

BERKSHIRE TOWNSHIP TRUSTEES
MEETING MINUTES
JUNE 8, 2020

Rod Myers called the meeting to order at 7:00 p.m.

Roll Call: All Trustees present

Mike made a motion to approve the meeting minutes of May 21, 2020. Second by Josh. Vote: Unanimous

Old Business - NONE

New Business:

Rod announced a Zoning Application will be heard on June 22, 2020 at 7:00 p.m. at the Berkshire Township Hall, 1454 Rome Corners Road, Galena Ohio for application 20-093 North Columbus Athletic Association.

Hall Rental Policy – tabled for further review

Cemetery Sexton – Trustees spoke with Larry Buell regarding this position. A Decision was made to have Kevin Vaughn and the Maintenance Crew start taking over the Sexton position. Larry Buell will work with Kevin Vaughn on this transition.

Kevin Vaughn presented a job description and advertising ad to the Trustees for a part time straight up to 30 hours a week. Or 1520 hours for a calendar year. He advised he and Dave Weade could use a little administrative assistant help.

Josh Varble made a motion to approve the job description and ad for the part time administrative assistant position for up to 30 hours no benefits per week. Second by Mike Dattilo, Vote: Unanimous.

Kevin Vaughn presented a bid for new office furniture and office chairs to the Trustees for purchase. It is a local company and commercial quality furniture

2020-6-1 Josh Varble made a motion to approve the purchase order for office furniture and chairs from Expert Office Office City in the amount of \$11,400.00 Second by Rod Myers. Vote: Unanimous.

Road Report:

Mike advised the parking lot needs resealed. He obtained several estimates and decided the estimate from Jet Seal Asphalt Services 2570 Oakstone Dr. Columbus Ohio 43231 in the amount for \$4690.00 for sealing and striping the lot was the best.

2020-6-2 Mike made a motion to approve a purchase order in the amount of \$4690.00 to Jet Seal Asphalt Services. Second by Josh Varble. Vote: Unanimous.

Mike mentioned the fence on Walnut Road. He obtained a bid from Paul Peterson to for fencing.

2020-6-3 Mike made a motion to approve a purchase order in the amount of \$3950.00 for fencing on Walnut Street. Second by Josh. Vote: Unanimous.

Mike advised Bruce Miley has been called out to work on a culvert failure on #B's and K Road.

BST&G Rod gave an update on the new Polaris purchase the department made. It can rescue people from the trails etc.

Zoning Report: Kevin Vaughn reported for Dave Weade: total permits are 2 times that of 2019. Total at this point \$65,164.00.

Public Participation:

Ellen Ebe- Holley Woods Dr. – Park
Mary Howard- South Galena Rd _ Park Planting

Rod made a motion to move into Executive Session at 7:37 p.m. under the ORC 121.22 (g) (30) for legal matters. Second by Josh. Invited: Kevin Vaughn, Melody George. Vote: Unanimous

Rod made a motion to return to regular session at 8:02 p.m. Second by Mike Vote: Unanimous

Josh made a motion to authorize, Chris Rinehart, legal counsel, to draft a document to move forward with passing this investigation to the County or State to evaluate the matter. Second by Rod. Vote: Unanimous.

Josh made a motion to authorize the fiscal officer to draw upon the funds to pay the bills. Second by Mike. Vote: Unanimous

Josh made a motion to adjourn the meeting at 8:07 p.m. Second by Rod Vote: Unanimous.