

## Meeting Acushnet Public Library Board of Trustees

June 21, 2018

In attendance: Jennifer Alves

Dina Brasseur, Director

Kristen Leotti, Chair

Nancy Francis

Henry Preston

Jeri Howland

Motion was made by Nancy Francis to accept the Secretary's report from May 10, 2018 and seconded by Diane Ferreira. All voted in favor.

### **Financial Report**

The FY18 budget is almost spent. The amount left will pay the remainder of expenses. Motion was made by Jeri Howland to accept the report and seconded by Jennifer Alves. All voted in favor.

### **Security System**

The security system has been installed. FTG came in remotely (they are the SAILS provider). Signs have been posted that security cameras are in use. Jim Marot said he could fix bathroom doors to self-close. The deck side door should be open to the public by July 2.

### **Side Fencing**

The unofficial quote for installing fencing on both sides of the property is \$12,000. Per Massachusetts Procurement law, two other quotes are needed for supplies or services over \$10,000. The fence will be chain link (residential not commercial). The DPW has suggested split rail fence for the sides. It would be easier to mow. This could possibly be done by the end of the year. Dina will talk with Dan Menard of the DPW about this. A decision about the fence will be delayed until there is more information.

### **Generator**

Henry got an estimate for a generator (natural gas operated) but the unit would not be adequate to also power the HVAC system. The quote was \$5000. The gas company would need to put in the meter, and a plumber would install the connections. The generator would only be able to power lights, sump pump and computer. A larger generator that would provide power for HVAC (heating/cooling) could potentially cost \$40,000-\$50,000. The Board had wanted a generator for power outages in winter, but the cost may be too much. Dina noted that if there is a power outage, the library likely could not open, so a smaller generator would probably be adequate. Henry will get a quote for a smaller generator to run the sump pump and emergency lighting. It would turn on automatically.

## **Announcements**

Dina reports that all circulation numbers are up. The same number of programs as last year were held but 100 more people attended. Word is getting out about the quality of programs.

A SAILS membership meeting was held. The SAILS network will now have the ability to renew (one time) items automatically if there are no holds and the patron is in good standing. There is a new mobile app coming to access accounts, probably in the fall. We may be extending checkout times for videos.

The summer reading kickoff is June 25. There are four age categories:

Ages 3-5

Grades K - 4

Grades 5 - 8

Teens/Adults

More details on these programs on June 25!

The state-run ebook collection (Access360) is being discontinued. We have approximately 30 patrons using this service each month. It was formed for academics and those who could not access Overdrive. We now have hoopla. All libraries in Massachusetts will now have access to Overdrive.

The next Trustees meeting is scheduled for Thursday, July 12 at 4:30 p.m.

Henry moved to adjourn the meeting and Diane seconded the motion at 5:10 p.m. All voted in favor.

Respectfully submitted,

Jeri Howland

**Approved at 7.26.18 BOT meeting**