Time</b></i>	<i><b>ITEM</b></i>	<i><b>(Discussion, Approval, Information Sharing)</b></i>	<i><b>Meeting Notes/Action Items</b></i>
8:00	<b>Call to Order</b> <b>Approval of February 24, 2025 Agenda</b> - <i>Jeremy Underwood</i>		January Meeting cancelled due to weather. As detailed under Treasurer's report below, motion passed to pay December bills through virtual voting.  Called to order: 8:05pm Motion to approve agenda by Marvin Grimes, 2 <sup>nd</sup> Jamie McCallum, carried.  Any Additions to Agenda? None
8:02	<ul style="list-style-type: none"> <li>• <b>Approve Previous Mtg Minutes December 16, 2024 (attached)</b></li> <li>- <i>Board</i></li> </ul>		Motion to approve minutes by Dave Eadie, 2 <sup>nd</sup> Brett McPherson, carried.
<b>Agenda Items</b>			
8:05	<b>Update Previous Action Items (below agenda items)</b> - <i>Jeremy Underwood</i>	<b>Standing</b>	Reviewed Action Items below.
8:15	<b>Correspondence</b> - <i>All</i>	<b>Standing</b>	
8:20	<b>Bench for Len Baird</b> - <i>Jeremy Underwood</i>	<b>Discussion</b>	Kathy Baird contacted Jeremy and is interested in getting a bench in memory of Len Baird. She would purchase it and then she would like it across from Chuck's bench. Board agree Kathy is fine to proceed. Jeremy will advise Kathy.
8:30	<b>Grants Update</b> - <i>Kyra Wright</i>	<b>Standing</b>	No update - Kyra absent.
8:40	<b>Treasurer's Report</b> - <i>Jenn VanDyk</i>	<b>Standing</b>	<i>* December 20<sup>th</sup> via virtual voting, motion to pay Bills prepared for December Mtg: Bills to be paid \$ 13,449.65</i> <i>Motion to pay bills by Jenn VanDyk, seconded by Randy. Carried.</i>

			<p>Bills to be paid \$12,515.97. Noting that donations in memory of Don Adams go to the Curling Club.</p> <p>Motion to pay bills by Jenn VanDyk, 2<sup>nd</sup> by Warren Weber. Carried.</p> <p>Propane costs went up by from \$0.47 to \$0.60 a litre. We need to do a price comparison.</p> <p>Jenn provided a copy of the Financial Statement which will be presented at the Belmore AGM on March 17<sup>th</sup>.</p>
8:50	<b>Belmore Homecoming Update</b> - Committee	<b>Standing</b>	<p>Monthly meetings are occurring.</p> <p>50-50 Tickets, swag can be ordered.</p> <p>Sponsorships coming in.</p>
9:00	<b>Belmore Catering</b> - <i>Chris Inglis/Kim Harris</i>	<b>Committee Report</b>	No update.
9:05	<b>General Maintenance</b> - <i>Jeremy Underwood/Warren Weber</i>	<b>Committee Report</b>	Nothing to report.
9:10	<b>Parks Board</b> - <i>Brett McPherson</i>	<b>Committee Report</b>	Nothing to report.
9:15	<b>Rentals - Hall &amp; Lounge</b> - <i>Kim Harris</i>	<b>Committee Report</b>	Nothing to report.
9:20	<b>Ice Rentals &amp; Installation</b> - <i>Warren Weber</i>	<b>Committee Report</b>	<p>Sponsorships -\$5400 this year.</p> <p>36 hours of cancellations due to the weather.</p> <p>Wingham and Walkerton are asking about an October start date. Not something we are interested in doing.</p> <p>Someone called and concerned about the roof on the curling club. Jeremy went up and checked and the amount of snow wasn't a lot.</p>
9:25	<b>Belmore Curling</b> - <i>Dave Eadie</i>	<b>Committee Report</b>	<p>Ladies and Men's spiels were a success.</p> <p>Getting organized for Gay Lea Bonspiel.</p>
9:30	<b>Belmore Figure Skating</b> - <i>Heidi Dupuis, Andrea Warwick</i>	<b>Committee Report</b>	<p>Carnival on Sunday, March 2<sup>nd</sup> at 1pm.</p> <p>Have had a lot of ice cancellations due to weather.</p> <p>Current coach will not coach the Star Skaters next year.</p> <p>Some concern on whether the figure skating club will have a coach for next year. If anyone hears of a possible coach let Heidi know.</p>
9:35	<b>South Bruce</b> - <i>Mark Ireland</i>	<b>Committee Report</b>	<p>Budget – less than 5% increase.</p> <p>Looking for a new Fire Chief.</p>
9:40	<b>Morris-Turnberry</b> - <i>Jamie McCallum</i>	<b>Committee Report</b>	<p>Feb 1<sup>st</sup> – natural ice surface in Belgrave held an event – 2 hockey games – Alumni and Bantam games. It was a successful fundraiser. Maybe an idea for Belmore to do this type of event.</p>

9:45	Howick - <i>Marvin Grimes</i>	Committee Report	No word on the Sports Fund yet.
9:50	Communication - <i>Lyndsay Underwood</i>	Committee Report	<p>In December, received a picture of graffiti on playground equipment. Lorne Underwood removed the graffiti. We will continue to keep an eye on this.</p> <p>Building Manager received a Stats Canada Survey on commercial energy use.</p> <ul style="list-style-type: none"> <li>- What the use of the building is, how many , appliances, hydro and propane use and expense. Jenn completed the survey.</li> </ul> <p>Email from Jane Harkness regarding issues at public skating. Chairs being used and getting broken. We all need to speak up and address the issue at the time it happens. This is very tough to police. Warren will get back to Jane. Consideration for next year - possibly we need to have a Learn to Skate Session – 3:00-3:30.</p>
9:55	Belmore Chamber of Commerce - <i>Randy Scott / Chamber Member</i>	Committee Report	<p>AGM – Friday, March 7, 2025. Tickets \$30.00 – includes dinner and 2025 membership</p> <ul style="list-style-type: none"> <li>- Cocktails at 5pm, dinner at 6:45pm</li> <li>- Guest Speaker is Erica Sayles from Agriculture Wellness Ontario</li> </ul>
Addition to Agenda	Sand Blasting - <i>Jeremy Underwood</i>	Discussion	Notes below in Parking Lot item.

**Next Meeting – March 17, 2025 at 8pm**

**Adjournment of Meeting: 9:13pm      Motion to adjourn by: Jamie McCallum**

### **Previous Action Items**

Lead	Agenda Item/Topic	Actions for Follow Up
Jeremy/ Warren	General Maintenance	<p>20231218: Jeremy will talk to Paul Inglis regarding closing in gap in table storage container 20240115: A plan has been set to close the gap in the table storage container. <b>20240226:</b> Paul did measurements and is to be fixing the gap. <b>20240415:</b> No update on Container</p> <p><b>20241118:</b> Rubber matting in players benches needs to be replaced; also patch by door going onto the ice. Jeremy will look into it.</p> <p><b>20241118:</b> Glass broken along top of timekeepers' box.</p>

		<p><b>20241118:</b> Need stoppers for doors going from kitchen into hall and door from lounge out into the vestibule.</p>
Kyra / Jeremy / Kim	<b>Grants</b>	<p><b>20240415:</b> Jeremy to email Karn's quote to Kyra Wright for grant research</p> <p><b>20240527:</b> No update</p> <p><b>20240527:</b> Suggestion made that stone be put between parking barriers and wall (<i>very difficult to cut the grass &amp; adds a lot of weedeating</i>). If grant money available poured concrete sidewalk would be the way to go – possibility accessibility grant? Kyra may know more.</p> <p>20240617: No update</p> <p>20240715: Kyra will look into grants for defibs, hand dryers and urinals</p> <p>20240916: Motion to have Howick apply for the Leyland and Vance Fund on our behalf, by Nigel, 2<sup>nd</sup> by Kim.</p> <p>20240916: CHRIS SUGGESTION. Could use this to replace the brine header. Jeremy to get the quote to Kyra. Need to be a Twp to apply.</p> <p>20240925: Marvin shared that the Vance Grant was discussed at Howick Council last night September 24, 2024 and it was motioned and approved to go ahead with the grant. Kyra plans to apply for \$20, 000 for brine header costs. The grant is 100%, no cost sharing.</p> <p>20240916: Sport and Recreation Infrastructure Fund – Howick will apply for their asks and Belmore will apply for their asks and it will be lumped together. The ask will be the 50% coverage guideline. Everything to Howick by October 15<sup>th</sup>.</p> <ul style="list-style-type: none"> <li>- Need to decide what we want to apply for: <ul style="list-style-type: none"> <li>○ Quote on compressor <ul style="list-style-type: none"> <li>▪ It came here in the 1970's and was rebuilt in 2006</li> </ul> </li> <li>○ New boards</li> <li>○ Sidewalk around the arena</li> <li>○ Baseball diamond lights</li> <li>○ Sandblasting and ceiling painting in the arena</li> <li>○ Asphalt at the back</li> <li>○ Resurfacing tennis court</li> </ul> </li> </ul> <p>New boards, brine header (if can apply), ball lights, Sandblasting and Painting.</p> <ul style="list-style-type: none"> <li>- Motion to apply for new boards, brine header and ball lights and possibly Sandblasting and Painting. <ul style="list-style-type: none"> <li>○ Can't move forward with our grant submissions until we know if we need to pay for Sandblasting and Painting.</li> </ul> </li> </ul> <p>Motion to partnership with Howick to apply for the CSRIF by Kyra Wright, 2<sup>nd</sup> by Lindsay, carried.</p>

		<p><b>20240925:</b> Kyra plans to speak with Caitlyn about the Community Sport and Recreation Infrastructure Fund (50% funding) tomorrow. Application due to Howick by October 15. Application to Government is due October 29.</p> <p>Baseball Lights – total cost quoted at \$33, 000 (with labour, lift rental and parts)</p> <p>Brine Header - \$58, 000</p> <p>Arena Boards – no quote yet. Boards are more of a “want” than a “need”</p> <p>Kyra to discuss with Howick staff tomorrow to confirm the arena board getting quotes for ceiling sandblasting/painting.</p> <p><b>20240925:</b> To include the following items in the Community Sport and Recreation Infrastructure Fund application: baseball lights, brine header and ceiling sandblasting/painting.</p> <p><b>20241021:</b> Vance Grant applied for \$20,000 for Brine Header. If receive this grant, must complete work in 2025.</p> <p><b>20241021:</b> Kyra to proceed in applying for full grant.</p> <p>Sports Grant</p> <ul style="list-style-type: none"> <li>- Baseball Lights - \$35,000</li> <li>- Brine Header - \$60,000</li> <li>- Sandblasting &amp; Painting of Arena (no curling club) - \$280,000</li> </ul> <p>Max we would receive is 50%, applying for special consideration of 70%. The Arena Board is responsible for the other 50% (or 30%).</p> <p>Will indicate Baseball lights, Brine Header and Sandblasting &amp; Painting in 2025.</p> <p><b>20250224: NO UPDATE</b></p>
Kyra/Marvin	<b>Defibrillators</b>	<p><b>20241021:</b> We received \$2300 from TMI to buy defibrillators for hall. We need to purchase first and then TMI will reimburse. Kyra will talk to Huron County about purchase of defibrillator.</p> <p>20241118: Kyra called the Huron County guy – on holidays</p> <p>20241216: Quote for \$2300. Jamie McCallum motion to proceed as per quote, 2<sup>nd</sup> by Ian Inglis. Carried</p>
Jeremy	<b>Repainting of Arena</b>	<p><b>20240919:</b> Would really like this looked after before Syrup Festival and Homecoming. Jeremy will contact Caitlin.</p> <p><b>20241118:</b> Waiting to hear from Howick Twp and Burnside</p>
Gord Harris / Paul Inglis	<b>Lobby Bench Steel</b>	<p><b>20240916:</b> larger bench top will be too heavy to move. Will look at making aluminum legs for new top instead of installing on top on the old center bench.</p>

Board	<b>Notes from Meeting with Municipalities/Twps</b>	<p><b>20241024:</b> Under cost sharing agreement – agree to pay as a loan. \$240,000 (\$80,000 each municipality) to be repaid over 5 years (could be renegotiated if needed) in 2025 budgets.</p> <p><b>20241024:</b> Waiting to see if they are filing a defense or reaching a settlement</p> <p><b>20241024:</b> Did FD and Arena projects have to go through an engineer? - Caitlin will look into this</p> <p><b>20241024:</b> Take the Terms of Reference away – get a short list of sticking points and come up with suggestions. Come back together and discuss this list</p> <p><b>20241024:</b> Caitlin will talk to Brady and he will make arrangements to chat with a couple of our guys.</p> <p><b>20241024:</b> Caitlin will talk to finance and get Asset Management Plan information to us.</p> <p>20241118: Nothing received.</p>
Jenn/ Darlene	<b>Operating Budget</b>	<p>20241118: Jenn has drafted an Operating Budget – will bring it to next meeting for discussion.</p> <p>20241216: ON THIS AGENDA</p> <p>20241216: Will discuss at a future meeting.</p> <p>20250224: Jen officially was asked by Howick Twp to submit 2025 Budget. They asked to include new capital - Jen included the brine header in that.</p>
Arena Board	<b>Capital List (Wish List)</b>	<p><b>20241118:</b> Arena Board will also put together a Capital List/Wish List (running list of projects and end of life). Once completed The Chamber would like a copy.</p>
Jenn	<b>Recycling Bins</b>	<p><b>20241118:</b> 3 of the recycling bins are in bad shape. Jenn to look into getting 6 recycle bins.</p> <p><b>20241216:</b> Jenn received prices for 6 - 95 gallon bins – \$293/each (Rubbermaid), \$193/each Uline, \$160/each IPL Rona.</p> <p><b>20241216:</b> Jeremy will stop in at Wing Night</p> <p><b>20250224:</b> Waste Management is not going to replace. Jenn made a motion to purchase 4 recycle bins and spend up to \$800, 2<sup>nd</sup> by Dave. Carried.</p>
Marvin	<b>Procurement Policy and Budget Template</b>	<p><b>20241118:</b> Marvin will ask Howick Twp for Procurement Policy and Budget Template.</p> <p>20241216: No update.</p>
<b>Parking Lot</b>		
Arena Board/ Howick Twp	<b>Sandblasting &amp; Painting</b>	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p>

20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.

- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.

Motion to continue to hold payment and speak to Howick Twp as to next steps.

**20230515:** J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. **MOVE TO PARKING LOT**

20230821: No further update.

**20240226:** Marvin reported no further word from Lawyer on this matter.

**20240226:** Jeremy reported something will have to be done with the loose paint before Syrup Festival. Paint is falling off. Would be good to do between shut down and Syrup Festival. Marvin will report this back to Howick Township.

**20240318:** No updates regarding the bubbling/peeling paint in the arena. Marvin acknowledges something needs to be done before the syrup festival. Marvin will speak with Caitlyn (CAO). Jeremy spoke with Caitlyn today, told her the plan to remove peeling paint; was told to take pictures before doing the work.

**20240617:** Send an email to the Municipality about the status of this issue. Marvin will speak to Caitlyn and ask them to put a push on things due to Homecoming. Would Marvin ask Municipality if they could pay for sandblasting to Arena and Curling Club to be redone as the legal battle carries on. Formal request from the Arena Board for Howick to put it in their budget. Jamie made motion to send a letter to Howick, 2<sup>nd</sup> by Kim. Carried. Jenn V will draft a letter to Howick Township and cc other 2 municipality CAOs.

20240715: 3 Municipalities met in Belmore, but no update received from that meeting yet.

20240715: Lawyer has filed.

**20241118:** Another follow-up meeting with the Insurance Rep. Asked Jeremy dates that suit him.

**20250224:** Jeremy and Paul Inglis and others have been talking to local Mennonites who are doing sandblasting and painting, all the labour. We would have to supply lifts. They are willing to do the job. \$40/hr. They would supply the manpower. Man in Formosa, coating expert, would come after the sandblasting and advise what type of paint we should use to adhere properly. \$24,000 approximate in labour. We would have to supply 2 lifts. Likely close to \$5000 in rental equipment.

This is something we need to consider.

One concern is: do they have WSIB coverage.

Could do before Homecoming but not before Syrup Festival.

		Jeremy will look into this further.
Group	<b>Suggestion of Installation of Acoustic Panels in Arena – by Pickleball</b>	<p><b>200115:</b> Dan Renwick attended Board Mtg on behalf of Pickleball. He raised the suggestion of putting up Acoustic Panels to control the sound on the arena side. Board suggested the Pickleball group will have to do more research on the panels and get pricing. Putting in Parking Lot, will look back at this after the Whitewashing and Painting is looked after on the arena side.</p>
Jeremy / Brett	<b>Parks Board</b>	<p><b>20240715:</b> Willow tree in back corner needs to be taken down before it crashes down. Should do this before winter.</p> <p><b>20240715:</b> Donation box to be put up on outside wall by public washrooms and put sign up in pavilion advising of the donation box.</p> <p>20240819: Mitch Inglis will manufacture a box for us. Put signs up, and give key to Ellen Underwood</p> <p>20240819: Fence topper (heavier gauge) for baseball diamond to be purchased and installed. Stingers are willing to pay half.</p> <p>20240916: Fence topper was ordered – cheaper than quoted \$1945 + tax</p> <p>Fence Topper - PUT INTO PARKING LOT</p>
Jeremy/ Warren	<b>General Maintenance – for Summer</b>	<p>20230228:</p> <ol style="list-style-type: none"> <li>1) Brine header – preventative maintenance by 2025. <ul style="list-style-type: none"> <li>○ <b>20230821:</b> Need to let Municipali.es know (in November/December) about Brine Header replacement project before their budgets are made.</li> <li>○ <b>20231016:</b> working on a couple of quotes for brine headers.</li> <li>○ <b>20240617:</b> spoke with Ben and his company should have time to repair it. Moving ahead with this.</li> <li>○ <b>2024118:</b> Q1-Q2 should hear whether or not we received grant money <ul style="list-style-type: none"> <li>▪ If we don't receive grant, we need to put it into a budget</li> </ul> </li> </ul> </li> <li>2) Boards around the ice surface need to be replaced.</li> </ol> <p><b>PUT INTO PARKING LOT</b></p>
<b>Adjournment:</b>		<b>Next Meeting - March 17, 2025 at 8pm</b>