2024

Sandpointe Townhouses Owners Association, Inc.

Financial Statements, Supplementary Information and Independent Auditor's Report December 31, 2024



SANDPOINTE TOWNHOUSES OWNERS ASSOCIATION, INC.

FINANCIAL STATEMENTS, SUPPLEMENTARY INFORMATION AND INDEPENDENT AUDITOR'S REPORT

DECEMBER 31, 2024

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PURVIS GRAY

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors Sandpointe Townhouses Owners Association, Inc.

Opinion

We have audited the accompanying financial statements of Sandpointe Townhouses Owners Association, Inc. (the Association), which comprise the balance sheet as of December 31, 2024, and the related statements of revenues, expenses and changes in fund balances and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Association as of December 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Association and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Association's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and,

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Board of Directors Sandpointe Townhouses Owners Association, Inc.

INDEPENDENT AUDITOR'S REPORT

therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Association's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Disclaimer of Opinion on Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the supplementary information on future major repairs and replacements, on page 12, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

February 19, 2025 Winter Park, Florida

SANDPOINTE TOWNHOUSES OWNERS ASSOCIATION, INC. BALANCE SHEET DECEMBER 31, 2024

	Operating		Replacement		Termite			
		Fund		Fund		Fund		Total
Assets								
Cash and Cash Equivalents	\$	56,799	\$	866,334	\$	102,358	\$	1,025,491
Investments (Note 1)		-		1,015,505		-		1,015,505
Assessments Receivable (Note 1)		12,717		-		-		12,717
Due from Replacement Fund		216,847		-		-		216,847
Prepaid Expenses and Other Assets		21,438		-		-		21,438
Total Assets	\$	307,801	\$	1,881,839	\$	102,358	\$	2,291,998
Liabilities and Fund Balances								
Liabilities								
Accounts Payable and Accrued Expenses	\$	14,582	\$	-	\$	-	\$	14,582
Income Taxes Payable		16,361		-		-		16,361
Assessments Received in Advance		59,672		-		-		59,672
Note Payable, Net (Note 3)		-		2,704,359		-		2,704,359
Contract Liabilities (Notes 1 and 2)		-		1,677,207		100,000		1,777,207
Due to Operating Fund		-		216,847		-		216,847
Total Liabilities		90,615		4,598,413		100,000		4,789,028
Commitments and Contingencies (Notes 2 and 5)								
Fund Balances		217,186		(2,716,574)		2,358		(2,497,030)
Total Liabilities and Fund Balances	\$	307,801	\$	1,881,839	\$	102,358	\$	2,291,998
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SANDPOINTE TOWNHOUSES OWNERS ASSOCIATION, INC. STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED DECEMBER 31, 2024

	Operating Fund		Replacement Fund		Termite Fund		Total
Revenues							
Maintenance Fee Assessments (Note 1)	\$	914,140	\$	309,657	\$	-	\$ 1,223,797
Interest Income		10		77,267		2,857	80,134
Late Charges		1,595		-		-	1,595
Other Income		8,741		-		-	 8,741
Total Revenues		924,486		386,924		2,857	 1,314,267
Expenses							
Grounds		407,486		-		-	407,486
Maintenance and Replacement		155,189		79,051		2,861	237,101
Utilities		46,440		-		-	46,440
General and Administrative (Note 4)		275,328		-		-	275,328
Income Taxes		18,211		-		-	18,211
Interest (Notes 1 and 3)		-		108,818		-	 108,818
Total Expenses		902,654		187,869		2,861	 1,093,384
Excess (Deficiency) of Revenues Over Expenses		21,832		199,055		(4)	220,883
Fund Balances, Beginning of Year		196,058		(2,915,629)		1,658	(2,717,913)
Transfer from Operating Fund (Note 1)		(704)				704	 -
Fund Balances, End of Year	\$	217,186	\$	(2,716,574)	\$	2,358	\$ (2,497,030)

SANDPOINTE TOWNHOUSES OWNERS ASSOCIATION, INC. STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2024

	0	perating	Re	placement	-	Termite		
		Fund		Fund		Fund		Total
Cash Flows from Operating Activities								
Excess (Deficiency) of Revenues Over Expenses	\$	21,832	\$	199,055	\$	(4)	\$	220,883
Adjustments to Reconcile Excess (Deficiency)								
of Revenues Over Expenses to Net Cash								
Provided by (Used for) Operating Activities:								
Amortization of Debt Issuance Costs		-		1,111		-		1,111
Changes in Assets and Liabilities:								
Assessments Receivable		(6,221)		-		-		(6,221)
Prepaid Expenses and Other Assets		10,023		-		-		10,023
Accounts Payable and Accrued Expenses		(8,497)		-		-		(8,497)
Income Taxes Payable		16,361		-		-		16,361
Assessments Received in Advance		15,293		-		-		15,293
Contract Liabilities		-		299,723		-		299,723
Net Cash Provided by (Used for) Operating Activities		48,791		499,889		(4)		548,676
Cash Flows from Investing Activities								
Proceeds from Maturities of Investments		-		749,216		-		749,216
Purchases of Investments		-		(514,721)		-		(514,721)
Net Cash Provided by Investing Activities				234,495		-		234,495
Cash Flows from Financing Activities								
Interfund Borrowings, Net		(45,093)		45,093		-		-
Transfer from Operating Fund		(704)		-		704		-
Payments on Note Payable		-		(199,055)		-		(199,055)
Net Cash Provided by (Used for) Financing								<u> </u>
Activities		(45,797)		(153,962)		704		(199,055)
Net Increase in Cash and Cash Equivalents		2,994		580,422		700		584,116
Cash and Cash Equivalents Designing of Very		F2 80F		205 012		101 659		441 275
Cash and Cash Equivalents, Beginning of Year		53,805		285,912		101,658		441,375
Cash and Cash Equivalents, End of Year	\$	56,799	\$	866,334	\$	102,358	\$	1,025,491
Supplemental Cash Flow Information								
Cash Paid for Interest	Ś	-	\$	107,707	\$	-	\$	107,707
Cash Paid for Income Taxes	Ś	1,850	Ś	-	\$		Ś	1,850
	Ļ	1,000	Ļ		ر 		Ļ	1,000

See accompanying notes.

Note 1 - Nature of Operations and Summary of Significant Accounting Policies

Nature of Operations

Sandpointe Townhouses Owners Association, Inc. (the Association) was incorporated in the State of Florida in March 1984 as a not-for-profit corporation for the purpose of operating and maintaining the common properties of Sandpointe Townhouses (the Community), a townhouse community located in southwest Orange County, Florida. The development consists of 368 townhouse units.

Fund Accounting

To ensure and facilitate the fiduciary responsibility required of the Association regarding restrictions placed on the use of resources available to it, the accounts are maintained in accordance with the principles of fund accounting. The purposes of the various funds and the restrictions on the use of their assets are as follows:

Operating Fund—All revenues not allocable to the replacement fund or termite fund are recorded in this fund and are available for normal operating expenditures.

Replacement Fund—This fund represents funds collected by the Association from the members to fund future replacement, major repairs, and purchases of additional commonly owned assets. Expenditures from this fund are restricted to those items for which assessments were paid.

Termite Fund—In June 2010, upon approval by the Board of Directors, the Association terminated its existing termite bond insurance and began accumulating funds in a separate interest-bearing cash account for the purpose of funding future repairs for termite damage on common and privately owned assets. Policies regarding the accumulation of funds and types of expenditures for which the funds are to be used are established by the Board of Directors. The Association permanently transferred \$704 from the operating fund to the termite fund in order to pay expenses incurred and fully fund the termite fund at its \$100,000 designated balance at the time of the expenditures. Additional future years' funding requirements will be determined at the Board of Director's discretion.

Cash and Cash Equivalents and Concentration of Credit Risk

For purposes of reporting cash flows, the Association considers all highly liquid debt investments with an original maturity of three months or less to be cash equivalents. Cash and cash equivalents include checking accounts and money market funds, which are maintained at various financial institutions which are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 per institution. Such accounts may, at times, exceed federally insured limits. The Association places its funds with high credit quality financial institutions and does not believe it is exposed to any significant credit risk on cash and cash equivalents.

Investments

The Association invests in certificates of deposit held at various financial institutions, which are insured by the FDIC up to \$250,000 per institution and which may, at times, exceed federally insured limits. The Association places its funds with high credit quality financial institutions and does not believe it is exposed to any significant credit risk on certificates of deposit.

These investments are maintained to provide funds for future major repairs and replacements of common property and are carried at amortized cost. The Association intends to hold these securities through their maturity dates which range from January 29, 2025 through December 14, 2026.

Member Assessments and Assessments Receivable

The Association derives revenue principally through owner assessments. Assessments are billed to owners monthly. Annual assessments are approved by the Association based upon budgeted expenditures and, pursuant to the by-laws of the Association, assessments are allocated to the unit owners in proportions or percentages provided in the Declaration of Covenants. In the event that assessments exceed the related expenditures in any one year, the excess may be deferred and used to reduce assessments in the subsequent year or refunded to owners. The annual budget and member assessments are determined by the Board of Directors and approved at the annual meeting. For 2024, the monthly assessment per unit was \$207 for operations. The monthly assessments per unit for replacement reserves was \$138, which includes \$83 for repayment of the Association's note payable that was executed in order to partially fund roofing renovations.

The Declaration of Covenants also provides that in addition to the annual assessments, the Association may levy, in any assessment year, a special assessment applicable to that year only for the purpose of defraying, in whole or in part, the cost of the construction, reconstruction, repair, or replacement of a capital improvement upon the common area, including fixtures and personal property related thereto, provided that any such assessment shall have the assent of two-thirds of the votes of its members.

Assessments revenue is recognized as the related performance obligations are satisfied at transaction amounts expected to be collected. The Association's performance obligations related to its operating assessments, which are comprised of the management of the Community, are satisfied over time on a daily pro-rata basis using the input method. The Association's performance obligations related to its replacement fund assessments, which are comprised of providing for future major repairs and replacements, are satisfied when these funds are expended for their designated purpose. The Association's performance obligations related to its termite fund assessments, which are comprised of providing for future repairs for termite damage on common and privately owned assets, are satisfied when these funds are expended purpose.

Assessments receivable are stated at the amounts expected to be collected from outstanding assessments. The Association has the right to retain legal counsel and place liens on the units of members whose assessments are past due. Assessments receivable as of the beginning and end of the year ended December 31, 2024, were \$6,496 and \$12,717, respectively.

The Association treats uncollectible assessments as credit losses. Methods, inputs, and assumptions used to evaluate whether an assessment is uncollectible include the close monitoring of individual outstanding assessment balances by management, consideration of member payment history, and susceptibility to factors outside the Association's control such as current and forecasted economic conditions. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to the allowance for credit losses and a credit to assessments receivable. Based on management's evaluation of assessments receivable, no allowance for credit losses was considered necessary at December 31, 2024.

Property, Equipment, and Depreciation

Real property and common areas acquired from the developer and related improvements to such property are not recorded in the Association's financial statements because those properties are owned by the individual unit owners in common and not by the Association. However, the obligation to maintain, manage, repair, and replace these assets is the responsibility of the Association throughout their useful lives.

Assessments Received in Advance

Assessments received in advance are 2025 maintenance fees received by the Association prior to January 1, 2025. The balance of assessments received in advance as of the beginning and end of the year ended December 31, 2024, is \$44,379 and \$59,672, respectively.

Debt Issuance Costs

Debt issuance costs are amortized using the straight-line method over the term of the related debt, which approximates the effective interest method. Total debt issuance costs are \$16,659 with accumulated amortization of \$4,444 at December 31, 2024. Amortization of debt issuance costs is included in interest expense in the accompanying statement of revenues, expenses and changes in fund balances and totaled \$1,111 for the year ended December 31, 2024. Upon the extinguishment of the related debt, any unamortized debt issuance costs are immediately expensed and included in current earnings. Debt issuance costs are presented net against the related note payable on the accompanying balance sheet.

Contract Liabilities

The Association recognizes revenue from members as the related performance obligations are satisfied. A contract liability is recorded when the Association has the right to receive payment in advance of the satisfaction of performance obligations related to replacement reserve and termite fund assessments. The balance of contract liabilities as of the beginning and end of the year ended December 31, 2024, is \$1,477,484 and \$1,777,207, respectively.

Interest Income

Interest income is recognized when earned and is allocated to the operating, replacement and termite funds in proportion to the interest-bearing deposits of each fund. The Association's policy is to account for fund expenditures using fund interest income before fund maintenance fee assessment income.

Taxes on Income

The Association is subject to federal and state income taxes. In determining the amount of income tax liability, the Association must annually decide between two methods of taxation. Under the first method (Form 1120), the excess of revenues from members over related expenses is subject to taxation unless the excess of revenues over expenses is either refunded to members, applied against future assessments, or transferred to the replacement fund. Under the second method (Form 1120H), taxation is based on non-exempt function income, which generally consists of income from sources other than member assessments. Under either method, the Association may be subject to taxation on investments and other non-exempt income, but at different tax rates.

For the year ended December 31, 2024, the Association elected to file Form 1120H. The Association also files a Florida corporate income/franchise and emergency excise tax return. The Association's federal and state income tax returns remain subject to examination by the Internal Revenue Service for three years from the date of filing.

The Association identifies and evaluates uncertain tax positions, if any, and recognizes the impact of uncertain tax positions for which there is a less than more-likely-than-not probability of the position being upheld when reviewed by the relevant taxing authority. Such positions are deemed to be unrecognized tax benefits and a corresponding liability is established on the balance sheet. The Association has not recognized a liability for uncertain tax positions. If there were an unrecognized tax benefit, the Association would recognize interest accrued related to unrecognized tax benefits in interest expense and penalties in operating expenses.

Fair Value of Financial Instruments

The Association accounts for financial instruments in accordance with Financial Accounting Standards Board Accounting Standards Codification (ASC) Topic 820 – Fair Value Measurements and Disclosures, which provides a framework for measuring fair value and expands required disclosure about fair value measurements of assets and liabilities. ASC Topic 820 defines fair value as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. The Association applies fair value accounting for all financial assets and liabilities that are recognized or disclosed at fair value in the financial statements on a recurring basis. The Association does not have any assets or liabilities that are subject to fair value measurement at December 31, 2024.

The respective carrying value of certain on-balance-sheet financial instruments approximated their fair values due to the short-term nature of these instruments. These financial instruments include cash and cash equivalents, assessments receivable, accounts payable, income taxes payable, and accrued expenses.

The fair value of the Association's note payable is estimated based on current rates that would be available for debt of similar terms, which is not significantly different from its stated value.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Subsequent Events

The Association has evaluated events and transactions occurring subsequent to December 31, 2024, as of February 19, 2025, which is the date the financial statements were available to be issued. Subsequent events occurring after February 19, 2025, have not been evaluated by management. No material events have occurred since December 31, 2024, that require recognition or disclosure in the financial statements.

Note 2 - Replacement Fund

The Association's governing documents require the Association to accumulate funds for future major repairs and replacements. Accumulated funds from maintenance fees assessed for replacement reserves, net of amounts due to the operating fund, are presented on the accompanying balance sheet as contract liabilities at December 31, 2024, and are held in separate interest-bearing cash, money market accounts and certificates of deposit, and are not available to expend for normal operations.

The Board of Directors has reviewed the major components of common property and, as a part of this review, evaluated the estimated useful lives and the estimated current replacement costs of the pooled components of the replacement fund. Where applicable, licensed contractors were consulted regarding useful lives and current replacement costs.

The Board of Directors intends to fund for major repairs and replacements over the estimated useful lives of the pooled components based on estimates of current replacement costs. Actual expenditures may vary from the estimated future expenditures, and the variations may be material. Therefore, amounts accumulated in the replacement fund may not be adequate to meet all future needs for major repairs and replacements. If additional funds are needed, the Association has the right, subject to membership approval, to increase regular assessments, to pass special assessments, or delay major repairs and replacements until funds are available.

The activity of the individual replacement fund categories included in contract liabilities is as follows:

	L	Balance Ianuary 1, 2024	А	dditions	iterest icome	Ex	penditures	Balance cember 31, 2024
Roofing					 	\$	(351,843)	
Paving								
Exterior Painting								
Exterior Wall, Fencing, and								
Security Gate								
Clubhouse/Pool							(4,525)	
Tennis Court							(16,176)	
Signage								
Maintenance and								
Irrigation Equipment							(14,380)	
General								
Total Pooled Elements	\$	1,377,484	\$	609,380	\$ 77,267	\$	(386,924)	\$ 1,677,207

Note 3 - Note Payable

On January 18, 2021, the Association entered into a loan and security agreement with a bank for \$3,500,000 to finance roof renovations in the Community. The loan bears interest at 3.75% per annum and is payable in monthly principal and interest installments equal to \$25,564 beginning February 22, 2021 through December 22, 2035. Any remaining principal and interest is due on January 22, 2036. The loan is collateralized by all of the Association's rights, title, and interest in and to all past, present, and future assessments and special assessments that are not related to funding reserves. At December 31, 2024, \$2,716,574 is outstanding on this note, and unamortized debt issuance costs totaled \$12,215.

Aggregate maturities of the Association's note payable are summarized as follows:

Year Ending December 31,		Amount
2025	\$	152,168
2026		212,954
2027		221,193
2028		229,527
2029		238,631
Thereafter		1,662,101
Total	<u>\$</u>	2,716,574

Note 4 - Employee Benefit Plan

The Association sponsors a defined contribution employee benefit plan (the Plan) under Section 401(k) of the Internal Revenue Code for employees meeting certain age requirements. The Plan allows eligible employees to contribute up to 90% of their eligible compensation up to statutory limits and allows for an employer matching contribution of 100% of elective deferrals up to a maximum of 3% of eligible compensation. For the year ended December 31, 2024, the Association contributed \$7,878 to the Plan, which is included in general and administrative expenses in the accompanying statement of revenues, expenses and changes in fund balances.

Note 5 - Contingencies - Legal

In the normal course of conducting its business, the Association may be involved in litigation. The Association is not a party to any litigation which management believes could result in any judgments that would have a material adverse effect on its financial position, liquidity, or results of future operations.

SUPPLEMENTARY INFORMATION

SANDPOINTE TOWNHOUSES OWNERS ASSOCIATION, INC. SUPPLEMENTARY INFORMATION ON FUTURE MAJOR REPAIRS AND REPLACEMENTS (UNAUDITED)

The Association's Board of Directors internally conducted a study during 2024 to estimate the remaining useful lives and the replacement costs of the components of common property. Replacement costs are based on the estimated costs to repair or replace common property components at the date of the study. Estimated current replacement costs do not take into account the effects of interest earned or inflation between the date of the study and the date that the components will require repair or replacement. Effective January 1, 2014, the Association's members voted to pool the components of the replacement fund.

The following table is based on the study and presents significant information about the components of common property:

	Estimated Remaining Useful Lives	Estimated Current Replacement Cost	Replacement Fund Contract Liabilities at December 31, 2024	2025 Funding Budget
Roofing				
Paving				
Exterior Painting				
Exterior Wall, Fencing				
and Security Gate Clubhouse/Pool				
Tennis Court				
Signage				
Maintenance and				
Irrigation Equipment				
General				
Total Pooled Elements	1-36 Years	\$ 8,450,27	7 \$ 1,677,207	\$ 611,598

The calculated 2025 funding requirement of \$611,598 was adopted in the Association's 2025 budget and includes \$366,598 for repayment of the note payable discussed in Note 3.



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