

***SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, FEBRUARY 1st, 2024 6:00 P.M.***

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Butler, White and Kitzmiller were present. The City Attorney, City Finance Officer, and City Administrator was also present.

Mayor Torno led in the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Hirsch, second by Butler, to approve the agenda for the regular meeting of the Summerset City Commission for February 1st, 2024. Motion carried.

CONSENT CALENDAR

Motion by White, second by Butler, to approve the minutes of the regular meeting of January 18th, 2024, as presented or amended. (AMEND MINUTES – to reflect item #16 Resolution 2024-04 was amended with correct legal description). Motion carried.

APPROVAL OF CLAIMS

Motion by White, second by Hirsch, to approve the claims and hand checks in the amount of \$78,056.15 from January 18th, 2024, through January 31st, 2024, as presented or amended. Motion carried.

Cardmember Services	650.00
Cardmember Services	8,668.87
A&B Business Solutions	428.28
AFLAC Remittance Processing	96.72
Ambrose, Jonathan	50.00
Anglin, Mitch	50.00
Applied Concepts, Inc	437.50
Axon Enterprise, Inc.	12,453.60
Baumeister, Stephany	50.00
Birgen, Nicholin	50.00
Butler, Dave	50.00
Clarity Telecom	1,126.41
Child Support Payment Center	517.00
Davis, Owen	50.00
Delta Dental	990.60
Golden West Technologies	90.00
Health Pool of SD	15,818.65
Hermanson Egge Engineering, Inc.	110.00
Hirsch, Clyde	50.00
I&S Group, Inc.	3,350.00
Kayl, Anthony	50.00
Kitzmiller, Michael	50.00
MDU	1,592.29
Meade County Register of Deeds	90.00
Rapid Rooter	265.00
SDRS	10,855.80
SDRS Supplemental	575.00
Schieffer, Lisa	50.00
Smith, Jeff	50.00
Torno, Melanie	50.00

United States Treasury	18,290.43
Weidenback, Jeff	1,000.00
White, Stephanie	50.00

APPROVAL OF PAYROLL – JANUARY 2024 – SDCL 6-1-10

Motion by White, second by Butler, to approve the following payroll. Motion carried.

Dept. 4000 - \$13,846.24 Wastewater

Dept. 4110 - \$2,333.32 Commission

Dept. 4120 - \$1,916.67 Mayor

Dept. 4140 - \$11,894.11 Finance

Dept. 4210 - \$38,442.73 Police

Dept. 4310 - \$14,101.18 Streets

Dept. 4652 - \$1,100.00 Planning & Zoning

UTILITY BILLING ADJUSTMENTS

Motion by Butler, seconded by White, to approve the utility billing adjustments of \$25.69 for the period January 1 thru January 31, 2024. Motion carried.

COMMISSION REPORTS

Commission gave reports on their monthly happenings.

UPDATE ON HB1127

Motion by Butler, seconded by Hirsch, to open discussion. Motion carried.

Mayor Torno gave a brief overview that HB1127 has passed the House of Local Government Committee and will be sent to the full House next.

Motion by Butler, second by Kitzmiller, to close discussion. Motion carried.

VOLUNTARY ANNEXATION OF UNPLATTED PROPERTY – NORMAN RANCH

Motion by White, second by Hirsch, to open discussion. Motion carried.

City Administrator Lisa Schieffer gave a brief overview regarding the voluntary annexation and the history of how it came to this point before the Board.

Motion by Kitzmiller, second by White, to close discussion. Motion carried.

Motion by Butler, second by Hirsch, to approve Resolution 2024-05 the voluntary annexation of unplatted property Norman Ranch subdivision LLC. Motion carried.

TABLED – VOLUNTARY ANNEXATION OF UNPLATTED PROPERTY – THOMAS & JOSEPH NORMAN

Motion by Bulter, second by White, to take the voluntary annexation of unplatted property of Thomas & Joseph Norman off the table. Motion carried.

Motion by Kitzmiller, second by Hirsch, to open discussion. Motion carried.

City Administrator Lisa Schieffer stated that this annexation matter had been tabled and instead will be done in the platting procedure to run concurrently with the plat.

Motion by Kitzmiller, second by Buter, to close discussion. Motion carried.

No action taken.

FINAL PLAT – THOMAS & JOSEPH NORMAN RESOLUTION 2024-06

Motion by Kitzmiller, seconded by Butler, to approve the final plat of Thomas & Joesph Norman, as recommended by the Planning & Zoning Board. Motion carried.

VOLUNTARY ANNEXATION OF PLATTED PROPERTY – THOMAS & JOSEPH NORMAN RESOLUTION 2024-07

Motion by White, second by Hirsch, to open discussion. Motion carried.

City Administrator Lisa Schieffer gave a brief overview regarding the voluntary annexation and that this is being run through with the final plat per ordinance.

Motion by Kitzmiller, second by White, to close discussion. Motion carried.

Motion by White, second by Kitzmiller, to approve the voluntary annexation of platted property of Thomas & Joseph Norman, as recommended by the Planning & Zoning Board. Motion carried.

FEMA UPDATE HAZARD MITIGATION

Motion by Kitzmiller, second by Butler, to open discussion. Motion carried.

Mayor Torno gave an overview, City Attorney Mike Wheeler will be looking at our ordinance.

Motion by White, second by Hirsch, to close discussion with no action taken. Motion carried.

APPLICATION AND CERTIFICATE FOR PAYMENT #11 – WWTP EXPANSION

Motion by Butler, second by White, to approve payment #11 for the Wastewater Treatment Plant expansion project. Motion carried.

CITIZENS INPUT

None

UPCOMING EVENTS:

City Offices will be closed Monday February 19th, 2024, in observance of President's Day.

ITEMS FROM CITY ATTORNEY

Motion by Hirsch, second by Butler, to enter executive session at 6:43 p.m. per SDCL 1-25-2 for discussing legal, economic development, and personnel issues. Motion carried.

Motion by Hirsch, second by Butler, to go out of executive session at 7:15 p.m. Motion carried.

ADJOURNMENT

Motion by White, second by Kitzmiller, to adjourn at 7:15 p.m. Motion carried.

(SEAL)

ATTEST:

Stephany Baumeister
Finance Officer

Melanie Torno
Mayor

Published once _____, 2024 at a cost of \$_____.