

**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
SEPTEMBER 11, 2021**

The meeting was called to order at 8:30 a.m. at the Administration Building

Roll call:

Present: David Wagner, Chairman
Mark Lies, Secretary
Brian O'Neil
Scott Vliek
Council Liaison, S. Loeb

- I. Roll Call. There is a quorum.
- II. Title VI forms are available online for attendees.
- III. Minutes – Minutes of the meeting of August 14, 2021 were unanimously approved.

IV. Building Commissioner Report

- A. List of active permits/project status – Building Commissioner reports that there are 37 active permits, which may be the greatest number the Town has ever had. There is a potential project at 2 W. Ripplewater which will involve solar panels. The Town has no regulations relating to solar panels. He reports that there are 5-6 new projects that will fall under the new Town ordinances. He has received over 100 phone calls about projects that will be coming up. Building Commissioner reviews new projects.
- B. Inspections conducted in previous months – Building Commissioner Reports.
- C. Communications received from residents –
 - 1. Questions about ordinances – None.
 - 2. Questions for procedures to add on or remodel – None.
- D. New permits on the horizon –
 - 1. Remodel – None.
 - 2. New Homes – None.
 - 3. New Construction – None.

V. New permit applications

- A. 201 S. Eaton – Remodel. Discussion about repairs to property to meet Code. Owner appear to discuss repairs to foundation and removal of trees. Motion O'Neil, second Lies, to approve site and building permit for 1,100 square foot project. Motion approved.
- B. 533 E. Lake Front – New garage. No one appears for presentation. It is 

noted that the site plan is 18 years old and does not comply with current code requirements. Owner will require new site plan and also show tree removal. Motion Lies, second O'Neil, to deny permit application. Motion approved.

- C. 214 S. Pearson – Addition. Discussion regarding the square footage, will be adding 900 square feet. Discussion regarding drainage of property which cannot drain into wetland. Motion Lies, second O'Neil, to approve permit subject to providing information on drainage and water runoff. Motion approved.
- D. 2 W. Dunes Highway – Commercial sign. Discussion regarding size of sign and specific location. Committee will take no action at the time until a drawing is submitted showing size of sign and location.
- E. 2 E. Dunes Highway – Commercial sign. Discussion regarding sign being in State right of way. Motion Lies, second Vliek, to approve permit. Permit approved.

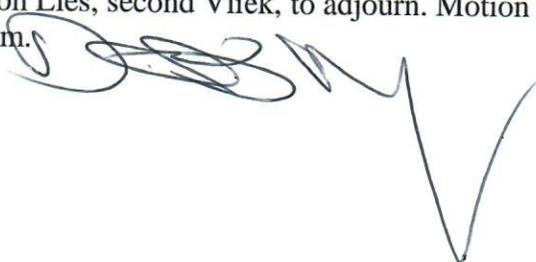
VI. Public Comments

- A. Owner 11 E. Lake Front Drive appears to discuss relocating a 38-year old deck and railroad ties. Owner proposes to locate deck over septic tank. Discussion whether location of structure over septic tank is permissible under Town ordinances. Building Commissioner will consult with Town attorney whether such use is permissible. No action taken.
- B. 438 E. St. Clair. Owner appears to present drawings for location of septic tank and removal of trees. Building permit was approved at the June, 2021 meeting. The Owner has applied to Porter County for approval of relocating the field. Owner will have to submit drawings showing location of the septic field and tree removal prior to commencing project.

VII. Old Business – None.

VIII. Discussion – None.

IX. Adjournment – Motion Lies, second Vliek, to adjourn. Motion approved. Meeting adjourned at 10:12 a.m.

A large, stylized handwritten signature in black ink, appearing to be a cursive name, possibly 'Vliek', written over the end of the adjournment text.