

IBSD MEETING MINUTES JANUARY 7, 2009

A special meeting of the Board of Directors of the Iona Bonneville Sewer District, a political subdivision of the State of Idaho, was held at the District Office, 1555 E. Lincoln Road, Idaho Falls, Idaho on January 7, 2009 at 8:00 a.m.

Called to order by John Price at 8:05 a.m.

IBSD Board Present:

John Price
Mike Klingler
Susan Ring
Glen Clark

Others Present:

Kevin Harris – Forsgren Associates
Nick Draper – Post Register
Jason Blundell
Allen Beazer
Cindy Wellman – IBSD
Aaron Swenson – Forsgren Associates

AGENDA ITEMS

- 1) Appointment of temporary director to fill Seat #1, previously held by Scott Criddle
 - A. John Price related that Cherese at Echohawk has advised IBSD to let the election take care of the replacement of Scott Criddle.
 - B. Mike Klingler spoke with Bobbie Jockumsen at the Bonneville County Elections office as well as the Secretary of State for Idaho who have both recommended an appointment prior to election. IBSD would be without a board member for possibly 2 more meetings if the position was not appointed. As per Mike, the statute states we have 30 days to appoint.
 - C. Public Comment: Allen Beazer feels we should flip a coin between himself and Jason Blundell to fill the seat until the election to which Glen Clark responded that it would give an advantage to whomever won the coin toss in the election.

MOTION---Glen, Susan seconded, motion to not appoint a person to fill Scott Criddle's seat.2-1
Glen and Susan – Yay, Mike – Nay, John abstains

MOTION PASSED

- 2) Review Draft Procedures for Will Serve
 - A. The board discussed changing verbiage on form to qualified person to inspect and whether that person needed to be a certified operator. David Smith is a level IV operator and serves IBSD in that capacity. Additional discussion was had about requiring photos and a connection report.
 - B. John Price suggested that we require inspection by the qualified person and at a later date state what those qualifications are.

MOTION---Mike, Glen seconded, motion to insert between #10 and #11 on form, "Inspection performed on connection by qualified person or entity selected by the district along with providing

connection report and photos before the line is buried. Susan amended motion to state, "Performed by either IBSD engineer, system operator or our people, but the amendment was not seconded. 2-1Glen and Mike – Yay, Susan – Nay, John abstains.

MOTION PASSED

C. Discussion on item #9 on form.

MOTION---Mike, Glen seconded, motion to strike the word engineer and replace with the word IBSD. 3-0, John Abstains


MOTION PASSED

MOTION---Glen, Mike seconded, motion to approve form. 3-0, John Abstains

MOTION PASSED

- 3) Discussion about conditional Will Serve letters and information that needs to be included. Our attorney needs to word the Will Serve letter so that we know what we are committing to. There should be a commercial versus residential will serve. Cherese (EchoHawk) and Bonneville County needs to be involved because we need to know how this will impact our lines before we can make commitments. (no motion)
- 4) Discussion of wording for advertisement of "Request for Qualification" for hourly based accounting and auditing services
 - a) Proposed language to read, "Accounting services requested on hourly basis to help set up customer account system and as needed." John requested Cindy Wellman to contact Cherese at EchoHawk to verify whether the ad will need to be placed in the legal section or if the regular want ads will suffice. (no motion)
- 5) Discussion about Eagle Farms (not on agenda)
 - a) Eagle Farms is interested in connecting to our system after paying a connection fee in July 2008 of over \$37,000. At one time they proposed an 8" connection. Cindy Wellman was advised to: 1) Review the previous board meeting minutes 2) Review the previous meetings/history between Eagle Farms and Dorothy McCarty and 3) Conduct research on the Caselle files to find out the complete history. After that is accomplished, a discussion can be held with the parties involved and decisions can be made.

Meeting Adjourned at 9:36 a.m.



John Price, Chairman of the Board of Directors

5.20.2009
Date



Mike Klingler, Secretary/Treasurer

5-20-2009
Date

NOTICE IS GIVEN that the Board of Directors of the Iona Bonneville Sewer District shall hold a **SPECIAL meeting January 7, 2009 at 8:00 am at the office of the Iona Bonneville Sewer District, 1555 Lincoln Road, Idaho Falls, ID.**

Meeting Location:

**Iona Bonneville Sewer District Office
1555 Lincoln Road
Idaho Falls, Idaho**

January 07, 2009 Special Board Meeting AGENDA

1. Review draft procedures for Will Serve. - Forsgren and Associates.
2. Appointment of temporary director to fill Seat #1, previously held by Scott Criddle.
3. Discussion of wording for advertisement of "Request for Qualifications" for hourly based accounting and auditing services.

Next monthly meeting January 21, 2009, 7:00 pm at the District Office.

Adjournment. "In as much as there have been no other requests for additional items to be included for discussion and proper notice given, the meeting will then be adjourned. Next monthly meeting date January 21, 2009. *Per Idaho Code for Open Meetings – all IBSD meetings of the board are Open to the Public. Executive Sessions are not open, however will be posted. Any persons wishing to place an item of discussion on the agenda are requested to submit such request to the IBSD Office no later than the Friday prior to the meeting. Unless the request is of an urgent matter, if received after the Friday prior deadline, it will be placed on the following month agenda.*