

**Observer Report
ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, March 11, 2019**

**Start Time: 6:00
End Time: 6:40**

**In Attendance: Rainey, Fleming, Suffredin (Chair), and Brathwaite
Absent: Rue Simmons
Media: Evanston NOW, Roundtable, NWU
Staff: All Department Heads**

- I. DECLARATION OF A QUORUM: ALDERMAN Suffredin**
- II. APPROVAL OF MINUTES OF REGULAR MEETING OF February 25, 2019**

Approved for action or introduction on consent calendar:

III. CONSENT CALENDAR

All matters listed under the Item III (3), Consent Calendar, are considered by the Committee to be routine and will be enacted in one motion without discussion. If discussion is desired, that item may be removed and considered separately.

FOR ACTION

- (A1) Payroll**
 - (A2) Bills List**
 - (A5) Contract with Landscape Concepts Management , Inc. for Green Bay Road**
 - (A7) Agreement with Visu-Sewer of Illinois**
 - (A8) Sole Source Purchase of Hot Mix Asphalt from Builders Asphalt**
 - (A9) Sole Source Contract for Purchase of Concrete and Flowable Fill with Ozinga Ready Mix, Inc**
 - (A13) 2019 Non-Park Special Events**
 - (A14) Resolution 22-R-19, Nine Month Lease for Studio 109 at Noyes Cultural Arts Center (Jane Rickard and Rimma Mitchell)**
 - (A15) Resolution 23-R-19, Nine Month Lease for Studio 109 at Noyes Cultural Arts Center (Tina Rhode)**
 - (A16) Resolution 17-R-19, One Year lease Agreement for Office Space at the Civic Center - Mental Health Board of Northshore (MHA)**
 - (A17) Resolution 24-R-19, One Year lease Agreement for the Apartment located at 1223 Simpson Street *For first time ever this is an Evanston employee- aldermen were very pleased***
 - (A19) Ordinance 19-O-19, Sale of Surplus Fleet Vehicles**
- FOR INTRODUCTION**

IV. ITEMS FOR CONSIDERATION

For Action

- (A3) BMO Amazon Credit Card Activity – Period Ending November 26, 2018**

(A6) Removed from consent agenda by Braithwaite Contract with Clean slate Chicago for Mowing Services LLC for 2019 Mowing

Braithwaite always asks about local companies for items like this one. Staff shared they did not bid it out as the companies quote was lower for this year than the 2017 quotes when they went out to bid last itime. Of course, Braithwaite would like a minority company to get this bid.

(A11) Service Provider Agreement with YWCA Evanston/Northshore

This agreement was pursued by the citybut is tricky because it involves the Victims Crisis counselors who were once on the block in the budget but two positions were restored. Fleming worried it would make those positions vulnerable after promising the community they would not be lost. Rainey was concerned this contract would be duplicative in services. Karen Singer explained how it was different from CDBG funds. Rainey asked if the YWCA saw themselves taking over this contract one day and Karen said YES which I am sure is what the city manager is in favor of. Braithwaite very in favor of this and championed the cause. Everyone agreed the Y does wonderful work. SENT TO COUNCIL

(A12) Removed from consent agenda by Braithwaite and Fleming. Sole Source Agreement with Robothink, LLC for Youth Classes and Camps Again

Braithwaite and Fleming wondered if there were local people to do this. Robothink has their own curriculum and no one in Evanston does but Hemingway said they will put it out for bid next year as they are trying to look at all programs with an equity lens over three years. SENT TO COUNCIL

(A18) Resolution 18-R-19 Loan Agreement with Police Chief, Demitrous Cook *Suffredin wants to look at offering this to all city workers. May do survey of workers to see who is interested.*

IV. ITEMS FOR DISCUSSION -None

V. COMMUNICATIONS -None

VI. ADJOURNMENT